

March 22, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers-Gehman, followed by the Pledge of Allegiance led by Sheriff Matt Nowicki.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Absent: None.

John Burt introduced Kyle Ryan, the new Parks and Recreation Director to the Board.

Motion by Commissioner Paul Liss, seconded by Commissioner Robert Harkness, to approve the Regular minutes of March 8, 2016 with attachments. Ayes: Unanimous. Motion carried.

Commissioner Ken Glasser, requested items B (5) Trail Extension Grant and B (8) Building Healthy Communities Grant be removed from the consent agenda and placed under Committee reports.

Consent Agenda:

Motion to adopt OCR 16-06 Mortgage Discharge for Scott E. Johnson and Anita J. Johnson as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-16-07 Mortgage Discharge for Richard Thomas Knoth and Nancy Ann Knoth as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-16-08 Mortgage Discharge for Alpine Development as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to approve FY 2015 Animal Control Budget amendment as presented.

Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2015 General Fund Budget amendment as presented. Ayes: Unanimous.

Motion carried. (see attached)

Motion to approve FY 2016 Capital Projects Fund Budget amendment as presented. Ayes:

Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 General Fund Budget amendment as presented. Ayes: Unanimous.

Motion carried. (see attached)

Motion to approve FY 2016 Parks Budget amendment 1 as presented. Ayes: Unanimous. Motion

carried. (see attached)

Motion to approve FY 2016 Parks Budget amendment 2 as presented. Ayes: Unanimous. Motion

carried. (see attached)

Special Presentations:

The Public hearing on Land and Water Grant Conservation Fund was opened at 9:33 a.m.

The Public hearing on Land and Water Grant Conservation Fund was closed at 9:35 a.m.

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers-Gehman, to adopt Resolution OCR 16-09 Land and Water Conservation Fund Grant Application as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

The Public hearing on Natural Resources Trust Fund Grant application was opened at 9:35 a.m.

The Public hearing on Natural Resources Trust Fund Grant application was closed at 9:37 a.m.

Motion by Commissioner Julie Powers-Gehman, seconded by Commissioner Robert Harkness, to adopt Resolution OCR 16-10 Natural Resources Trust Fund Grant.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried/Resolution adopted. (see attached)

The public hearing on Gaylord Gateway Trail Support was opened at 9:38 a.m.

The public hearing on Gaylord Gateway Trail Support was closed at 9:56 a.m.

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Beachnau, to adopt OCR 16-11 supporting the Michigan Department of Natural Resources Trust Fund Application for the Gaylord Gateway Trail.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried/Resolution adopted. (see attached)

Committee Reports:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Julie Powers-Gehman, to approve the budget amendment in the amount of \$50,000 from residual General Fund fund balance to the Capital Projects Fund for the purpose of funding the construction of a County-owned Nature Center Building. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser to approve the following rates for Civil Division Services:

- Miscellaneous Notes: \$25.00
- Non-Domestic PPO Service: \$40.00
- Order of Eviction, Stand-by time: \$60.00 after the first hour (to be billed in 15 minute increments)

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried. (see attached)

Motion to approve the Trail Extension Grant.

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried. (see attached)

Motion to approve the Building Healthy Communities Grant.

Ayes: Paul Beachnau, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Julie Powers-Gehman, Paul Liss, Ken Glasser.

Motion carried. (see attached)

Administrator's Report:

John Burt reported on the fountain progress; Conservation District electronic recycling still in progress; June 11, 2016 from 9am-2pm is the household hazardous collection at the Road Commission; 9-1-1 working towards accepting text messages.

City Liaison, Township & Village Representative: None.

Correspondence:

Rachel Frisch discussed the February Financial Reports.

New Business:

Motion by Commissioner Erma Backenstose, seconded by Commissioner Paul Liss, to approve the March 15, 2016 Warrant for a total amount of \$67,367.05. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Julie Powers-Gehman, to approve the March 22, 2016 Warrant for a total amount of \$585,083.15. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose commented on the Conservation District Nature Center.

Commissioner Paul Liss attended the trailhead committee meeting, passed a resolution, maintenance and leasing agreement signed, getting ready to submit grant.

Commissioner Bruce Brown had no report.

Commissioner Ken Glasser was in Washington D.C. as an advocate for NEMSCA; HB 1655.

Commissioner Paul Beachnau thanked the Board for supporting the grant applications.

Commissioner Julie Powers-Gehman glad to see stuff happening in Vanderbilt and the County.

Commissioner Robert Harkness addressed his concerns regarding our water quality and steps to make sure we are safe; NEMCOG.

Commissioner Doug Johnson had no report.

Chairman Ken Borton attended the Bagley Township meeting, they voted to dissolve their DDA.

Meeting adjourned at 10:48 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

RESOLUTION NO. OCR 16-06
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 22, 2016

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 177 Old Colony Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1264, Pages 129-142 in the name of Scott E. Johnson and Anita J. Johnson, husband and wife and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Scott E. Johnson and Anita J. Johnson, husband and wife, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 16-07
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 22, 2016

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 123 West Second Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County, Michigan, in Liber 1172, Pages 104-117 and a Loan Modification in Liber 1174, Pages 67-68 in the name of Richard Thomas Knoth and Nancy Ann Knoth, husband and wife, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Richard Thomas Knoth and Nancy Ann Knoth, husband and wife, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 16-08
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 22, 2016

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 114 and 118 West Main Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1253, Pages 168-172 by and between Alpine Development, a Michigan Co-Partnership, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE by and between Alpine Development, a Michigan Co-Partnership, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



**OTSEGO COUNTY
BUDGET AMENDMENT**

2015

FUND/DEPARTMENT: Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION FY 2015 - End of Year Adjustments - Shift and Pay Changes

REVENUE

Account Number	Decrease	Increase
212-260-607.300 Fee - Adoption	\$	\$ 5,000
212-030-675.000 PILT	\$	\$ 2,000
212-025-664.010 Interest - General	\$	\$ 2,880
	\$	\$
Total	\$	\$ 9,880

EXPENDITURE

Account Number	Increase	Decrease
212-430-703.030 Regular - Hourly	\$ 6,775	\$
212-430-704.110 Hospitalization	\$ 863	\$
212-430-704.200 Social Sec Contributions	\$ 572	\$
212-430-704.300 Fee - Adoption	\$ 1,670	\$
	\$	\$
	\$	\$
Total	\$ 9,880	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

2015

FUND/DEPARTMENT: General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION General Fund 2015 year end transfers

REVENUE

Account Number	Decrease	Increase
101-050-400.001 Budgeted Use of Fund Balance	\$	\$ 292,132
101-030-699.030 Transfer In	\$	\$ 150,000
647-050-400.001 Budgeted Use of Fund Balance	\$	\$ 150,000
499-030-699.030 Transfer In	\$	\$ 262,132
Total <i>266-030-699-030 Tsf. In</i>	\$	\$ 30,000

EXPENDITURE

Account Number	Increase	Decrease
101-970-999.000 Transfer to Equipment Fund	\$ 30,000	\$
101-972-999.000 Transfer to Capital Projects Fund	\$ 262,132	\$
101-853-704.300 Retirement Contribution	\$ 150,000	\$
647-999-999.000 Transfer Out	\$ 150,000	\$
499-901-970.300 Property/Improvements	\$ 262,132	\$
266-901-970.440 Computer Equipment	\$ 30,000	\$
Total	\$	\$

Rachel Trisch 3/15/16
Department Head Signature Date

[Signature] 3/15/16
Administrator's Signature Date

Finance Department
Entered:
By:

3/22/15 Board Approval Date (if necessary) Budget Adjustment # Posting Number

*cash tsf



OTSEGO COUNTY
BUDGET AMENDMENT

2016

FUND/DEPARTMENT: General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Transfer funds for study

REVENUE

Account Number	Decrease	Increase
101-030-699.030 Transfer In	\$	\$ 45,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-864-801.020 Professional	\$ 45,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

Rachel Fritch

Department Head Signature

3/15/16

Date

[Signature]

Administrator's Signature

3/15/16

Date

Finance Department
Entered:
By:

3/22/15

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

*cash top



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DR. WILLIAM E. MORITZ
DIRECTOR

February 22, 2016

Mr. John Burt
225 West Main
Gaylord, Michigan 49735

RE: Iron Belle Trail Funding Proposal 2016 --Round 2

Dear IBT funding applicant:

We are pleased to announce that your Round 2 proposal requesting funding for your project as part of the new Iron Belle Trail Initiative here in Michigan has been awarded \$30,000.

Two copies of the grant agreement are enclosed. Please have them signed and dated by the appropriate staff and return them to our office at the address listed below for execution. A signed original copy will be returned for you records. One of the requirements of the grant is for grantees to provide a Project Report once the grant portion of the project has been completed. Details for the project report are listed in the MOU.

Please send signed agreement to:

Michigan Department of Natural Resources
Parks and Recreation Division
P.O. Box 30257
Lansing, Michigan 48909
Attention: Mark Mandenberg

The Iron Belle Trail is an exciting project in Michigan, and the Parks and Recreation Division is interested in the progress of the trail as it is developed. Once your project has been completed, you will be sent a short survey to allow you to comment on the Iron Belle Trail project in your area. We hope you will share the positive impacts you see from the trail as well as the challenges you may have.

Congratulations on your grant award for the Iron Belle Trail in your community, and thank you for being a part of the growing Michigan Trails Network that truly embraces Michigan as, "The Trails State".

Sincerely,

Paul Yauk, State Trails Coordinator
517-284-6141

Iron Belle Funding
February 22, 2016
Page 2

Enclosure

cc: Mr. Ed Golder, Public Information Officer
Mr. Ronald A. Olsen, Chief, Parks and Recreation Division
Ms. Kriss Bennett, DNR
Mr. Steve DeBrander, DNR
Mr. Mark Mandenberg, DNR



**MEMORANDUM OF UNDERSTANDING AND AGREEMENT
FOR THE
IRON BELLE TRAIL (IBT) FUND-ROUND 2**

*This information is required by authority of Part 711 of Act 461 of 1994,
as amended, to qualify for reimbursement.*

Grantee Otsego County	
Attention John Burt, County Administrator	
Address 226 W. Main Street, Room 203	
City, State, ZIP Gaylord, Michigan 49735	
Telephone (989) 731-7527	Federal Employer Identification Number (FEIN) 38-6004882

It is expressly understood by and between the parties hereto that the proposal bears the above Grant Agreement Number and associated documents including all attachments, are by this reference made part of this understanding. All materials bearing this number constitute the entire understanding between the parties.

An agreement is made between the MICHIGAN DEPARTMENT OF NATURAL RESOURCES (hereinafter called the Department; State Trails Coordinator, contracting officer) and the above-named Grantee for funding Engineering for Iron Belle Trail segment on North Central State Trail extension going south from Gaylord.

The project period shall be from Date State Trails Coordinator signs to September 30, 2017. Funds provided under this agreement shall not in any event exceed Thirty Thousand (\$30,000.00) dollars. This sum shall be used only for the elements called for in the project scope.

All projects will comply with the Americans with Disabilities Act of 1990.

All work must comply with State and Federal guidelines rules, regulations, and laws.

Additional guidelines and specifications for this agreement:

- **Project Coordination:** The Department contact for this project is Mark Mandenberg, hereinafter referred to as the Coordinator. The Grantee will confer regularly with the Coordinator on the progress of this project.
- **Payment:** Where applicable, the Department agrees to reimburse the Grantee for authorized expenditures upon verification of actual expenditures up to 90 percent of the grant amount. The Department will pay the final 10 percent upon project completion and final audit. Total payment under this grant is not to exceed the actual costs or \$30,000.00, whichever is less. A final request must be made by October 15, 2017. Requests for payment must include copies of invoices and cancelled checks for all expenditures.
- **Project Report:** Prior to final payment Grantee will provide the coordinator a report on the project:
 - **Development projects:** Report will include pictures and location map of trail segments/trail structures constructed.
 - **Route Planning/Engineering projects:** Route planning-Report will include map(s) identifying the preferred alternative chosen for the IBT / Engineering- Report will include pictures and detail the project status before final payment will be issued.
- **Fiscal Control and Accounting Procedures:** In addition to the summary documentation submitted to the Department, the Grantee will maintain complete financial records. Documents required to be maintained for audit include: purchase orders, vouchers, authorized payments, and time records for individual employee(s) charged to this program. All financial records for this Grant will be retained by the Grantee until audit, or for a minimum of three (3) years, whichever is less. Records under audit will be retained until the audit is closed.
- **Procurement:** The Grantee will use their own procurement procedures provided they reflect applicable state and local laws and regulations, to include low bidder competition bid process, as applicable.
- **Prevailing Wage and Fringe Benefits:** Any sub-contractor performing work under this agreement must comply with the requirements of P.A. 166 of 1965.

- **Insurance:** The Grantee will add the State of Michigan, Department of Natural Resources, as an additional insured party on Grantee's liability insurance policy. Proof of liability insurance must be supplied to the State Trails Coordinator prior to the Department releasing any reimbursements for this grant.
- **Changes:** From time to time, changes may be needed in the scope or an extension of the project and the grant. All changes must be submitted in writing to the Coordinator and approved by the Department 45 days prior to September 30, 2017. Changes implemented prior to approval by the Department will not be eligible for reimbursement.
- **Audits:** The project and related reports are subject to audit by the Department. This may include both financial audits and site visits.
- **Hold Harmless:** Each party to this agreement will be responsible for its own negligent acts, including the acts of its officers, agents, and employees.
- **Right of Cancellation:** This grant agreement may be cancelled by either party upon giving thirty (30) days' written notice to that effect to the other party.

The individuals or officers signing on behalf of the parties to this Agreement certify by their signatures that they have read, understand and agree to comply with this Agreement, and have the authority to enter into this Agreement on behalf of the Grantee.

DEPARTMENT COORDINATOR

Printed Name: Paul Yauk Title: State Trails Coordinator
 Signature: _____ Date: _____

GRANTEE'S REPRESENTATIVE(S)

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

Please sign and return both copies to:

**PROGRAM SERVICES SECTION
 PARKS AND RECREATION DIVISION
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES
 PO BOX 30257
 LANSING MI 48909**

A fully executed copy will be returned for Grantee's files to the address provided on page 1.



**MEMORANDUM OF UNDERSTANDING AND AGREEMENT
FOR THE
IRON BELLE TRAIL (IBT) FUND-ROUND 2**

*This information is required by authority of Part 711 of Act 451 of 1994,
as amended, to qualify for reimbursement.*

Grantee Osego County	
Attention John Burt, County Administrator	
Address 225 W. Main Street, Room 203	
City, State, ZIP Gaylord, Michigan 49735	
Telephone (989) 731-7627	Federal Employer Identification Number (FEIN) 38-6004882

It is expressly understood by and between the parties hereto that the proposal bears the above Grant Agreement Number and associated documents including all attachments, are by this reference made part of this understanding. All materials bearing this number constitute the entire understanding between the parties.

An agreement is made between the MICHIGAN DEPARTMENT OF NATURAL RESOURCES (hereinafter called the Department; State Trails Coordinator, contracting officer) and the above-named Grantee for funding Engineering for Iron Belle Trail segment on North Central State Trail extension going south from Gaylord.

The project period shall be from Date State Trails Coordinator signs to **September 30, 2017**. Funds provided under this agreement shall not in any event exceed Thirty Thousand (\$30,000.00) dollars. This sum shall be used only for the elements called for in the project scope.

All projects will comply with the Americans with Disabilities Act of 1990.

All work must comply with State and Federal guidelines rules, regulations, and laws.

Additional guidelines and specifications for this agreement:

- **Project Coordination:** The Department contact for this project is **Mark Mandenberg**, hereinafter referred to as the Coordinator. The Grantee will confer regularly with the Coordinator on the progress of this project.
- **Payment:** Where applicable, the Department agrees to reimburse the Grantee for authorized expenditures upon verification of actual expenditures up to 90 percent of the grant amount. The Department will pay the final 10 percent upon project completion and final audit. Total payment under this grant is not to exceed the actual costs or \$30,000.00, whichever is less. A final request must be made by **October 15, 2017**. Requests for payment must include copies of invoices and cancelled checks for all expenditures.
- **Project Report:** Prior to final payment Grantee will provide the coordinator a report on the project:
 - Development projects:** Report will include pictures and location map of trail segments/trail structures constructed.
 - Route Planning/Engineering projects:** Route planning-Report will include map(s) identifying the preferred alternative chosen for the IBT / Engineering- Report will include pictures and detail the project status before final payment will be issued.
- **Fiscal Control and Accounting Procedures:** In addition to the summary documentation submitted to the Department, the Grantee will maintain complete financial records. Documents required to be maintained for audit include: purchase orders, vouchers, authorized payments, and time records for individual employee(s) charged to this program. All financial records for this Grant will be retained by the Grantee until audit, or for a minimum of three (3) years, whichever is less. Records under audit will be retained until the audit is closed.
- **Procurement:** The Grantee will use their own procurement procedures provided they reflect applicable state and local laws and regulations, to include low bidder competition bid process, as applicable.
- **Prevailing Wage and Fringe Benefits:** Any sub-contractor performing work under this agreement must comply with the requirements of P.A. 166 of 1965.

- **Insurance:** The Grantee will add the State of Michigan, Department of Natural Resources, as an additional insured party on Grantee's liability insurance policy. Proof of liability insurance must be supplied to the State Trails Coordinator prior to the Department releasing any reimbursements for this grant.
- **Changes:** From time to time, changes may be needed in the scope or an extension of the project and the grant. All changes must be submitted in writing to the Coordinator and approved by the Department 45 days prior to September 30, 2017. Changes implemented prior to approval by the Department will not be eligible for reimbursement.
- **Audits:** The project and related reports are subject to audit by the Department. This may include both financial audits and site visits.
- **Hold Harmless:** Each party to this agreement will be responsible for its own negligent acts, including the acts of its officers, agents, and employees.
- **Right of Cancellation:** This grant agreement may be cancelled by either party upon giving thirty (30) days' written notice to that effect to the other party.

The individuals or officers signing on behalf of the parties to this Agreement certify by their signatures that they have read, understand and agree to comply with this Agreement, and have the authority to enter into this Agreement on behalf of the Grantee.

DEPARTMENT COORDINATOR

Printed Name: Paul Yauk Title: State Trails Coordinator
 Signature: _____ Date: _____

GRANTEE'S REPRESENTATIVE(S)

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

Please sign and return both copies to:

**PROGRAM SERVICES SECTION
 PARKS AND RECREATION DIVISION
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES
 PO BOX 30257
 LANSING MI 48909**

A fully executed copy will be returned for Grantee's files to the address provided on page 1.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Parks & Rec Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Utilizing fund balance for Updating the 5-Year Rec Plan

REVENUE

Account Number	Decrease	Increase
208-030-676.040 Reimbursement	\$	\$ 450
208-050-400.001 Budget Use of Fund Balance	\$	\$ 5,950
	\$	\$
	\$	\$
Total	\$	\$ 6,400

EXPENDITURE

Account Number	Increase	Decrease
208-752-801.020 Professional	\$ 6,400	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 6,400	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Parks & Rec Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Utilizing fund balance for replacement of Comm. Ctr Gym Lights

REVENUE

Account Number	Decrease	Increase
208-050-400.001 Budget Use of Fund Balance	\$	\$ 16,500
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 16,500

EXPENDITURE

Account Number	Increase	Decrease
208-901-970.300 Property - Improvements	\$ 16,500	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 16,500	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

RESOLUTION NO. OCR 16-09
Alpine Regional Tennis Association Tennis Courts
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 22, 2016

WHEREAS, Otsego County supports the submission of an application titled, "The Otsego County Sportsplex Tennis Courts" to the Michigan Natural Resources Land and Water Conservation Fund for the construction of a four court tennis complex; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, Otsego County and the Alpine Regional Tennis Association has made a financial commitment to the project in the amount of \$62,500 matching funds in cash; now therefore, be it

RESOLVED, that Otsego County hereby authorizes submission of a Michigan Natural Resources Land and Water Conservation Fund Application for \$150,000, and further resolves to make its financial obligation amount of \$62,500 (\$62,500 cash) (together 29%), for a total project cost of \$212,500, during the 2016-2017 fiscal years.

RESOLUTION NO. OCR 16-10
Iron Belle Otsego County South
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 22, 2016

WHEREAS, Otsego County supports the submission of an application titled, "Iron Belle Otsego County South" to the Michigan Natural Resources Trust Fund for the extension of the North Central State Trail for Wisconsin Avenue south to the County border; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, Otsego County has made a financial commitment to the project in the amount of \$1,718,000 matching funds in cash; now therefore, be it

RESOLVED, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000, and further resolves to make its financial obligation amount of \$2,020,700 (\$590,700 cash; \$1,400,000 TAP Grant; \$30,000 Iron Belle Trail Grant) (together 87%), for a total project cost of \$2,320,700, during the 2016-2017 fiscal years.

RESOLUTION NO. OCR 16-11
Gaylord Gateway Trail
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 22, 2016

WHEREAS, Otsego County supports the Department of Natural Resources' (DNR) submission of an application titled, "Gaylord Gateway Trail" to the Michigan Natural Resources Trust Fund for the development of 1.65 miles of multi-use trail (non-motorized and snowmobile) from Fairview Road to Gaylord Blvd; and

WHEREAS, the location of the proposal project is within the jurisdiction of City of Gaylord; and

WHEREAS, with this resolution of support it is acknowledged that Otsego County is not committing to any obligations, financial or otherwise; now therefore, be it

RESOLVED, that Otsego County hereby supports submission of a Michigan Natural Resources Trust Fund Application titled "Gaylord Gateway Trail" by the DNR.



**OTSEGO COUNTY
BUDGET AMENDMENT**

2016

FUND/DEPARTMENT: General/Capital Projects Funds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION To transfer \$50,000 toward the construction of a Nature Center facility and to

REVENUE establish the budget for the remaining building cost of \$46,905 (funded from other local sources) = total project cost of \$96,905

Account Number	Decrease	Increase
499-030.699.030 Transfer In	\$	\$ 50,000
101-050-400.001 Budgeted Use of Fund Balance	\$	\$ 50,000
499-030-674.000 Contributions - local sources	\$	\$ 46,905
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-961-999.000 Transfer to Capital Projects Fund	\$ 50,000	\$
499-901-970.300 NATURE CTR	\$ 96,905	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

3/16/16
Date

JNA
Administrator's Signature

3/16/16
Date

Finance Department
Entered:
By:

3/22/16

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

*Cash tsb



**OTSEGO COUNTY
BUDGET AMENDMENT**

2016

FUND/DEPARTMENT: Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Iron Belle Trail Grant - Engineering on South Trail Extension

REVENUE

Account Number	Decrease	Increase
499-050-539.000 State Grants	\$	\$ 30,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 30,000

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300 Trail_Extn	\$ 30,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 30,000	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

2016

FUND/DEPARTMENT: Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Building Health Communities Grant Park Improvements

REVENUE

Account Number	Decrease	Increase
208-440-539.000 State Grants	\$	\$ 10,000
499-050-539.000 State Grants	\$	\$ 24,000
	\$	\$
	\$	\$
Total	\$	\$ 34,000

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300 Pks Grant	\$ 24,000	\$
208-751-703.060 PT/Temporary	\$ 10,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 34,000	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____