



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, March 8, 2016 beginning at 9:30 a.m., in Room 100 at the County Building - 225 W. Main Street, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of February 23, 2016 w/attachments.

Public Hearing on Natural Resources Trust Fund Grant Application -Sportsplex Tennis Courts

Special Presentations

A. OCR 16-05 Natural Resources Trust Fund Grant Application

Administrator's Report

Department Head Report

A. Animal Control Update - Melissa FitzGerald, Director

City Liaison, Township & Village Representatives

Correspondence

New Business

A. Financials

1. March 1, 2016 Warrant

2. March 8, 2016 Warrant

B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

February 23, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Vice-Chairman Douglas Johnson. Invocation by Commissioner Julie Powers-Gehman, followed by the Pledge of Allegiance led by Honorable George Mertz.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson.

Excused: Ken Borton, Bruce Brown.

Motion by Commissioner Paul Liss, seconded by Commissioner Robert Harkness, to approve the Regular minutes of February 9, 2016 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to approve the Component Unit agreement with Commission on Aging. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the jail medical services agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve BID 2016-01 Sheriff Patrol Vehicle. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Animal Control Building additional payment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2015 Budget amendments. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Court Budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve Plat Book agreements. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the reappointment of Lisa McComb to the Airport Advisory Committee with the term to expire 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to approve the appointment of Ursula Owens to the University Center Board with the term to expire 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to approve the appointment of Lisa McComb to the University Center Board with the term to expire 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to adopt OCR 16-04 Social Host Responsibility Month.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson.

Nays: None.

Excused: Ken Borton, Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Administrator's Report:

John Burt reported the he looked into the electronic recycling still in progress; working with the City to redo the tennis courts; Groen Nature preserve looking at getting an educator for the summer; Trail extension grant; Planning service contract up this year contacted the Townships; NEMCOG received money for recycling, County will be updating the Recycling brochures.

Special Presentations:

Judge George Mertz reported on the Courts, Judge Janet Allen retiring end of December 2016, took over duties of Chief Judge; Moving to improve customer service; Implementing a new jury duty system. Thanked the Sheriff's Department and the Clerk's office for their extra efforts in helping with the past high profile jury trial, everyone worked together.

Linda Yaroch from the Heath Department thanked Doug Johnson for his service to the Board of Health and read a letter on behalf of the Board.

Department Head Report:

Undersheriff Matt Muladore reported on the Sheriff's department, reported the Gaylord Air Show and the Big Ticket Festival were handled without incident; In the process of working on the mobile data terminal project; Currently 6 deputies working the road, still have 2 deputies out on medical injuries; Handled a couple of high profile jury trials without incident; Civil process services continues to increase; Officers have attended various trainings and continue to attend trainings; Post Commander Blake Davis reported staff shortages and is looking at not putting troopers on during the day shift on the weekends.

Captain Brian Webber reported on the Jail, the jail population last 90 days bookings up but housing down; 10 member staff at the jail various trainings attended; recently painted the jail, replacing some locks.

Dona Wishart reported on the Commission on Aging; Budgets; Demographics of aging is increasing; 2 million are the age of 60 or older; customer service to over 7,000 older adults; medical resources 239 clients in 2014-15; meal program provided 19,541 congregate meals and 44,711 home delivered meals; In home services provided 8,511 units of homemaking, 1,595 units of personal care and 1,494 units of respite services and 1,499 units of service were

provided to high risk clients; provides special events; volunteer program; BeBloomin program nationwide.

City Liaison, Township and Village Representative:

Bill Giles, Bagley Township Supervisor, reported on the Bagley DDA; board to dissolve the DDA and be involved in the bike patch project, public hearing at the March monthly meeting, any leftovers of the money will be put in the roads.

Julie Powers-Gehman reported on the City Council meeting, the city approved an outdoor café application.

Correspondence:

Rachel Frisch reported on the January 2016 financial reports.

New Business:

Motion by Commissioner Erma Backenstose, seconded by Commissioner Julie Powers-Gehman, to approve the February 4, 2016 Special Warrant and the February 16, 2016 Warrant for a total amount of \$41,593.00 Ayes: Unanimous. Motion carried.

Motion by Commissioner Robert Harkness, seconded by Commissioner Julie Powers-Gehman, to approve the February 23, 2016 Warrant for a total amount of \$266,284.25. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers-Gehman, to approve the FY 2015 Child Care Fund Budget amendment in an amount of \$11,320 as presented. Ayes: Unanimous. Motion carried. (see attached)

Public Comment:

Vice-Chairman Doug Johnson opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose attended a DHS meeting in Grayling, letter regarding Michigan Youth opportunity program.

Commissioner Paul Liss reported on the Trail head project, public hearing 2-29-16 at 7:00 p.m.

Commissioner Ken Glasser had no report.

Commissioner Paul Beachnau reported the Taste of Gaylord on 3-9-16 at Treetops, tickets available at the Chamber; Good turnout at the awards banquet held.

Commissioner Julie Powers-Gehman reported on the Skate Park, donations to the skate park.

Commissioner Robert Harkness attended the NEMCOG meeting, a citizen brought a petition regarding the oil line in Mackinaw and requested it be sent to the State, did not pass; new website coming.

Commissioner Doug Johnson had to report.

Meeting adjourned at 11:03 a.m.

Douglas C. Johnson, Vice-Chairman

Susan I. DeFeyter, Otsego County Clerk

**AMENDED AND RESTATED
AGREEMENT FOR OPERATING AND MAINTAINING
OTSEGO COUNTY Commission on Aging (OCCOA)**

THIS AGREEMENT is made on this 10th day of February, 2016, by and between the County of Otsego, whose address is 225 W. Main Street, Gaylord, Michigan 49735 (hereafter "County" and "Commissioners") and the Otsego County Commission on Aging (OCCOA), a Michigan non-profit corporation, whose address is 120 Grandview Boulevard, Gaylord, Michigan 49735 (hereafter "OCCOA")

In consideration of the mutual agreement contained herein, the parties agree as follows:

- I. **GENERAL AGREEMENT**
The OCCOA was established to provide services to the older adult population of Otsego County.
- II. **TERMS AND AMENDMENT**
 - A. **TERMS**
This Agreement contains the entire understanding and Agreement of the parties regarding the subject matter contained herein.
 - B. **DURATION**
The terms of this Agreement shall be for five (5) years commencing with the date of execution.
 - C. **EXTENSION**
 - (i) Further, the terms of this Agreement shall be automatically extended, unless otherwise modified in accordance with the terms set forth herein, upon renewal of the OCCOA millage. This automatic extension shall be for the period of the millage renewal.
 - (ii) Further, this Agreement may be extended for such lengths or periods of time as the parties may mutually agree upon in writing.
 - D. **AMENDMENT**
Further, the terms and conditions of this Agreement, as provided herein, may be amended at any time during the above stated period with the express mutual written consent of the parties who are then bound by the terms hereof.
- III. **FINANCIAL GOVERNANCE**
 - A. **ANNUAL BUDGET**
 - (i) OCCOA will present an proposed annual budget to the Commissioners prior to October 1st of each year in the format required by the Finance Committee for the operations of OCCOA for the following year beginning January 1st.
 - (ii) Prior to December 31st of each year, the Commissioners shall consider for approval the final budget for the operation of the OCCOA.
 - (iii) **BUDGET AMENDMENTS:** Budget amendments must be approved by the OCCOA Board and then forwarded to the Otsego County Finance Department. OCCOA shall provide an updated copy of its annual budget to the Otsego County Finance Department each time the OCCOA budget is amended, ensuring that the County has a current, updated budget at all times during the fiscal year.
 - B. **FINANCIAL REPORTING**

- (i) Beginning with the quarter ended December 2015, OCCOA shall provide the following quarterly accounting reports to the Otsego County Finance Department, for all funds of the OCCOA, but to include the Unrestricted funds:
 - (1) Balance Sheet – including all assets, liabilities, and fund equity
 - (2) Budget Report – including the amended budget and actual amounts for all revenues and expenditures.
 - (3) Quarterly reports must be submitted no later than the 15th day of the month following quarter-end.
 - (ii) Beginning with the month ended February 2016, OCCOA shall provide the following monthly accounting reports to the Otsego County Treasurer:
 - (1) Report reconciling the general ledger balances in the receiving fund to the balances in the operating fund.
 - (2) Monthly reports must be submitted no later than the 15th day of the next month.
 - (iii) OCCOA shall attest to the completeness and accuracy of all financial information. The County will rely on the reports to be complete and accurate upon submission.
 - (iv) All corporate and financial records of OCCOA shall be available to the County or its auditors upon reasonable request.
 - (v) AUDITS – OCCOA shall conduct an annual audit of its financial records in accordance with applicable law (Section 501(c)(3) of the Internal Revenue Regulations) and generally accepted accounting principles at annual intervals. The OCCOA shall complete such audit and shall provide a copy of the audit report to the County.
- C. CUSTODY OF CASH AND INVESTMENTS
- (i) All OCCOA monies shall be deposited with a bank or trust company designated by the County and approved by OCCOA. The monies may be kept in one bank account, and shall be invested as practical by the Otsego County Treasurer as authorized by law.
 - (ii) All deposits must be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.
 - (iii) All transfers out for OCCOA disbursements must also be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.
 - (iv) OCCOA shall attest to the completeness and accuracy of the supporting documentation submitted for all deposits and disbursement transfers. The County will rely on the documents to be complete and accurate upon submission. OCCOA further attests that the deposits and disbursement transfers have been subject to the appropriate level of review before submission.
- D. FUNDS
- (i) Unrestricted Fund
 - a. All revenues raised by grants, donations, fees for service, contracts, and all other sources will be considered unrestricted funds and shall be used at the sole discretion of the OCCOA. The unrestricted fund general ledger shall be maintained by OCCOA.
 - (ii) Operating Fund/Restricted Fund
 - a. Any amount of operating funds, which are appropriated to OCCOA by the Commissioners from the OCCOA operating millage, shall be expended for daily operations or capital improvements.
 - b. Such expenditures shall only be completed if they are included in the budget or approved by a specific resolution of the Commissioners.
 - c. All revenues raised by rates and charges of OCCOA shall be used solely for the operation and maintenance of OCCOA.

- d. The operating fund general ledger shall be maintained by OCCOA.
- E. SURPLUS/DEFICIT
- (i) Surplus
 - a. Any surplus realized by OCCOA will be retained by OCCOA. During the budget process, OCCOA and the County will discuss potential uses of surplus monies (e.g. used for capital purchases, retained to enhance fund balance level, etc.).
 - (ii) Deficits
 - a. Should any year's operations result in a deficit (other than a planned reduction of fund balance that has been previously approved by the Commissioners), OCCOA agrees to:
 - i. Immediately meet with the Otsego County Budget and Finance Committee to develop a satisfactory deficit correction plan, which may include increased fees or reduced expenses.
 - ii. Should this action prove to be insufficient to correct the deficit operations, OCCOA agrees to revise the plan, and further increase fee revenue or cut expenditures to ensure that the deficit will be repaid in the next three quarters.
 - iii. Failure to operate without a deficit may result in termination of this agreement by the County.
- F. ASSETS
- (i) All assets of OCCOA shall become the property of the County upon dissolution of the OCCOA. Nothing in this section shall in any way supersede or replace any agreements between OCCOA and any granting/funding agencies as it relates to the ownership of assets.
 - (ii) OCCOA shall follow the Otsego County Capital Asset Disposal Policy.
 - (iii) OCCOA will provide an updated list of all Capital Assets to the Otsego County Finance Department annually, each January for the preceding year.
 - (iv) OCCOA will provide an updated list of all Vehicles to the Otsego County Bus System each time a change is made to the list.
 - (v) The County shall provide property insurance, addressed in the PROPERTY INSURANCE section of this document.
- G. LONG-TERM DEBT
- (i) All long-term debt incurred by OCCOA must first be approved by the Commissioners, along with a financial plan to satisfy all debt requirements, submitted by OCCOA.
 - (ii) In the event of default of payments of long-term debt, refer to the EVENTS AND REMEDIES OF DEFAULT section of this document.
- H. CAPITAL IMPROVEMENT PLAN
- (i) OCCOA shall submit annually, along with its proposed budget, by October 1st, a five-year plan containing a list of planned building, equipment, and vehicle purchases and major repairs and maintenance on such items.
 - (ii) The plan and all such capital expenditures shall be approved by the Commissioners by December 31st, as part of the budget approval process.
- I. OPERATING YEAR
- (i) It is the expectation of the County to levy the full OCCOA millage permitted by law.
 - (ii) OCCOA shall have, as its fiscal and operating year, one that begins annually October 1st and ends September 30th. With the consent of the OCCOA, the County may levy less than the full millage.

IV. MAINTENANCE AND REPAIRS

A. REPAIRS - PREMISES

(i) In the event OCCOA should own real property, OCCOA shall, at its own expense, at all times during the term of this Agreement, keep the equipment and premises in good condition and repair, and shall make all necessary and desirable repairs, restorations and replacements, both structural and nonstructural, foreseen or unforeseen, and shall use all reasonable precautions to prevent waste, damage or injury.

B. REPAIRS - EXTERNAL

(i) OCCOA shall, at its own expense, also maintain in good repair and free from dirt, snow, ice, rubbish and other obstructions or encumbrances, the sidewalks, parking areas, yards, plantings, gutters and curbs in front of and adjacent to the premises.

V. OPERATION AND MAINTENANCE

A. OPERATION AND MAINTENANCE

OCCOA shall, at its own expense, at all times during the term of this Agreement, operate and maintain the equipment and the premises.

VI. ALTERATIONS

A. ALTERATIONS TO THE PREMISES

OCCOA will make such alterations, changes, additions or improvements in or to the interior or exterior of the premises as it shall determine to be beneficial. OCCOA shall make any changes or alterations in, on or about the premises, which may be required by any applicable statute, charter, ordinance or governmental regulation or order.

B. COSTS AND EXPENSES OF ALTERATIONS

All alterations and improvements shall be at OCCOA's sole expense.

C. OWNERSHIP OF IMPROVEMENTS

In the event OCCOA should own real property, all alterations and improvements shall be the property of the County.

VII. PROPERTY/MOTOR VEHICLE LIABILITY INSURANCE

A. COST OF INSURANCE

In the event OCCOA should own real property, OCCOA shall provide property insurance, which shall cover all real and personal property on the premises on a 100% replacement cost basis. Premiums for insurance required to be carried upon or with respect to the premises or the use thereof shall be deemed operation and maintenance expenses of the OCCOA.

Insurance shall include motor vehicle liability coverage.

B. POLICY TYPE

Such policy shall be an all risks policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including, without limitation, flood, theft, vandalism, wind, lightning, act of war or terrorism, and malicious mischief. Coverage shall also include the cost of extra expense, for a period of 12 months, incurred by reason of the total or partial loss or damage to the premises caused by an insured peril.

VIII. LIABILITY

A. COST OF INSURANCE

OCCOA, at its expense, shall provide comprehensive/commercial general liability insurance protecting OCCOA, the County and the Commissioners of the County, the members of the OCCOA Board and their respective agents, officers and employees.

Insurance shall include coverage for Hired Car and Non-Owned Auto.

B. POLICY TYPE

- (i) Such insurance shall provide coverage for the defense of actions brought against OCCOA, its Board, Officers, and Employees for, including but not limited to, negligence, malfeasance, misfeasance, errors, omissions, neglect, damages, intentional acts, or other actions arising out of the operation, maintenance and activities of OCCOA.
- (ii) Such insurance shall be in limits of not less than \$1,000,000 per occurrence for injury or death to any one person, not less than \$3,000,000 per occurrence for injury or death to more than one person, and not less than \$500,000 per occurrence for property damage.

IX. ADDITIONAL INSURANCE REQUIREMENTS

A. NAMED INSUREDS

- (i) OCCOA and the County shall all be named insureds on all insurance policies required hereunder and all insurance proceeds shall be payable to OCCOA and the County according to their respective interests.
- (ii) Upon request, the OCCOA shall provide the County with certified copies of the insurance policies or other evidence indicating that the insurance is in effect.
- (iii) In addition, the County shall be notified in writing at least thirty (30) days prior to cancellation, non-renewal or any material reduction of any coverage carried by the OCCOA.
- (iv) All insurance maintained pursuant to this Agreement shall contain a clause of endorsement under which the insurer waives all rights of subrogation against any and all of the parties to this Agreement and their respective officers, commissioners, agents, and employees, with respect to losses payable under the policy.
- (v) All policy forms, limits and deductibles shall be subject to approval by the County and OCCOA.

X. OPERATIONAL INTEGRITY

A. OPERATIONS

The County covenants and agrees with OCCOA, subject to the performance by OCCOA of all of the terms, covenants, and conditions of this Agreement to permit OCCOA to operate the service for the County. OCCOA may employ such persons in such capacities as it deems advisable and may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of OCCOA. Further, OCCOA, with the approval of the OCCOA Board and in compliance with the County's Capital Asset Disposal Policy, shall have the authority, power, and ability to obtain, lease, purchase, acquire or transfer, sell, or dispose of such equipment as is necessary to carry out its obligations to the citizens of Otsego County.

B. BOARD MEMBERSHIP

Recommendations for OCCOA Board Membership shall be forwarded to the County Board for approval.

C. COUNTY BOARD LIAISON

The Chairperson of the County Commissioners will annually appoint a Commissioner to be a Liaison to the OCCOA for a 12-month term. The appointment of a County Commissioner by the County Board of Commissioners shall be final. The Liaison Commissioner will be expected to attend regular OCCOA Board meetings, and that Liaison will be eligible for Committee assignments as well.

D. PERSONNEL

(i) All personnel staffing OCCOA equipment and premises, shall be deemed to be employees of OCCOA.

(ii) The County Administrator (or designee(s) of the County Administrator) shall be on the hiring committee for the OCCOA Executive Director position in the event of a vacancy. The Commissioners shall have the final approval on selecting the new Executive Director.

(iii) If applicable, the County Administrator (or designee(s) of the County Administrator) shall take part in the union negotiation process. The Commissioners shall have final approval of all union contracts.

C. CONTRACTING

OCCOA, with the approval of the OCCOA Board, shall have the exclusive authority to enter into such transport, standby and special event contracts or other agreements or contracts for services as deemed necessary to carry out its obligations to the citizens of Otsego County.

XI. INSPECTION

Without notice and at reasonable times of the day, the County, through its officers, employees or agents, may enter upon the premises at any time during the term of this Agreement for the purpose of inspecting the premises and determining whether OCCOA is complying with the covenants, Agreements, terms, and conditions of this Agreement.

XII. EVENTS AND REMEDIES OF DEFAULT

A. EACH OF THE FOLLOWING SHALL CONSTITUTE AN EVENT OF DEFAULT:

(i) OCCOA fails to submit and operate within the budget required by Section III.

(ii) Any representation or warranty made by OCCOA in this Agreement, or which is contained in any certificate or other document delivered at any time pursuant to this Agreement proves to have been false, incorrect or incomplete in any material respect when made or deemed to be made.

(iii) OCCOA fails to observe or perform any covenant or Agreement contained in this Agreement or in any certificate or other document delivered pursuant to this Agreement (other than those covered by clause (i) above) for thirty (30) days after written notice, as set forth herein, thereof shall have been given to OCCOA by the County.

(iv) OCCOA files a petition in bankruptcy, insolvency, dissolution or for reorganization or arrangement under the laws of the United States or of any state, or voluntarily takes advantage of any such law, or act, or is dissolved, (voluntarily or involuntarily) or makes an assignment for the benefit of creditors.

(v) If involuntary proceedings under any bankruptcy law or insolvency act or for the dissolution of a corporation are instituted against OCCOA, or if a receiver or trustee is appointed for all or substantially all of the property of OCCOA, and such proceedings are not dismissed or such receivership or trusteeship vacated within ninety days after such institution or appointment.

(vi) OCCOA ceases to operate or indicates its intention to do so.

(vii) OCCOA defaults on any long-term debt covenants or payments.

B. REMEDIES IN EVENT OF DEFAULT

If any event of default as defined in this Agreement shall occur and be continuing for a period of 90 days or more following written notice of default:

(i) The County shall have the right, but not the obligation, to take any of the following action:

(a) The County may terminate this Agreement.

(b) The County, through its Commissioners, officers, agents or employees, shall, at all times, have the right to enter the premises for inspection as set forth above, and to prevent waste, damage or destruction.

(c) In the event of financial insolvency, bankruptcy, or cessation of operations, all assets (including but not limited to: cash, investments, receivables, and capital assets), all liabilities (including long-term debt), and fund balances for all OCCOA funds shall revert to the County immediately. Nothing in this section shall in any way supersede or replace any agreements between OCCOA and any granting/funding agencies as it relates to the ownership of assets.

(ii) The rights provided for in this Section cumulative and are not exclusive of any other right, privilege, or remedy provided by law or in equity.

XIII. WAIVERS

A. FAILURE TO DELAY OR EXERCISE

No failure or delay on the part of the County or OCCOA in exercising any right, power, or remedy contained in this Agreement shall operate as a waiver of any right, duty, requirement, or obligation provided by this Agreement.

B. PARTIAL EXERCISE

No single or partial exercise by the County or OCCOA of any right or remedy shall preclude other or future exercise thereof or the exercise of any other right or remedy.

XIV. ASSIGNMENT

OCCOA and the County agree not to sell, assign, mortgage, pledge or in any way transfer this Agreement.

XV. NOTICE

All notices, requests, and other communications to any party to this Agreement shall be in writing and shall be given to each party at its address set forth below or such other address as such party may hereafter specify, in writing:

If to OCCOA: Otsego County Commission on Aging
120 S. Otsego Avenue
Gaylord, MI 49735
Attn: Executive Director

If to the County: County of Otsego
225 West Main Street
Gaylord, MI 49735
Attn: Otsego County Administrator

XVI. SEVERABILITY

If any one or more of the provisions contained in this Agreement or any document, instrument or Agreement required pursuant to this Agreement should be declared invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be affected or impaired. The document shall be read as if the provision or provisions are null, void, non-existent, and severed from the this Agreement.

XVII. GOVERNING LAW

This Agreement, and the rights and obligations of the parties under this Agreement, shall be governed by, construed, and interpreted in accordance with the laws of the State of Michigan.

XVIII. CAPTIONS

The captions contained in this Agreement are for convenience, for reference only and shall not limit or define the provisions of this Agreement, or affect the interpretation or construction thereof.

XIX. OTHER AGREEMENTS

This Agreement, once properly executed, supersedes, replaces and abrogates all prior agreements between the parties regarding this same subject matter.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and delivered as of the day and year first above written.

OTSEGO COUNTY COMMISSION ON AGING

By: Mary Sanders
MARY SANDERS
Its: Board President

COUNTY OF OTSEGO

By: _____
KENNETH BORTON
Chairman, Otsego County Board of Commissioners

AGREEMENT FOR THE PROVISION OF INMATE HEALTH SERVICES
OTSEGO COUNTY, MICHIGAN

This Agreement for the Provision of Inmate Health Services (hereinafter referred to as the "AGREEMENT"), effective as of the date of the last signature hereto, entered into by and between the County of Otsego, located in the State of Michigan (hereinafter referred to as the "COUNTY") and Otsego County Sheriff in his official capacity (hereinafter referred to as the "SHERIFF"), and Advanced Correctional Healthcare, Inc. (hereinafter referred to as "ACH"), an Illinois corporation.

RECITALS

WHEREAS, the COUNTY desires to provide professional and responsive healthcare services to the inmates of the Otsego County Jail (hereinafter referred to as the "FACILITY"); and

WHEREAS, ACH is a corporation which provides professional and responsive healthcare services in incarceration facilities.

NOW THEREFORE, the parties enter into this AGREEMENT as hereinafter set forth.

DEFINITIONS

CORPORATE HOLIDAYS - New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

COUNTY INMATES - Inmates booked into the custody of the COUNTY or SHERIFF and presently incarcerated in the FACILITY, but not to include NON-COUNTY INMATES.

ELECTIVE CARE - Care which, if not provided, would not, in the opinion of ACH's practitioner (a licensed practitioner employed by ACH), cause the inmate's health to deteriorate, or cause harm to the inmate's well-being.

MID-LEVEL PRACTITIONER - An advanced registered nurse practitioner or physician assistant who has completed an advanced training program. A MID-LEVEL PRACTITIONER will be duly licensed to practice medicine in the appropriate state.

MOBILE SERVICES - Any ancillary medical services in which a provider comes on-site to perform work using the provider's equipment and/or staff, including, but not limited to, laboratory and X-ray services.

NON-COUNTY INMATES - Inmates who are covered by a government health program for American Indians; work release inmates while on work release; inmates during transport to/from outside facilities; and inmates housed in the FACILITY for other counties, State Department of Corrections, U.S. Immigration and Customs Enforcement (ICE), U.S. Marshals, and/or other federal agencies.

OFF-SITE SERVICES - Medical services including, but not limited to, consultation services, dental care not performed on-site, diagnostic testing, hospital services, medically-indicated emergency ground ambulance transportation, mental health services not performed on-site, and specialty services.

SPECIFIED MEDICATIONS - Medications related to the treatment of HIV, AIDS, HIV/AIDS related diseases, hepatitis, cystic fibrosis, multiple sclerosis, cancer, and/or active tuberculosis, as well as medications listed as biological and/or anti-rejection drugs. Medications related to these treatments will be defined in accordance with medical literature.

ARTICLE 1:
DUTIES AND OBLIGATIONS OF ACH

For and in consideration of the compensation to be paid to ACH as hereinafter set forth, ACH agrees as follows:

- 1.1 **ADVANCED TRAINING.** The FACILITY is entitled to receive one copy each of the training videos produced and sold by ACH at no additional charge, with the following exception: facilities will not receive training videos which cover topics for which they have already received an ACH training video covering that topic. If a training video is lost or stolen, the FACILITY may be charged a replacement fee to replace the video. ACH training videos are to be viewed by the FACILITY staff only and are not to be reproduced except with the prior written permission of ACH. ACH does not guarantee training credits and is not responsible for obtaining training credits on behalf of the FACILITY staff.
- 1.2 **BIOMEDICAL WASTE DISPOSAL.** ACH will be responsible for the provision of and cost of biomedical waste disposal services for the medical unit at the FACILITY consistent with all applicable laws. Typical biomedical waste expected in the medical unit would be bandages, dressings, gloves, hypodermic needles, laboratory containers, sharps, and syringes.
- 1.3 **COLLECTION OF DNA/PHYSICAL EVIDENCE AND FORENSIC INFORMATION.** ACH will perform body cavity searches on-site with signed consent from the inmate in accordance with the following guidelines: ACH staff are prohibited from participating in the collection of forensic evidence, except when: (1) complying with state laws that require blood samples from inmates, so long as there is consent of the inmate and ACH staff are not involved in any punitive action taken as a result of an inmate's nonparticipation in the collection process, (2) conducting body cavity searches, and blood or urine testing for alcohol or other drugs when done for medical purposes by a practitioner's order, and/or (3) conducting inmate-specific, court-ordered laboratory tests, examinations, oral swabs, or radiology procedures with consent of the inmate. ACH will not pay for any costs associated with any body cavity search or any other collection of forensic information, including, but not limited to, any associated medical fees, laboratory fees, added personnel costs, and/or court costs.
 - 1.3.1 **SEXUAL ASSAULT.** In the case of sexual assault, the inmate victim will be sent to the hospital for appropriate collection of evidence which includes chain of custody, counseling, and care. Court-ordered body cavity searches will be referred to the appropriate facility or emergency room.
- 1.4 **CQI MEETINGS.** ACH will review, at the scheduled Continuous Quality Improvement (CQI) meetings with the SHERIFF or designee, the healthcare reports concerning the overall operation of the healthcare services program and the general health of the inmates of the FACILITY.
- 1.5 **DENTAL CARE.** ACH will provide dental triage screenings for inmates for the purpose of identifying serious dental needs. The COUNTY will pay for any costs associated with dental care.
- 1.6 **ECTOPARASITES.** For inmates presenting with symptoms of ectoparasitic infection (as determined by the ACH practitioner), ACH will provide and pay for medically indicated treatment. For inmates without symptoms of ectoparasitic infection, ACH will provide treatment at the SHERIFF'S request, and the COUNTY will be responsible for the cost of the treatment. ACH will not be responsible for facility cleaning for ectoparasites.
- 1.7 **ELECTIVE CARE.** ACH will not provide ELECTIVE CARE to inmates. Decisions concerning ELECTIVE CARE will be consistent with the applicable American Medical Association (AMA) standards.
- 1.8 **HEALTH EDUCATION AND EVALUATIONS.** ACH will provide health education materials to the SHERIFF for inmate education. ACH will also provide on-site health evaluations and medical care for inmates. Additionally, ACH will provide basic physical examinations for potential inmate workers to ensure the inmates are physically capable of performing assigned work duties.
- 1.9 **INMATE LABOR.** Inmates will not be employed or otherwise engaged or utilized by ACH in the direct rendition of any healthcare services.

- 1.10 **MANAGEMENT SERVICES.** ACH will provide management services to include: a comprehensive Strategic Plan; Peer Review; CQI; Waste Reduction; Utilization Management; and a Risk Management program specific to the FACILITY's medical operations.
- 1.11 **MEDICAL CLAIMS RE-PRICING.** ACH will not be responsible for the re-pricing of medical claims.
- 1.12 **MEDICAL RECORDS.** Inmate medical records will always be the property of the SHERIFF and will remain with the SHERIFF. ACH will maintain or require being maintained medical records for each inmate who has received healthcare services. The medical records will be kept separate from the inmate's confinement record. A complete copy of the original applicable medical record will be available to accompany each inmate who is transferred from the FACILITY to another location for off-site services or transferred to another institution. Medical records will be kept confidential, subject to applicable laws and exemptions regarding confidentiality of inmate medical records. ACH will comply with the SHERIFF's policy with regard to access by inmates to their medical records. The SHERIFF will provide ACH with reasonable ongoing access to all medical records, even after the expiration of this AGREEMENT, for the purpose of defending litigation.
- 1.13 **MEDICAL SUPPLIES (DISPOSABLE).** ACH will pay for and provide disposable medical supplies intended for one-time use, not to include durable or reusable medical supplies. Typical disposable medical supplies expected in a medical unit would be tongue blades, Band-Aids, gauze pads, medical tape, sterile water, saline, pregnancy tests, blood sugar strips, peak flow mouth pieces, O2 tubing, urine test strips, syringes, gloves for the medical staff, med cups, lancets, ammonia ampules, cotton-tip applicators, and alcohol preps.
- 1.14 **MENTAL HEALTH SERVICES – CRISIS INTERVENTION.** ACH will refer inmates to crisis intervention services when indicated. The crisis intervention services will be provided by the FACILITY staff in concert with ACH staff. ACH will coordinate with the medical and programming services (e.g., chemical dependence) at the FACILITY so that patient management is appropriately integrated, health needs are met, and the impact of any of these conditions on each other is adequately addressed. ACH will use an integrated and multidisciplinary team (including FACILITY staff) to develop treatment plans for inmates displaying problematic behavior.
- 1.15 **MOBILE SERVICES.** When MOBILE SERVICES are required for medical reasons and are available to come to the FACILITY, ACH will arrange for those services for inmates in accordance with the SHERIFF's policies and procedures. The COUNTY will pay for any costs associated with MOBILE SERVICES.
- 1.16 **OFF-SITE SERVICES.** When OFF-SITE SERVICES are required for medical reasons, ACH will arrange for those services for inmates and in accordance with the SHERIFF's policies and procedures. The COUNTY will pay for any costs associated with OFF-SITE SERVICES.
- 1.17 **OTHER SERVICES AND EXPENSES.** ACH will not provide and will not pay for any services, supplies and/or equipment which are not specifically contained in this AGREEMENT.
- 1.18 **PHARMACEUTICALS.**
- 1.18.1 **COURT-ORDERED MEDICATIONS AND TESTING.** ACH will provide all court-ordered medications and testing to inmates.
- 1.18.1.1 **COUNTY INMATES.** ACH will only pay for court-ordered medications that (1) the ACH practitioner considers appropriate and (2) are not included on the SPECIFIED MEDICATIONS list. All other court-ordered medications and testing for COUNTY INMATES will be paid for by the COUNTY.
- 1.18.1.2 **NON-COUNTY INMATES (not to include inmates housed for ICE).** ACH will only pay for court-ordered medications that (1) the ACH practitioner considers appropriate and (2) are prescribed over-the-counter medications. All other court-ordered medication and testing for NON-COUNTY INMATES will be billed to the COUNTY so the COUNTY may seek reimbursement from the responsible authority of the NON-COUNTY INMATE.

- 1.18.2 HOME MEDICATIONS. The COUNTY agrees to allow home medications in the FACILITY when they are able to be properly verified.
- 1.18.3 COUNTY INMATES. ACH will provide all medically-indicated pharmaceuticals for COUNTY INMATES. ACH will pay for prescription medications; prescribed over-the-counter medications; and psychotropic medications which are prescribed by ACH practitioners; with the following exception: the COUNTY will pay for all SPECIFIED MEDICATIONS. The COUNTY will also pay for all psychotropic medications which are prescribed by non-ACH practitioners.
- 1.18.4 INMATES HOUSED FOR ICE. ACH will provide all medically-indicated pharmaceuticals for inmates housed for ICE. ACH will not pay for any pharmaceuticals for ICE inmates. Prescription medications will be billed directly to ICE by the applicable pharmacy. The COUNTY will pay for any prescription medications for which ICE refuses to pay, as well as any prescribed over-the-counter medications.
- 1.18.5 NON-COUNTY INMATES (not to include inmates housed for ICE). ACH will provide all medically-indicated pharmaceuticals for NON-COUNTY INMATES. ACH will only pay for prescribed over-the-counter medications. All other prescription medications will be billed to the COUNTY so the COUNTY may seek reimbursement from the responsible authority of the NON-COUNTY INMATE.
- 1.19 PRISON RAPE ELIMINATION ACT OF 2003 (PREA). Should the SHERIFF choose to comply with PREA, ACH will endeavor to comply with PREA, applicable PREA standards, and the FACILITY's policies related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse within the FACILITY. ACH acknowledges that, in addition to self-monitoring, the FACILITY may conduct announced or unannounced monitoring to include on-site monitoring.
- 1.20 SHERIFF'S POLICIES, PROCEDURES, AND PROTOCOLS. ACH staff will operate within the requirements of the SHERIFF's policies, procedures, and protocols as communicated to ACH staff by the SHERIFF or designee. Such policies, procedures, and protocols may change from time to time; if so, the SHERIFF or designee will promptly notify ACH staff, provide them with a written copy of the modified policy, procedure, or protocol, and provide any necessary training to the ACH staff. Upon the SHERIFF's request, ACH will assist the SHERIFF in drafting medical policies, procedures, and protocols. All policies, procedures, and protocols regarding operations within the FACILITY will at all times remain the property of the SHERIFF and will remain at the FACILITY after termination of this AGREEMENT.
- 1.21 STAFFING. ACH will provide staffing coverage as described in this staffing section.
- 1.21.1 MEAL BREAKS. It is understood and agreed that ACH employees are allowed to leave the premises during the work day for meal breaks.
- 1.21.2 NURSING. ACH will provide on-site licensed practical nursing coverage for eight (8) hours per week on a schedule approved by the SHERIFF. When approved by the SHERIFF or designee, hours worked in excess of the contracted amount will be billed monthly to the COUNTY at a rate of \$25.90/hour. For hours of absence due to CORPORATE HOLIDAYS, paid time off, or sick time, the hours will not be replaced or credited. For all other absences, ACH endeavors to provide replacement coverage; and if it is unable to do so, ACH's Director of Medical Operations for the FACILITY and the SHERIFF or designee will negotiate a mutually agreeable remedy.
- 1.21.3 PRACTITIONER. A physician and/or MID-LEVEL PRACTITIONER will visit the FACILITY every other week or as otherwise agreed by the SHERIFF and ACH, and will stay until all work is completed. A MID-LEVEL PRACTITIONER will only be used with the approval of the SHERIFF. The physician and/or MID-LEVEL PRACTITIONER will be available by telephone to the FACILITY and medical staff on an on-call basis, seven (7) days per week, twenty-four (24) hours per day. For scheduled visits that fall on CORPORATE HOLIDAYS, coverage will be provided by telephone only.
- 1.22 TUBERCULOSIS (TB) TESTING.

- 1.22.1 FACILITY STAFF. ACH will perform TB skin tests as directed by the SHERIFF. The COUNTY will pay for the TB serum and related supplies. Upon the SHERIFF's request, ACH will secure the serum and related supplies through the correctional pharmacy to secure the best possible price, then bill the COUNTY for those costs.
- 1.22.2 INMATES. ACH will provide TB skin tests as directed by the SHERIFF. ACH will pay for the TB serum and related supplies.

ARTICLE 2:
DUTIES AND OBLIGATIONS OF THE COUNTY

- 2.1 CO-PAY. The COUNTY agrees to the use of a co-pay system, as permitted by law, for inmate medical requests.
- 2.2 DUTY TO PROTECT INMATES. The non-delegable duty to protect inmates is, and always will be, vested in the SHERIFF. This AGREEMENT does not result in the assumption of a non-delegable duty by ACH. As such, the SHERIFF specifically retains the duty and obligation for security of the inmates. This duty extends to the control of inmate movement. ACH and its personnel will assume no responsibility for the movement of inmates and assume no responsibility for inmate protection at any time.
- 2.3 HIRING OF ACH STAFF. While ACH is pleased to provide staffing during this engagement, ACH does not expect the COUNTY to offer permanent employment to ACH employees or independent contractors. ACH has a significant investment in the training and professional development of our employees and independent contractors and they are valued employees and independent contractors of ACH. If the COUNTY should hire any ACH employee or independent contractor during this AGREEMENT term or within one (1) year after this AGREEMENT's termination, the COUNTY will be billed a professional replacement fee of Ten Thousand Dollars (\$10,000) to compensate ACH for each employee or independent contractor, with the following exception; this does not apply to any medical staff member who was employed by the COUNTY prior to this AGREEMENT.
- 2.4 INMATE INFORMATION. The SHERIFF will provide, as needed, information pertaining to inmates that ACH and the SHERIFF mutually identify as reasonable and necessary for ACH to adequately perform its obligations to the SHERIFF and the COUNTY. Additionally, during this AGREEMENT period, and for a one year thereafter, the SHERIFF will provide ACH, at ACH's request, the SHERIFF's records relating to the provision of healthcare services to inmates as may be reasonably requested by ACH in connection with an investigation of, or defense of, any claim by a third party related to ACH's conduct. As ACH may reasonably request, and consistent with applicable state and federal laws and the foregoing provision, the SHERIFF will also make available to ACH such records as are maintained by the SHERIFF, hospitals, and other off-site healthcare providers involved in the care or treatment of inmates (to the extent the SHERIFF has any control over those records). Any such information provided by the SHERIFF to ACH that the SHERIFF considers confidential will be kept confidential by ACH and will not, except as may be required by law, be distributed to any third party without the prior written approval of the SHERIFF. Notwithstanding any provision of this AGREEMENT to the contrary, the SHERIFF's internal affairs investigative records will not be required to be provided to ACH or any other person or entity (except as may be required by law).
- 2.5 MEDICAL EQUIPMENT (DURABLE). Medical equipment remains the responsibility of the SHERIFF. At the SHERIFF's request, ACH may assist the SHERIFF in securing the equipment at cost-effective pricing. Typical durable medical equipment expected in a medical unit would be: exam table, exam stool, ophthalmic / otoscope, peak flow meter, digital thermometer, stethoscope, X-large and large blood pressure cuffs, emesis basin, CPR AmbuBag (adult & 2-way mask), refrigerator (small), and scales. Upon termination of this AGREEMENT, ACH will leave the medical equipment in good working order, with allowances made for reasonable wear and tear.
- 2.6 NON-MEDICAL CARE OF INMATES. The COUNTY will provide and pay for all other personal (non-medical) needs of the inmates while in the FACILITY, including, but not limited to: daily housekeeping services; dietary services, including special supplements, liquid diets, or other dietary needs; building maintenance services; personal hygiene supplies and services; clothing; and linen supplies.

- 2.7 OFFICE EQUIPMENT (DURABLE). The SHERIFF will provide use of COUNTY-owned office equipment and all necessary utilities in place at the FACILITY's healthcare unit. Typical office equipment expected in a medical unit would be a locking file (recommended four-drawer); paper punch; staple remover; stapler; cabinet for storing medical supplies such as Band-Aids, gauze, etc.; computer; fax machine; copier / printer; and toner. ACH will leave the office equipment in good working order, with allowances made for reasonable wear and tear.
- 2.8 OFFICE SUPPLIES (DISPOSABLE). The COUNTY will provide disposable office supplies, such as medical charts, paper, pens, staples, and Post-It notes which are required for the provision of inmate healthcare services.
- 2.9 SECURITY. The SHERIFF will maintain responsibility for the physical security of the FACILITY and the continuing security of the inmates. ACH and the SHERIFF understand that adequate security services are necessary for the safety of the agents, employees, and subcontractors of ACH, as well as for the security of inmates and FACILITY staff, consistent with the correctional setting. The SHERIFF will provide security sufficient to enable ACH and its personnel to safely provide the healthcare services described in this AGREEMENT. The SHERIFF will screen ACH's proposed staff to ensure that they will not constitute a security risk. The SHERIFF will have final approval of ACH's employees in regards to security/background clearance.

ARTICLE 3:
COMPENSATION/ADJUSTMENTS

- 3.1 ANNUAL AMOUNT/MONTHLY PAYMENTS. The annualized amount to be paid by the COUNTY to ACH under this AGREEMENT is to be forty-one thousand five hundred five dollars and sixty-six cents (\$41,505.66). The COUNTY will make monthly payments of three thousand four hundred fifty-eight dollars and eighty cents (\$3,458.80), which is equal to 1/12 of the annualized amount, during the term of this AGREEMENT. ACH will bill the COUNTY approximately thirty (30) days prior to the month in which services are to be rendered. The COUNTY agrees to pay ACH prior to the tenth (10th) day of the month in which services are rendered.
 - 3.1.1 ANNUAL AMOUNT UPON RENEWAL. Upon the annual anniversary date of this AGREEMENT, the annualized amount of increase for compensation will be the 12-Month Consumer Price Index (CPI) for medical care or zero percent (0%), whichever is higher. The CPI will be calculated from the most recent CPI data as published by the Bureau of Labor Statistics.
- 3.2 QUARTERLY ADJUSTMENTS. Account reconciliation will be completed for variances in the ADP and other expenses, such as equipment or services purchased by ACH (with prior approval of the COUNTY) on behalf of the COUNTY.
 - 3.2.1 AVERAGE DAILY POPULATION (ADP). ADP for a given quarter will be determined from the FACILITY census records. For billing purposes, the COUNTY INMATE ADP will be 35 and the NON-COUNTY INMATE ADP will be 0. Inmates who are not presently incarcerated in the FACILITY (i.e., persons on electronic monitoring or probation, or who are hospitalized, or in halfway housing or early release housing) should not be counted in either ADP reported to ACH by the COUNTY. The ADPs reported to ACH should only include those inmates presently incarcerated in the FACILITY.
 - 3.2.2 PER DIEM.
 - 3.2.2.1 GENERAL. Per diem rate(s) are intended to cover additional costs in those instances where minor, short-term changes in the inmate population results in the higher utilization of routine supplies and services. The per diem is not intended to provide for any additional fixed costs, such as new fixed staffing positions that might prove necessary if the inmate population grows significantly and is sustained. In such cases, ACH reserves the right to negotiate for an increase to its staffing and its contract price in order to continue to provide services to the increased number of inmates and maintain the standard of care. ACH will request the monthly count for these separate populations on a quarterly basis. The per diem rate(s) may be adjusted annually at ACH's discretion.

- 3.2.2.2 COUNTY INMATES. When the ADP exceeds or falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of COUNTY INMATES above or below the contracted ADP for that quarter multiplied by the per diem rate of \$0.61 per inmate per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: $10 \times \$0.61 \times 91$)
- 3.2.2.3 NON-COUNTY INMATES. To cover the cost of incidental medical expenses for NON-COUNTY INMATES (such as disposable medical supplies, biomedical waste disposal services, and medical malpractice and civil rights insurance coverage), a separate per diem rate of \$0.21 per inmate per day will be assessed for each NON-COUNTY INMATE housed in the FACILITY in excess of the contracted NON-COUNTY INMATE ADP.
- 3.2.3 ARREARS. Any contract amount in arrears will be settled through reconciliation and adjusted accordingly. Adjustments will be made to the first monthly invoice prepared after reconciliation between ACH and the COUNTY. Payment of the adjusted amount will be due upon receipt of said invoice.

ARTICLE 4:
TERM AND TERMINATION

- 4.1 TERM. The term of this AGREEMENT will begin on _____ at 12:01 A.M. and will continue in full force and effect until _____ at 11:59 P.M., unless earlier terminated, extended, or renewed pursuant to this AGREEMENT. This AGREEMENT will automatically renew for successive one (1) year periods unless either party gives thirty (30) days' written notice prior to the end of a term.
- 4.2 TERMINATION.
- 4.2.1 TERMINATION FOR LACK OF APPROPRIATIONS. It is understood and agreed that this AGREEMENT will be subject to annual appropriations by the COUNTY. If funds are not appropriated for this AGREEMENT, then upon exhaustion of such funding, the COUNTY and the SHERIFF will be entitled to immediately terminate this AGREEMENT without penalty or liability. Recognizing that such termination may entail substantial costs for ACH, the COUNTY and the SHERIFF will act in good faith and make every effort to give ACH reasonable advance notice of any potential problem with funding or appropriations. The COUNTY agrees to pay for services rendered up to the point of termination.
- 4.2.2 30-DAY OUT CLAUSE. Notwithstanding anything to the contrary contained in this AGREEMENT, the COUNTY, the SHERIFF, or ACH may, without prejudice to any other rights they may have, terminate this AGREEMENT by giving thirty (30) days' advance written notice to the other party. If thirty (30) days' advance written notice is provided, termination will be without penalty to any of the parties. If the SHERIFF or the COUNTY gives ACH less than thirty (30) days' advance written notice, the COUNTY agrees to pay to ACH a penalty equal to one (1) month's contract price as an early termination fee.

ARTICLE 5:
GENERAL TERMS AND CONDITIONS

- 5.1 ADVICE OF COUNSEL. Each of the parties (a) has had the opportunity to seek counsel, legal or otherwise, prior to entering into this AGREEMENT, (b) is freely entering into this AGREEMENT of his/her or its own volition, and (c) understands and agrees that this AGREEMENT will be construed as if drafted by both parties and not by one party solely.
- 5.2 ARBITRATION; GOVERNING LAW. The parties hereby agree that any dispute arising under this AGREEMENT, or in connection with any breach thereof, will be finally resolved through binding arbitration conducted in Gaylord, Michigan, in accordance with the Commercial Arbitration Rules of the American Arbitration Association by a single, neutral arbitrator appointed in accordance with such Rules. No punitive damages may be granted by the arbitrator. The parties agree that the arbitrator's decision will be the sole, exclusive and binding remedy between them regarding any and all such disputes. This AGREEMENT, and any

arbitration conducted thereby, will be governed by the laws of the State of Michigan (without reference to conflicts of laws principles).

- 5.3 **ASSIGNMENT.** ACH may not assign this AGREEMENT or any rights hereunder in whole or in part. Subject to the foregoing, this AGREEMENT will inure to the benefit of and be binding upon each of the heirs, permitted assigns, and successors of the respective parties. Any assignment in violation of this section will be null and void.
- 5.4 **ATTORNEY FEES AND COSTS.** In the event a lawsuit, arbitration, or mediation is initiated by either party, the party against whom a judgment or award is entered will also be liable for costs of suit and reasonable attorneys' fees as set by the court or arbitrator.
- 5.5 **AUTHORITY.** The persons signing below represent that they have the right and authority to execute this AGREEMENT for their respective entities and no further approvals are necessary to create a binding AGREEMENT.
- 5.6 **COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.** The SHERIFF, the COUNTY, and ACH agree that no party will require performance of any ACH or COUNTY employee, agent or independent contractor that would violate federal, state and/or local laws, ordinances, rules and/or regulations.
- 5.7 **COUNTERPARTS; HEADINGS.** This AGREEMENT may be executed in counterparts, each of which will be an original and all of which will constitute one AGREEMENT. The headings contained in this AGREEMENT are for reference purposes only and will not affect in any way the meaning or interpretation of this AGREEMENT. The terms "inmate" and "detainee" may be used interchangeably throughout this AGREEMENT and will not affect in any way the meaning or interpretation of this AGREEMENT.
- 5.8 **DEPARTMENT OF JUSTICE REQUIREMENTS.** The COUNTY will be responsible for any additional services required at the FACILITY as the result of governmental (including, but not limited to, the Department of Justice, Immigration and Customs Enforcement, Department of Corrections, Federal Bureau of Prisons, or United States Marshals Service) investigation, mandate, memorandum, or order.
- 5.9 **ENTIRE AGREEMENT; AMENDMENT.** This AGREEMENT represents the entire understanding of the parties with respect to the subject matter hereof, supersedes and cancels all prior agreements, understandings, arrangements, or representations between the parties with respect to such subject matter, and may only be amended by written agreement of both parties. The parties agree that their performances hereunder do not obligate either party to enter into any further agreement or business arrangement.
- 5.10 **EQUAL EMPLOYMENT OPPORTUNITY.** It is the policy of ACH to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, age, or genetics. In addition, it is the policy of ACH to comply with applicable state and local laws governing nondiscrimination in employment in every location in which ACH has facilities and employees. This policy applies to all terms and conditions of employment including, but not limited to, recruitment, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, benefit plans, all forms of compensation, and training.
- 5.11 **EXCUSED PERFORMANCE.** In case performance of any terms of parts hereof will be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority of local, state, or federal governments or because of riots, public disturbances, strikes, lockouts, differences with workers, fires, floods, Acts of God, or any other reason whatsoever which is not within the control of the parties whose performance is interfered with and which, by the exercise of reasonable diligence, said party is unable to prevent, the party so suffering may at its option, suspend, without liability, the performance of its obligations hereunder during the period such cause continues.
- 5.12 **FURTHER ACTS.** The parties agree to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this AGREEMENT.

- 5.13 GROUP PURCHASING. The COUNTY authorizes ACH to sign up the FACILITY as a ship-to site under ACH's group purchasing plan.
- 5.14 HOLD HARMLESS AND INDEMNIFY.
- 5.14.1 ACH will hold harmless and indemnify the COUNTY and SHERIFF (together with their respective employees) against any loss or damage, including reasonable attorneys' fees and other costs of litigation, solely caused or necessitated by the negligent, reckless, intentional, or deliberately indifferent conduct of ACH or its employees, which is related to medical treatment or care provided by ACH. With respect to any claim for indemnification, the COUNTY will (i) give written notice thereof to ACH within a reasonable period following the event or occurrence as to which the right to indemnification is or may be asserted and (ii) allow ACH (including the employees, agents, and counsel) reasonable access to any of its employees, property, and records for the purposes of conducting an investigation of such claim and for the purpose of obtaining statements, photographs, and taking such other steps as may be necessary to preserve evidence of the occurrence on which the claim is based. If the COUNTY denies ACH reasonable access as set forth, after written request therefore, the COUNTY will assume sole responsibility for the claim for which indemnification is sought and will not be entitled to indemnity.
- 5.14.2 The COUNTY will hold harmless and indemnify ACH (together with its respective employees) against any loss or damage, including reasonable attorneys' fees and other costs of litigation, solely caused or necessitated by the negligent, reckless, intentional, or deliberately indifferent conduct of the COUNTY or its employees, which is related to medical treatment or care provided by ACH. With respect to any claim for indemnification, ACH will (i) give written notice thereof to the COUNTY within a reasonable period following the event or occurrence as to which the right to indemnification is or may be asserted and (ii) allow the COUNTY (including the employees, agents, and counsel) reasonable access to any of its employees, property, and records for the purposes of conducting an investigation of such claim and for the purpose of obtaining statements, photographs, and taking such other steps as may be necessary to preserve evidence of the occurrence on which the claim is based. If ACH denies the COUNTY reasonable access as set forth, after written request therefore, ACH will assume sole responsibility for the claim for which indemnification is sought and will not be entitled to indemnity.
- 5.15 INDEPENDENT CONTRACTORS. In order to discharge its obligations hereunder, ACH may engage certain healthcare professionals as independent contractors rather than employees.
- 5.16 INSURANCE.
- 5.16.1 ACH will maintain commercial automobile liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence, covering owned, hired, and non-owned automobiles.
- 5.16.2 ACH will maintain one or more commercial general liability insurance policies with minimum limits of bodily injury and/or property damage: One Million Dollars (\$1,000,000) each occurrence and an annual policy aggregate of Two Million Dollars (\$2,000,000).
- 5.16.3 ACH will maintain professional liability insurance, including civil rights liability, with minimum limits of One Million Dollars (\$1,000,000) each occurrence, Three Million Dollars (\$3,000,000) annual aggregate.
- 5.16.4 ACH will maintain workers' compensation and employer's liability insurance covering its employees while on the FACILITY's premises that complies with the statutory minimum requirements in the applicable state(s).
- 5.16.5 ADDITIONAL INSURED. ACH will name the SHERIFF and the COUNTY as an additional insured for the sole negligence of ACH under the commercial automobile, commercial general and professional liability portions of insurance and provide the COUNTY with a Certificate of Insurance specific to correctional facilities evidencing the terms of the insurance coverage and policy limits.

- 5.17 **NEW LEGISLATION.** Should new legislation require substantial new medical treatment, the COUNTY will pay for it, unless specifically agreed upon between ACH and the COUNTY.
- 5.18 **NO GRANT OF RIGHTS.** Each of the parties understands and agrees that no grant or license of a party's rights in any patent, trademark, trade secret, copyright and/or other intellectual property right is made hereby, expressly or by implication.
- 5.19 **NO RELATIONSHIP OR AUTHORITY.** The parties agree that ACH will at all times be an independent contractor in the performance of the services hereunder, and that nothing in this AGREEMENT will be construed as or have the effect of constituting any relationship of employer/employee, partnership, or joint venture between the COUNTY and ACH. ACH does not have the power or authority to bind the COUNTY or to assume or create any obligation or responsibility on the COUNTY's behalf or in the COUNTY's name, except as otherwise explicitly detailed in this AGREEMENT, and ACH will not represent to any person or entity that ACH has such power or authority. ACH will not act as an agent nor will ACH be deemed to be an employee of the COUNTY for the purposes of any employee benefit program.
- 5.20 **NOTICE.** Any notice required or permitted to be given hereunder will be in writing and delivered by overnight courier (e.g., FedEx), or by facsimile (receipt confirmed), to the respective addresses in this section or such other addresses as may be designated in writing by the applicable party from time to time, and will be deemed to have been given when sent. To the SHERIFF and/or the COUNTY: Otsego County Jail, 124 South Court Street, Gaylord, Michigan 49735; email: bwebber@otsegocountymi.gov. To ACH: Advanced Correctional Healthcare, Inc., Attn: Contract Attorney, 3922 West Baring Trace, Peoria, IL 61615; facsimile: 309.214.9977; email: jkolberg@advancedch.com.
- 5.21 **OTHER CONTRACTS AND THIRD PARTY BENEFICIARIES.** The parties acknowledge that ACH is not bound by or aware of any other existing contracts to which either the SHERIFF or the COUNTY are a party and which relate to the provision of healthcare to inmates at the FACILITY. The parties agree that they have not entered into this AGREEMENT for the benefit of any third person(s) and it is their express intention that this AGREEMENT is intended to be for their respective benefits only and not for the benefits of others who might otherwise be deemed to constitute third party beneficiaries thereof.
- 5.22 **SEVERABILITY.** If any provision of this AGREEMENT, or any portion thereof, is found to be invalid, unlawful, or unenforceable to any extent, such provision will be enforced to the maximum extent permissible so as to effect the intent of the parties, and the remainder of this AGREEMENT will continue unaffected in full force and effect. The parties will negotiate in good faith an enforceable substitute provision for such invalid provision that most nearly achieves the same intent and economic effect.
- 5.23 **SUBCONTRACTING.** In order to discharge its obligations hereunder, ACH may subcontract services including, but not limited to, pharmaceutical services, biomedical waste disposal, and mobile services.
- 5.24 **USE BY OTHER PUBLIC AGENCIES (PIGGYBACK).** ACH agrees to allow the COUNTY to authorize other public agencies in the COUNTY to purchase the proposed items by issuance of a purchase order at the same terms and conditions as this AGREEMENT, and to make payments directly to ACH during the period of time that this AGREEMENT is in effect.
- 5.25 **USE OF NAME.** It is understood and agreed by ACH that ACH's name may appear in certain COUNTY disclosure documents, including those required by law and in other regulatory and administrative filings in the ordinary course of the COUNTY's operations.
- 5.26 **WAIVER.** Any waiver of the provisions of this AGREEMENT or of a party's rights or remedies under this AGREEMENT must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions hereof or its rights or remedies at any time, will not be construed as a waiver of such party's rights or remedies hereunder and will not in any way affect the validity of this AGREEMENT or prejudice such party's right to take subsequent action.

Program Overview*

Otsego County, Michigan

County ADP: 35 County per diem: \$0.61 Non-county ADP: 0 Non-county per diem: \$0.21		Annual Price: \$41,505.66
Practitioner Services (MD, NP, PA)	Recruitment, hiring, training, on-site 1 time every other week; 24/7 on-call services including holidays with at least 2 backups.	
Nursing Services	Recruitment, hiring, training, LPN on-site 8 hours per week.	
Mental Health Services	Referrals to crisis intervention services, coordination with medical and facility staff to develop treatment plans. The price of any services is the responsibility of the county.	
Management Services	Strategic plan, peer review, Continuing Quality Improvement meetings, waste reduction, utilization management, risk management.	
Risk Management Program	Hold harmless and indemnification, facility and county named as additional insureds on the commercial automobile, commercial general, and professional liability (including civil rights liability) portions of ACH's insurance policies.	
Pharmaceuticals	Ordering, returning, and destroying. The price is included in the ACH program.	
Medication exclusions	Active TB, anti-rejection; biological, cancer, court-ordered, cystic fibrosis, hepatitis, HIV, AIDS (and related diseases), multiple sclerosis. The price is the responsibility of the county.	
On-site Testing	Finger-stick blood sugar, urine dipstick, and TB testing (see below) TB skin tests for inmates: ACH pays for TB serum and supplies TB skin test for facility staff: County pays for TB serum and supplies	
Medical Supplies (disposable)	Typically includes tongue blades, Band-Aids, gauze pads, medical tape, sterile water, saline, pregnancy tests, blood sugar strips, peak flow mouth pieces, O2 tubing, urine test strips, syringes, gloves for the medical staff, med cups, lancets, ammonia ampules, cotton-tip applicators, alcohol preps. The price is included in the ACH program.	
Biomedical Waste Disposal	For the medical unit - typically includes bandages, dressings, gloves, hypodermic needles, laboratory containers, sharps, syringes. The price is included in the ACH program.	
Dental Care	Hygiene instruction and triage screenings in accordance with criteria established by a licensed dentist to identify those in need of serious dental services. The price of the services is the responsibility of the county.	
Mobile Services Laboratory, X-ray	When medically indicated, to be arranged within the facility's policies and procedures. The price of the services is the responsibility of the county.	

Annual Price:	
\$41,505.66	
Off-site Services Consultations, diagnostic testing, hospitalizations, ambulance transportation, specialty services (i.e., gynecology)	When medically indicated, to be arranged within the facility's policies and procedures. The price of the services is the responsibility of the county.
Office Supplies (disposable)	Typically includes medical charts, paper, pens, staples, Post-It notes. The price is the responsibility of the county.
Medical Policies, Procedures and Protocols	Largely based upon NCCHC guidelines
Advanced Purchasing Program	Use by other county agencies (piggyback) allowed Expected facility savings per year: \$ 2,000
Advanced Training Program	Orientation, In-service, DVD series, pre- and post-tests, drug identification cards

This proposal is valid for 60 days from 12/4/2015

For additional information or to accept this program overview, please contact:
 John Masella, Director of Business Development
 Phone: 312-802-0604
 Email: jmasella@advancedch.com

***This proposal is not a contract. All contracts must be negotiated and signed by both parties.**

ACH's federal ID number is 36-4495255.



01/22/2016

Re: Sheriff Vehicle Purchase, BID 2016-01

For your consideration please review the following as specified in your Bid request for (1) 2016 Ford AWD Police Utility in Sterling Grey.

Vehicle Price	\$32,783.00
Title	+ \$15.00
Doc Fee	+\$210.00
2 extra fobs	+\$120.74
<u>Gov. Concession</u>	<u>-\$2,972.00</u>
Total Delivered Price	\$30,154.92

Please feel free to contact me with any further questions.

Sincerely,

Chris M. Coon

General Sales Manager

989-732-6737

chris@gaylordfordlin.com

Animal Control Building Loan Information:

Recommendation for additional principal payment for 2015:

Without any additional principal payments in 2015, the 12/31/15 outstanding balance due on the loan is \$100,183.51.

After analyzing the 2015 year-end fund balance level in the Animal Control Fund (fund 212), I recommend that we can safely pay an additional 5 months' worth of principal payments, totaling \$13,607.44.

If approved, that would bring the outstanding balance as of 12/31/15 to ~~\$86,576.07~~.

Impact on Animal Control Fund fund balance level:

Before any additional principal payments are factored in, the Animal Control Fund had a net income of \$61,160.44 in 2015, and has an ending fund balance level of \$339,135.62.

If the additional principal payment is approved, the net income will be \$47,553, and the ending fund balance will be ~~\$325,528.18~~.

This would still be a healthy addition to fund balance and a healthy fund balance level at 12/31/15.

Additional points of information:

The original amount of the loan was \$300,000

So far, through the end of 2014, we have paid down the loan 4 years early.

If we continue paying additional principal payments at this rate, we are on track to pay off the entire loan 5 years early. The loan was originally schedule to be paid off in 2022; we should be able to pay it off by the end of 2017.

PROPOSED BUDGET AMENDMENT 2015 YEAR END ADJUSTMENTS

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	AVAILABLE BALANCE	BUDGET AMENDMENT AMOUNT	LINE ITEM TO TAKE FROM
Fund 101- GENERAL FUND						
Dept 149-PROBATION/PAROLE						
101-149-726.000	SUPPLIES -GENERAL	1,500.00	1,501.66	(1.66)	2.00	101-101-940.010
Total Dept 149-PROBATION/PAROLE		1,500.00	1,501.66	(1.66)	2.00	(cmsr outside svcs)
Dept 267-PROSECUTOR						
101-267-703.030	REGULAR - HOURLY	96,212.00	97,097.01	(885.01)	886.00	
101-267-704.110	HOSPITALIZATION	69,670.00	72,114.19	(2,444.19)	2,445.00	
Total Dept 267-PROSECUTOR		165,882.00	169,211.20	(3,329.20)	3,331.00	101-267-703.020 (pros salaries)
Dept 301-SHERIFF						
101-301-703.010	REG EMP - DEPT DIR/CON	67,449.00	70,507.26	(3,058.26)	3,059.00	
101-301-704.301	POST EMPLMT HLTH CAR	2,000.00	3,018.38	(1,018.38)	1,019.00	
Total Dept 301-SHERIFF		69,449.00	73,525.64	(4,076.64)	4,078.00	
Dept 302-SHERIFF - CIVIL DIVISION						
101-302-703.060	PART-TIME/TEMPORARY	25,843.00	31,143.83	(5,300.83)	5,301.00	
Total Dept 302-SHERIFF - CIVIL DIVISION		25,843.00	31,143.83	(5,300.83)	5,301.00	
Dept 334-SECONDARY ROAD PATROL						
101-334-703.030	REGULAR - HOURLY	46,658.00	48,202.07	(1,544.07)	1,545.00	
101-334-703.070	OVERTIME	2,500.00	3,701.52	(1,201.52)	1,202.00	
101-334-930.660	GASOLINE	6,430.00	7,631.32	(1,201.32)	1,202.00	
Total Dept 334-SECONDARY ROAD PATROL		55,588.00	59,534.91	(3,946.91)	3,949.00	
GRAND TOTAL SHERIFF					13,328.00	101-301-703.030 (sheriff hourly)

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	AVAILABLE BALANCE	BUDGET AMENDMENT AMOUNT	LINE ITEM TO TAKE FROM
Dept 351-JAIL						
101-351-703.070	OVERTIME	35,000.00	36,913.87	(1,913.87)	1,914.00	
101-351-704.112	WELLNESS PROGRAM	0.00	900.00	(900.00)	900.00	
101-351-704.200	SOCIAL SEC CONTRIBUTIC	36,034.00	39,260.46	(3,226.46)	3,227.00	
101-351-704.300	RETIREMENT CONTRIBUT	49,373.00	60,618.56	(11,245.56)	11,246.00	
101-351-704.700	PAYMENTS IN LIEU OF IN:	500.00	2,223.13	(1,723.13)	1,724.00	
Total Dept 351-JAIL		120,907.00	139,916.02	(19,009.02)	19,011.00	101-351-704.110 (jail health ins)
Dept 648-MEDICAL EXAMINER						
101-648-726.000	SUPPLIES - GENERAL	2,230.00	2,830.77	(600.77)	601.00	
101-648-801.020	PROFESSIONAL	35,000.00	39,827.54	(4,827.54)	4,828.00	
101-648-930.460	TRANSPORTING	22,500.00	32,839.00	(10,339.00)	10,339.00	
101-648-930.500	TRAVEL	1,000.00	1,104.50	(104.50)	105.00	
101-648-930.920	AUTOPSIES	0.00	0.00	0.00	14,000.00	anticipated rem costs
Total Dept 648-MEDICAL EXAMINER		60,730.00	76,601.81	(15,871.81)	29,873.00	101-631-940.010 (substance abuse pmt)
Dept 853-HEALTH CARE RETIREES						
101-853-940.110	HOSPITALIZATION/DENTA	85,000.00	87,764.36	(2,764.36)	2,765.00	
Total Dept 853-HEALTH CARE RETIREES		85,000.00	87,764.36	(2,764.36)	2,765.00	101-851-930.100 (liab insur)
Dept 864-DISTRIBUTIVE SERVICES						
101-864-726.000	SUPPLIES - GENERAL	11,420.00	11,535.10	(115.10)	116.00	
101-864-920.410	SERVICE CONTRACTS	4,800.00	6,374.36	(1,574.36)	1,575.00	101-228-920.410
Total Dept 864-DISTRIBUTIVE SERVICES		16,220.00	17,909.46	(1,689.46)	1,691.00	101-228-920.400 (IT services)
Fund 208 - PARKS AND RECREATION						
Dept 751-COUNTY PARKS						
208-751-703.010	REG EMP - DEPT DIR/COM	0.00	15,699.87	(15,699.87)	15,700.00	752 line item:
208-751-703.030	REGULAR - HOURLY	0.00	34,922.93	(34,922.93)	34,923.00	34,630.00
208-751-703.060	PART-TIME/TEMPORARY	0.00	20,412.87	(20,412.87)	20,413.00	
208-751-703.070	OVERTIME	0.00	1,929.24	(1,929.24)	1,930.00	

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	AVAILABLE BALANCE	BUDGET AMENDMENT AMOUNT	LINE ITEM TO TAKE FROM
208-751-704.110	HOSPITALIZATION	0.00	9,753.96	(9,753.96)	9,754.00	5,880.00
208-751-704.140	LIFE AND DISABILITY	0.00	671.37	(671.37)	672.00	
208-751-704.200	SOCIAL SEC CONTRIBUTIC	0.00	5,548.41	(5,548.41)	5,549.00	
208-751-704.300	RETIREMENT CONTRIBUT	0.00	8,624.31	(8,624.31)	8,625.00	
208-751-704.301	POST EMPLMT HLTH CAR	0.00	323.00	(323.00)	323.00	
208-751-704.500	UNEMPLOYMENT COMPE	0.00	474.93	(474.93)	475.00	
208-751-704.600	WORKERS COMPENSATIC	0.00	2,446.98	(2,446.98)	2,447.00	1,698.00
Total Dept 751-COUNTY PARKS		0.00	100,807.87	(100,807.87)	100,811.00	4,916.00
						208-752-704.300
Fund 266 - EQUIPMENT FUND						
266-901-920.400	REPAIRS AND MAINTENA	1,550.00	1,551.65	(1.65)	2.00	
266-901-930.300	ADVERTISING	60.00	120.00	(60.00)	60.00	
266-901-970.420	PROPERTY - VEHICLES	54,640.00	66,489.46	(11,849.46)	11,850.00	
266-901-970.435	PROPERTY - MACHINERY	19,700.00	19,952.93	(252.93)	253.00	
TOTAL Expenditures		75,950.00	88,114.04	(12,164.04)	12,165.00	266-050-400.001 (from fund balance)
Fund 285 - REVENUE SHARING RESERVE						
Expenditures						
Function: Unclassified						
Dept 999-TRANSFER OUT						
Unclassified						
285-999-999.000	TRANSFER OUT	131,663.00	131,663.85	(0.85)	4,959.00	
TOTAL Expenditures		131,663.00	131,663.85	(0.85)	4,959.00	285-050-400.001 (from fund balance)
Fund 499 - CAPITAL PROJECTS FUND						
499-901-970.300-SHR	PROPERTY - IMPROVEME	58,273.00	66,043.49	(7,770.49)	7,771.00	
TOTAL Expenditures		58,273.00	66,043.49	(7,770.49)	7,771.00	499-050-400.001 (from fund balance)

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	AVAILABLE BALANCE	BUDGET AMENDMENT AMOUNT	LINE ITEM TO TAKE FROM
Fund 516 - DELINQUENT TAX REVOLVING						
516-253-955.000	GAIN/LOSS ON INVESTME	0.00	106,086.95	(106,086.95)	106,087.00	
TOTAL Expenditures		37,876.00	144,604.04	(106,728.04)	106,087.00	516-050-400.001 (from fund balance)
Fund 617 - TAX FORECLOSURE FUND						
617-253-703.030	REGULAR - HOURLY	24,384.00	27,754.34	(3,370.34)	3,371.00	
617-253-703.060	PART-TIME/TEMPORARY	7,675.00	8,501.55	(826.55)	827.00	
617-253-704.110	HOSPITALIZATION	6,615.00	8,755.08	(2,140.08)	2,141.00	
TOTAL Expenditures		44,901.00	52,001.09	(7,100.09)	6,339.00	617-050-400.001 (from fund balance)



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Move budget dollars to cover cost due to employee turnover

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-131-703.030 Hourly Wages	\$	\$ 1,600
101-131-704.300 Retirement	\$ 1,600	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 1,600	\$ 1,600

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

2/23/16
Board Approval Date (if necessary)

Budget Adjustment # _____

Posting Number _____

AGREEMENT FOR THE ACQUISITION OF A 2016 COUNTY PLAT BOOK

This agreement is made and entered into by and between the COUNTY OF OTSEGO, a Michigan municipal corporation, hereinafter referred to as the COUNTY and the OTSEGO COUNTY CONSERVATION DISTRICT hereinafter referred to as the CONSERVATION DISTRICT.

WHEREAS the CONSERVATION DISTRICT is desirous of contracting to acquire a plat book, and;

WHEREAS the COUNTY promises to, and also represents that they can, provide this product;

NOW THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties promise, agree, and contract as follows:

1. The COUNTY shall produce a plat book for CONSERVATION DISTRICT as indicated in Attachment A.
2. CONSERVATION DISTRICT shall pay to the COUNTY \$16,725.00 for 500 plat books. The first payment will be due August 30, 2016 and the final payment will be due December 15, 2016.
3. The COUNTY shall deliver product to CONSERVATION DISTRICT within five weeks of all material being received by the printer. This date will be no later than November 1, 2016.
4. CONSERVATION DISTRICT shall be responsible for all advertising layouts and the delivery of it to the printer.
5. CORRESPONDENCE: All correspondence, proposals, etceteras, shall be addressed to the designated agent for the COUNTY at: Equalization Department 800 Livingston Blvd., Suite 1D, Gaylord Michigan 49735; and the designated agent for CONSERVATION DISTRICT at: OTSEGO CONSERVATION DISTRICT Office, 800 LIVINGSTON Blvd., Suite 4a, Gaylord, Michigan 49735.
6. The COUNTY and the CONSERVATION DISTRICT agree that this agreement is the complete agreement between said parties for the performance of the services contracted; and there are no verbal agreements or understandings between the parties pertaining to this contract.
7. The COUNTY and the CONSERVATION DISTRICT agree that any alteration, modification or change to any term or condition of this contract shall be void unless agreed to by both parties in writing.

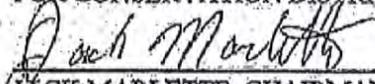
IN WITNESS WHEREOF, the UNDERSIGNED COUNTY has executed this Contract at Gaylord, Michigan, on December 21, 2015 and the undersigned CONSERVATION DISTRICT has accepted and executed this contract at Gaylord, Michigan, on December 21, 2016.

FOR THE COUNTY:

KEN BORTON, CHAIRMAN,
OTSEGO COUNTY BOARD OF
COMMISSIONERS

WILLIAM KERR, DIRECTOR,
EQUALIZATION DEPARTMENT
(Designated Contract Agent)

FOR CONSERVATION DISTRICT:



JACK MARLETTE, CHAIRMAN,
OTSEGO CONSERVATION DISTRICT

PATRICIA OSBURN, ADMINISTRATOR
OTSEGO CONSERVATION DISTRICT
(Designated Contract Agent)

ATTACHMENT A

The COUNTY Product covered by this License is the 2016 County Plat Book.

1.1 Plat Book

1.2.1 The plat book will be in color, wire bound, with accurate lined property maps and current ownership labels. Each page will be 8 ½ x 11 1/2.

1.2.2 The (8½ x 11 ½) plat book will consist of 66 pages, broken down as follows:

Files for printing.

- + Township Maps
- + Aerial pages
- + Miscellaneous
- + Advertisement
- + Covers

The miscellaneous pages are further broken down as follows:

- + 1 Table of contents page
- + 1 Land description page
- + 1 Elected Officials page
- + 1 Government directory page
- + 2 County map pages (1 road map pg and 1 school district map pg)
- + 1 Map index page
- + 1 Business directory page
- + 1 Village map page
- + 2 City map pages
- + Owner index pages
- + Street map index pages

1.2.3 The plat book will be copyrighted.

1.2.4 The school district boundaries will be represented on the county highway map.

1.2.5 Each township page will note the adjoining townships page on all four sides.

2.1 Product Delivery:

2.1.1 Product delivery of the 2016 plat book for The CONSERVATION DISTRICT will be November 1, 2016.

2.2.2 The CONSERVATION DISTRICT will be responsible for all advertising layouts and delivery of the layouts to the printer. They will also be responsible for the two CONSERVATION DISTRICT Information pages and the Alpha Business Directory.

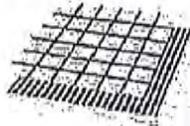
3.1 Licensed Organization:

The Authorized Agency covered by this license is OTSEGO CONSERVATION DISTRICT.

4.1 Fee Schedule:

The Product covered by this License will be delivered to CONSERVATION DISTRICT in exchange for a fixed fee of \$16,725 for 500 plat books.

The CONSERVATION DISTRICT will have an opportunity to review the layout prior to completion. The first point will be immediately following the initial layout of one or two Townships, usually within a week of receiving the digital data. The second opportunity comes following the completion of the layouts of each Township, Village, City and each other page. A final review will come at the completion of the book but prior to producing the individual EPS.



mappingsolutions

Backed by experience, driven by technology.

SERVICES AGREEMENT

For

Otsego County Department of Equalization

800 Livingston Blvd., Suite 4-A

Gaylord MI 49735

This agreement dated February 3, 2016 is between MAPPING SOLUTIONS and the Otsego County Department of Equalization (SPONSOR) for MAPPING SOLUTIONS to create and publish a 2016 Plat Book and related map products showing property ownership of land parcels in the unincorporated areas of Otsego County in the State of Michigan which are 5 acres or larger. The Plat Books will be compiled and published using the attached Plat Book Specifications.

PRICING: *Initial Final Choices*

Product	Initial Quantity	Price Each	Total Price	Initial Choices
Plat Book Publishing File	1		\$6,500	
Plat Books – Original Order – Premium 70# Paper	500	\$8.00	\$4,000	
Reorder Price – 50 Book Minimum		\$8.00		
Premium Wall Maps – Additional purchase is optional; One Free to SPONSOR		\$35.00		
eBooks – Purchase is optional		\$8.00		
Shipping – Initial Order only			\$125	
Total Price of all Products			\$	

WALL MAPS and eBooks – purchase is optional:

- Premium Wall Maps for Otsego County are approximately 36" x 36". Premium Wall Maps are printed in full color on a heavy premium matte luster finish photo paper.
- eBooks are a digital version of our Plat Books and are available on a disc containing a PDF file and are intended for desktops/laptops.
- SPONSOR may order any quantity at any time for price as stated above. Shipping will be added to all reorders.

TERMS:

- \$2,000 down payment is required by the SPONSOR.
- SPONSOR will be invoiced for remaining balance due upon approval of the Proof Book.
- SPONSOR may reorder books at the original initial order price. 50 books minimum; shipping charges apply to all reorders.

SPONSOR will sell advertising and maintains revenue.

ADDITIONAL SPONSOR PARTNERSHIP FEATURES INCLUDED:

MAPPING SOLUTIONS offers a unique set of features to help the SPONSOR sell their books and maps that result from this agreement. These are at no cost and include the following:

- **Complimentary Products** to assist in promoting the new books and maps; one wall map and one SmartMap will be provided to the SPONSOR free of charge.
- **Online Partner Program** makes it easy for the sponsor to sell different products without having to purchase them in advance or provide technical support. See page 4 of this agreement for details.
- **SPONSOR Promotion** provides several ways for users to know who is sponsoring the project at the local level. The SPONSOR can include information about their organization through Sponsor information pages; promoting the organization with additional ads or filler; submitting pictures for the cover; etc. Sponsor information will also be included on Wall Maps, For Sale Signs and on our website.
- **Online Proofing process** utilizes easy to use, proven software that allows one or more people to view and comment on the proof copy, track changes and confirm a final "approval to print" version. Hard copy proofs are also provided.
- **Postcards** will be mailed to several hundred large county landowners to promote the new books and map product, (when addresses are available). This program includes an *additional* free SmartMap and free Wall Map for a drawing for people who visit the SPONSOR to enter their name in the drawing and view the new products.
- **Marketing Materials** include various selling aids to assist in the successful sales of books and maps. These include custom "For Sale" signs, book displays, press releases, digital images to use on your website or newsletter and other assistance.
- **Ongoing Support** is available constantly during the production process to ensure the book contains what is expected. SPONSOR involvement can be as much or as little as desired. Post publication follow up is also provided to ensure that everything met or exceeded expectations.
- **Ad Approval** from each advertiser is provided by MAPPING SOLUTIONS.

SPONSOR REQUIREMENTS:

SPONSOR agrees to initiate their Advertising Sales campaign at least 120 days prior to desired publication date and complete all ad sales at least 60 days prior to desired publication date. MAPPING SOLUTIONS will provide advertising sales aids and develop and design ads as required. Prior to final publication, advertisers will receive proof copies of all ads and MAPPING SOLUTIONS will attempt to get final approval of all ads included in the Plat Book.

Proof Book – Prior to final publication, the SPONSOR will be provided with a digital and hard copy Proof Book to review and submit revisions as required. SPONSOR has up to 14 days to provide feedback via the online proofing process to maintain the production schedule.

DATA AND COPYRIGHT CONDITIONS:

MAPPING SOLUTIONS will acquire all required records and data to complete this agreement. The maps and content will be compiled using the latest information available from the appropriate County Officials and available resources. The digital information needed will be a file that includes the following fields for each individual parcel located in the county: Full Parcel Number, Acres, Owners Name and Complete Address, Legal Description, Section, Township, Range. *It is assumed that there is no charge for data.*

SPONSOR will maintain the book copyright of the 2016 Otsego County Plat Book.

PLAT BOOK SPECIFICATIONS:

MAPPING SOLUTIONS will develop, assemble and deliver products to the SPONSOR as agreed upon and described below. Any revisions to these specifications are subject to additional fees based on labor and services needed and must be mutually accepted by both parties in writing by executing an Addendum to this Services Agreement.

SPONSOR may supply various information about their organization to be included in the Plat Books. This information must be provided in digital format and may include:

Pictures to be used on the Plat Book cover or other open spots in the book (must be in high resolution and permissions are required)

Sponsor Information page(s)

Filler information about the Sponsor or county

Materials:

Standard 8.5"x11"

Paper Stock – internal pages – Premium 70#

Cover Stock – 100# semi-gloss

Full Color Printing

Deluxe Spiral Binding

Upgrade options include heavy, coated cover stock and/or 80# glossy internal pages. Pricing and samples upon request.

Standard Pages:

Table of Contents

Map Legend

Key Map/Index Map Page

Landowners Index

Land Description and Measurement Page(s)

Business Directory

Township Map Descriptions:

Each Map will have 2 separate pages:

- Individual Township Road Map Page with Aerials with Long/Lat and Road Address Numbers
- Individual Township Landowner Map Page

Banner Map Header includes Township Locator and

Township and Range Numbers

Political Town Name

Map order will be :

Geographic order beginning in NW corner of county; down vertically

Subdivision Parcels will not be mapped.

Standard font on maps is Century Gothic

Specialty Maps/Content:

County Road Map

County Road Index

Maps of the City of Gaylord and the Village of Vanderbilt

Subdivision Index

School District Map

Government Directory

Elected Officials

ONLINE PARTNER PROGRAM:

This unique program allows the SPONSOR to be compensated for additional revenue generated on its behalf through MAPPING SOLUTIONS' online Map Store.

Requirements for both parties are as follows:

MAPPING SOLUTIONS agrees to:

- Promote and feature the SPONSOR on the online Map Store product page for Otsego County Michigan. This includes SPONSOR organization name, address, phone number, website and logo (if available). This will encourage the user to go directly to the SPONSOR to purchase products.
- Pay the SPONSOR for every item sold through the online Map Store as follows:
 - o SmartMaps = \$20 (this product can only be sold via our online Map Store, due to delivery logistics and technical support requirements)
 - o Wall Maps = \$20
 - o eBooks = \$20
 - o Plat Books = \$20
- Automatically pay the SPONSOR for all items sold through the online Map Store on a calendar quarter basis. A product sold report will be included.
- Refer all phone inquiries we receive for products, other than SmartMaps, directly to the SPONSOR to purchase locally.

SPONSOR agrees to:

- Promote and support the sale of SmartMaps and other products not purchased from MAPPING SOLUTIONS, by referring potential customers directly to our online Map Store.

AGREEMENT:

The terms and provisions of this Agreement shall be construed and interpreted in accordance with the laws of the State of Missouri. This Agreement shall be binding upon the parties hereto and their successors and assigns.

This Agreement is signed and approved by the following parties:

SPONSOR

MAPPING SOLUTIONS

Signature/Date

Signature/Date

Printed Name/Title

Printed Name/Title

OCR 16-04
April 2016 is Social Host Responsibility Month
Otsego County Board of Commissioners
February 23, 2016

WHEREAS, adults who provide alcohol to those below the legal drinking age of 21 are placing those youth at risk for health, safety and legal problems; and

WHEREAS, underage drinking is a problem that affects our community, our health, and our future. It exacts a terrible toll on individuals and families, and places a costly tax burden on the community at large for law enforcement, medical services, and other social services involved in the prevention and treatment of underage drinking; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) estimates that, on average, alcohol is a factor in the deaths of 4,358 young people under age 21 each year. This includes: 1,580 deaths from motor vehicle crashes; 1,269 from homicides; 245 from alcohol poisoning, falls, burns, and drowning; 492 from suicides; and

WHEREAS, youth who start drinking before age 15 years are five times more likely to develop alcohol dependence or abuse later in life than those who begin drinking at or after 21 years; and

WHEREAS, according to the 2012 Michigan Profile for Healthy Youth report, of 14 counties of northern Michigan who participated, an average of 26% of 9th graders and 52% of 11th graders have been drunk in their lifetime; and

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it; and

WHEREAS, it is illegal for adults to knowingly allow their child's friends to drink alcohol in their home, even with the permission of the friends' parents, and adults have the authority and should have the responsibility to take steps to reduce the likelihood that their homes will become venues for underage drinking; now, therefore, be it

RESOLVED, that we Board of Commissioners of the County of Otsego, a Community Committed to UNDERAGE DRINKING PREVENTION, do hereby proclaim that April 2016 is Social Host Responsibility Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.



March 8, 2016
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 16-05 Natural Resources Trust Fund Grant Application	AGENDA DATE: March 8, 2016
AGENDA PLACEMENT: Special Presentations, A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Alpine Regional Tennis Association (ARTA) is working with the Otsego County Sportsplex to build a 4 court tennis complex at the Sportsplex. As part of that process, an application is being submitted for a Department of Natural Resources Trust Fund Grant in the amount of \$217,500. The total project cost is estimated at \$300,000. A public hearing will be held at the March 8, 2016 Board meeting as part of the process.

RECOMMENDATION:

Staff requests adoption of the resolution as proposed.

RESOLUTION NO. OCR 16-05
Alpine Regional Tennis Association Tennis Courts
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 8, 2016

WHEREAS, Otsego County supports the submission of an application titled, "The Otsego County Sportsplex Tennis Courts" to the Michigan Natural Resources Trust Fund for the construction of a four court tennis complex; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, Otsego County and the Alpine Regional Tennis Association has made a financial commitment to the project in the amount of \$62,500 matching funds in cash; now therefore, be it

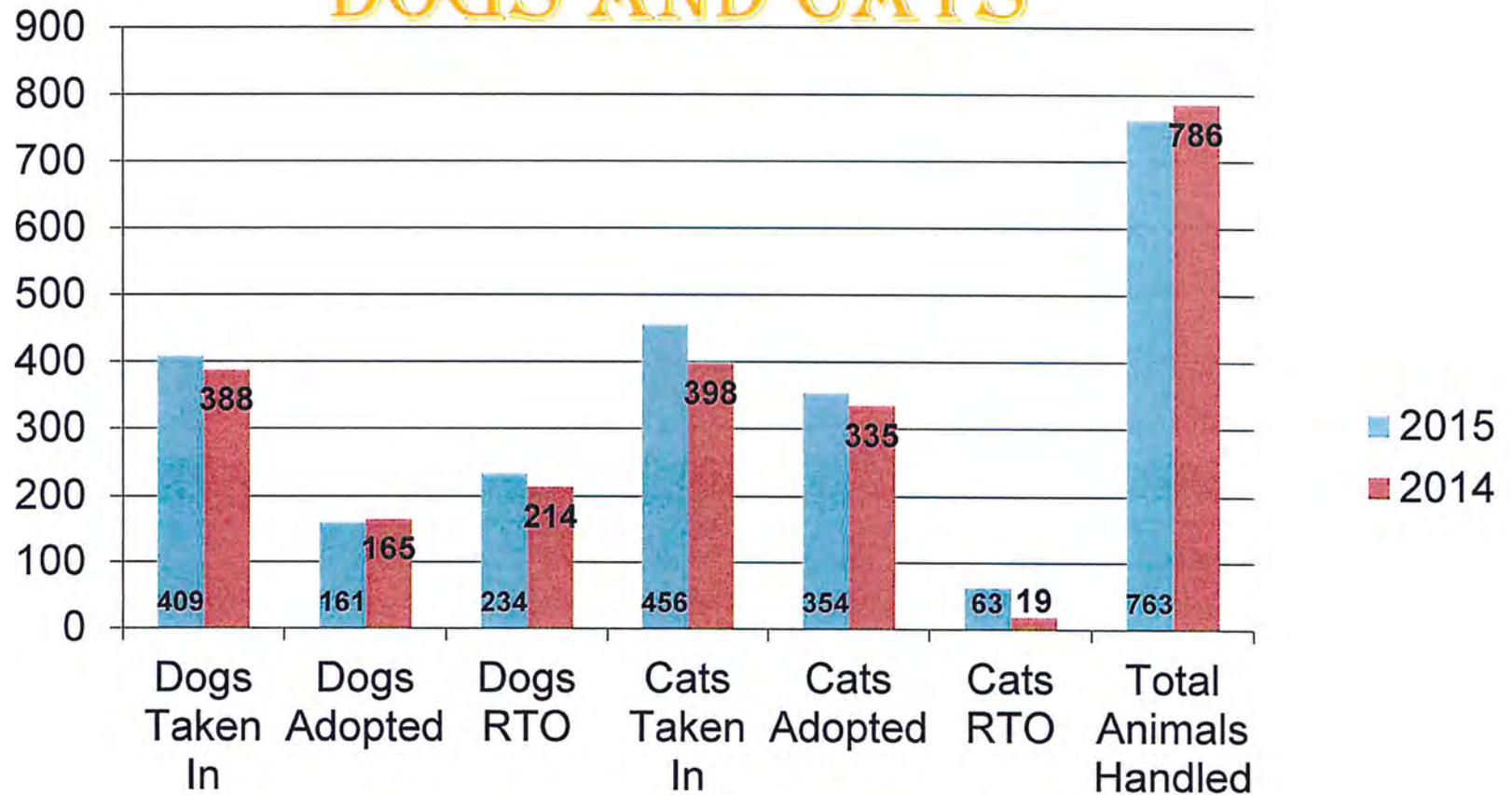
RESOLVED, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$217,500, and further resolves to make its financial obligation amount of \$82,500 (\$62,500 cash; \$20,000 in-kind) (together 27.5%), for a total project cost of \$300,000, during the 2016-2017 fiscal years.



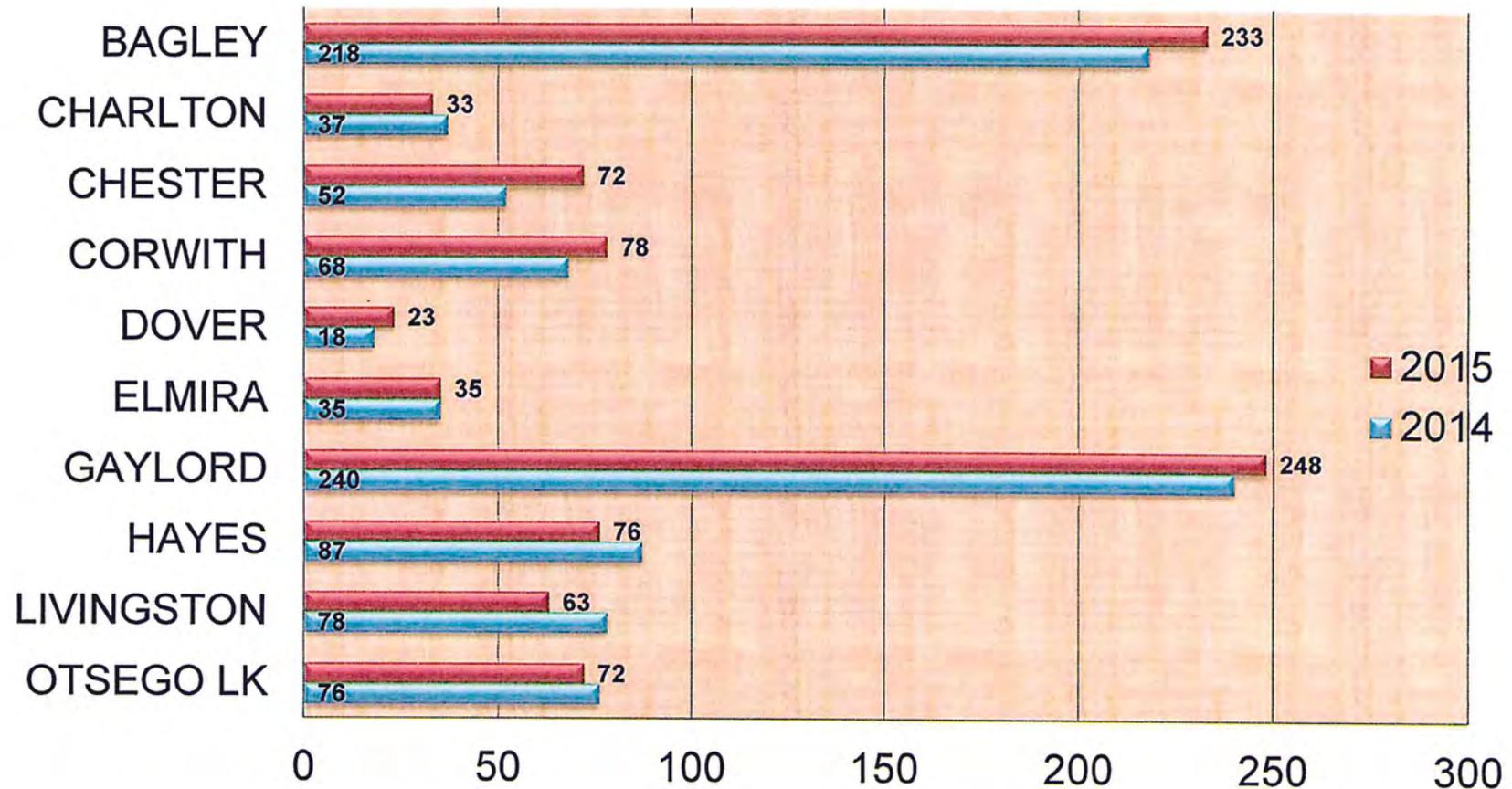
Animal Control Department Update

ANIMAL SHELTER

DOGS AND CATS

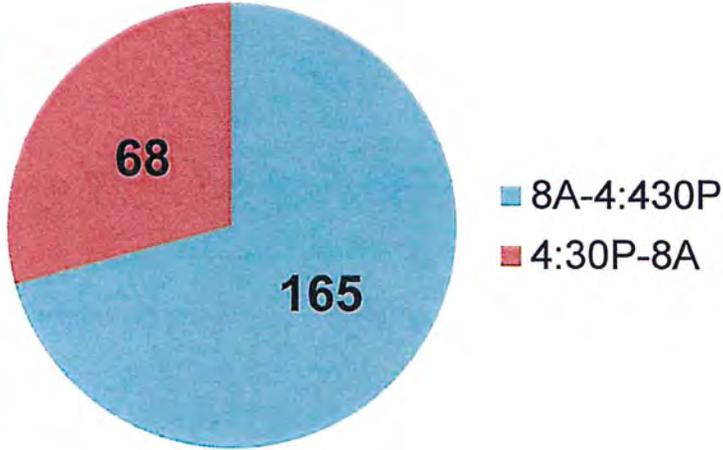


ANIMAL CONTROL COMPLAINT NUMBERS BY TOWNSHIP

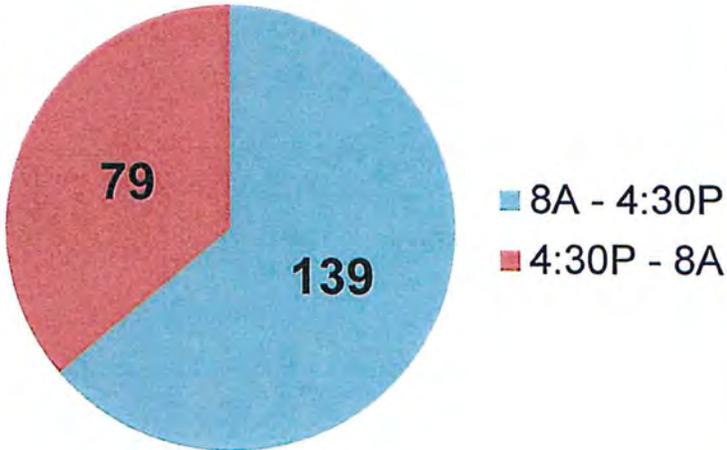


BAGLEY TOWNSHIP

**2015 COMPLAINT
TOTALS = 233**

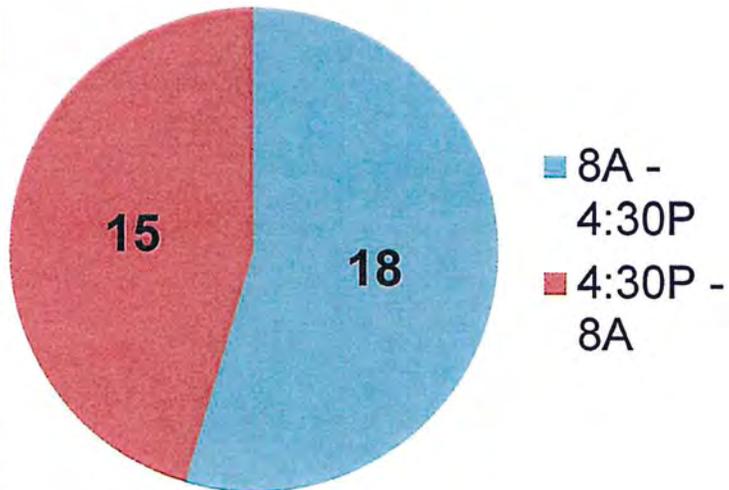


**2014 COMPLAINTS
TOTALS = 218**

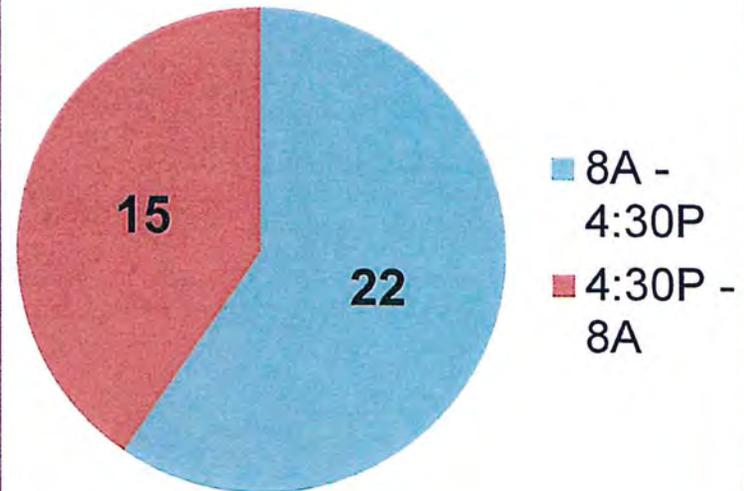


CHARLTON TOWNSHIP

**2015 COMPLAINT
TOTALS = 33**

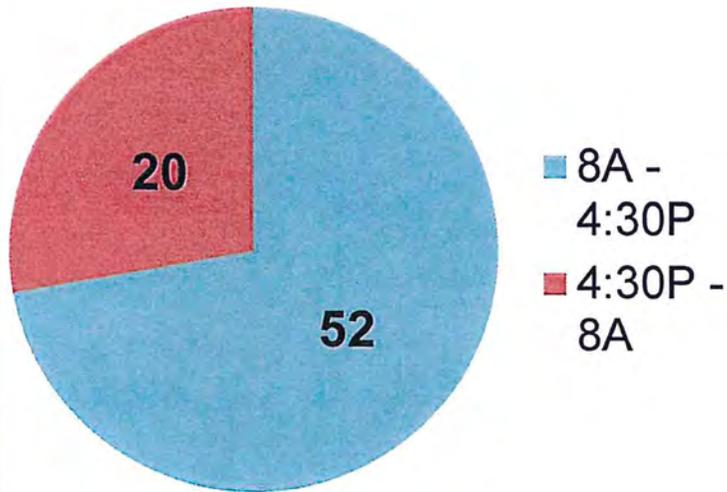


**2014 COMPLAINT
TOTALS = 37**

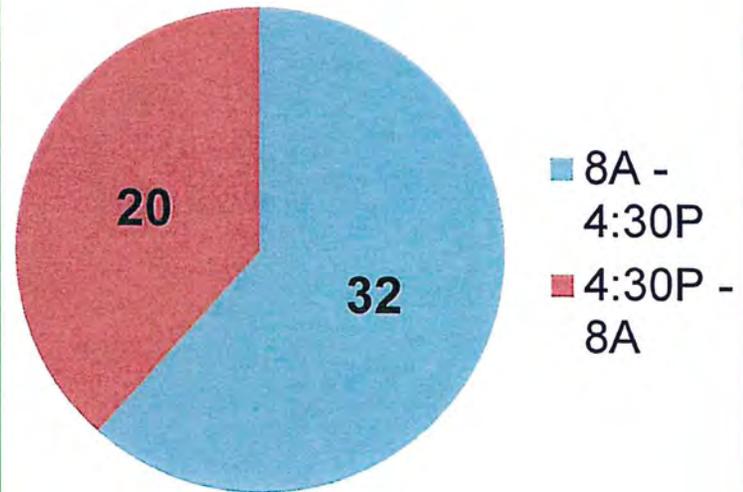


CHESTER TOWNSHIP

**2015 COMPLAINT
TOTALS = 33**

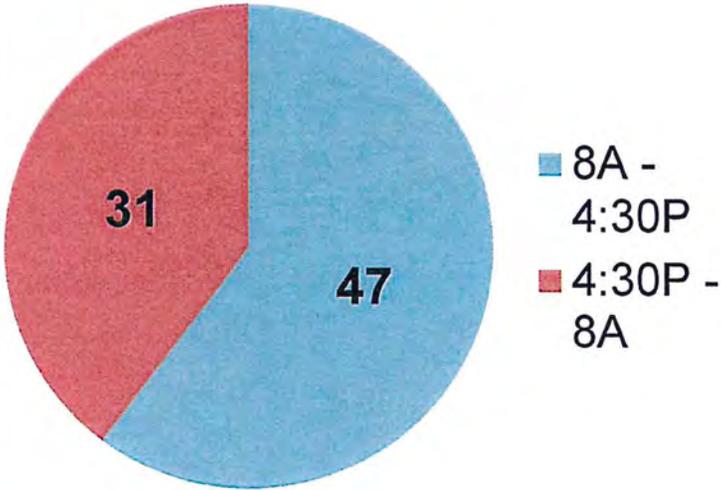


**2014 COMPLAINT
TOTALS = 52**

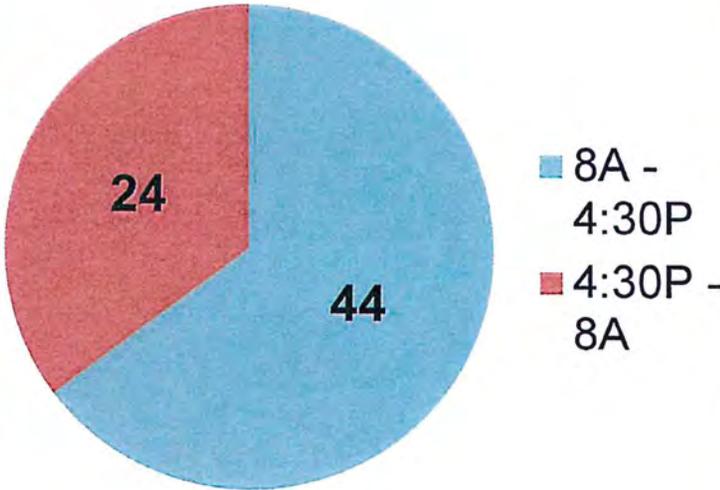


CORWITH TOWNSHIP

**2015 COMPLAINT
TOTALS = 78**

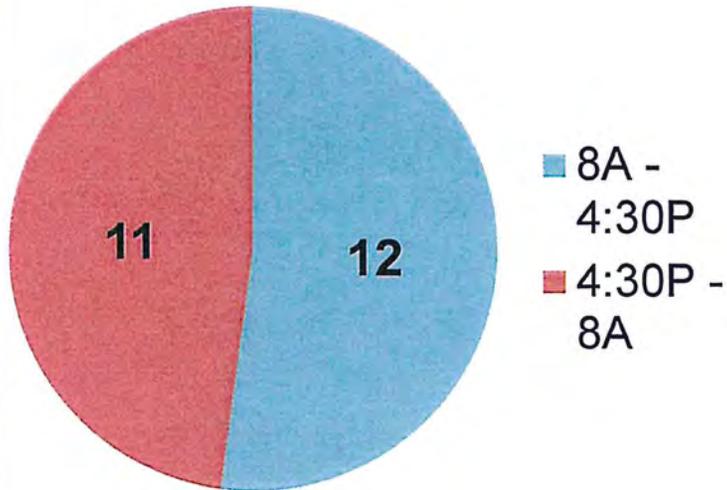


**2014 COMPLAINT
TOTALS = 68**

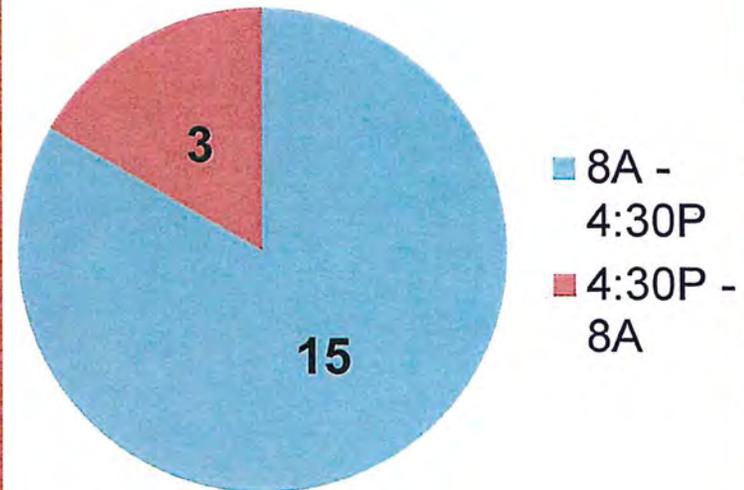


DOVER TOWNSHIP

**2015 COMPLAINT
TOTALS = 23**

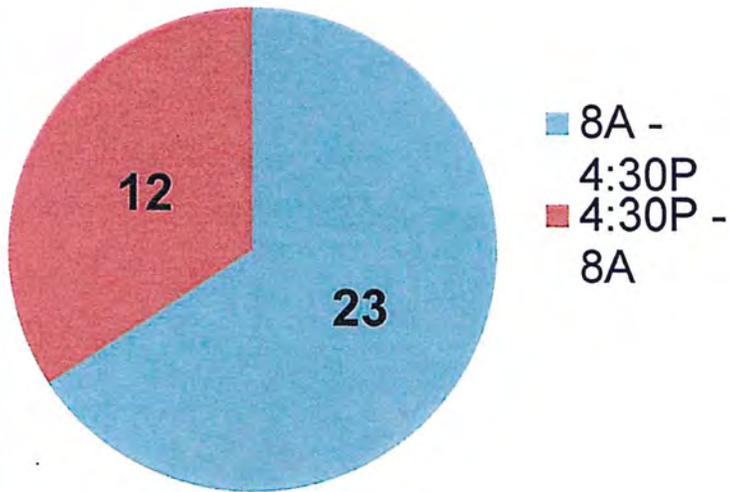


**2014 COMPLAINT
TOTALS = 18**

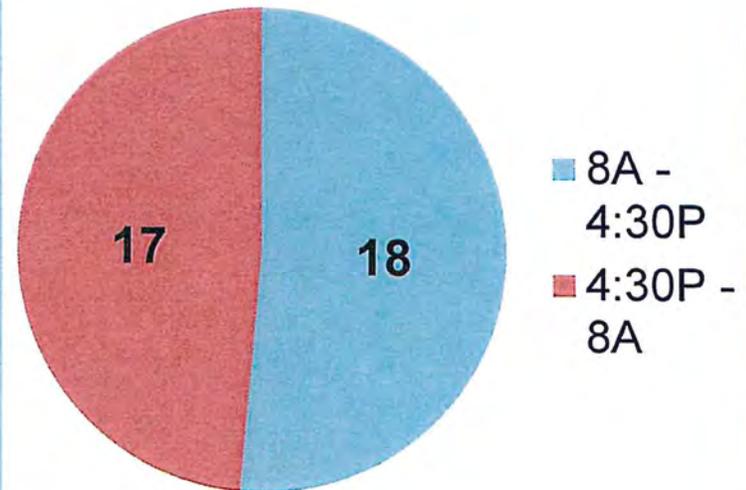


ELMIRA TOWNSHIP

**2015 COMPLAINT
TOTALS = 35**

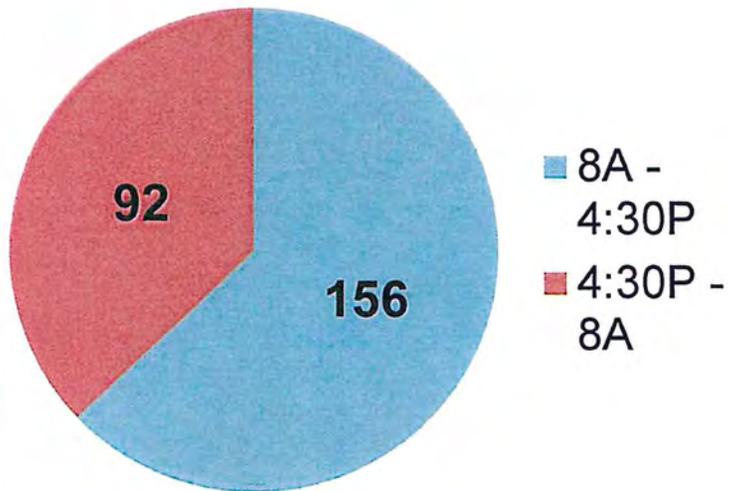


**2014 COMPLAINT
TOTALS = 35**

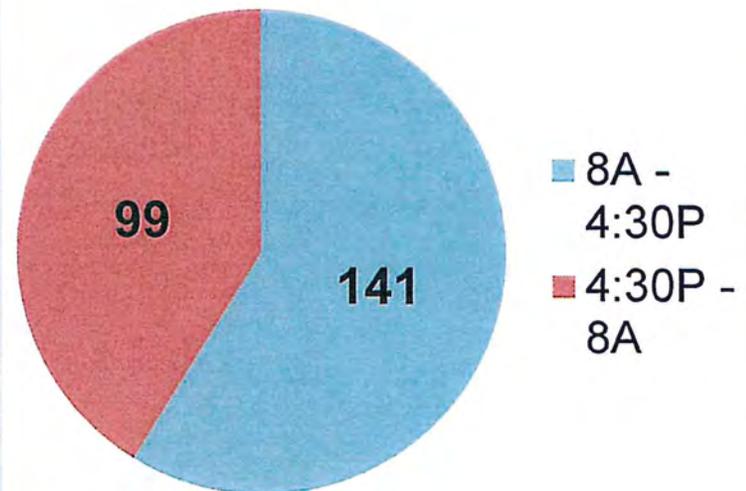


CITY OF GAYLORD

**2015 COMPLAINT
TOTALS = 248**

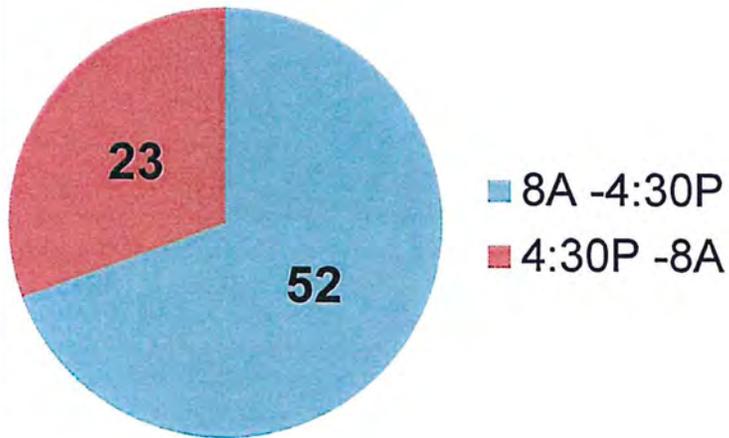


**2014 COMPLAINT
TOTALS = 240**

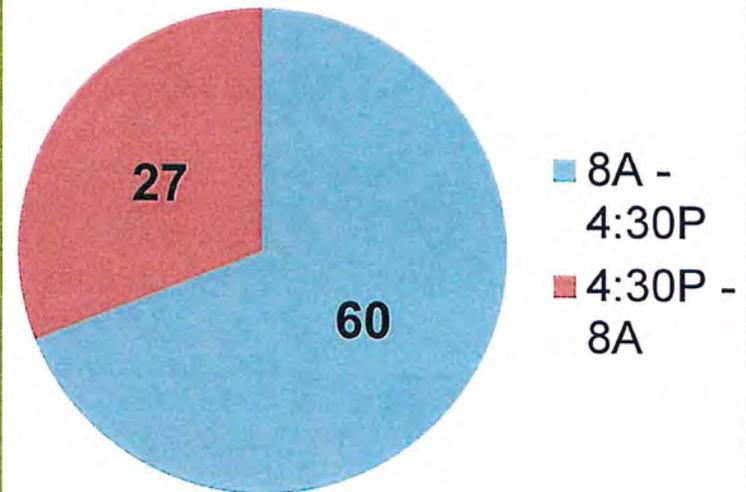


HAYES TOWNSHIP

**2015 COMPLAINT
TOTALS = 76**

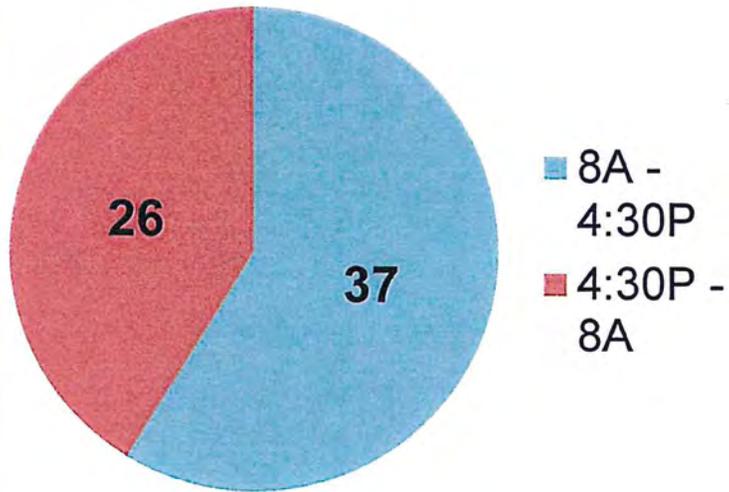


**2014 COMPLAINT
TOTALS = 87**

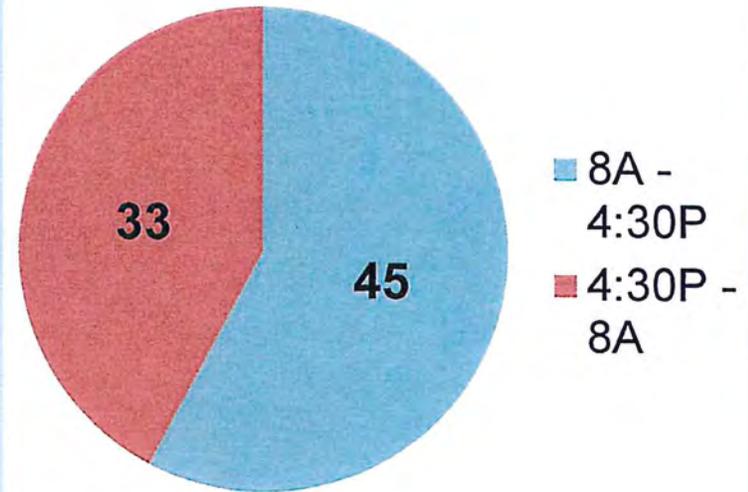


LIVINGSTON TOWNSHIP

**2015 COMPLAINT
TOTALS = 63**

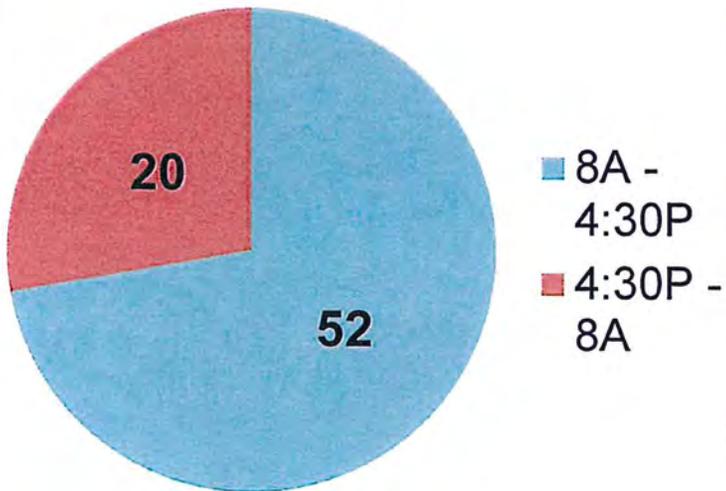


**2014 COMPLAINT
TOTALS = 78**

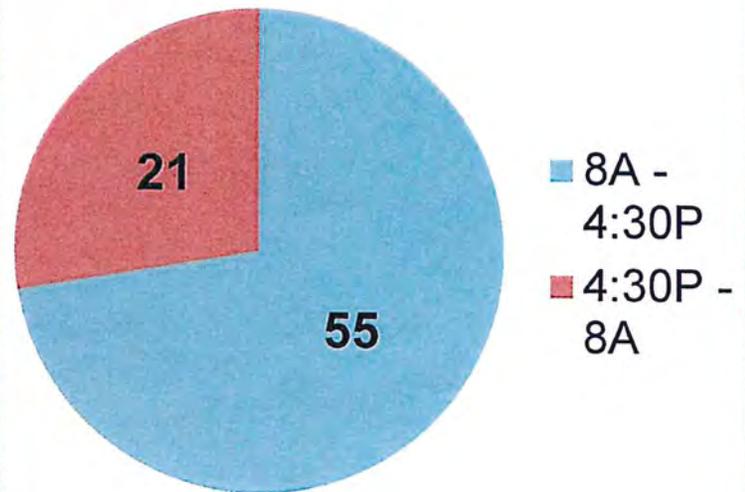


OTSEGO LK TOWNSHIP

**2015 COMPLAINT
TOTALS = 72**



**2014 COMPLAINT
TOTALS = 76**



**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: March 1, 2016 Warrant	AGENDA DATE: March 8, 2016
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The February 19, 2016 Special Warrant: Totaling: \$925.00
The February 16, 2016 Warrant: Totaling \$275,351.08.

The total of the two warrants is \$276,276.08.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of \$276,276.08.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 03/01/2016 - 03/01/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2016	AP	1433(E)	CONSUMERS ENERGY	201715940038 CENTER ELECTRIC BILL	208-752-930.620	541.46
		1433(E)		100060707310 FEB 2016	212-430-930.620	1,075.05
		1433(E)		MULTIPLE AIRPORT ACCOUNTS	281-537-930.620	3,287.81
		1433(E)		100000163053	637-265-930.620-CRTHS00000	2,703.68
		1433(E)		103015852710	637-265-930.620-INFO CTR00	112.52
						7,720.52
03/01/2016	AP	60597	AMERICAN WASTE	AIRPORT TRASH PICK UP # 1390907	281-537-920.410	115.00
03/01/2016	AP	60598	BAGLEY TOWNSHIP	DISBURSE TWP INTEREST PORTION 2015	701-000-226.030	22.66
03/01/2016	AP	60599	CATHOLIC HUMAN SERVICES INC	JANUARY 2016 MENTAL HEALTH	101-133-940.010	50.00
03/01/2016	AP	60600	CHARLTON TOWNSHIP	DISBURSE TWP PORTION PRE INTEREST	701-000-226.030	41.59
03/01/2016	AP	60601	CHARTER COMMUNICATIONS	CABLE BILL	208-752-726.000	77.16
		60601		AIRPORT CABLE, PHONE, INTERNET	281-537-920.410	239.51
						316.67
03/01/2016	AP	60602	CITY OF GAYLORD	AIRPORT WATER 1100 AERO	281-537-920.200	42.38
		60602		001254-0000-02 JANUARY	588-699-920.200	80.45
						122.83
03/01/2016	AP	60603	DANNY ROLL	RESTITUTION	701-000-271.000	20.00
03/01/2016	AP	60604	DARYL CHAPEL	RESTITUTION	701-000-271.000	25.00
03/01/2016	AP	60605	DELTA DENTAL OF MICHIGAN	MI001160001 MARCH	101-131-704.110	352.44
		60605		MI001160001 MARCH	101-136-704.110	76.78
		60605		MI001160001 MARCH	101-148-704.110	97.31
		60605		MI001160001 MARCH	215-141-704.110	479.60
		60605		MI001160001 MARCH	292-662-704.110	214.09
		60605		MI001160001 MARCH	704-000-231.261	316.01
						1,536.23
03/01/2016	AP	60606	DTE ENERGY	GAS BILL	208-752-930.610	526.75
		60606		MULTIPLE INVOICES AIRPORT	281-537-930.610	1,517.42
						2,044.17
03/01/2016	AP	60607	EREMAL L REPP	RESTITUTION	701-000-271.000	50.00
03/01/2016	AP	60608	EXCALIBUR II LLC	OVERPAYMENT 045-022-000-090-00/100	516-030-694.000	390.52
03/01/2016	AP	60609	EXTREME POWER SPORTS	SNOWMOBILE BELT	209-751-726.050	114.99
03/01/2016	AP	60610	FRONTIER	OTSEGO CO ANIMAL CONTROL FEB 2016	212-430-930.210	75.26
		60610		ACCT#231-164-4102-082208-5	261-427-930.210	70.78
						146.04

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 03/01/2016 - 03/01/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2016	AP	60611	GAYLORD ARFF INC	MARCH BILLING AIRPORT	281-537-940.010	11,519.40
03/01/2016	AP	60612	GAYLORD COMMUNITY SCHOOLS	DISBURSE SCHOOL INTEREST FOR 2015	701-000-228.001-PRE0000000	4,087.06
03/01/2016	AP	60613	GEORGE ZABOROWSKI	ACCIDENTLY CHARGED SERVICE FEE	208-440-652.030	2.60
03/01/2016	AP	60614	GORDON FOOD SERVICES	788194298 PAPER TOWEL	208-752-726.025	55.64
03/01/2016	AP	60615	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	156.02
03/01/2016	AP	60616	HAYES TOWNSHIP TREASURER	DISBURSE TWP PORTION INTEREST 2015	701-000-226.030	15.69
03/01/2016	AP	60617	JAMES VANDERVEER	CAMPING REFUND 2 SITES	208-440-652.030	390.00
03/01/2016	AP	60618	JOHANNESBURG LEWISTON SCHOOLS	DISBURSE SCHOOL PORTION INTEREST	701-000-228.001-PRE0000000	1,043.45
03/01/2016	AP	60619	JOHNSON OIL COMPANY	GASOLINE	209-751-930.660	29.02
03/01/2016	AP	60620	KEVIN DODICK	CAMPING REFUND CANCELLATION	208-440-652.030	68.00
03/01/2016	AP	60621	KIRTLAND COMMUNITY COLLEGE	JANUARY MILLAGE COLLECTION 2015	214-806-940.010	210,239.90
03/01/2016	AP	60622	LINCOLN FINANCIAL	MARCH 2016 CICOTSEGOC-BL-954784	101-131-704.140	422.32
		60622		MARCH 2016 CICOTSEGOC-BL-954784	101-133-704.140	32.88
		60622		MARCH 2016 CICOTSEGOC-BL-954784	215-141-704.140	165.23
		60622		MARCH 2016 CICOTSEGOC-BL-954784	292-662-704.140	73.00
						693.43
03/01/2016	AP	60623	MERCY PROPERTIES	MTT DECREASE IN TAXABLE VALUE FOR	516-000-026.020	8,352.32
03/01/2016	AP	60624	OTSEGO COUNTY ABSTRACT	INV#69-33991 TITLE FEE PRJ# HO-	233-690-940.010	346.00
03/01/2016	AP	60625	OTSEGO LAKE TWP TREAS	DISBURSE TWP PORTION PRE INTEREST	701-000-226.030	37.87
03/01/2016	AP	60626	ROBERT DIPZINSKI	RESTITUTION	701-000-271.000	25.00
03/01/2016	AP	60627	SANE	RESTITUTION	701-000-271.000	1.71
03/01/2016	AP	60628	SCOTT T BEATTY	FEBRUARY 2016 FOC REFEREE HEARINGS	215-141-940.010	1,600.00
03/01/2016	AP	60629	SOUL PURPOSE COUNSELING &	JANUARY 2016 MENTAL HEALTH	101-133-940.010	350.00
03/01/2016	AP	60630	STATE OF MICHIGAN	DISBURSE STATE INTEREST PORTION	701-000-226.030	824.78
03/01/2016	AP	60631	THOR CONTRACTING, INC	PROJECT #HO-0812-127801 COMPLETED	233-690-940.010	22,019.00
03/01/2016	AP	60632	WALMART COMMUNITY GEMB	0080 2117 OTSEGO COUNTY ANIMAL	212-430-726.000	200.32
03/01/2016	AP	60633	WEST PAYMENT CENTER	JANUARY 2016 COURT SKP TRACING	101-131-940.010	122.62
		60633		JANUARY 2016 FOC SKIP TRACING FEES	215-141-940.010	132.83
						255.45
03/01/2016	AP	60634	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.34
		60634		989-705-1786 FEBRUARY	588-699-930.210	258.86
						322.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
			TOTAL - ALL FUNDS	TOTAL OF 39 CHECKS		275,351.08
--- GL TOTALS ---						
101-131-704.110				HOSPITALIZATION		352.44
101-131-704.140				LIFE AND DISABILITY		422.32
101-131-940.010				OUTSIDE CONTRACTED SERVICES		122.62
101-133-704.140				LIFE AND DISABILITY		32.88
101-133-940.010				OUTSIDE CONTRACTED SERVICES		400.00
101-136-704.110				HOSPITALIZATION		76.78
101-148-704.110				HOSPITALIZATION		97.31
208-440-652.030				ADMISSION - CAMPING FEE		460.60
208-752-726.000				SUPPLIES - GENERAL		77.16
208-752-726.025				SUPPLIES - JANITORIAL		55.64
208-752-930.610				NATURAL GAS		526.75
208-752-930.620				ELECTRICITY		541.46
209-751-726.050				REPAIRS AND MAINT SUPPLIES		114.99
209-751-930.620				ELECTRICITY		156.02
209-751-930.660				GASOLINE		29.02
212-430-726.000				SUPPLIES - GENERAL		200.32
212-430-930.210				TELEPHONE		75.26
212-430-930.620				ELECTRICITY		1,075.05
214-806-940.010				OUTSIDE CONTRACTED SERVICES		210,239.90
215-141-704.110				HOSPITALIZATION		479.60
215-141-704.140				LIFE AND DISABILITY		165.23
215-141-940.010				OUTSIDE CONTRACTED SERVICES		1,732.83
233-690-940.010				OUTSIDE CONTRACTED SERVICES		22,365.00
261-427-930.210				TELEPHONE		134.12
281-537-920.200				WATER/SEWAGE		42.38
281-537-920.410				SERVICE CONTRACTS		354.51
281-537-930.610				NATURAL GAS		1,517.42
281-537-930.620				ELECTRICITY		3,287.81
281-537-940.010				OUTSIDE CONTRACTED SERVICES		11,519.40
292-662-704.110				HOSPITALIZATION		214.09
292-662-704.140				LIFE AND DISABILITY		73.00
516-000-026.020				CHARGEBACK		8,352.32
516-030-694.000				OTHER INCOME - OVER AND SHORT		390.52
588-699-920.200				WATER/SEWAGE		80.45
588-699-930.210				TELEPHONE		258.86
637-265-930.620-CRTHS00000				ELECTRICITY		2,703.68
637-265-930.620-INFO CTR00				ELECTRICITY		112.52
701-000-226.030				DUE TO OTHERS		942.59
701-000-228.001-PRE0000000				STATE EDUCATION TAX		5,130.51
701-000-271.000				RESTITUTIONS PAYABLE		121.71
704-000-231.261				HEALTH CARE CONTRIBS COURT		316.01

Total for fund 101 GENERAL FUND	1,504.35
Total for fund 208 PARKS AND RECREATION	1,661.61
Total for fund 209 GROEN NATURE PRESERVE FUND	300.03
Total for fund 212 ANIMAL CONTROL	1,350.63
Total for fund 214 M TEC	210,239.90
Total for fund 215 FRIEND OF THE COURT	2,377.66
Total for fund 233 HUD GRANT FUND	22,365.00
Total for fund 261 911 SERVICE FUND	134.12
Total for fund 281 AIRPORT	16,721.52
Total for fund 292 CHILD CARE FUND	287.09
Total for fund 516 DELINQUENT TAX REVOLVING	8,742.84
Total for fund 588 TRANSPORTATION FUND	339.31
Total for fund 637 BUILDING AND GROUNDS	2,816.20
Total for fund 701 GENERAL AGENCY	6,194.81
Total for fund 704 PAYROLL IMPREST FUND	316.01
	275,351.08

02/26/2016 01:37 PM
User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 02/19/2016 - 02/19/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/19/2016	AP	60595	SMITH REALTY GROUP	DELINQUENT RENT, #04-2016 SOLDIERS	293-689-930.999	425.00
02/19/2016	AP	60596	TROY'S M-75 SERVICE CENTER	CAR REPAIRS, #3-2016 SOLDIERS &	293-689-930.999	500.00
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		925.00
----	GL TOTALS	----				
293-689-930.999			MISC OTHER SERVICES		925.00	

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DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 02/19/2016 - 02/19/2016

Pag 1/1

Total for fund 293 SOLDIERS' RELIEF FUND

925.00

925.00

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User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 57480 - 57481

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2015	AP	57480	FAMILY VIDEO	REST PMT BY NATHAN OPPY 15-31602-		** VOIDED **
07/14/2015	AP	57481	FORWARD GAS STATION	REST PMT BY DERRECK ROGERS 14-		** VOIDED **
		57481		REST PMT BY NATHAN OPPY 15-31505-		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS (2 voided)		0.00
--- GL TOTALS ---						

02/26/2016 01:39 PM
User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 57522

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2015	AP	57522	MATTHEW EDWARD MCLAUGHLIN	REST PMT BY DAVID PETHERS 07-20254		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

02/26/2016 01:40 PM
User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 57879

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/11/2015	AP	57879	FIRST MERIT BANK	REST PMT BY DONALD FREEMAN 15-		** VOIDED **
		57879		REST PMT BY DONALD FREEMAN 15-		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

02/26/2016 01:41 PM
User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60295

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/09/2016	AP	60295	BLUEGLOBES LLC	GAYLORD AIRPORT INV# GLR 21014		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: March 8, 2016 Warrant	AGENDA DATE: March 8, 2016
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The March 8, 2016 Warrant: Totaling \$384,314.88.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of \$384,314.88.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	1434 (E)	AVFUEL CORPORATION	FUEL	281-000-228.023	921.05
		1434 (E)		FUEL	281-537-930.664	15,864.58
						16,785.63
03/08/2016	AP	1435 (E)	CONSUMERS ENERGY	ACCT#1000 7019 9300	226-528-930.620-PROG000000	24.71
		1435 (E)		100000513331	637-265-930.620-ALPCT00000	4,972.23
		1435 (E)		100054288418	637-265-930.620-LNDUS00000	587.78
						5,584.72
03/08/2016	AP	1436 (E)	ELAN	ADMIN 1/14-2/10/2016	101-101-704.400	600.00
		1436 (E)		ACTIVITY 1/15/16-2/11/16	101-131-726.000	285.00
		1436 (E)		ADMIN 1/14-2/10/2016	101-133-704.400	590.00
		1436 (E)		ADMIN 1/14-2/10/2016	101-215-930.450	6.45
		1436 (E)		ACTIVITY 1/15/16-2/11/16	101-267-726.000	30.48
		1436 (E)		ADMIN 1/14-2/10/2016	101-267-801.020	10.00
		1436 (E)		FEBRUARY CREDIT CARD STATEMENT	101-301-726.050	359.26
		1436 (E)		FEBRUARY CREDIT CARD STATEMENT	101-302-726.050	71.85
		1436 (E)		FEBRUARY CREDIT CARD STATEMENT	101-351-726.000	211.52
		1436 (E)		FEBRUARY CREDIT CARD STATEMENT	101-351-920.400	71.85
		1436 (E)		ADMIN 1/14-2/10/2016	101-648-726.000	718.53
		1436 (E)		ADMIN 1/14-2/10/2016	101-721-704.400	275.00
		1436 (E)		FEBRUARY CREDIT CARD STATEMENT	205-301-726.050	143.70
		1436 (E)		ADMIN 1/14-2/10/2016	208-751-726.000	12.50
		1436 (E)		ADMIN 1/14-2/10/2016	208-752-726.000	198.00
		1436 (E)		ADMIN 1/14-2/10/2016	249-371-726.000	1,259.94
		1436 (E)		ADMIN 1/14-2/10/2016	281-537-920.400	21.96
		1436 (E)		ADMIN 1/14-2/10/2016	499-901-970.300-MEDEXAM	6,617.70
		1436 (E)		ADMIN 1/14-2/10/2016	499-901-970.300-WELLNESS	172.15
		1436 (E)		ADMIN 1/14-2/10/2016	645-172-704.400	300.00
1436 (E)	ADMIN 1/14-2/10/2016	645-172-726.000	29.69			
1436 (E)	ADMIN 1/14-2/10/2016	645-172-930.450	63.10			
1436 (E)	ADMIN 1/14-2/10/2016	645-172-930.500	22.13			
1436 (E)	ADMIN 1/14-2/10/2016	645-201-726.000	37.33			
						12,108.14
03/08/2016	AP	1437 (E)	MUNICIPAL EMPLOYEES	INV#00055617-13 DUE 03/20/2016	704-000-231.700	47,572.44
03/08/2016	AP	60635	44NORTH	INV# JANUARY & FEBRUARY 2016	647-851-704.110	4,193.70
03/08/2016	AP	60636	46TH CIRCUIT TRIAL COURT	REST PMT BY KRISTAL JUSTUS 13-106-	701-000-271.148	195.00
03/08/2016	AP	60637	87- A DISTRICT	JANUARY 2016 CREDIT CARD FEES	101-131-930.150	1,008.92
03/08/2016	AP	60638	AIRGAS USA LLC	CYLINDER RENTAL AIRPORT	281-537-920.410	33.01
03/08/2016	AP	60639	ALEXIS PAQUIN	BDR TO THIRD PTY LESS	701-000-265.000	450.00
03/08/2016	AP	60640	ALPINE LANDSCAPE & SNOW LLC	INV#21616	226-528-940.010-PROG000000	470.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 03/08/2016 - 03/08/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	60641	AMBASSADOR COMPANY	2015 PUBLIC SAFETY BOOKS FOR ELEM	101-301-726.000	350.00
03/08/2016	AP	60642	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60643	ANDREW SAMKOWIAK	FEBRUARY 2016 WEEKEND DRUG TESTER:	101-133-940.010	160.00
03/08/2016	AP	60644	ANN GRENEVITCH	OVERPAYMENT 011-290-000-027-00	516-030-694.000	18.18
03/08/2016	AP	60645	ARROW UNIFORM RENTAL	AIRPORT BROWN CARPET # 14-534831	281-537-920.410	36.66
03/08/2016	AP	60646	BARBARA BEATY	OVERPMT ON 2014 TAXES 072-300-000-	516-030-694.000	10.00
03/08/2016	AP	60647	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60648	BLAKE GOBER	REST PMT BY KENNETH LAMAR JONES 15	701-000-271.130	45.00
03/08/2016	AP	60649	BRADLEY J. BUTCHER	REST PMT BY CONNIE ROSE JOSEPH 05-	701-000-271.130	100.00
03/08/2016	AP	60650	BRUCE TILLINGER	SERVICES THROUGH 02/25/2016	249-371-801.027	3,425.00
03/08/2016	AP	60651	C2AE	INV#61756 PROJ#15-0032	499-901-970.300-LAWN	482.58
		60651		INV#61758 PROJ#15-0121	499-901-970.300-TRAIL	8,000.00
						<u>8,482.58</u>
03/08/2016	AP	60652	CAROLE A. MCLAUGHLIN	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
03/08/2016	AP	60653	CATHERINE ISBELL	13-106-DL K.JUSTUS & 14-14-DL	101-134-930.500	135.00
		60653		13-106-DL K.JUSTUS & 14-14-DL	101-134-940.010	54.00
		60653		13-106-DL K.JUSTUS & 14-14-DL	292-662-930.500	16.20
		60653		13-106-DL K.JUSTUS & 14-14-DL	292-662-930.830	9.00
						<u>214.20</u>
03/08/2016	AP	60654	CHARLES BERLIN	02/18/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		60654		02/18/16 HOUSING MEETING PER DIEM	233-690-930.500	2.85
						<u>42.85</u>
03/08/2016	AP	60655	CHARTER COMMUNICATIONS	8245122550024608	101-648-930.240	99.00
03/08/2016	AP	60656	CITY OF GAYLORD	WATER/SEWAGE	637-265-920.200-ALPCT00000	412.36
		60656		WATER/SEWAGE	637-265-920.200-CRTHS00000	454.31
		60656		WATER/SEWAGE	637-265-920.200-INFO CTR00	34.83
						<u>901.50</u>
03/08/2016	AP	60657	COUNTY EQUALIZATION SERVICES	EQUALIZATION SERVICES	101-257-801.025	5,000.00
03/08/2016	AP	60658	CRESTLINE COACH, LTD	EMS AMBULANCE	245-901-970.420	153,919.00
03/08/2016	AP	60659	CRYSTAL MOUNTAIN	VICTORIA COURTERIER - 2016 COURT	101-131-930.500	372.96
03/08/2016	AP	60660	DAMIAN WEATHERWAX	REST PMT BY ALEX YEOMAN 15-32500-	701-000-271.130	500.00
03/08/2016	AP	60661	DIANA M BOYD	GUARDIAN AD LITEM MILEAGE TRACKING	101-131-930.500	15.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60661		GUARDIANSHIP REVIEW HEARING ON	101-131-930.830	60.00
						<u>75.00</u>
03/08/2016	AP	60662	DOLLAR GENERAL	REST PMT BY HEATHER SIMPSON 15-	701-000-271.130	2.75
03/08/2016	AP	60663	DON ATKINSON	REST PMT BY JACOB METZGER 15-32066	701-000-271.130	15.30
03/08/2016	AP	60664	DONNA KORONKA	REST PMT BY SAVANNA KORONKA 15-	701-000-271.130	100.00
03/08/2016	AP	60665	DUNNS	INVL 820974; DATE 2-19-16; DEPT.	101-267-726.000	116.97
		60665		INV 821138; DATE 2-23-16; DEPT	101-268-726.000	45.93
		60665		INV# 821251-0 ONE DZN LEGAL PADS/6	101-301-726.000	5.47
		60665		INV# 821251-0 ONE DZN LEGAL PADS/6	101-302-726.000	5.46
		60665		INV# 821251-0 ONE DZN LEGAL PADS/6	101-351-726.000	5.47
		60665		820516 820265	212-430-726.000	200.14
		60665		SCISSORS AND COPIES # 819003-0	281-537-726.000	118.88
		60665		CONF ROOM TABLES # 820931-0	481-901-970.430	6,408.00
		60665		8207510 C. PULLS, B. TISSUE; COIN	588-699-726.000	155.74
		60665		8207510 C. PULLS, B. TISSUE; COIN	588-699-726.025	260.93
						<u>7,322.99</u>
03/08/2016	AP	60666	EAGLE VILLAGE	13-106-DL K.JUSTUS PLACEMENT	292-662-930.810	700.00
03/08/2016	AP	60667	EMILY SLAGEL	1 1/2 DAYS, 15 MILES WITN FOR HEIM	101-267-930.940	24.00
03/08/2016	AP	60668	EMPIRIC SOLUTIONS INC	APRIL 2016 COMPASS FEE	101-131-801.020	904.15
		60668		FEB 2016 IT CHARGES	101-131-940.010	8.00
		60668		APRIL 2016 COMPASS FEE	101-228-801.030	2,345.85
		60668		FEB 2016 IT CHARGES	101-351-801.020	150.00
						<u>3,408.00</u>
03/08/2016	AP	60669	ERIKA KUCHAREK	2 DAYS WITN, 20 MILES @ HEIM JURY	101-267-930.940	32.00
03/08/2016	AP	60670	EXCEL SYSTEMS GROUP INC	LEGAL FOLDERS, L, Q ALPHA ROLLS	215-141-726.000	396.82
03/08/2016	AP	60671	FAMILY FARE	REST PMT BY RICKY PATTON 10-23659-	701-000-271.130	25.00
03/08/2016	AP	60672	FELIX ISELER	1 1/2 DAY WITN FOR HEIM JURY TRIAL	101-267-930.940	22.50
03/08/2016	AP	60673	FORWARD GAS STATION	REST PMT BY DERRECK ROGERS 14-	701-000-271.130	13.17
03/08/2016	AP	60674	FRONTIER	ACCT#231-189-0447-031698-5	261-427-930.210	365.34
03/08/2016	AP	60675	FRONTIER	989-732-5130-052208-5 FEBRUARY	101-131-930.210	74.38
03/08/2016	AP	60676	GALLS INC AN ARAMARK CO	004863177 004837755	212-430-726.000	114.63
03/08/2016	AP	60677	GASLIGHT MEDIA	WEB SITE HOSTING	101-228-801.020	50.00
03/08/2016	AP	60678	GAYLORD CITY TREASURER	211D FEBRUARY 2016 DISTRICT COURT	701-000-221.000	383.79
03/08/2016	AP	60679	GAYLORD DRY CLEANERS	FEBRUARY 2016 DRYCLEANING &	101-301-920.410	130.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	60698	JOHNSON OIL COMPANY	INV# 160775 REPAIR	101-301-726.050	15.00
		60698		AIRPORT # 254785 OFF ROAD DIESEL	281-537-930.662	671.23
		60698		44778 TAHOE #1	588-699-726.050	487.80
						1,174.03
03/08/2016	AP	60699	JORDAN STILSON	REST PMT BY GERMINIE OHMANN 14-56-	701-000-271.148	25.00
03/08/2016	AP	60700	JOSEPH SEIFERT	SERVICES THROUGH 02/25/2016	249-371-801.026	560.00
03/08/2016	AP	60701	JUNE ELIZABETH GREVE	MARCH 2016 COURT CLEANING FEE	101-131-726.025	150.00
		60701		MARCH 2016 FOC CLEANING FEE	215-141-726.025	150.00
						300.00
03/08/2016	AP	60702	KATELYN LOIS KUCHAREK	2 DAYS WITNESS IN HEIM JURY TRIAL	101-267-930.940	30.00
03/08/2016	AP	60703	KERRIE JO DAENZER	GUARDIANSHIP REVEIW HEARING ON	101-131-930.500	18.10
		60703		GUARDIANSHIP REVEIW HEARING ON	101-131-930.830	30.00
						48.10
03/08/2016	AP	60704	KEVAN D FLORY	02/18/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		60704		FINAL INSPECTION 02/22/16 #HO-0812	233-690-940.010	200.00
		60704		SERVICES THROUGH 02/25/2016	249-371-801.024	1,385.00
						1,625.00
03/08/2016	AP	60705	KITTY HAAS	BDR LESS 10% (\$90	701-000-265.000	90.00
03/08/2016	AP	60706	LOWES	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60707	LUTHERAN CHILD & FAMILY	13-71-NA FERRANTI PLACEMENT 1/1/16	292-662-930.810	1,626.88
03/08/2016	AP	60708	MACT	2016 MEMBERSHIP DUES	101-253-930.600	110.00
		60708		2016 MEMBERSHIP DUES	516-253-930.600	40.00
						150.00
03/08/2016	AP	60709	MACVC	MAC VETERANS' COUNSELORS 2016	101-682-704.400	45.00
03/08/2016	AP	60710	MAKE IT MINE DESIGN	4291	212-430-726.046	55.00
03/08/2016	AP	60711	MAPPING SOLUTIONS	2016 PLAT BOOKS	618-447-920.410-PLAT000000	2,000.00
03/08/2016	AP	60712	MATTHEW EDWARD MCLAUGHLIN	REST PMT BY DAVID PETHERS 07-20254	701-000-271.130	41.60
03/08/2016	AP	60713	MCAA - ATTN: TABITHA WEDGE	2016 VICTORIA	101-131-930.600	150.00
03/08/2016	AP	60714	MCDONALDS	REST PMT BY JACOB TOTTEN 15-32158-	701-000-271.130	1.06
03/08/2016	AP	60715	MCSSCET	DHS CONFERENCE	290-670-704.400	455.00
03/08/2016	AP	60716	MEYER ACE	19090 TUBE SAND	588-699-726.025	144.98
03/08/2016	AP	60717	MICHAEL LAMBLE	DEFERMENT HEARING ON 2/12/16	101-131-801.022	150.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	60718	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-801.020	2,200.00
		60718		PROFESSIONAL SERVICES	101-648-930.460	1,200.00
		60718		PROFESSIONAL SERVICES	101-648-930.500	161.50
		60718		PROFESSIONAL SERVICES	101-648-930.660	27.00
						3,588.50
03/08/2016	AP	60719	MICHIGAN SHERIFFS ASSOCIATION	INV# 20160287 ONE POCKET STYLE ID	101-301-726.046	50.37
03/08/2016	AP	60720	MICHIGAN STATE	INV# 551-461105 SOR REGISTRATION	701-000-228.018	60.00
03/08/2016	AP	60721	MICHIGAN SUPREME COURT	OVERPAYMENT	101-148-539.000	9,273.25
03/08/2016	AP	60722	MIDLAND COUNTY JUVENILE CARE	11-33-DL T.DAY PLACEMENT 11/8/15	292-662-930.810	11,315.00
03/08/2016	AP	60723	MISTER T'S GLASS	INV# A06490 VEH# 697	101-301-726.050	50.00
03/08/2016	AP	60724	MPJRA-LATECIA CIRILO	JULIE CHUDZINSKI 2016 PROBATE	101-131-930.600	75.00
03/08/2016	AP	60725	MPJRA-LATECIA CIRILO	JENNY LOCHINSKI 2016 JUVENILE	101-131-930.600	75.00
03/08/2016	AP	60726	MUSIK HAUS	REST PMT BY MICHAEL MARSH 15-32123	701-000-271.130	50.00
03/08/2016	AP	60727	MUTUAL OF OMAHA	INV# 000486802887 GROUP	704-000-231.870	3,013.71
03/08/2016	AP	60728	NICHOLAS JAMES ANTHONY	FEBRUARY 2016 WEEKEND DRUG TESTER:	101-133-940.010	40.00
03/08/2016	AP	60729	NORMAN MUMA	REST PMT BY DAVID ROBERTS 15-32067	701-000-271.130	37.01
03/08/2016	AP	60730	NORMAN OBERLIN	REST PMT BY TROY ALAN OBERLIN 15-	701-000-271.130	25.00
03/08/2016	AP	60731	NORTH COUNTRY COMMUNITY	10-30-NA WARNER PLACEMENT 1/1/16	292-662-930.810	3,100.00
03/08/2016	AP	60732	NORTHERN ENERGY, INC	12021 GEAR DELO 75W90	588-699-726.050	470.40
03/08/2016	AP	60733	NORTHERN FIRE & SAFETY	INV# 281040 2016 ANNUAL FIRE	101-301-920.400	61.60
		60733		INV# 281040 2016 ANNUAL FIRE	101-302-920.400	7.70
		60733		INV# 281040 2016 ANNUAL FIRE	101-351-920.400	27.70
						97.00
03/08/2016	AP	60734	NORTHERN IMAGING ASSOCIATES	ME SERVICES	101-648-930.920	30.00
03/08/2016	AP	60735	OMS COMPLIANCE SERVICES INC	INV#82712 (PRE-EMP DRUG TEST)	249-371-726.000	79.50
03/08/2016	AP	60736	OTSEGO COUNTY BUS SYSTEM	DECEMBER 2015 DRUG COURT BUS	101-133-930.500	153.00
03/08/2016	AP	60737	OTSEGO COUNTY	BUTKA BDA LESS 10%	701-000-265.000	300.00
03/08/2016	AP	60738	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES	101-648-726.000	50.00
		60738		PROFESSIONAL SERVICES	101-648-930.460	6,942.00
						6,992.00
03/08/2016	AP	60739	OTSEGO COUNTY ROAD COMMISSION	REST PMT BY CHARLES HOLBORN 15-	701-000-271.130	115.83
03/08/2016	AP	60740	OTSEGO COUNTY SPORTSPLEX	YOUTH FITNESS ACADEMY ROOM RENT -	292-662-940.010	100.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	60741	OTSEGO COUNTY TREAS	JURY BOX REIMB	101-145-930.930	2,578.80
03/08/2016	AP	60742	PATRICK, KWIATOWKSI, &	13-14794-DC ADKINS V	101-166-940.010	325.00
03/08/2016	AP	60743	PAUL COON	REST PMT BY JACQUILINE SEVERANCE 13	701-000-271.130	50.00
03/08/2016	AP	60744	PHAYOM BUSHEE	PAYMENT BY CREDIT CARD CANNOT	516-030-694.000	11.00
03/08/2016	AP	60745	PTS OF AMERICA LLC	INV. 107125; DATE 1-21-16; CUST	101-267-930.940	1,498.20
03/08/2016	AP	60746	QUILL CORPORATION	COPY PAPER	101-131-726.000	122.95
03/08/2016	AP	60747	RADISSON HOTEL	DHS CONFERENCE	290-670-930.500	277.86
03/08/2016	AP	60748	RENEE EDWARDS	FEBRUARY 2016 ALTERNATIVE	292-662-940.010	1,080.00
03/08/2016	AP	60749	RICHARD L SANOK PHD PLC	PRE-EMPLOYMENT PSYCHOLOGICAL	101-301-726.000	665.00
03/08/2016	AP	60750	RICHARD WING II	REST PMT BY JACOB METZGER 15-32066	701-000-271.130	134.40
03/08/2016	AP	60751	ROSCOMMON COUNTY	13-105-DL K.CAROEN PLACEMENT	292-662-930.810	1,176.00
03/08/2016	AP	60752	SAGINAW VA MEDICAL CENTER	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60753	SARA SCHMIDT	TRAY FOR OFFICE; 2-17-16	101-267-726.000	8.72
03/08/2016	AP	60754	SCHNAPPS & HOPS	REST PMT BY JASON	701-000-271.130	50.00
03/08/2016	AP	60755	SHERRY S HUFF	DHS BOARD MTG	290-670-703.040	40.00
		60755		DHS BOARD MTG	290-670-930.500	49.00
						89.00
03/08/2016	AP	60756	SHYLA MARIE DAY	REST PMT BY DAVID JAY ROBERTS 15-	701-000-271.130	37.01
03/08/2016	AP	60757	SMITH BROKER	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60758	STACY GUTHRIE	BDR LESS 10% (\$90 STACY GUTHRIE,	701-000-265.000	90.00
03/08/2016	AP	60759	STANDARD ELECTRIC COMPANY	AIRPORT INVOICE 9506540-01 AND	281-537-920.400	38.89
03/08/2016	AP	60760	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-000-106.000	194.95
		60760		TONER, STAPLE REMOVER, LETTER	101-131-726.000	398.48
		60760		INV#3293169242	101-648-726.000	17.79
		60760		INV#3293169242	645-172-726.000	17.79
						629.01
03/08/2016	AP	60761	STATE OF MICHIGAN	211D FEBRUARY 2016 DISTRICT COURT	701-000-228.020	1,000.00
		60761		211D FEBRUARY 2016 DISTRICT COURT	701-000-228.030	495.00
		60761		211D FEBRUARY 2016 DISTRICT COURT	701-000-228.037	5,633.12
		60761		211D FEBRUARY 2016 DISTRICT COURT	701-000-228.042	150.00
		60761		211D FEBRUARY 2016 DISTRICT COURT	701-000-228.057	495.00
		60761		211D FEBRUARY 2016 DISTRICT COURT	701-000-228.058	2,870.00
		60761		211D FEBRUARY 2016 DISTRICT COURT	701-000-228.059	14,378.39
						14,378.39

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						25,021.51
03/08/2016	AP	60762	STATE OF MICHIGAN	211D FEBRUARY 2016 DISTRICT COURT	701-000-271.130	1,000.00
03/08/2016	AP	60763	STATE OF MICHIGAN	FEBRUARY 2016 MONTH END	701-000-228.037	1,035.37
		60763		FEBRUARY 2016 MONTH END	701-000-228.042	300.00
		60763		FEBRUARY 2016 MONTH END	701-000-228.057	75.00
		60763		FEBRUARY 2016 MONTH END	701-000-228.058	1,647.00
		60763		FEBRUARY 2016 MONTH END	701-000-228.059	356.00
						<u>3,413.37</u>
03/08/2016	AP	60764	STATE OF MICHIGAN	FEBRUARY 2016 MONTH END	701-000-228.006	761.25
		60764		FEBRUARY 2016 MONTH END	701-000-228.037	69.30
		60764		FEBRUARY 2016 MONTH END	701-000-228.042	60.00
		60764		FEBRUARY 2016 MONTH END	701-000-228.058	869.00
		60764		FEBRUARY 2016 MONTH END	701-000-228.059	135.00
						<u>1,894.55</u>
03/08/2016	AP	60765	STATE OF MICHIGAN	FEBRUARY 2016 MONTH END	701-000-228.005	6.00
03/08/2016	AP	60766	STEPHANY GODDARD	GUARDIANSHIP REVIEW HEARING ON	101-131-930.500	5.50
		60766		GUARDIANSHIP REVIEW HEARING ON	101-131-930.830	30.00
						<u>35.50</u>
03/08/2016	AP	60767	STEVE RIOZZI	02/18/16 HOUSING MEETING PER DIEM, 233-690-703.040		40.00
		60767		02/18/16 HOUSING MEETING PER DIEM, 233-690-930.500		3.62
						<u>43.62</u>
03/08/2016	AP	60768	SUPERWASH-TOM ROEN	REST PMT BY JOEY HAAS 14-31060-SM-	701-000-271.130	20.40
03/08/2016	AP	60769	SUSAN M WILDS	13-4748-FH PEOPLE V JOHNNY WIGGS	101-131-801.030	91.65
03/08/2016	AP	60770	SWW ENTERPRISES LLC	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60771	TAMMY LABOUEF	02/18/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
03/08/2016	AP	60772	TELE-RAD	INV#870547 JOB TKT#257052	261-901-970.435	894.29
03/08/2016	AP	60773	TELEPHONE SUPPORT SYSTEMS INC	INV#41251 (MOVED EXT.524 & FAX)	499-901-970.300-ADMIN_RMDL	92.00
03/08/2016	AP	60774	THE CRIME VICTIM FOUNDATION	REST PMT BY DAVID PETHERS 07-20254	701-000-271.130	80.00
03/08/2016	AP	60775	THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-726.000	25.83
		60775		PROFESSIONAL SERVICES	101-648-801.020	861.67
		60775		PROFESSIONAL SERVICES	101-648-930.210	40.00
		60775		PROFESSIONAL SERVICES	101-648-930.460	300.00
		60775		PROFESSIONAL SERVICES	101-648-930.500	21.00
						<u>1,248.50</u>
03/08/2016	AP	60776	TINA VANTIL	REST PMT BY MELANIE MOORE 15-31692	701-000-271.130	72.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	60777	TOTAL BUSINESS SYSTEMS	WARRANT/SUSPENSION CARDS	101-131-726.000	189.25
03/08/2016	AP	60778	TRAVERSE REPRODUCTION &	PLOTTER INK	618-447-726.000	127.00
03/08/2016	AP	60779	TREETOPS	REST PMT BY BENJAMIN FRIEDMAN 15-	701-000-271.130	5,000.00
03/08/2016	AP	60780	TRI-STAR HOSPITALITY LLC	INV#822	101-145-930.500	78.94
03/08/2016	AP	60781	TRUDY VOJTAS	08/28/2015 CDL	588-699-930.600	150.00
03/08/2016	AP	60782	UCMAN	PORT FEE AIRPORT # 2084	281-537-920.410	16.00
03/08/2016	AP	60783	ULTA	REST PMT BY MOLLY WOJERSKI 15-	701-000-271.130	156.00
03/08/2016	AP	60784	UNEMPLOYMENT CONSULTANTS INC	2 QTR. TRACKING#1539075-22	704-000-228.027	700.00
03/08/2016	AP	60785	UP RENTAL	REST PMT BY KODY ALLEN PADGETT 10-	701-000-271.148	25.00
03/08/2016	AP	60786	VERIZON WIRELESS	ACCT 483106843-00001	101-301-930.230	158.84
		60786		ACCT 483106843-00001	101-351-930.230	59.80
		60786		ACCT 483106843-00001	205-301-930.210	119.60
		60786		ACCT 483106843-00001	208-752-930.230	125.13
		60786		ACCT 483106843-00001	261-427-930.230	38.01
		60786		ACCT 483106843-00001	281-537-930.230	59.80
		60786		9760870981 FEBRUARY	588-699-930.210	75.78
		60786		ACCT 483106843-00001	645-172-930.230	61.93
						698.89
03/08/2016	AP	60787	VISION SERVICE PLAN (VSP)	ACCT#12 049684 0798 (MARCH 2016)	647-851-704.110	1,531.70
03/08/2016	AP	60788	WAL-MART STORES ASSET	REST PMT BY ZACKERY LORD 01-11918-	701-000-271.130	222.34
03/08/2016	AP	60789	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60790	WASH N GO MANAGEMENT INC	ME CAR WASH	101-648-726.000	5.00
03/08/2016	AP	60791	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60792	WAYNE ISBELL	13-106-DL K,JUSTIS & 14-14-DL	101-134-940.010	54.00
		60792		13-106-DL K.JUSTUS & 14-14-DL	292-662-930.830	9.00
						63.00
03/08/2016	AP	60793	WENDY CRANE	02/17/2016 CDL	588-699-930.600	47.00
03/08/2016	AP	60794	WILBER AUTOMOTIVE SUPPLY INC	INVOICE # 997709 AIRPORT MINI	281-537-920.400	13.49
		60794		999627 B AIR COMPRESSOR (SHOP)	588-699-726.050	53.30
						66.79
03/08/2016	AP	60795	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
03/08/2016	AP	60796	ZAREMBA EQUIPMENT INC	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	10.00
TOTAL - ALL FUNDS						384,314.88

Check Date	Bank	Check #	Payee	Description	GL #	Amount
--- GL TOTALS ---						
101-000-106.000				SUPPLIES INVENTORY		194.95
101-101-704.400				EDUCATION AND TRAINING		600.00
101-131-726.000				SUPPLIES - GENERAL		2,995.68
101-131-726.025				SUPPLIES - JANITORIAL		150.00
101-131-801.020				PROFESSIONAL		904.15
101-131-801.022				PROBATE ATTORNEY FEES		150.00
101-131-801.030				TECHNICAL SVCS		91.65
101-131-930.150				SERVICE CHARGES		1,008.92
101-131-930.210				TELEPHONE		74.38
101-131-930.500				TRAVEL		411.56
101-131-930.600				MEMBERSHIP AND DUES		300.00
101-131-930.830				SVCS OF CARE GIVER		120.00
101-131-940.010				OUTSIDE CONTRACTED SERVICES		8.00
101-133-704.400				EDUCATION AND TRAINING		590.00
101-133-930.500				TRAVEL		153.00
101-133-940.010				OUTSIDE CONTRACTED SERVICES		200.00
101-134-930.500				TRAVEL		135.00
101-134-940.010				OUTSIDE CONTRACTED SERVICES		108.00
101-145-930.500				TRAVEL		78.94
101-145-930.930				JUROR SERVICES		2,578.80
101-148-539.000				STATE GRANTS		9,273.25
101-166-940.010				OUTSIDE CONTRACTED SERVICES		325.00
101-215-930.450				SHIPPING AND MAILING		6.45
101-228-801.020				PROFESSIONAL		50.00
101-228-801.030				TECHNICAL SVCS		2,345.85
101-253-930.600				MEMBERSHIP AND DUES		110.00
101-257-801.025				PROFESSIONAL SVCS		5,000.00
101-262-726.000				SUPPLIES - GENERAL		649.33
101-267-726.000				SUPPLIES - GENERAL		156.17
101-267-801.020				PROFESSIONAL		10.00
101-267-930.940				WITNESS SERVICES		1,631.20
101-268-726.000				SUPPLIES - GENERAL		45.93
101-301-704.400				EDUCATION AND TRAINING		256.00
101-301-726.000				SUPPLIES - GENERAL		1,020.47
101-301-726.046				SUPPLIES - UNIFORM/ACC		50.37
101-301-726.050				REPAIRS AND MAINT SUPPLIES		458.12
101-301-920.400				REPAIRS AND MAINTENANCE SVCS		61.60
101-301-920.410				SERVICE CONTRACTS		130.00
101-301-930.230				CELLULAR		158.84
101-302-726.000				SUPPLIES - GENERAL		5.46
101-302-726.050				REPAIRS AND MAINT SUPPLIES		71.85
101-302-920.400				REPAIRS AND MAINTENANCE SVCS		7.70
101-302-920.410				SERVICE CONTRACTS		42.00
101-334-920.410				SERVICE CONTRACTS		20.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-351-726.000				SUPPLIES - GENERAL		216.99
101-351-801.020				PROFESSIONAL		150.00
101-351-920.400				REPAIRS AND MAINTENANCE SVCS		99.55
101-351-920.410				SERVICE CONTRACTS		17.00
101-351-930.230				CELLULAR		59.80
101-648-726.000				SUPPLIES - GENERAL		817.15
101-648-801.020				PROFESSIONAL		3,061.67
101-648-930.210				TELEPHONE		40.00
101-648-930.240				DATA/NETWORK SVCS		99.00
101-648-930.460				TRANSPORTING		8,442.00
101-648-930.500				TRAVEL		182.50
101-648-930.660				GASOLINE		27.00
101-648-930.920				AUTOPSIES		30.00
101-681-930.960				VETERANS BURIAL		300.00
101-682-703.040				PER DIEM		40.00
101-682-704.400				EDUCATION AND TRAINING		45.00
101-682-930.500				TRAVEL		9.09
101-721-704.400				EDUCATION AND TRAINING		275.00
205-301-726.050				REPAIRS AND MAINT SUPLLIIES		143.70
205-301-930.210				TELEPHONE		119.60
208-751-726.000				SUPPLIES - GENERAL		12.50
208-752-726.000				SUPPLIES - GENERAL		198.00
208-752-930.230				CELLULAR		125.13
212-430-726.000				SUPPLIES - GENERAL		314.77
212-430-726.046				SUPPLIES - UNIFORM/ACC		55.00
212-430-930.471				MEDICAL		1,202.26
212-430-930.980				ANIMAL STERILIZATION		1,570.00
215-141-726.000				SUPPLIES - GENERAL		396.82
215-141-726.025				SUPPLIES - JANITORIAL		150.00
226-528-930.620-PROG000000				ELECTRICITY		24.71
226-528-940.010-PROG000000				OUTSIDE CONTRACTED SERVICES		470.00
233-690-703.040				PER DIEM		200.00
233-690-930.500				TRAVEL		12.74
233-690-940.010				OUTSIDE CONTRACTED SERVICES		200.00
245-901-970.420				PROPERTY - VEHICLES		153,919.00
249-371-726.000				SUPPLIES - GENERAL		1,339.44
249-371-801.024				PROFESSIONAL-BUILDING INSPECTIONS		1,995.00
249-371-801.026				PROFESSIONAL-ELECTRICAL INSPECTIONS		560.00
249-371-801.027				PROFESSIONAL-PLUMB/MECH INSPECTIONS		3,425.00
261-427-930.210				TELEPHONE		365.34
261-427-930.230				CELLULAR		38.01
261-901-970.435				PROPERTY - MACHINERY & EQUIPMENT		894.29
281-000-228.023				SALES TAX		921.05
281-537-726.000				SUPPLIES - GENERAL		118.88
281-537-920.400				REPAIRS AND MAINTENANCE SVCS		294.46

Check Date	Bank	Check #	Payee	Description	GL #	Amount
281-537-920.410				SERVICE CONTRACTS		85.67
281-537-930.230				CELLULAR		59.80
281-537-930.662				DIESEL FUEL		671.23
281-537-930.664				AIRPLANE FUEL	15,864.58	
290-670-703.040				PER DIEM		40.00
290-670-704.400				EDUCATION AND TRAINING		455.00
290-670-930.500				TRAVEL		326.86
292-662-930.500				TRAVEL		16.20
292-662-930.810				OTHER INSTITUTIONS	17,917.88	
292-662-930.830				SVCS OF CARE GIVER		18.00
292-662-940.010				OUTSIDE CONTRACTED SERVICES		1,180.00
481-901-970.430				PROPERTY - FURNITURE & FIXTURE		6,408.00
499-901-970.300-ADMIN_RMDL				PROPERTY - IMPROVEMENTS		92.00
499-901-970.300-LAWN				PROPERTY - IMPROVEMENTS		482.58
499-901-970.300-MEDEXAM				PROPERTY - IMPROVEMENTS		6,617.70
499-901-970.300-TRAIL				PROPERTY - IMPROVEMENTS		8,000.00
499-901-970.300-WELLNESS				PROPERTY - IMPROVEMENTS		172.15
516-030-694.000				OTHER INCOME - OVER AND SHORT		39.18
516-253-930.600				MEMBERSHIP AND DUES		40.00
588-699-726.000				SUPPLIES - GENERAL		224.82
588-699-726.025				SUPPLIES - JANITORIAL		405.91
588-699-726.050				REPAIRS AND MAINT SUPPLIES		1,849.95
588-699-930.210				TELEPHONE		75.78
588-699-930.600				MEMBERSHIP AND DUES		197.00
618-447-726.000				SUPPLIES - GENERAL		127.00
618-447-920.410-PLAT000000				SERVICE CONTRACTS		2,000.00
637-265-920.200-ALPCT00000				WATER/SEWAGE		412.36
637-265-920.200-CRTHS00000				WATER/SEWAGE		454.31
637-265-920.200-INFO CTR00				WATER/SEWAGE		34.83
637-265-930.620-ALPCT00000				ELECTRICITY		4,972.23
637-265-930.620-LNDUS00000				ELECTRICITY		587.78
645-172-704.400				EDUCATION AND TRAINING		300.00
645-172-726.000				SUPPLIES - GENERAL		47.48
645-172-930.230				CELLULAR		61.93
645-172-930.450				SHIPPING AND MAILING		63.10
645-172-930.500				TRAVEL		22.13
645-201-726.000				SUPPLIES - GENERAL		37.33
647-851-704.110				HOSPITALIZATION		5,725.40
701-000-221.000				DUE CITIES		383.79
701-000-228.005				NOTARY EDUCATION & TRAINING		6.00
701-000-228.006				PROBATE COURT SHARED FEES		761.25
701-000-228.018				SEX OFFENDER REGISTRATION		60.00
701-000-228.020				STATE CNSRVN CSTS LQDTN DMG		1,000.00
701-000-228.030				DRIVERS LICENSE REINSTATEMENT		495.00
701-000-228.037				CRIME VICTIM RIGHTS FUNDS		6,737.79

Check Date	Bank	Check #	Payee	Description	GL #	Amount
701-000-228.042				STATE COURT FUND		510.00
701-000-228.057				JUROR COMPENSATION REIMBURSE		570.00
701-000-228.058				CIVIL FILING FEE FUND		5,386.00
701-000-228.059				JUSTICE SYSTEM FUND		14,869.39
701-000-265.000				BONDS PAYABLE		1,230.00
701-000-271.130				RESTITUTIONS PAYALBE - DIST CT		8,972.27
701-000-271.148				RESITUTIONS PAYABLE-PRBT CT		245.00
704-000-228.027				UNEMPLOYMENT COMPENSATION		700.00
704-000-231.700				RETIREMENT -MERS		47,572.44
704-000-231.870				INSURANCE -LIFE/DISABILITY		3,013.71

Total for fund 101 GENERAL FUND	46,650.37
Total for fund 205 WORK CAMP	263.30
Total for fund 208 PARKS AND RECREATION	335.63
Total for fund 212 ANIMAL CONTROL	3,142.03
Total for fund 215 FRIEND OF THE COURT	546.82
Total for fund 226 RECYCLING FUND	494.71
Total for fund 233 HUD GRANT FUND	412.74
Total for fund 245 PUBLIC IMPROVEMENT FUND	153,919.00
Total for fund 249 BUILDING INSPECTION FUND	7,319.44
Total for fund 261 911 SERVICE FUND	1,297.64
Total for fund 281 AIRPORT	18,015.67
Total for fund 290 SOCIAL WELFARE FUND	821.86
Total for fund 292 CHILD CARE FUND	19,132.08
Total for fund 481 AIRPORT CAPITAL PROJECTS	6,408.00
Total for fund 499 CAPITAL PROJECTS FUND	15,364.43
Total for fund 516 DELINQUENT TAX REVOLVING	79.18
Total for fund 588 TRANSPORTATION FUND	2,753.46
Total for fund 618 GIS PROJECT AND AERIAL	2,127.00
Total for fund 637 BUILDING AND GROUNDS	6,461.51
Total for fund 645 ADMINISTRATIVE SERVICES	531.97
Total for fund 647 HEALTH CARE FUND	5,725.40
Total for fund 701 GENERAL AGENCY	41,226.49
Total for fund 704 PAYROLL IMPREST FUND	51,286.15
TOTAL - ALL FUNDS	384,314.88

03/03/2016 10:20 AM
User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60525

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/23/2016	AP	60525	J&P HEATING & COOLING LLC	REPLACE GLOW BAR ON FURNACE		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						