



**Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center**  
These are the minutes of the regularly scheduled meeting of the Otsego County Parks & Recreation Commission held on May 11<sup>th</sup>, 2015.

The meeting was called to order at 6:00pm.

**Members Present:** Dave Baragrey, Scott Courterier, Pete Awrey, Doug Johnson, Bill Holewinski, Judy Jarecki, Butch Fleming, Abe Cruz and Bonny Miller.

**Members Absent:** Tom Johnson

**Others Present:** John Burt, Randy Stults, Roger Latuszek, Gina Marchio and Keri Swantek.

**Approval of Previous Minutes:** Two corrections were identified by Dave Baragrey and Scott Courterier. A motion to approve the minutes with corrections was made by Scott Courterier and seconded by Pete Awrey. Motion carried.

**Public Comment:** John Burt updated the members on the current situation regarding Mike Tarbutton. Gina Marchio updated the board on the new reservation system. John Burt discussed the renovations at the Community Center.

**Budget:** Gina Marchio updated the members about the budget.

**Bills:** A motion to approve the bills was made by Bill Holewinski and seconded by Bonny Miller. Motion carried. The bills were approved to go to finance for payment.

**Director's Update:**

- A. Louis M. Groen Nature Preserve:** Gina Marchio informed the members the Tommy Moore had resigned and Jacob Adam will be working at the preserve as well as working at the park for 10 hours per week to update the Facebook pages and the website. Marchio also discussed upcoming special events. Roger Latuszek updated the board members on the progress of the clean-up from the tree harvest.
- B. Community Center:** Marchio updated the board on activities at the Community Center.
- C. County Park:** Marchio reported that the clean-up weekend had 67 campers. Marchio also updated the board on repairs made to the boat launch following some ice damage.
- D. Wah Wah Soo:** None
- E. Irontone Springs:** None
- F. Libke Fields:** Gina Marchio stated she has received some requests to use Libke Fields. The members discussed fees and agreed not to charge for the use of the fields.

**Old Business:**

- A. Irontone Springs Rental Fees:** Marchio recommended fees to rent that pavilion as follows:
  - Morning Rental (10:00-3:00pm) \$65.00



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- Afternoon Rental (4:00 – 9:00pm) \$65.00
- All Day Rental (10:00-9:00pm) \$100.00
- Security Deposit: charge a fee only if renters do not clean-up or damage county property.

The members advised Marchio to keep credit card information on file for renters. A motion to adopt the suggested pavilion rental fees and security deposit was made by Butch Fleming and seconded by Abe Cruz. Motion carried.

- B. **Bridge Repair at Irontone Springs:** Marchio informed the members that Arnie Quay could repair the bridge for \$500.00
- C. **Other:** Dave Baragrey informed the board members that Gina Marchio will be attending a conference in June at a cost of \$600.00. A motion was made by Dave Baragrey and seconded by Bonny Miler to cover the cost of the conference. Motion carried.

**New Business:**

- A. **80<sup>th</sup> Site at the Campground:** Marchio suggested splitting site 30 into two campsites. A bid from Chuck's Electric was provided. The bid was \$1,420.00 which covered the cost of installing a new electrical pedestal for that campsite. The board asked Gina Marchio to get a second bid but allowed her to proceed with other preparations needed for the campsite.
- B. **Campground registration fee:** Gina Marchio informed the board that a service fee needs to be charged for customers using credit cards for rentals or reservations. A motion to approve the 4% service charge was made by Pete Awrey and seconded by Scott Courterier. Motion carried.
- C. **Dave Johnson requested use of the tennis courts:** Gina Marchio reported that Dave Johnson has requested use of the tennis courts for lessons in June and July. A motion to allow use of the tennis courts was made by Doug Johnson and seconded by Judy Jarecki. Motion carried.
- D. **Divide the parks budget:** Gina Marchio recommended dividing the parks and recreation budget into 208-751 for the Community Center and 208-752 for the County Park. A motion to approve was made by Bonny Miller and seconded by Pete Awrey. Motion carried.
- E. **Health Department requested free season passes:** Marchio reported on a request from the Northwest Michigan Health Department for 25 free season passes for low income families. A motion to approve the request was made by Scott Courterier and seconded by Butch Fleming. Motion carried.
- F. **Request for a ~~Fun~~[Run] at the Preserve:** Marchio reported she received a request from Nancy Kussrow to hold the Cardinal County Run at the preserve. A motion to approve the request was made by Doug Johnson and seconded by Bonny Miller. Motion carried.
- G. **Sea Plane Splash-in:** Gina Marchio reported that the Sea Plane Splash-in will take place at the County Park June 5<sup>th</sup>-7<sup>th</sup> 2015. Marchio reported she has not received the special event permits yet. A motion to approve the Splash-in pending the director's decision was made by Bill Holewinski and seconded by Doug Johnson. Motion carried.



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**Commissioner Comments:** Roger Latuszek recommended renovating a portion of the Echo Valley Lodge for special events. A motion was made by Abel Cruz and seconded by Pete Awrey to move forward with researching the renovation of the Echo Valley Lodge for educational purposes. Motion carried.

Judy Jarecki reported she is still working on the Gateway Trail ~~Head~~ [Town}.

Butch Fleming expressed concern over Mike Tarbutton and his family.

Scott Courterier reported he was pleased to see progress with the Echo Valley Lodge.

Dave Baragrey offered gratitude for Gina Marchio for her service and accomplishments as director.

**Next Meeting** is Monday June 8<sup>th</sup>, 2015 at the Otsego County Community Center.

No other business was presented and the meeting was adjourned at 7:40pm.

Keri Swantek  
Recording Secretary