



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, June 14, 2016 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of May 24, 2016 w/attachments - Motion to Approve
- B. Land Use Agreement (Bagley) - Motion to Approve
- C. Land Use Agreement (Elmira) - Motion to Approve
- D. OCR 16-17 NEMCOG Corrections Grant Application - Motion to Adopt

Committee Reports

- A. Enbridge Line 5 Ad Hoc Committee
  1. OCR 16-18 Enbridge Line 5

Administrator's Report

- A. Veterans Memorial

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
  1. May 31, 2016 Warrant
  2. June 7, 2016 Warrant
  3. June 14, 2016 Warrant
- B. Animal Control Ordinance Update
- C. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of May 24, 2016 w/ attachments	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of May 24, 2016 with attachments.

May 24, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led Captain Brian Webber.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Doug Johnson, to approve the Regular minutes of May 10, 2016 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda;

Motion to extend the term of the employment contract with John Burt to June 22, 2019. Ayes: Unanimous. Motion carried.

Motion to approve the Land Use Agreement with Corwith Township. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Land Use Agreement with Hayes Township. Ayes: Unanimous. Motion carried. (see attached)

Motion to award the tennis court restoration bid to Hentco in the amount of \$19,999 and to award the tile system installation to Ultimate Sports Systems for \$28,000. Ayes: Unanimous. Motion carried.

Committee Reports:

Motion by Commissioner Ken Glasser, seconded by Commissioner Robert Harkness, to award Bid 2016-03 for the Medical Examiner vehicle to Gaylord Ford along with the associated budget amendment in the amount of \$30,000. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to approve the addition of one full-time Work Camp Corrections Officer position and the elimination of two part-time Work Camp Corrections Officer positions. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported on the Courthouse Plaza project, inner coating of the fountain done, replaced broken concrete; meeting with Vern Schlaud and Diann Axford regarding foreclosure sites; Historic plaques sandblasted and repainted; Veteran's Memorial fixing up flagpoles; Break in the sewer line from the Community Center to the Street.

City Liaison, Township and Village Representative: None.

Correspondence: None.

**New Business:**

Motion by Commissioner Doug Johnson, seconded by Commissioner Robert Harkness, to approve the May 17, 2016 Warrant for a total amount of \$81,396.24. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, seconded by Commissioner Ken Glasser, to approve the May 19, 2016 Special Warrant, the May 20, 2016 Special Warrant, and the May 24, 2016 Warrant for a total amount of \$491,752.17 Ayes: Unanimous. Motion carried.

**Public Comment:**

Chairman Ken Borton opened up the meeting for public comment.

**Board Remarks:**

Commissioner Paul Beachnau thanked John Burt for his presentation at the State of the Community Luncheon; Leadership of Otsego County final module done, graduation ceremony is June 7th at 5:30 p.m.

Commissioner Julie Powers-Gehman reported the City has a public hearing set for June 3, 2016 for a special assessment for the fire and police; Air show advertisement and ticket sales; Skate Park meeting, project moving along.

Commissioner Robert Harkness reported on the NEMCOG meeting.

Commissioner Erma Backenstose had no report.

Commissioner Paul Liss had no report.

Commissioner Ken Glasser reported a meeting is scheduled for 6-1-16 at 1:00 p.m. at the University Center regarding the Enbridge; Housing Commission meeting held, received a response to the public comment on Michigan's consolidated plan from the State of Michigan; Hazardous waste pickup is 6-11-16 at the Road Commission from 9:00 a.m. to 2:00 p.m.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton reported the MAC regional summit meeting is scheduled for August 16, 2016 at the University Center.

Meeting adjourned at 10:00 a.m.

---

Kenneth C. Borton, Chairman

---

Susan I. DeFeyter, Otsego County Clerk

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)  
2017-2018

WHEREAS, Otsego County (the County) and Corwith Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

Responsibilities of the Township

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Corwith Township agrees to provide a total of \$6,180 in 2017 and \$6,180 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The Township will pay the annual contribution amount as noted above by July 1<sup>st</sup> of each year of this contract.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall regularly provide reports to the Township at the Township Association meetings. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued; and the revenue received.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

Otsego County and Corwith Township.

Entered into this 4 day of may 2016 between Otsego County and Corwith Township

Otsego County

Corwith Township

\_\_\_\_\_  
John Burt, County Administrator

Vern J. Kassuba  
Vern Kassuba, Supervisor

\_\_\_\_\_  
Susan DeFeyer, County Clerk

Debbie Whitman  
Debbie Whitman, Township Clerk

ATTACHMENT A

Funding

Based on numbers used in 2013-2014 Agreement.

<u>Township</u>	<u>2017</u>	<u>2018</u>
Bagley	\$10,300	\$10,300
Charlton	\$ 6,180	\$ 6,180
Chester	\$ 4,120	\$ 4,120
Corwith	\$ 6,180	\$ 6,180
Dover	\$ 2,060	\$ 2,060
Elmira	\$ 6,180	\$ 6,180
Hayes	\$ 7,210	\$ 7,210
Livingston	\$ 8,755	\$ 8,755
Otsego Lake	\$ 7,210	\$ 7,210
Total	\$58,195	\$58,195

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)  
2017-2018

WHEREAS, Otsego County (the County) and Hayes Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

Responsibilities of the Township

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Hayes Township agrees to provide a total of \$7,210 in 2017 and \$7,210 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The Township will pay the annual contribution amount as noted above by July 1<sup>st</sup> of each year of this contract.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall regularly provide reports to the Township at the Township Association meetings. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued; and the revenue received.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

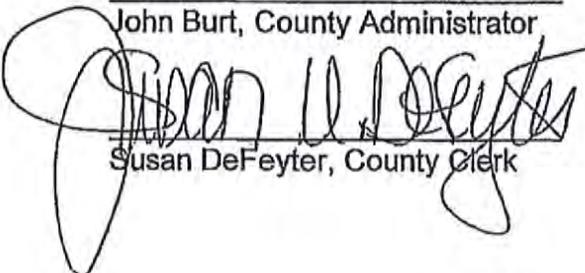
In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

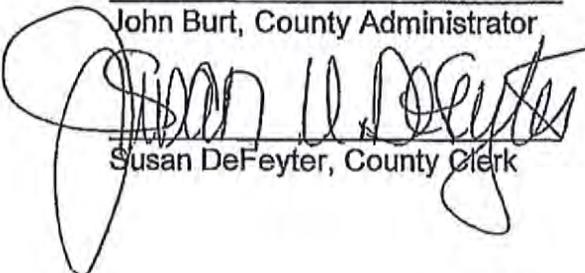
Otsego County and Hayes Township.

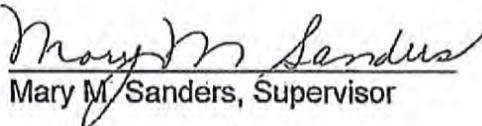
Entered into this 10<sup>th</sup> day of May 2016 between Otsego County and Hayes Township

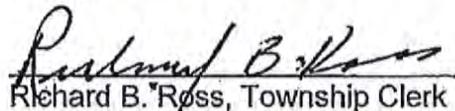
Otsego County

Hayes Township

  
\_\_\_\_\_  
John Burt, County Administrator

  
\_\_\_\_\_  
Susan DeFeyter, County Clerk

  
\_\_\_\_\_  
Mary M. Sanders, Supervisor

  
\_\_\_\_\_  
Richard B. Ross, Township Clerk

## ATTACHMENT A

### Funding

Based on numbers used in 2013-2014 and 2015-2016 Agreements.

<u>Township</u>	<u>2017</u>	<u>2018</u>
Bagley	\$10,300	\$10,300
Charlton	\$ 6,180	\$ 6,180
Chester	\$ 4,120	\$ 4,120
Corwith	\$ 6,180	\$ 6,180
Dover	\$ 2,060	\$ 2,060
Elmira	\$ 6,180	\$ 6,180
Hayes	\$ 7,210	\$ 7,210
Livingston	\$ 8,755	\$ 8,755
Otsego Lake	\$ 7,210	\$ 7,210
Total	\$58,195	\$58,195





# June 14, 2016 Agenda

## **Agenda Questions**

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at [jburt@otsegocountymi.gov](mailto:jburt@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

AGENDA ITEM:  Land Use Agreement (Bagley)	AGENDA DATE:  June 14, 2016
AGENDA PLACEMENT:  Consent Agenda, B.	ACTION REQUESTED:  Motion to Approve
STAFF CONTACT(S):  John Burt, County Administrator	ATTORNEY REVIEW:  No

**BACKGROUND/DISCUSSION:**

The County has been contract with various townships to provide planning and zoning services to those townships. The current agreements end on December 31, 2016. The County is seeking to renew the existing agreements, at the current cost, for another two years.

**RECOMMENDATION:**

Staff requests the approval of the Land Use Agreement with Bagley Township.

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)  
2017-2018

WHEREAS, Otsego County (the County) and Bagley Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

Responsibilities of the Township

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Bagley Township agrees to provide a total of \$10,300 in 2017 and \$10,300 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The Township will pay the annual contribution amount as noted above by July 1<sup>st</sup> of each year of this contract.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.

ATTACHMENT A

Funding

Based on numbers used in 2013-2014 and 2015-2016 Agreements.

<u>Township</u>	<u>2017</u>	<u>2018</u>
Bagley	\$10,300	\$10,300
Charlton	\$ 6,180	\$ 6,180
Chester	\$ 4,120	\$ 4,120
Corwith	\$ 6,180	\$ 6,180
Dover	\$ 2,060	\$ 2,060
Elmira	\$ 6,180	\$ 6,180
Hayes	\$ 7,210	\$ 7,210
Livingston	\$ 8,755	\$ 8,755
Otsego Lake	\$ 7,210	\$ 7,210
Total	\$58,195	\$58,195

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County will pay for legal expenses related to zoning functions and decisions.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

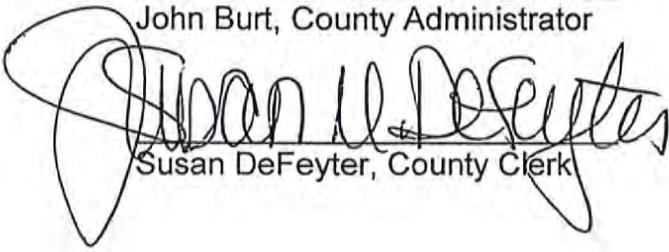
In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

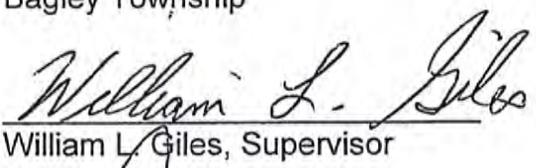
Otsego County and Bagley Township.

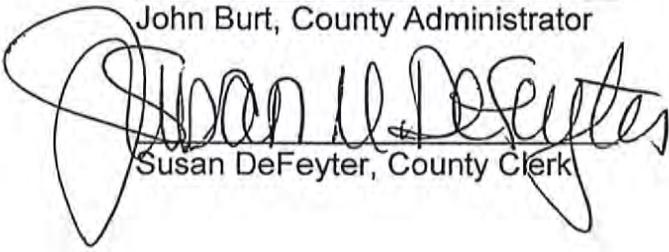
Entered into this \_\_\_\_ day of \_\_\_\_\_ 2016 between Otsego County and Bagley Township

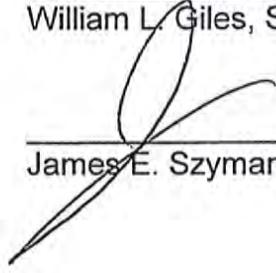
Otsego County

Bagley Township

  
\_\_\_\_\_  
John Burt, County Administrator

  
\_\_\_\_\_  
William L. Giles, Supervisor

  
\_\_\_\_\_  
Susan DeFeyter, County Clerk

  
\_\_\_\_\_  
James E. Szymanski, Township Clerk

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Land Use Agreement (Elmira)	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County has been contracting with various townships to provide planning and zoning services to those townships. The current agreements end on December 31, 2016. The County is seeking to renew the existing agreements, at the current cost, for another two years.

**RECOMMENDATION:**

Staff requests the approval of the Land Use Agreement with Elmira Township.

**CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)  
2017-2018**

WHEREAS, Otsego County (the County) and Elmira Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

**Agreements**

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

**Responsibilities of the Township**

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Elmira Township agrees to provide a total of \$6,180 in 2017 and \$6,180 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The Township will pay the annual contribution amount as noted above by July 1<sup>st</sup> of each year of this contract.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

**Responsibilities of the County**

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall regularly provide reports to the Township at the Township Association meetings. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued; and the revenue received.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

Otsego County and Elmira Township.

Entered into this 12<sup>th</sup> day of May 2016 between Otsego County and Elmira Township

Otsego County

Elmira Township

\_\_\_\_\_  
John Burt, County Administrator

Diane J. Franckowiak  
Diane Franckowiak, Supervisor

\_\_\_\_\_  
Susan DeFeyter, County Clerk

Susan Schaedig  
Susan Schaedig, Township Clerk

## ATTACHMENT A

### Funding

Based on numbers used in 2013-2014 and 2015-2016 Agreements.

<u>Township</u>	<u>2017</u>	<u>2018</u>
Bagley	\$10,300	\$10,300
Charlton	\$ 6,180	\$ 6,180
Chester	\$ 4,120	\$ 4,120
Corwith	\$ 6,180	\$ 6,180
Dover	\$ 2,060	\$ 2,060
Elmira	\$ 6,180	\$ 6,180
Hayes	\$ 7,210	\$ 7,210
Livingston	\$ 8,755	\$ 8,755
Otsego Lake	\$ 7,210	\$ 7,210
<u>Total</u>	<u>\$58,195</u>	<u>\$58,195</u>

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-17 NEMCOG Corrections Grant Application	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, D.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  Yes

**BACKGROUND/DISCUSSION:**

The Northeast Michigan Council of Governments (NEMCOG) serve as the Northern Michigan Community Corrections Advisory Board's fiscal agent and manager. In order to fund continuation of the Board's Community Corrections programs an application has been submitted for \$161,700.

**DISCUSSION:**

As a member of the organization, Otsego must adopt the resolution giving approval of the grant application as part of the grant process.

**RECOMMENDATION:**

Staff requests Board adoption of the proposed resolution OCR 16-17.

**OCR 16-17**  
**Approving the Fiscal Years 2017**  
**Community Corrections Grant Applications of the**  
**Northeast Michigan Council of Governments**

Otsego County Board of Commissioners  
June 14, 2016

- WHEREAS**, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board's (NMCCAB) fiscal agent and manager; and
- WHEREAS**, Otsego County is a member of the Northern Michigan Community Corrections Advisory Board, has been served by its programs, and wishes to continue participation with the Board's programs and services in the future; and
- WHEREAS**, an application in the amount of \$161,700 for CPS funds and \$9,852 DDJR funds, for a total of \$171,552 for the Fiscal year 2017, has been prepared by NEMCOG to continue the Community Corrections programs in Cheboygan, Crawford, Oscoda, Otsego, and Presque Isle counties; and
- WHEREAS**, the Northern Michigan Community Corrections Advisory Board, has approved this proposal, and recommends its approval by the member counties; now, therefore be it
- RESOLVED**, that Otsego County hereby approves the Northern Michigan Community Corrections Advisory Board Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$161,700 for CPS funds and \$9,852 in DDJR funds, for a total of \$171,552 for Fiscal Year 2017.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-18 Enbridge Line 5	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  Committee Reports, A. Enbridge Line 5 Ad Hoc, 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board of Commissioners had previously discussed whether to take a position concerning ongoing operations of Enbridge's Line 5 crossing the Straits of Mackinac. An Ad Hoc Committee was formed to hear from both sides of the issue and have now recommended resolution OCR 16-18 requesting that the State restrict Line 5 to its original design capacity until recommendations within the Michigan Petroleum Pipeline Task Force Report are enacted including requiring an independent risk analysis for the straits pipelines, an independent analysis of alternatives to the existing straits pipelines, and independent verification is received demonstrating that the increased capacity does not impose any additional risks.

**RECOMMENDATION:**

The Committee recommends adoption of OCR 16-18.

**OCR 16-18**  
**Enbridge Line 5**

Otsego County Board of Commissioners  
June 14, 2016

**WHEREAS**, Line 5 is a pipeline owned by Enbridge that transports crude oil and natural gas liquids Since 1953 from Superior, WI, eastward across Michigan's Upper Peninsula to where a dual pipeline crosses the bottom of the Straits of Mackinac, just west of the Mackinac Bridge continuing South on its route to its terminus point in Sarnia, Ontario; and

**WHEREAS**, Line 5 was constructed prior to Public Act 247 of 1955 Great Lakes Submerged Land Act as amended which purpose is to protect the waters of the Great lakes and the Great Lakes bottomlands by requiring a permit when constructing structures in the Great Lakes within Michigan; and

**WHEREAS**, there is a potential risk that Line 5 could develop a leak which would cause Environmental damage to the Great Lakes as well as economic loss; and

**WHEREAS**, a portion of the pipeline flows through Otsego County under the Pigeon River State Forest; and

**WHEREAS**, the State of Michigan has the legal authority to manage the bottomlands and waters of the Great Lakes within Michigan from the prevention of pollution and to protect the natural resources of the State; now, therefore be it

**RESOLVED**, that the Otsego County Board of Commissioners request that the State's authority be utilized by acting immediately to restrict Line 5 to its original design capacity until the recommendations within the Michigan Petroleum Pipeline Task Force Report are enacted, specifically; requiring an independent risk analysis for the straits pipelines, an independent analysis of alternatives to the existing straits pipelines, and independent verification is received demonstrating that the increased capacity does not impose any additional risk, and, be it further

**RESOLVED**, a copy of this resolution be forwarded to Governor Snyder, Attorney General Schuette, Senator Stamas, Representative Cole, and the Michigan Association of Counties.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Veterans Memorial	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  Administrator's Report, A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board tasked the Administrator with looking into costs for making repairs to the Veteran's Memorial on the Courthouse grounds in downtown Gaylord.

A budget of \$25,000 is being recommended which would include the following:

- \$10,000 for Big Lake Masonry for monument replacement; repair of planters; removal of bad concrete in front of monument; installation of sleeves for two new flag poles.
- \$3,000 for two new flag poles.
- \$4,000 for brick pavers.
- \$8,000 for removal of flag poles on S. Otsego Avenue; setting of new flag poles; Miscellaneous/Contingency

**RECOMMENDATION:**

Staff requests approval of a budget amendment in the amount of \$25,000 to come out of the Delinquent Tax Fund for the repair of the Veterans Memorial.



## OTSEGO COUNTY BUDGET AMENDMENT

### FUND/DEPARTMENT: Capital Projects/Delinquent Tax Funds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Repairs to the Veterans Memorial on the Courthouse Grounds

Account Number	Decrease	Increase
516-050-400.001 Budgeted Use of Fund Balance	\$	\$25,000
499-050-699.030 Transfer In	\$	\$25,000
-                    -	\$	\$
-                    -	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
516-99-999.000 Transfer Out	\$25,000	\$
499-901-970.300 VETERANS	\$25,000	\$
-                    -	\$	\$
-                    -	\$	\$
-                    -	\$	\$
-                    -	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

**Finance Department**

Entered:

By:

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  May 31, 2016 Warrant	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The May 31, 2016 Warrant: Totaling \$69,333.90.

**RECOMMENDATION:**

Staff requests approval of the warrant as detailed above with a total amount of \$69,333.90.



05/27/2016 01:57 PM  
 User: dlandrie  
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 05/31/2016 - 05/31/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/31/2016	AP	61821	DELTA DENTAL OF MICHIGAN	INV#RIS0001117770 (6-1-16 THRU 6-	647-851-704.110	6,568.01
05/31/2016	AP	61822	DTE ENERGY	4569 390 0006 7	212-430-930.610	26.45
05/31/2016	AP	61823	ELIZABETH SIMON	OTHER INCOME - OVER AND SHORT	516-030-694.000	5.57
05/31/2016	AP	61824	FRONTIER	CENTER PHONE BILL	208-752-930.210	62.14
		61824		9897052645020712-5	212-430-930.210	81.38
		61824		ACCT#231-164-4102-082208-5	261-427-930.210	63.81
						<u>207.33</u>
05/31/2016	AP	61825	GASLIGHT MEDIA	INV#52228 (WEBSITE HOSTING)	101-228-801.020	50.00
05/31/2016	AP	61826	GENESEE COUNTY MEDICAL	INV#A69-16-2004	101-648-930.920	1,230.00
05/31/2016	AP	61827	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	93.26
05/31/2016	AP	61828	HOME DEPOT CREDIT SERVICES	582153	212-430-726.000	70.49
05/31/2016	AP	61829	J E DEFUYTER	OTHER INCOME - OVER AND SHORT	516-030-694.000	21.76
05/31/2016	AP	61830	MATT BELDING	CAMPING REFUND	208-440-652.030	50.00
05/31/2016	AP	61831	MICHIGAN DEPARTMENT OF	ESHEATABLE MONEY	701-000-268.000	2,561.00
05/31/2016	AP	61832	MIKE JAROSZ	RANGE ASPHALT MATERIALS	101-332-726.000	16.45
		61832		05/17 SOO BRC	101-332-801.030	710.50
		61832		BIKE MAINTENANCE BATTERIES	101-332-920.400	115.90
		61832		FUEL REIMBURSEMENT	101-332-930.660	45.78
						<u>888.63</u>
05/31/2016	AP	61833	MUTUAL OF OMAHA	GROUP ID# G000AYJX - DUE 06/01/16	704-000-231.870	3,087.79
05/31/2016	AP	61834	OMS COMPLIANCE SERVICES INC	INV#83574 (PRE-EMP DRUG TEST)	208-751-726.000	79.50
		61834		OUTSIDE CONTRACTED SERVICES	588-699-940.010	155.25
						<u>234.75</u>
05/31/2016	AP	61835	RON HORNBAKER	CAMPING REFUND	208-440-652.030	130.00
05/31/2016	AP	61836	SPORT SUPPLY GROUP - YOUTH	97913283	208-752-726.040	748.78
05/31/2016	AP	61837	TIMOTHY MCPHERSON	FOLDERS & POSTAGE	101-332-726.000	89.89
		61837		EQUIPMENT TRANSFER	101-332-801.020	676.00
		61837		5/22 GAYLORD BRC	101-332-801.030	725.00
						<u>1,490.89</u>
05/31/2016	AP	61838	UCMAN	2206 MAY 2016	212-430-920.410	400.00
05/31/2016	AP	61839	VIKI SCHRAM	CAMPING REFUND	208-440-652.030	115.00
05/31/2016	AP	61840	VISION SERVICE PLAN (VSP)	ACCT#30 064226 0001 (RETIREEES	647-851-704.110	1,529.07
05/31/2016	AP	61841	WALMART COMMUNITY GEMB	001636 006895 007644 006943	212-430-726.000	658.55

05/27/2016 01:57 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 05/31/2016 - 05/31/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/31/2016	AP	61842	WINN TELECOM	989-705-1786 MAY	588-699-930.210	258.86
			TOTAL - ALL FUNDS	TOTAL OF 34 CHECKS		69,333.90

---

Total for fund 101 GENERAL FUND	25,015.68
Total for fund 208 PARKS AND RECREATION	2,261.21
Total for fund 209 GROEN NATURE PRESERVE FUND	93.26
Total for fund 212 ANIMAL CONTROL	2,593.46
Total for fund 215 FRIEND OF THE COURT	6,254.38
Total for fund 226 RECYCLING FUND	24.29
Total for fund 249 BUILDING INSPECTION FUND	100.42
Total for fund 260 LEGAL DEFENSE FUND	1,050.00
Total for fund 261 911 SERVICE FUND	63.81
Total for fund 292 CHILD CARE FUND	2,809.56
Total for fund 516 DELINQUENT TAX REVOLVING	27.33
Total for fund 588 TRANSPORTATION FUND	490.94
Total for fund 637 BUILDING AND GROUNDS	7,336.39
Total for fund 647 HEALTH CARE FUND	9,992.23
Total for fund 701 GENERAL AGENCY	2,561.00
Total for fund 704 PAYROLL IMPREST FUND	8,659.94
TOTAL - ALL FUNDS	69,333.90

05/27/2016 01:58 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59775

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2015	AP	59775	WAL-MART	11/17-12/11 2015 0080-2117		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

05/27/2016 01:58 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 60667

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2016	AP	60667	EMILY SLAGEL	HEIM JURY TRIAL WITNESS		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  June 7, 2016 Warrant	<b>AGENDA DATE:</b>  June 14, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The June 7, 2016 Warrant in the amount of \$5,174.13.

**RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$5,174.13.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/07/2016	AP	61843	AMY BELL	CANCELLATION	208-440-652.030	42.00
06/07/2016	AP	61844	ASPEN VILLAGE, LLC	OTHER INCOME - OVER AND SHORT	516-030-694.000	7.39
06/07/2016	AP	61845	CONNIE MURPHY	PER DIEM	290-670-703.040	40.00
		61845		TRAVEL	290-670-930.500	7.00
						47.00
06/07/2016	AP	61846	ELI ELECTRIC LLC	SERVICES FOR 05/17/2016	249-371-801.026	240.00
06/07/2016	AP	61847	ERIK SNYDER	CLASSROOM SUPPLIES, PEN	101-332-726.000	4.21
		61847		5/22 CHEBOYGAN BASIC RIDER CLASS	101-332-801.030	783.00
		61847		LODGING REIMBURSEMENT	101-332-930.500	80.00
						867.21
06/07/2016	AP	61848	FRONTIER	PHONE BILL	208-752-930.210	61.93
		61848		ACCT#989-732-7858-011910-5	261-427-930.210	466.99
						528.92
06/07/2016	AP	61849	JENNIFER WILSON	CAMPING REFUND 2 SITES	208-440-652.030	84.00
06/07/2016	AP	61850	JOCELYN FABRY	CAMPING REFUND	208-440-652.030	42.00
06/07/2016	AP	61851	MALLINDA LUMSDEN	CANCELLATION	208-440-652.030	100.00
06/07/2016	AP	61852	MEYER ACE	19385 RAKE, PITCH FORKS, SOFTENER	208-751-726.000	195.84
		61852		19562 PAINT, BRUSH SET	208-751-726.050	156.53
						352.37
06/07/2016	AP	61853	MIKE JAROSZ	RANGE CONES REIMBURSEMENT	101-332-940.010-DONAT00000	81.84
06/07/2016	AP	61854	NORTHWEST MICHIGAN COMMUNITY	LICENSE FOR FLY-IN	208-751-726.000	197.00
06/07/2016	AP	61855	OMS COMPLIANCE SERVICES INC	INV#83715 (PRE-EMP DRUG TEST)	208-751-726.000	79.50
06/07/2016	AP	61856	SHAWN KRAYCS	CANCELLATION	208-440-652.030	68.00
06/07/2016	AP	61857	SUEANN BRALEY	CANCELLATION	208-440-652.030	115.00
06/07/2016	AP	61858	SYSCO - GRAND RAPIDS	ICE CREAM	208-751-726.000	277.90
06/07/2016	AP	61859	TIM MOORE	CANCELLATION	208-440-652.030	90.00
06/07/2016	AP	61860	WISEHEATING	REFUND FOR PERMIT ISSUED PM16-156	249-260-451.052	129.00
06/07/2016	AP	61861	BRUCE TILLINGER	SERVICES THROUGH 05/26/16	249-371-801.027	1,825.00
			TOTAL - ALL FUNDS	TOTAL OF 19 CHECKS		5,174.13

06/09/2016 09:09 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 06/07/2016 - 06/07/2016

Pag 1/1

---

Total for fund 101 GENERAL FUND	949.05
Total for fund 208 PARKS AND RECREATION	1,509.70
Total for fund 249 BUILDING INSPECTION FUND	2,194.00
Total for fund 261 911 SERVICE FUND	466.99
Total for fund 290 SOCIAL WELFARE FUND	47.00
Total for fund 516 DELINQUENT TAX REVOLVING	7.39
TOTAL - ALL FUNDS	5,174.13

06/06/2016 10:57 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59778

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2015	AP	59778	CONNIE MURPHY	PER DIEM		** VOIDED **
		59778		TRAVEL		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

# OTSEGO COUNTY Board of Commissioners



## EXECUTIVE SUMMARY

AGENDA ITEM:  June 14, 2016 Warrant	AGENDA DATE:  June 14, 2016
AGENDA PLACEMENT:  New Business, A. Financials, Item 3	ACTION REQUESTED:  Motion to Approve
STAFF CONTACT(S):  Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW:  No

### **BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The June 14, 2016 Warrant of \$617,800.18.

### **RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$617,800.18.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2016	AP	1472 (E)	AVFUEL CORPORATION	INV#008475899	281-000-228.023	737.32
		1472 (E)		INV#008475899	281-537-930.664	15,576.96
						16,314.28
06/14/2016	AP	1473 (E)	CONSUMERS ENERGY	RECYCLING OLD STATE ROAD LIGHTING	226-528-940.010	24.75
		1473 (E)		206432618065 MAY	588-699-930.620	844.05
		1473 (E)		ACCT#1000 0027 8521	637-265-930.620-ALPCT00000	289.99
		1473 (E)		ACCT# 1000 2119 0929	637-265-930.620-SILLI00000	44.53
						1,203.32
06/14/2016	AP	1474 (E)	MUNICIPAL EMPLOYEES	INV#00058528-13 (DUE DATE	704-000-231.700	47,659.82
06/14/2016	AP	1475 (E)	MUNICIPAL EMPLOYEES	MAY 2016	704-000-231.700	10,086.29
06/14/2016	AP	1476 (E)	MUNICIPAL EMPLOYEES	MAY 2016	704-000-231.700	881.62
06/14/2016	AP	61862	123NET	INV# 262341 ACCT# 110735	637-265-930.210	1,325.17
06/14/2016	AP	61863	46TH CIRCUIT TRIAL COURT	RESITUTIONS PAYABLE-PRBT CT	701-000-271.148	267.50
06/14/2016	AP	61864	7TH PROBATE FAMILY COURT	APRIL 2016 PLACEMENT	292-662-930.810	5,460.00
06/14/2016	AP	61865	87-A DISTRICT COURT- IMPREST	WITNESS FEES	101-131-930.940	26.50
06/14/2016	AP	61866	ACE HARDWARE	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
06/14/2016	AP	61867	ALPINE ELECTRIC	J000514 INSTALL GENERATOR	588-901-970.435	8,046.81
06/14/2016	AP	61868	ALPINE RESTORATION INC	HISTORIC SIGN REPAINT	637-265-726.050	807.26
06/14/2016	AP	61869	AMERICAN WASTE	1514551 JUNE	588-699-940.010	100.00
06/14/2016	AP	61870	BIG BOY	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	352.00
06/14/2016	AP	61871	BLARNEY CASTLE OIL	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	1,179.40
06/14/2016	AP	61872	BLUESTEM FARM LLC	INV# 025 (CSA DELIVERY)	647-851-704.112	225.00
06/14/2016	AP	61873	BRADLEY J. BUTCHER	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
06/14/2016	AP	61874	BS&A SOFTWARE INC	B. JOYNER FUND ACCOUNTING I & II	101-253-704.400	102.50
		61874		B. JOYNER FUND ACCOUNTING I & II	516-253-704.400	102.50
		61874		B. JOYNER FUND ACCOUNTING I & II	616-253-704.400	102.50
		61874		B. JOYNER FUND ACCOUNTING I & II	617-253-704.400	102.50
						410.00
06/14/2016	AP	61875	C2AE	COURTHOUSE PLAZA PROJECT	499-901-970.300-LAWN	1,232.03
06/14/2016	AP	61876	CAPITAL TIRE INC	50107581 SHERIFF	588-699-726.050	94.14
06/14/2016	AP	61877	CATHERINE ISBELL	5/6/16 TRANSPORT -	101-134-930.500	99.90
		61877		5/6/16 TRANSPORT	101-134-940.010	39.00
		61877		5/6/16 & 5/8/16	292-662-930.500	628.90

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		61877		5/6/16 & 5/8/16	292-662-930.830	273.00
						<u>1,040.80</u>
06/14/2016	AP	61878	CCP INDUSTRIES INC	IN01689431 GLOVES, WINDOW WIPES	588-699-726.025	106.60
06/14/2016	AP	61879	CDW GOVERNMENT INC	BTI REPLACEMENT BATTERY (1/2)	101-131-726.000	60.00
		61879		MCAFFEE GOLD BUSINESS	101-228-726.300	2,430.20
		61879		BTI REPLACEMENT BATTERY (2/2)	101-267-726.000	60.00
						<u>2,550.20</u>
06/14/2016	AP	61880	CHARLES BERLIN	05/19/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		61880		MILEAGE TRAVEL	233-690-930.500	2.85
						<u>42.85</u>
06/14/2016	AP	61881	CHARLES KLEE	PER DIEM	101-721-703.040	40.00
		61881		MILEAGE	101-721-930.500	6.00
						<u>46.00</u>
06/14/2016	AP	61882	CHARTER COMMUNICATIONS	INMATE CABLE THRU 6/14/16	595-351-726.000	223.00
06/14/2016	AP	61883	CHERWINSKI LAWN CARE	TREE CLEAN UP ON FORECLOSED	617-253-726.050	575.00
06/14/2016	AP	61884	CHRISTA BONO	PER DIEM	101-721-703.040	40.00
		61884		MILEAGE	101-721-930.500	2.00
						<u>42.00</u>
06/14/2016	AP	61885	CHRISTOPHER DEREK	BONDS PAYABLE	701-000-265.000	600.00
06/14/2016	AP	61886	CITIZENS INSURANCE	RESTITUTIONS PAYABLE	701-000-271.000	80.00
06/14/2016	AP	61887	CITY OF GAYLORD	2015 ROAD MILLAGE FUNDS TO CITY	465-449-700.000	164,329.33
06/14/2016	AP	61888	CODE SUPPLIES INC	SKIP STEWERT AIRSHOWS	282-537-940.010	8,400.00
06/14/2016	AP	61889	CONNIE MURPHY	PER DIEM	290-670-703.040	40.00
		61889		MILEAGE	290-670-930.500	27.00
						<u>67.00</u>
06/14/2016	AP	61890	COUNTY EQUALIZATION SERVICES	INV#0172016	101-257-801.025	5,000.00
06/14/2016	AP	61891	CROSSROADS INDUSTRIES	INV#16922	101-101-726.000	35.00
		61891		INV#16922	101-215-726.000	25.00
		61891		INV#16922	101-267-920.410	35.00
		61891		INV#16922	101-301-920.410	35.00
		61891		INV#16922	101-681-726.000	2.99
		61891		RESTITUTIONS PAYABLE	701-000-271.000	100.00
						<u>232.99</u>
06/14/2016	AP	61892	CURTISS REPORTING CORP	PEOPLE V WCISEL	101-131-801.030	136.70

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		61892		INV 17322; TRANSCRIPT OF 2-25-16	101-267-726.000	27.75
						<u>164.45</u>
06/14/2016	AP	61893	DANA HANEY	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
06/14/2016	AP	61894	DANNY ROLL	RESTITUTIONS PAYABLE	701-000-271.000	20.00
06/14/2016	AP	61895	DARNELL RACING ENTERPRISES	2016 AIRSHOW JET TRUCK	282-537-940.010	13,005.00
06/14/2016	AP	61896	DAVE DACY AIRSHOWS INC	2016 DACY AIRSHOW	282-537-940.010	14,875.00
06/14/2016	AP	61897	DE LAGE LANDEN PUBLIC FINANCE	JUNE 2016	101-131-920.520	104.77
06/14/2016	AP	61898	DEKETO	MAY 2016 DOCUMENTS	101-215-920.410	355.33
		61898		MAY 2016 DOCUMENTS	256-215-920.410	710.67
						<u>1,066.00</u>
06/14/2016	AP	61899	DELL MARKETING LP	SUPPLIES	215-141-726.000	21.69
		61899		SUPPLIES	215-141-970.440	2,710.96
						<u>2,732.65</u>
06/14/2016	AP	61900	DELTA DENTAL OF MICHIGAN	JUNE 2016	101-131-704.110	612.07
		61900		JUNE 2016	101-136-704.110	76.78
		61900		JUNE 2016	101-148-704.110	97.31
		61900		JUNE 2016	215-141-704.110	479.60
		61900		JUNE 2016	292-662-704.110	214.09
		61900		JUNE 2016	704-000-231.261	369.97
						<u>1,849.82</u>
06/14/2016	AP	61901	DERMINERS PARKSIDE MARKET	RESTITUTIONS PAYABLE	701-000-271.000	25.00
06/14/2016	AP	61902	DONNA A CURIK	GUARDIANSHIP REVIEW	101-131-930.500	22.50
		61902		GUARDIANSHIP REVIEW ON 5/16/16	101-131-930.830	30.00
						<u>52.50</u>
06/14/2016	AP	61903	DONNA KORONKA	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	285.00
06/14/2016	AP	61904	DOUG KASSUBA	INV#201605A	266-901-970.435-PHONE	700.00
		61904		201606 TIME CLOCK	588-699-726.000	175.00
						<u>875.00</u>
06/14/2016	AP	61905	DOUGLAS HEMPENSTALL	PROFESSIONAL SERVICES	101-648-801.020	100.00
06/14/2016	AP	61906	DTE ENERGY	ACCT# 4606 346 0001 5	637-265-930.610-CRTHS00000	519.98
		61906		ACCT# 4606 346 0004 9	637-265-930.610-INFO CTR00	44.53
		61906		ACCT# 4633 133 0001 4	637-265-930.610-SILLI00000	95.80
						<u>660.31</u>
06/14/2016	AP	61907	DUANE HOFFMAN	PER DIEM	101-721-703.040	40.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		61907		MILEAGE	101-721-930.500	8.00
						48.00
06/14/2016	AP	61908	DUNNS	SUPPLIES	101-131-726.000	31.15
		61908		MAY 2016	101-131-920.520	93.21
		61908		MAY 2016	101-131-940.111	27.43
		61908		ACT#247, 825995;826456	101-215-726.000	23.06
		61908		ACCT# 1738 REF# 827793-0	101-267-726.000	407.37
		61908		INV 824553; RED INK; DEP 3589	101-267-930.983	8.95
		61908		CORRECTION TAPE	101-301-726.000	5.64
		61908		CORRECTION TAPE & "FINAL BILLING"	101-302-726.000	39.88
		61908		VETERANS, ACCT# 2647 COPIER	101-682-920.410	19.23
		61908		ACCT# 1738 REF# 827793-0	101-864-726.000	403.26
		61908		ACCT# 1738 REF# 827793-0	212-430-726.000	241.10
		61908		MAY 2016	215-141-940.111	69.58
		61908		HOUSING, ACCT# 2647 COPIER	232-690-920.410	19.23
		61908		ACCT# 1738 REF# 827793-0	249-371-726.000	290.82
		61908		ACCT# 1738 REF# 827793-0	281-537-726.000	40.48
		61908		8269420 COIN ENVELOPES	588-699-726.000	155.79
		61908		8269420 C. PULLS, B. TISSUE, K.	588-699-726.025	150.39
						2,026.57
06/14/2016	AP	61909	ELI ELECTRIC LLC	SERVICES THROUGH 05/26/16	249-371-801.026	1,140.00
06/14/2016	AP	61910	EMMET COUNTY DPW	INV#606161	226-528-940.010-PROG000000	23,874.05
06/14/2016	AP	61911	EMPIRIC SOLUTIONS INC	INV#7018 (JUNE)	101-131-801.020	1,808.30
		61911		COURT	101-131-940.010	400.34
		61911		IT	101-228-801.020	1,742.34
		61911		INV#7018 (JUNE)	101-228-801.030	4,691.70
		61911		SHERIFF	101-301-801.020	50.00
		61911		JANUARY 2016	215-141-801.020	379.00
		61911		FOC NEW COMPUTER SET UP & INSTALL	215-141-970.440	820.00
		61911		IT	266-901-970.435-PHONE	1,234.17
		61911		PROSECUTOR	266-901-970.440	17.00
		61911		BUS	588-699-801.020	82.67
						11,225.52
06/14/2016	AP	61912	FORMAN MECHANICAL LLC	4181 INSTALL GAS LINE/ GENERATOR	588-699-940.010	1,005.00
06/14/2016	AP	61913	FORWARD GAS STATION	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
06/14/2016	AP	61914	FRANCES NOWAK	PER DIEM	101-721-703.040	40.00
		61914		MILEAGE	101-721-930.500	7.50
						47.50
06/14/2016	AP	61915	FRONTIER	ACCT#269-161-8203-082208-5	261-427-930.210	63.81

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2016	AP	61916	FRONTIER	MAY 2016	101-131-930.210	75.37
06/14/2016	AP	61917	GAYLORD ARFF INC	3RD QTR. BILLING	637-265-940.010	58,261.00
06/14/2016	AP	61918	GAYLORD CITY TREASURER	DUE CITIES	701-000-221.000	343.20
06/14/2016	AP	61919	GAYLORD FORD	45966; ***CM45966 SHERIFF #69004	588-699-726.050	23.46
06/14/2016	AP	61920	GAYLORD VETERINARY SERVICES	APRIL 2016 MEDICAL	212-430-930.471	590.84
		61920		APRIL 2016 STERILIZATION	212-430-930.980	1,040.00
						1,630.84
06/14/2016	AP	61921	GBS INC	MANILA CIVIL CASEBINDER FILES	101-215-726.000	174.29
06/14/2016	AP	61922	GENESEE COUNTY MEDICAL	INV# A69-16-2007	101-648-930.920	1,230.00
06/14/2016	AP	61923	GILL ROYS HARDWARE	JAIL SUPPLIES/PAINT	101-351-726.000	58.15
		61923		WORK CAMP SUPPLIES/MISC	205-301-726.000	257.25
						315.40
06/14/2016	AP	61924	GRAND TRAVERSE PIPES AND	2016 AIRSHOW PERFORMANCE	282-537-940.010	1,500.00
06/14/2016	AP	61925	GRAPHIC SCIENCES INC	IMAGES TO FILM	256-215-726.000	137.45
06/14/2016	AP	61926	GREAT LAKES EYE CONSULTANTS	CLIENT SERVICES EYE CARE -	290-670-930.999	280.00
06/14/2016	AP	61927	HEIDI AND JEFFREY WIEBER	SOCCER CAMP	701-000-230.000	90.00
06/14/2016	AP	61928	HOWARD L SHIFMAN PC	INV#12678	260-270-801.020	747.50
06/14/2016	AP	61929	IMAGE FACTORY INC	SUPPLIES	101-131-726.000	499.00
06/14/2016	AP	61930	IMPREST CASH-ANIMAL CONTROL	SUPPLIES	212-430-726.000	20.24
06/14/2016	AP	61931	INDEPENDENCE TIRE & AUTO	31221 TIRES FOR DODGE RAM	212-430-726.050	719.80
06/14/2016	AP	61932	INSTITUTE OF CONTINUING LEGAL	2016 MI FAMILY LAW BENCH UPDATE	101-131-726.200	95.50
06/14/2016	AP	61933	INTERSTATE BATTERY SYSTEM OF	735903 POWER SWEEPER	588-699-726.025	248.95
06/14/2016	AP	61934	JAMES HEILALA	RESITUTIONS PAYABLE-PRBT CT	701-000-271.148	100.00
06/14/2016	AP	61935	JAMES L HIGGINBOTTOM	05/22 CHEBOYGAN BRC RIDER COURSE	101-332-801.030	580.00
06/14/2016	AP	61936	JASON CAVERSON	PER DIEM	101-721-703.040	40.00
		61936		MILEAGE	101-721-930.500	15.00
						55.00
06/14/2016	AP	61937	JEFFERY B PROUX	SERVICES THROUGH 05/26/16	249-371-801.024	2,515.00
06/14/2016	AP	61938	JEFFREY OSWALD	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
06/14/2016	AP	61939	JIM HILGENDORF	PER DIEM	101-721-703.040	40.00
		61939		MILEAGE	101-721-930.500	20.00
						20.00





Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2016	AP	61981	NORTH AMERICAN AEROBATIC TEAM	2016 AIRSHOW PERFORMER	282-537-940.010	18,000.00
06/14/2016	AP	61982	NORTH COUNTRY COMMUNITY	MARCH & APRIL 2016 PLACEMENT	292-662-930.810	6,100.00
06/14/2016	AP	61983	NORTHERN ENERGY, INC	11826 DELO 50/50 COOLANT	588-699-726.050	671.40
06/14/2016	AP	61984	NORTHERN MICHIGAN REVIEW	00469819-00481218 MISC.	588-699-930.300	227.60
06/14/2016	AP	61985	OMS COMPLIANCE SERVICES INC	INV#83777	209-751-726.000	79.50
06/14/2016	AP	61986	OTSEGO COUNTY BUS SYSTEM	W/O#159 VEH694 CONDENSER &	101-301-726.050	284.01
		61986		AVEO REPAIR	266-901-970.420	207.75
						<u>491.76</u>
06/14/2016	AP	61987	OTSEGO COUNTY	BONDS PAYABLE	701-000-265.000	410.00
06/14/2016	AP	61988	OTSEGO COUNTY EMS	ACCT# C-768-16	101-648-726.000	25.00
		61988		ACCT# C-1333-16	101-648-930.460	5,453.00
		61988		MEDICAL EXAMINER STORAGE	499-901-970.300-MEDEXAM	8,623.25
						<u>14,101.25</u>
06/14/2016	AP	61989	OTSEGO COUNTY FOC	BONDS PAYABLE	701-000-265.000	150.00
06/14/2016	AP	61990	OTSEGO COUNTY TREAS	JURY BOX REIMB	101-145-930.930	2,684.70
		61990		POSTAGE DUE DELQ NOTICES	516-253-930.450	17.67
						<u>2,702.37</u>
06/14/2016	AP	61991	PAUL COON	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
06/14/2016	AP	61992	PAUL HARTMANN	PER DIEM	101-721-703.040	40.00
		61992		MILEAGE	101-721-930.500	10.00
						<u>50.00</u>
06/14/2016	AP	61993	PAULA A AYLWARD	MAY 2016	292-662-940.010	1,687.50
06/14/2016	AP	61994	PITNEY BOWES INC-SUPPLIES	POSTAGE METER	249-371-930.450	108.99
06/14/2016	AP	61995	QUILL CORPORATION	SUPPLIES	101-131-726.000	353.92
06/14/2016	AP	61996	RENEE EDWARDS	MAY 2016	292-662-940.010	1,560.00
06/14/2016	AP	61997	RICHARD CILWA	RESTITUTIONS PAYABLE	701-000-271.000	100.00
06/14/2016	AP	61998	ROBERT DIPZINSKI	RESTITUTIONS PAYABLE	701-000-271.000	100.00
06/14/2016	AP	61999	ROBERT WEBER	BONDS PAYABLE	701-000-265.000	450.00
06/14/2016	AP	62000	ROTARY CLUB OF GAYLORD MI	INV#1311	645-172-930.600	172.50
06/14/2016	AP	62001	SAFETY KLEEN	70161652 SHOP CLEAN	588-699-726.025	199.00
06/14/2016	AP	62002	SCOTT T BEATTY	MAY 2016	215-141-940.010	1,600.00
06/14/2016	AP	62003	SENA BLACK	C. BLACK, VETERAN BURIAL	101-681-930.960	45.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2016	AP	62004	SHERRY S HUFF	PER DIEM	290-670-703.040	40.00
		62004		MILEAGE	290-670-930.500	49.00
						89.00
06/14/2016	AP	62005	SPARTAN SEWER & SEPTIC TANK	81871	212-430-920.200	75.00
06/14/2016	AP	62006	SPECIAL EVENT FUN INC	2016 AIRSHOW PERFORMER	282-537-940.010	4,995.00
06/14/2016	AP	62007	STAPLES BUSINESS ADVANTAGE	SUPPLIES	101-131-726.000	195.98
		62007		SUPPLIES	101-131-940.111	120.72
		62007		INV#3303187514 (CLOCK FOR ADMIN.)	645-172-726.000	55.09
						371.79
06/14/2016	AP	62008	STATE OF MICHIGAN	DRIVERS LICENSE REINSTATEMENT	701-000-228.030	195.00
		62008		CRIME VICTIM RIGHTS FUNDS	701-000-228.037	5,826.49
		62008		STATE COURT FUND	701-000-228.042	194.00
		62008		JUROR COMPENSATION REIMBURSE	701-000-228.057	195.00
		62008		CIVIL FILING FEE FUND	701-000-228.058	2,905.00
		62008		JUSTICE SYSTEM FUND	701-000-228.059	15,304.42
		62008		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	750.00
						25,369.91
06/14/2016	AP	62009	STATE OF MICHIGAN	CRIME VICTIM RIGHTS FUNDS	701-000-228.037	609.93
		62009		STATE COURT FUND	701-000-228.042	420.00
		62009		JUROR COMPENSATION REIMBURSE	701-000-228.057	100.00
		62009		CIVIL FILING FEE FUND	701-000-228.058	2,023.00
		62009		JUSTICE SYSTEM FUND	701-000-228.059	269.31
		62009		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	375.00
						3,797.24
06/14/2016	AP	62010	STATE OF MICHIGAN	PROBATE COURT SHARED FEES	701-000-228.006	1,338.73
		62010		CRIME VICTIM RIGHTS FUNDS	701-000-228.037	45.00
		62010		STATE COURT FUND	701-000-228.042	215.00
		62010		CIVIL FILING FEE FUND	701-000-228.058	1,583.00
		62010		JUSTICE SYSTEM FUND	701-000-228.059	85.00
		62010		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	300.00
						3,566.73
06/14/2016	AP	62011	STATE OF MICHIGAN	NOTARY EDUCATION & TRAINING	701-000-228.005	4.00
06/14/2016	AP	62012	STEVE RIOZZI	05/19/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		62012		MILEAGE TRAVEL	233-690-930.500	3.62
						43.62
06/14/2016	AP	62013	SUPERWASH-TOM ROEN	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	20.40

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2016	AP	62014	SUZANNE FALSETTA	BONDS PAYABLE	701-000-265.000	90.00
06/14/2016	AP	62015	TELE-RAD	INV#872849 JOB TKT#258571	261-901-970.435	1,450.20
06/14/2016	AP	62016	TELEPHONE SUPPORT SYSTEMS INC	INV#41118	266-901-970.435-PHONE	10,499.70
06/14/2016	AP	62017	THE CRIME VICTIM FOUNDATION	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	20.00
06/14/2016	AP	62018	THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-801.020	831.67
		62018		TELEPHONE	101-648-930.210	40.00
		62018		MILEAGE	101-648-930.500	24.00
						895.67
06/14/2016	AP	62019	THOMSON WEST	CHILD SUPPORT INFO CHGS; INV	101-268-726.200	189.38
06/14/2016	AP	62020	TIMOTHY MCPHERSON	MAY COORDINATOR ADMIN FEES	101-332-801.020	649.50
06/14/2016	AP	62021	TOPCOMP COMPUTER	GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
		62021		WEB SITE MAINTENANCE	618-447-920.430	2,000.00
						3,200.00
06/14/2016	AP	62022	TOTAL BUSINESS SYSTEMS	SUPPLIES	101-131-726.000	192.20
06/14/2016	AP	62023	TOTAL COMMUNICATION SERVICES	INV#90	266-901-970.435-PHONE	1,740.00
06/14/2016	AP	62024	UCMAN	INV#2252	101-864-930.240	800.00
		62024		INV#2245	261-427-920.410	200.00
						1,000.00
06/14/2016	AP	62025	ULTA	RESTITUTIONS PAYABLE	701-000-271.000	25.00
06/14/2016	AP	62026	ULTIMATE SPORTS SYSTEMS	INVOICE ID# 101	499-901-970.300-TENNIS_CC	14,000.00
06/14/2016	AP	62027	UNEMPLOYMENT CONSULTANTS INC	3RD QTR. (TRACKING#1539075-23)	704-000-228.027	700.00
06/14/2016	AP	62028	US POSTAL SERVICE	METER ACCT#41665563	101-000-103.000	1,500.00
06/14/2016	AP	62029	VERIZON WIRELESS	SHERIFF	101-301-930.230	221.27
		62029		JAIL	101-351-930.230	59.87
		62029		WORK CAMP	205-301-930.210	119.74
		62029		PARKS & REC	208-752-930.230	106.30
		62029		9-1-1	261-427-930.230	38.01
		62029		AIRPORT	281-537-930.230	60.87
		62029		ADMIN	645-172-930.230	62.00
						668.06
06/14/2016	AP	62030	VILLAGE OF VANDERBILT	2014 ROAD MILLAGE FUNDS TO VILLAGE	465-449-700.000	17,314.24
06/14/2016	AP	62031	WAL-MART STORES ASSET	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	526.17
		62031		RESITUTIONS PAYABLE-PRBT CT	701-000-271.148	51.62
						577.79

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 06/14/2016 - 06/14/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2016	AP	62032	WALMART	RESTITUTIONS PAYABLE	701-000-271.000	100.00
06/14/2016	AP	62033	WAYNE ISBELL	5/6/16 TRANSPORT	101-134-940.010	39.00
		62033		5/6/16 & 5/8/16 TRANSPORTS	292-662-930.830	273.00
						312.00
06/14/2016	AP	62034	WEST PAYMENT CENTER	CHILD SUPPORT INFO CHGS APR '16	101-268-726.200	189.38
06/14/2016	AP	62035	WILBER AUTOMOTIVE SUPPLY INC	012571 STOCK	588-699-726.050	348.15
06/14/2016	AP	62036	WILLARD L BROWN	PER DIEM	101-721-703.040	40.00
		62036		MILEAGE	101-721-930.500	20.00
						60.00
06/14/2016	AP	62037	YANKEE AIR MUSEUM	2016 YANKEE B-17 & C-47	282-537-940.010	8,200.00
06/14/2016	AP	62038	ZAREMBA EQUIPMENT INC	S 96359 BUS #2	588-699-726.050	906.72
06/14/2016	AP	62039	ZOETIS	9001865917	212-430-726.035	280.75
06/14/2016	AP	62040	OMH MEDICAL GROUP & MEDCAR	SUPPLIES - GENERAL	101-257-726.000	65.00
		62040		SUPPLIES - GENERAL	208-751-726.000	195.00
		62040		SUPPLIES - GENERAL	209-751-726.000	65.00
		62040		OUTSIDE CONTRACTED SERVICES	588-699-940.010	369.00
						694.00
TOTAL - ALL FUNDS				TOTAL OF 184 CHECKS		617,800.18

---

Total for fund 101 GENERAL FUND	41,650.38
Total for fund 205 WORK CAMP	376.99
Total for fund 208 PARKS AND RECREATION	330.90
Total for fund 209 GROEN NATURE PRESERVE FUND	144.50
Total for fund 212 ANIMAL CONTROL	3,081.33
Total for fund 214 M TEC	150.88
Total for fund 215 FRIEND OF THE COURT	12,680.83
Total for fund 226 RECYCLING FUND	24,362.80
Total for fund 232 HOUSING COMMISSION	19.23
Total for fund 233 HUD GRANT FUND	172.74
Total for fund 249 BUILDING INSPECTION FUND	10,169.81
Total for fund 256 REGISTER OF DEEDS AUTOMATION	848.12
Total for fund 260 LEGAL DEFENSE FUND	747.50
Total for fund 261 911 SERVICE FUND	1,752.02
Total for fund 266 EQUIPMENT FUND	14,398.62
Total for fund 281 AIRPORT	16,415.63
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	84,935.00
Total for fund 290 SOCIAL WELFARE FUND	509.00
Total for fund 292 CHILD CARE FUND	18,793.69
Total for fund 465 ROAD CONSTRUCTION FUND	181,643.57
Total for fund 499 CAPITAL PROJECTS FUND	23,855.28
Total for fund 516 DELINQUENT TAX REVOLVING	120.17
Total for fund 588 TRANSPORTATION FUND	14,876.23
Total for fund 595 JAIL COMMISSARY	223.00
Total for fund 616 HOMESTEAD AUDIT FUND	102.50
Total for fund 617 TAX FORECLOSURE FUND	677.50
Total for fund 618 GIS PROJECT AND AERIAL	3,200.00
Total for fund 637 BUILDING AND GROUNDS	61,388.26
Total for fund 645 ADMINISTRATIVE SERVICES	289.59
Total for fund 647 HEALTH CARE FUND	225.00
Total for fund 701 GENERAL AGENCY	39,961.41
Total for fund 704 PAYROLL IMPREST FUND	59,697.70
TOTAL - ALL FUNDS	617,800.18

06/09/2016 09:14 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59586

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/15/2015	AP	59586	JOSEPH WITBECK	OTHER INCOME - OVER AND SHORT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

06/09/2016 09:14 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59769

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2015	AP	59769	SYLVIA BEAUDRY	DBOR PRE 2103/2014 091-340-001-203		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

06/09/2016 09:15 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59098

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/10/2015	AP	59098	FAMILY FARE	RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
		59098		RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

06/09/2016 09:15 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59139

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/10/2015	AP	59139	MATTHEW EDWARD MCLAUGHLIN	RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
		59139		RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
---			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
---						

06/09/2016 09:15 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59536

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/15/2015	AP	59536	ASPEN VILLAGE	NOVEMBER 2015		** VOIDED **
		59536		NOVEMBER 2015		** VOIDED **
		59536		NOVEMBER 2015		** VOIDED **
		59536		NOVEMBER 2015		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

06/09/2016 09:16 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59550

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/15/2015	AP	59550	DARRYL WARNEKE	NOVEMBER 2015		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

# OTSEGO COUNTY Board of Commissioners



## EXECUTIVE SUMMARY

AGENDA ITEM:  Animal Control Ordinance Update	AGENDA DATE:  June 14, 2016
AGENDA PLACEMENT:  New Business, B.	ACTION REQUESTED:  Motion to Approve
STAFF CONTACT(S):  John Burt, County Administrator	ATTORNEY REVIEW:  Yes

### **BACKGROUND/DISCUSSION:**

The County is doing a routine update of its Animal Control Ordinance to better reflect practices and to stay in compliance with changes in law. The following changes are being made:

- Article III is being revised to add a definition of companion animal.
- Article V, Section 2 is being revised by changing the minimum days for an animal to be held before being destroyed (only in the case of animals that are deemed unsuitable for adoption) from 10 days to 5 days.
- Article VI is being revised by eliminating verbiage that is not in compliance with current practices.
- Article IX, Section 3 is being revised because of the recent State of Michigan deletion to their law on the stray hold times.
- Article IX, Section 4 is being revised to better reflect current practices.
- Article IX, Section 7 is being removed because the shelter no longer participates in the written agreement or surgical prepayment for sterilization of the animals. The animals (with the exception of puppies) do not leave the shelter until they are sterilized. Puppies do not go out of county and are kept careful track of by the Department until they are able to be sterilized. This comes well before they are able to reproduce.

### **RECOMMENDATION:**

Staff requests the adoption of the Animal Control Ordinance with changes.

ANIMAL CONTROL ORDINANCE  
County of Otsego  
State of Michigan

An ordinance relating to and providing for Animal Control, an Animal Control Officer, and Animal Shelter and providing penalties for violation of this ordinance.

THE PEOPLE OF THE  
COUNTY OF OTSEGO,  
STATE OF MICHIGAN,  
DO ORDAIN

ARTICLE I  
Purpose

The Board of Commissioners of the County of Otsego, in the interest of protecting the public health, safety, convenience and welfare and to provide for the orderly and uniform administration of log licensing provisions of state law, Public Act 339 of 1919 as amended, MCL 287.261-287.290, and to create the position of Animal Control Officer and define his/her duties, authority and responsibilities, and to regulate and control the conduct, keeping and care of dogs and certain other animals, livestock and poultry, hereby adopts the following ordinance.

ARTICLE II  
General Provisions

- (a) Short Title: This ordinance may be known as and may be cited and referred to as the "Animal Control Ordinance."
- (b) Limitations: This Ordinance shall apply uniformly throughout Otsego County except to any City, Village, or Township which adopts its own Animal Control Ordinance.
- (c) Authority: Public Act 339 of the Public Acts of 1919 of the State of Michigan, as amended, MCL 298.261-287.290.
- (d) Penalties: Any person violating any portion of this Ordinance shall be guilty of a misdemeanor punishable by a fine of not less than \$10.00 nor more than ~~\$100.00~~ \$500.00 , or by up to three (3) months jail, or both.
- (e) Agents: Whenever a power is granted to, or a duty is imposed upon the Board of Commissioners, the power may be exercised, or duty performed by an agent authorized by the Board of Commissioners to exercise such power, or to perform such duty, unless this ordinance expressly provided otherwise.
- (f) Severability: If any part of this Ordinance is held invalid it shall not alter other parts of this Ordinance.

ARTICLE III  
Definitions

For the purpose of this ordinance, the following terms shall have the following meanings:

- (a) Animal: Any dog, cat, livestock, poultry and shall include birds, fish, wild mammals and reptiles.
- (b) Animal Control Officer: Any agent of the Board of Commissioners designated to enforce this Ordinance or State Acts pertaining to dogs or other animals.
- (c) Animal Shelter: An animal kenneling facility used by Otsego County to house stray or unwanted animals.
- (d) At large: An animal off the premises of the owner and not under reasonable control.
- (e) Board: the Otsego County Board of Commissioners.
- (f) Companion Animal: Any pet or domestic animal (i.e. dog or cat).
- (g) Department: The Animal Control Department.
- (h) Euthanasia: Putting an animal to death in a humane manner.
- (i) Harbor: Providing shelter and/or food other than a periodic or temporary situation.
- (j) Kennel: Any establishment which keeps or boards animals for profit whether for breeding, sale, storage or sporting purposes.
- (k) Livestock: Farm animals used for human food and fiber or animals used for service to humans. Does not mean human companion animals such as dogs or cats.
- (l) Owners: A person, partnership or corporation owning, keeping or harboring animals.
- (m) Poultry: Any domestic fowl, ornamental or game bird.
- (n) Reasonable Control: Having an animal on a suitable leash or under the oral control of the owner or confined in an automobile, cage or pen.
- (o) To keep: Provide shelter and/or food for any animal for any period of time in excess of twelve (12) hours to be in charge of control of an animal under any written or verbal agreement with the owner thereof.
- (p) Vicious Animals: An animal that has,
  - (1) demonstrated propensity to attack without provocation to cause injury or otherwise threaten the safety of humans or domestic animals.
  - (2) without provocation attacks and by action indicates it will bite any person or domestic animal.
  - (3) chased or approached a person in a menacing fashion causing a reasonable person to fear for his/her safety.

ARTICLE IV  
ANIMAL CONTROL OFFICER  
Authority and Responsibilities

Section 1: The Board, or the County Administrator, if applicable, shall select an Animal control Officer who shall direct the Animal control Department, Deputy Animal Control Officers and other

individuals working at the Animal Shelter in accordance with the County's budgetary and personnel policies. Animal Control Officers must be accredited by the Michigan Department of Agriculture.

Section 2: The Animal Control Officer, his deputies, and any police officer shall enforce the provisions of this ordinance and applicable State Acts including but not limited to issuance of tickets, citation or summonses to persons in violation of this Ordinance or State Acts and may make a complaint in regard to such violations to the District Court.

Section 3: The Animal Control Officer and Deputies, when enforcing this ordinance, shall bear satisfactory identification reflecting the authority under which they act.

Section 4: The Animal Control Officer and Deputies are authorized, consistent with constitutional limitations, to inspect public and private premises to determine compliance with this Ordinance and state animal control laws including, but not limited to, the harboring, keeping, possessing, or licensing of animals. The authority to inspect shall include the authority to obtain a search warrant to compel entry for inspection.

#### ARTICLE V Duties of Animal Control Officers and Deputies

Section 1: The Animal Control Officer and Deputies shall promptly seize and place in the Animal Shelter all dogs or other animals, livestock or poultry found running at large or being kept or harbored any place with the County contrary to the provisions of the Ordinance or State Acts.

Section 2: The Animal Control Officer and Deputies shall assure that all companion animals deemed unsuitable for adoption are destroyed in a humane manner after being impounded for a period of not less than **five (5) ten (10)** days and the remains shall be disposed of as defined by the Board or State Acts.

Section 3: The Animal Control Officer or Deputies shall promptly investigate all animal bite complaints involving humans and shall search out and attempt to discover the animal involved and shall to decide whether to impound or quarantine for examination for disease in accordance with provisions of this Ordinance and/or State Acts. He/she shall also be obligated to seize and impound any rabies suspect animal.

Section 4: The Animal Control Officer or Deputies shall attempt to identify and locate all unlicensed dogs, to list such dogs and deliver such list to the Prosecuting Attorney for necessary proceedings as provided by this Ordinance and/or State Acts.

Section 5: The Animal Control Officer and Deputies shall investigate all cases of suspected animal cruelty.

Section 6: The Animal Control Officer and Deputies shall have the authority to inspect any kennel within Otsego County to ensure compliance with this Ordinance and state animal control laws; may suspend a kennel license and operations, upon probable cause to believe the kennel lacks adequate care, as defined by state law, MCL 750.50, as to any animal, such suspension to be lifted only upon clear proof that the condition leading to the lack of adequate care has been fully corrected; and shall revoke a kennel license upon court order.

Section 7: The Animal Control Officer and Deputies shall have the authority to investigate all incidents where an animal is alleged to be dangerous to persons, animals, or property; shall have the authority to seize and impound, pending a show cause hearing before the District Court, any allegedly dangerous animal upon probable cause to believe the animal is and will continue to be a

danger to persons or other animals; and shall have the authority to confine and quarantine for ten (10) days any animal which has bitten a person or another animal.

Section 8: The Animal Control Officer and Deputies shall have the obligation to properly account for all fees and monies collected and shall deposit same with the County Treasurer as directed.

Section 9: The Animal Control Officer and Deputies shall have such other duties relating to enforcement of this ordinance and State Acts as the Board may provide from time to time.

## ARTICLE VI Licensing – Vaccination

Section 1: It shall be unlawful for any person to own any dog six (6) months or older unless the dog is licensed or to own any dog six (6) months or older that does not, at all times, wear a collar with a tag approved by the Director of the Michigan Department of Agriculture attached except when engaged in lawful hunting or training accompanied by the owner.

Section 2: An application for a license shall indicate the dog's breed, sex, age, color and address of its owner.

Section 3: The owner of the dog must prove that the animal has been inoculated against rabies and no license shall be issued unless applicant can provide a certificate signed by a veterinarian showing compliance with this provision.

Section 4:

The Board, by resolution, shall establish license fees for dogs and determine additional payment for failure to comply with provisions of this section. The Board shall consider that:

- (a) All dogs six (6) months or older, on or before March 1 and each March 1 thereafter must have a license.
- (b) The owner shall have thirty (30) days after securing a dog to obtain a license without penalty.
- (c) All dogs secured from the shelter must be properly licensed and provisions made for altering as provided by Article IX, Section 7 of this Ordinance.

Section 5: Fee for leader dogs or dogs trained to assist the handicapped are waived but owner must assure that rabies shot has been secured for the dog as provided in Section 3 of Article VI.

Section 6: Current licenses issued by other Michigan Counties and any other governmental agencies shall be honored by Otsego County until the following March 1.

Section 7: No dog shall be exempt from the rabies vaccine requirement unless a registered and practicing veterinarian of the State of Michigan certifies, in writing, that such vaccine would be detrimental to the health of the dog.

Section 8: No license or license tag issued for one dog shall be transferable to another. However, if the ownership or possession of a dog is permanently transferred from one person to another within this County, the license of the dog remains valid. It is the responsibility of the new owner to notify the Animal Control Officer or a Deputy.

Section 9: A lost dog license shall be replaced by the County upon application to the Animal Control Officer or Deputy. Cost of the replacement to be determined by the Board.

ARTICLE VII  
Confinement

Section 1: Any animal that bites a person shall be quarantined for ten (10) day at the Animal Shelter at the expense of the owner. The animal shall be securely confined and have no contact with other animals. At the discretion of the Director of Public Health, the animal may be quarantined on the premises of the owner or at a veterinary hospital.

Section 2: An animal not kept as a pet, including wild animals, which bite a human or animal, shall, if located, be confined for the required ten (10) days at the Animal Shelter or other suitable location. Public Health policies shall prevail in all situations.

Section 3: Every dog and other animal shall at all times be confined on the premises of the owner except when the animal is under the reasonable control of the owner.

Section 4: All vicious animals shall be securely confined indoors or in an enclosed and locked pen or structure on the premises of the owner. The pen or structure must have minimum dimensions of five (5) feet by ten (10) feet and must have secure sides and a secure top attached to the sides. If the floor is not attached to the sides, the sides must be imbedded into the ground to a minimum of two (2) feet.

Section 5: Vicious animals, off the owners property, must be muzzled and retrained on a chain or leash not more than four (4) feet in length and under the control of a person physically capable of controlling the animal.

Section 6: The owner of a vicious animal shall display in a prominent place on the owner's premises a clearly visible warning sign indicating that there is a vicious animal on the premises. The sign must be readable from the public highway or thoroughfare. The owner shall also display a sign with a symbol warning children of the presence of a vicious animal.

ARTICLE VIII  
Kennel License

Section 1: Any person who owns, keeps or operates a kennel may, in lieu of individual licenses required under this Ordinance and in accordance with State Acts, apply to the Animal Control Department for a kennel license entitling that person to own, keep or operate such kennel in accordance with applicable State Acts. All other provisions of this Ordinance shall apply.

Section 2: Any person who owns, keeps or operates a kennel within the boundaries of Otsego County shall, within thirty (30) calendar days prior to the start of such operation, or within thirty (30) days prior to the expiration date of a previously issued license, obtain a kennel license from the Animal Control Department which shall issue such license if the kennel is in compliance with Public Act 339 of 1919, as amended MCL 287.270, 287.271 and with applicable parts of this Ordinance.

Section 3: the fee for a kennel license shall be as determined by the Public Acts of the State of Michigan. Failure to apply within the prescribed time limits (see Section 2 above) will result in a doubling of the applicable fee.

Section 4: The Animal Control Officer or Deputies shall have the right to inspect any kennel in Otsego County. (see Section 6 of Article V)

ARTICLE IX  
Animal Shelter and Impoundment

Section 1: The Animal Control Officer and Deputies shall operate and maintain an adequate facility as a shelter to receive, care for and safely confine any animal in the Officer's custody under the provisions of this Ordinance. The shelter shall be accessible to the public during reasonable hours for the conduct of necessary business, especially concerning impounded animals.

Section 2: The Animal Control Officer and Deputies may impound and hold at the shelter any animal when it is subject to a violation of this Ordinance, when it requires protective custody and care due to mistreatment or neglect by its owner, when it is voluntarily donated by its owner or when otherwise ordered impounded by a court.

Section 3: Any companion animal that is impounded or brought to the Animal Shelter as a stray or running at large, will not become property of Otsego County until after a four (4) day stray hold period. The stray hold period shall begin at An animal shall be considered impounded from the time an Animal Control Officer takes physical custody of the dog or cat.

This hold time shall not apply to dogs or cats that are sick and/or injured to the extent that the hold period would cause undue suffering per a veterinarian.

Section 4: Immediately upon impounding an animal the Animal Control Officer or Deputies shall make a reasonable effort to notify or locate the owner. Dogs or cats with evidence of ownership (traceable identification) need to be held for (7) seven days from the date of mailing notice to the owner. Evidence of ownership includes, but is not limited to a collar with a tag, tattoo and/or microchip. Any owner may redeem an animal by executing a sworn statement of ownership, furnishing a license and tag and paying any required fees or costs. Animal Control need not release to an owner, without a court order, any animal which is dangerous, subject to quarantine, which has not been given adequate care, or if there exists other circumstances which would endanger the welfare of the animal or the health, safety, or welfare of the public.

Section 5: upon impounding an animal, Animal Control shall record: the date, a description of the animal, license information, owner information, other pertinent data.

Section 6: Any companion animal (dog or cat) not redeemed by its owner, which is neither a potentially dangerous animal nor in a dangerous condition of health will be released for adoption pursuant to Otsego County's "no kill policy".

Section 7: A dog or cat released for adoption will be released subject to the following conditions:

- (a) The adoptive owner shall pay applicable fees and costs.
- ~~(b) Adoptive owner shall pay a surgical prepayment deposit to assure that dogs or cats capable of sexual reproduction are rendered sexually non-reproductive by spaying or neutering. Upon written certification that the animal has been altered by a licensed, practicing veterinarian, the surgical prepayment deposit will be refunded.~~
- ~~(c) The adoptive owner shall sign a written agreement to render any dog or cat sexually non-reproductive within thirty (30) days of adoption or upon the animal attaining sexual maturity.~~

Section 8: The Animal Control Officer or Deputies may decline to release an animal for adoption if the prospective owner has been convicted of cruelty to animals within the previous ten (10) years, or has inadequate or inappropriate facilities for keeping or harboring the animal and providing proper care or there is the existence of other circumstances, which in the opinion of the Animal Control Officer or Deputy, would endanger the welfare of the animal or the health, safety or welfare of the public.

## ARTICLE X

## Prohibitions and Regulated Conduct

Section 1: For the purpose of this Article the term "permit" shall include human conduct that is intentional, deliberate, careless or negligent regarding an owned animal. It is unlawful for any person to:

- (a) Permit any animal, except domesticated cats, to be at large or to stray beyond the property of the owner unless such animal is restrained by a leash or unless such animal is engaged in lawful hunting or hunting practice and is accompanied by a responsible person.
- (b) Permit any animal to trespass upon the property or to cause damage to property, real or personal, of another person.
- (c) Keep exotic, wild or otherwise dangerous animals unless specifically approved by the Animal Control Officer.
- (d) Engage in any activity prohibited by Public Act 381 of 1988, MCL 750.49 relating to animals owned, possessed, trained or used for fighting, baiting or target shooting.
- (e) Permit a dog in heat (estrus) to be accessible to a male dog not in the person's ownership except for intentional breeding purposes.
- (f) Permit any animal to cause unreasonable annoyance, alarm or noise disturbance at any time of the day or night, by repeated barking or other sounds which may be heard beyond the boundaries of the owner's property.
- (g) Permit an animal to be confined within or on a motor vehicle when conditions may endanger the health or well being of the animal, including, but not limited to dangerous temperature, lack of food, water or attention.
- (h) Abandon any animal.
- (i) Knowingly place food of any description containing poisonous or other injurious ingredients in any area likely to be reasonably accessible to any animals except rodents.
- (j) Physically mistreat any animal either by deliberate abuse or failure to furnish adequate care and shelter.
- (k) Permit any animal to leave the confines of any officially prescribed quarantine area.
- (l) Seize, molest or tease any animal while on the property of its owner or while held or led on a leash by its owner, or to decoy or entice any animal out of an enclosure or off the property of its owner.
- (m) Fail to comply with the requirements of this Ordinance and State Acts which apply to animal control.
- (n) Offer companion pets for adoption or sale on the property of any retail establishment. (Exception: Retail pet store or kennels).

Section 2: Otsego County reserves the right to limit the number of companion pets harbored in any one location, to insure the health, safety or welfare of the animal(s) or public.

## ARTICLE XI

### Regulations and Prohibition in certain Cities and Villages

Prohibitions, requirements and regulations set forth in this Article shall apply and be enforceable within the jurisdiction of any city or village within Otsego County having a population in excess of 3,000 according to the most recent official census.

Section 1: The owner of a vicious animal must provide proof to the City or Village Clerk that the owner has procured public liability insurance of at least \$500,000 insuring the owner for any personal injury which may be caused by his or her vicious animal.

Section 2: Conditions for keeping.

- (a) No person shall own or keep any animal or be in control of any animal that defecates on land owned by another or public land unless such owner or person in control immediately removes the feces and either places it in a refuse disposal container or otherwise disposes of it at his own place of abode.
- (b) All refuse or other litter resulting from their keeping or housing shall be disposed of daily in such a manner as to prevent any nuisance or any unsanitary, odorous or offensive condition.

Section 3: No person shall allow any animal to be on or in any public park or any public or private school property except for organized and sanctioned events.

Section 4: Limitation on number of dogs/cats.

- (a) No person shall possess, harbor, shelter, keep or have custody of more than two (2) dogs that are three (3) months old or older on the same premises in any city or village except in commercial or licensed kennels, veterinary hospitals, clients, pet shops or similar permitted uses in properly zoned districts or when such kennels, veterinary hospital, clinics, pet shops and similar uses validly exist as non-conforming uses pursuant to the applicable zoning ordinances.
- (b) No person shall own, possess, shelter, keep or harbor more than three (3) cats over six (6) months of age at any one time. The provisions of this section shall not apply to cats that are being kept by a veterinarian or in a veterinary hospital or by an established commercial pet shop.

Section 5: Farm Animals: No person shall keep or house any horse, cow, calf, mule, duck, geese, turkey, guinea hen, goat, sheep, chicken, rabbit or pig within any city or village.

Section 6: No person shall shelter, exhibit, market, harbor, raise, breed, maintain or have in his or her possession or under his or her control within any city or village, any dangerous or exotic animal.

(a) Definitions as used in this Section:

- (1) "Dangerous or exotic animals" means and includes any wild mammal, reptile or fowl which is not naturally tame or gentle, but is a wild nature or disposition, and which, because of its size, vicious nature or other characteristics, would constitute a danger to human life or property;
- (2) "Animal" means a live and vertebrate creature, fowl, or reptile;
- (3) "Exotic" means an animal which is foreign and generally not native by birth to the County of Otsego;
- (4) "Harbor" means to feed or shelter an animal;
- (5) "Wild" means an animal which generally lives in its original and natural state and is not normally domesticated;
- (6) "Market" means to buy, sell, or otherwise deal in a wild or exotic animal, either wholesale or retail.

(b) This Section does not apply to:

- (1) The keeping of such animals in a bona fide licensed veterinary hospital for treatment;
- (2) The keeping of such animals in a bona fide educational or medical institution, museum or other place where they are kept as live specimens for public view or for the purpose of instruction or study;
- (3) Any official police canine dog.

Section 7: Carcass Removal and Burial:

- (a) When any animal dies the owner in possession of it shall, within twelve (12) hours thereafter, cause the carcass to be removed beyond the city or village limits or bury the

- same so that the entire carcass shall be covered with earth not less than three (3) feet in depth above such carcass.
- (b) Unless authorized, no person shall bring the carcass of any dead animal into any city or village for disposal,

ARTICLE XII  
Receipts and Disbursement of Funds

All fees and monies collected under the provisions of this Ordinance, but not those collected under state law, shall be transferred to the ~~Animal Control General~~ Fund of Otsego County, Michigan in accordance with the standards and practices of the County Treasurer and the monies paid out in accordance with this Ordinance shall be drawn upon the ~~Animal Control General~~ Fund of Otsego County, Michigan.

ARTICLE XIII  
Treasurer's Record and Duties

Section 1: An annual report shall be made by the Animal Control Officer indicating the number of logs licensed as compared with the previous year to assist in locating unlicensed dogs.

Section 2: Every Township, Village or City Treasurer shall receive a sum to be determined from time to time for each dog they license between December 1 and the last day of February.

Section 3: The fees and expenses as established by this Ordinance may be changed from time to time on or before November 1 of each year by the Board.

Section 4: All other fees relating to the Animal Control Department shall be determined by the Board.

ARTICLE XIV  
Animal Control Department

Section 1: The Animal Control Officer shall be the Department Manager.

Section 2: The Animal Control Shelter and equipment is assigned to the Animal Control Department.

Section 3: The annual operating budget shall be prepared and submitted by the Manager.

Section 4: The Animal Control Officer and Deputies shall dress in a uniform suitable for a law enforcement officer.

~~Section 5: The Animal Control Department will have an Animal Control Committee made up of three (3) members of the Board.~~

ARTICLE XV  
Preservation of Certain Rights

Section 1: Nothing in this Ordinance shall be construed to prevent the owner of a licensed dog from recovery in an action of law from any peace officer or any other person, except as herein provided.

Section 2: Nothing in this Ordinance shall be construed as limiting the common law liability of the owner of a dog or other animal for damages committed by a dog or other animal.

ARTICLE XVI  
Construction

Section 1: When not inconsistent with the context words used in the present tense include the future and past tense. Words in the singular include the plural and words in the plural include the singular. Masculine shall include the feminine and neuter. The word "shall" is always mandatory and not merely directive. Words or terms not defined herein shall be interpreted in the manner of their common meaning. Headings shall be deemed for convenience and shall not limit the scope of any article of this Ordinance.

Section 2: The regulations of this Ordinance are minimum standards supplemental to the rules and regulations duly enacted by appropriate Michigan Departments and the Acts of the State of Michigan. Where any provision of this Ordinance is a conflict with State Acts the State Act shall prevail.

Section 3: All ordinances or parts of ordinances or policies inconsistent herewith are hereby repealed.

COUNTY OF OTSEGO

By: \_\_\_\_\_  
Kenneth C. Borton, Chairman

By: \_\_\_\_\_  
Susan I. DeFeyter, County Clerk