

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi, called the meeting to order at 9:30 a.m.

PRESENT: Tammy LaBouef, John LaFave, Jim Mathis, Julie Powers, Steven Riozzi, Duane Switalski, Joseph Wambold  
EXCUSED: All Present  
OTHERS: Marlene Hopp

The Pledge of Allegiance was led by Steven Riozzi.

MOTION: by John LaFave, approval of regular housing meeting minutes #285 of April 25, 2018, as presented.

Ayes: Unanimous. Motion Carried.

Unfinished Business:

Discussed project #04-2017, completed and inspected May 22, 2018.

New Business:

MOTION: by Duane Switalski, approve to discharge housing project #HO-0812-119129 mortgage, as being paid in full.

Ayes: Unanimous. Motion Carried.

MOTION: by Tammy LaBouef, approve to forgive annual deferred loan amount of #RR-0812-121992 project and Finance Dept. to write off from the housing notes receivable account, as presented.

Ayes: Unanimous. Motion Carried.

MOTION: by Julie Powers, approve and sign the Property Improvement Program (PIP) agreement offered through Michigan State Housing Development Authority (MSHDA).

Ayes: Unanimous. Motion Carried.

MOTION: by Jim Mathis, approve program income emergency home repair guidelines and applicant requirements.

Ayes: Unanimous. Motion Carried.

MOTION: by Joseph Wambold, approve program income emergency home repair program agreement.

Ayes: Unanimous. Motion Carried.

MOTION: by John LaFave, approve for certifying officer to be the Otsego County Administrator and/or Chairman of Board of Commissioners to sign required program income grant documents and Marlene Hopp, Housing Director to prepare and submit.

Ayes: Unanimous. Motion Carried.

MOTION: by John LaFave, approve for certifying officer to be the Otsego County County Administrator and/or Chairman of Board of Commissioners to sign required program income grant documents and Marlene Hopp, Housing Director to prepare and submit.

Ayes: Unanimous. Motion Carried.

MOTION: by Tammy LaBouef, appoint Cynthia Polena as the fair housing contact person for all housing grants and keep record of activity.

Ayes: Unanimous. Motion Carried.

Reports:

Director reported on completion of projects and fiscal year ending 6/30/2018 of federal program reporting.

Bills and Communications:

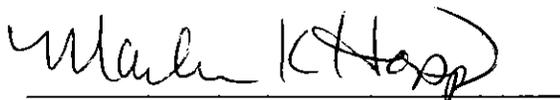
Activity and financial reports were presented and reviewed.

MOTION: by Duane Switalski, receive and file month end financial reports, ending May 31, 2018.

Ayes: Unanimous. Motion Carried.

Public Comments: None

Meeting adjourned at 10:34 a.m.



Marlene K. Hopp, Director  
Otsego County Housing Committee



Jim Mathis, Chairman, In Pro-tem  
Otsego County Housing Committee