June 21, 2018 - Minutes #286

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riosozi, called the meeting to order at 9:30 a.m.

PRESENT: Tammy LaBouef, John LaFave, Jim Mathis, Julie Powers, Steven Riosozi, Duane Switalski, Joseph Wambold

EXCUSED: All Present

OTHERS: Marlene Hopp

The Pledge of Allegiance was led by Steven Riosozi.

MOTION: by John LaFave, approval of regular housing meeting minutes #285 of April 25, 2018, as presented.
Ayes: Unanimous. Motion Carried.

Unfinished Business:
Discussed project #04-2017, completed and inspected May 22, 2018.

New Business:
MOTION: by Duane Switalski, approve to discharge housing project #HO-0812-119129 mortgage, as being paid in full.
Ayes: Unanimous. Motion Carried.

MOTION: by Tammy LaBouef, approve to forgive annual deferred loan amount of #RR-0812-121992 project and Finance Dept. to write off from the housing notes receivable account, as presented.
Ayes: Unanimous. Motion Carried.

MOTION: by Julie Powers, approve and sign the Property Improvement Program (PIP) agreement offered through Michigan State Housing Development Authority (MSHDA).
Ayes: Unanimous. Motion Carried.

MOTION: by Jim Mathis, approve program income emergency home repair guidelines and applicant requirements.
Ayes: Unanimous. Motion Carried.

MOTION: by Joseph Wambold, approve program income emergency home repair program agreement.
Ayes: Unanimous. Motion Carried.

MOTION: by John LaFave, approve for certifying officer to be the Otsego County Administrator and/or Chairman of Board of Commissioners to sign required program income grant documents and Marlene Hopp, Housing Director to prepare and submit.
Ayes: Unanimous. Motion Carried.
MOTION: by John LaFave, approve for certifying officer to be the Otsego County County Administrator and/or Chairman of Board of Commissioners to sign required program income grant documents and Marlene Hopp, Housing Director to prepare and submit.
Ayes: Unanimous. Motion Carried.

MOTION: by Tammy LaBouef, appoint Cynthia Polena as the fair housing contact person for all housing grants and keep record of activity.
Ayes: Unanimous. Motion Carried.

Reports:
Director reported on completion of projects and fiscal year ending 6/30/2018 of federal program reporting.

Bills and Communications:
Activity and financial reports were presented and reviewed.
Ayes: Unanimous. Motion Carried.

Public Comments: None

Meeting adjourned at 10:34 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Jim Mathis, Chairman, In Pro-tem
Otsego County Housing Committee