



*Otsego*  
**COUNTY**  
M I C H I G A N

**Otsego County  
Personnel Committee Minutes  
March 23, 2016**

**Minutes**

A meeting of the Otsego County Personnel Committee was held on Wednesday, March 23, 2016 in Room 212 of the County Building.

**CALL TO ORDER**

Mr. Liss called the meeting to order at 10:04a.m.

PRESENT: Paul Liss, Doug Johnson, Ken Borton, John Burt

OTHERS: Trisha Adam, Erma Backenstose, Scott Kendzierski, Chuck Edwards

ABSENT: Bob Harkness (Excused)

**APPROVAL OF MINUTES**

Motion by Mr. Johnson to approve the amended minutes from the November 5, 2015 Personnel Committee meeting. Seconded by Mr. Borton. Motion passed unanimously.

**APPROVAL OF AGENDA**

Motion by Mr. Liss to add City Assessing under C. and to approve revised agenda. Motion Carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. Health Department of Northwest Michigan – District Sanitary Code**

Mr. Kendzierski and Mr. Edwards from the Health Department of Northwest Michigan presented draft updates to the District Sanitary Code. The code was last updated in 2007. They are visiting the Counties in this district to update them and explain the proposed changes. They expect the changes to be finalized by August 2016.

**B. Violence Free Work Place Policy and County Weapons Policy**

Ms. Adam discussed the recent Emergency Preparedness Meeting that took place on March 16, 2016. Mr. Burt presented the current Violence Free Workplace Policy for employees and the County Weapons Policy for the public with some potential updates. Both policies were last updated in 2009. The committee reviewed the policies and discussed the pros and cons of potential changes.

**C. City Assessing**

Mr. Liss expressed a variety of concerns regarding the County contracting with the City to perform City assessing services. The committee discussed the possibility and decided not to proceed with the process due to lack of support.

Mr. Liss adjourned the meeting at 11:20a.m.