

July 26, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Vice-Chairman Doug Johnson. Invocation by Commissioner Julie Powers-Gehman, followed by the Pledge of Allegiance led by Mary Sanders.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Bruce Brown.

Excused: Ken Borton.

Consent Agenda:

Motion to approve the Regular minutes of July 12, 2016 with attachments. Ayes: Unanimous. Motion carried.

Motion to adopt ORV Ordinance No. 09-03 amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the reappointment of Janis Kellogg to the Brownfield Development Authority with a term ending December 31, 2019. Ayes: Unanimous. Motion carried.

Motion to approve the Land Use Agreement with Charlton Township. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Region 9 Area Agency 2017-2019 annual implementation plan. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Budget Amendment (Airport Capital Projects). Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Budget Amendment (General Fund/Bus). Ayes: Unanimous. Motion carried. (see attached)

Motion to approve BID 2016-05, Vehicle purchase. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Budget Amendment (Child Care Fund). Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Budget Amendment (9-1-1). Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Budget Amendment (Delinquent Tax). Ayes: Unanimous. Motion carried.

Motion to approve FY 2016 Budget Amendment (General Fund). Ayes: Unanimous. Motion carried.

Committee Reports:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Julie Powers-Gehman, to adopt resolution OCR 16-20 for the millage language for an expansion of the Otsego County Library.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Bruce Brown.

Excused: Ken Borton.

Motion carried/Resolution adopted. (see attached)

Administrator's Report:

John Burt reported on the Community Center basketball and pickle ball courts; foreclosed properties cleanup progress; Groen Nature preserve tree cleanup progress; Veteran's Memorial repair has started.

Department Head Report:

Marlene Hopp reported on the various Housing programs available and grants applied for; helping Veteran's apply for various benefits offered; the Survey and Remonumentation program working on land corners; Motorcycle safety received funding again this year, currently 25.00 fee to apply for the program, next year it will be 50.00.

Suzy DeFeyter reported the sample ballots for the August 2nd election are on the County website; deadline to run for either Gaylord or Vanderbilt School board is July 26th by 4:00 p.m.; held an election inspector training, 71 people attended; New jury software program will go live in October, it will make the jury questionnaire and summons process much easier. Graphic science has taken civil and criminal files to start to scan them and convert them into digital images; December 1, 2015 the new concealed pistol license law took effect, eliminated local gun boards and shifted the responsibilities to the MSP and the County Clerks. In the Register of Deeds office, Graphic Science has completed the scanning project. We are indexed and scanned all the way back to 1864.

City Liaison, Township and Village Representative: None.

Correspondence:

Rachel Frisch reported on the June Financial Reports.

Commissioner Robert Harkness received an email from NEMCOG, MDOT seeking public comment regarding the State transportation public improvement program.

New Business:

Motion by Commissioner Bruce Brown, seconded by Commissioner Ken Glasser, to approve the July 19, 2016 Warrant for a total amount of \$174,686.71 Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to approve the July 26, 2016 Warrant in the total amount of \$237,127.85 Ayes: Unanimous. Motion carried.

Public Comment:

Vice-Chairman Doug Johnson opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Beachnau attended the Pigeon River Advisory tour; Invitation from Huron Pine for the celebration of the Dam removal at the Song of the morning ranch on 8-31-16.

Commissioner Julie Powers-Gehman reported on the upcoming Ausable Canoe marathon; reported on the City Council meeting, they commended the County on how nice the courthouse plaza looks.

Commissioner Robert Harkness had no report.

Commissioner Ken Glasser reported on the budget workshop that was held at the University Center.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss reported Dover and Livingston Township had an audit, both doing well.

Commissioner Erma Backenstose reported on the special meeting held at Otsego Lake Township regarding the trailhead.

Commissioner Doug Johnson reminded everyone to vote on August 2, 2016.

Meeting adjourned at 10:53 a.m.

Doug Johnson, Vice-Chairman

Susan I. DeFeyter, Otsego County Clerk

Bagley Township
PO Box 52
Gaylord MI 49734-0052
(989) 732-5924

July 15, 2016

Otsego County Commissioner
John Burt

Dear Sir:

The Bagley Township board members are requesting the Otsego County commissioners add these local roads to the list of roads on which ORV's are not allowed to operate.

Acorn Rd

Driftwood Ln

Poplar Dr

We are making the request on behalf of the local citizens who reside on those streets. The homeowners have been experiencing difficulty with heavy ORV traffic.

Thank You



William L Giles
Township Supervisor

**STATE OF MICHIGAN
COUNTY OF OTSEGO
ORV ORDINANCE**

ORDINANCE No. 09-03

An ordinance adopted for the purpose of authorizing and regulating the operation of Off Road Vehicles (ORVs) on County roads in Otsego County, for the purpose of providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, MCL 324.81131.

THE COUNTY OF OTSEGO ORDAINS:

Section 1. Title.

This Ordinance shall be known as the Otsego County ORV Ordinance.

Section 2. Definitions. As used in this Ordinance.

“ATV” means a 3- or 4-wheeled vehicle designed for off-road use that has low-pressure tires, has a seat designed to be straddled by the rider, and is powered by a 50cc or greater gasoline engine or an engine of comparable size using other fuels.

“County” means the County of Otsego.

“County Primary Road” and “County Local Road” mean those roads as described in section 5 of Act 51 of the Public Acts of 1951, as amended, being MCL 247.655.

“Driver’s License” means any driving privileges, license, temporary instruction permit, or temporary license issued under the laws of any state, territory, or possession of the United States, Indian country as defined in 18 USC 1151, the District of Columbia, the Dominion of Canada, or any province or territory of the Dominion of Canada pertaining to the licensing of persons to operate motor vehicles.

“Far Right of the Maintained Portion of the Road” means the shoulder of the road when the roadway is improved by pavement, tar and chips, concrete, or other similar materials and means the extreme right of the open portion of the right-of-way when the roadway is not improved by pavement, tar and chips, concrete, or other similar materials.

“Forest road” means a hard surfaced road, gravel or dirt road, or other route capable of travel through state owned land by a 2-wheel drive, 4-wheel conventional vehicle designed for highway use, except a state or federal road or a county primary or county local road.

“Forest trail” means a designated path or way capable of travel through state owned land only by a vehicle less than 50 inches in width.

Approved: May 26, 2009
Amended: March 23, 2010
Amended: July 26, 2016

“Operate” means to ride in or on and to be in actual physical control of the operation of an ORV.

“Operator” means a person who operates of an ORV.

“ORV” means a motor driven off-road recreation vehicle capable of cross-country travel without benefit of a road or trail, on or immediately over sand, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multitrack or multiwheel drive vehicle, an ATV, a golf cart, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, or other means of transportation deriving motive power from a source other than muscle or wind. ORV, however, does NOT include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned and operated by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in performance of its common function, or a registered aircraft.

“Road” means the entire width between the boundary lines of a way publicly maintained when any part of the way is open to the use of the public for purposes of vehicular travel.

“Road Commission” means the Board of County Road Commissioners for the County of Otsego.

“Roadway” means that portion of a road improved, designed, or ordinarily used for vehicular travel. In the event a road includes two (2) or more separate roadways, the term “roadway,” as used herein, shall refer to any such roadway separately, but not to all such roadways collectively.

“Safety Certificate” means a certificate issued pursuant to Section 81129 of Act 451 of the Public Acts of 1994, as amended, being MCL 324.81129, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

To obtain a safety certificate, the operator must take an ORV safety education course and pass the certification exam. Information on courses and scheduling can be obtained by calling the Michigan Department of Natural Resources at 517-373-1230 or by visiting the Recreation Safety Classes section of the Michigan DNR website at <http://www.dnr.state.mi.us/recnsearch/>.

“Shoulder” means that portion of the road contiguous to the roadway generally extending the contour of the roadway, not designed for vehicular travel but maintained for the temporary accommodation of disabled or stopped vehicles otherwise permitted on the roadway.

“State or Federal Road” means I-75, and M-32.

“Township” means an individual township within the County of Otsego.

“Township Board” means a board of trustees of any township within the County of Otsego.

“Visual Supervision” means the direct observation of the operator of an ORV with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

Section 3. Prohibited Conduct.

- (a). No person shall operate an ORV on the roadway, shoulder, or any other portion of a state or federal road or a forest road or forest trail. No person shall operate an ORV on a county primary or a county local road within most of the Pigeon River Country State Forest (PRCSF) in Otsego County. Otsego County roads within the PRCSF that are closed to ORVs include: See attached Exhibit A.
- (b). Except as permitted under Section 4 of this Ordinance, no person shall operate an ORV on the roadway, shoulder, or any other portion of a county primary road or a county local road in Otsego County.

Section 4. Permitted ORV Operations.

- (a). A person may operate an ORV on the far right of the maintained portion of all county primary and county local roads, except the following: See attached Exhibit B.
- (b). When operating an ORV as authorized under this Ordinance, the operator shall comply with all of the following regulations:
 - (1). The operator shall be a person 16 years of age or older.
 - (2). The operator and each passenger shall wear a crash helmet and protective eyewear approved by the United States Department of Transportation, unless the ORV is equipped with a roof that meets or exceeds the standards for a crash helmet and the operator and each passenger wears a properly adjusted and fasten seatbelt.
 - (3). If the operator is a person 16 years of age or older, but less than 18 years of age, then the operator shall have in his or her immediate possession a valid driver's license and a safety certificate or shall be under the direct visual supervision of a parent or guardian and shall have in his or her immediate possession a safety certificate.
 - (4). If the ORV is registered as a motor vehicle and is either more than 60 inches wide or has three wheels, then the operator shall have in his or her immediate possession a valid driver's license.
 - (5). The ORV shall not be operated at a speed greater than 25 miles per hour or at a speed greater than any posted ORV speed limit.

For roads within the Village of Vanderbilt, the speed limit is 25 miles per hour on the main roads, and 5 miles per hour on all other roads.
 - (6). The ORV shall be operated with the flow of traffic on the road.

- (7). The ORV shall be operated in a manner that does not interfere with traffic on the road.
- (8). All ORVs shall be operated in a single-file formation, except when overtaking and passing another ORV or when being overtaken and passed by another ORV.
- (9). The ORV shall be operated displaying a lighted headlight and lighted taillight at ALL times.
- (10). The ORV shall be equipped with a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- (11). The ORV shall be equipped with an arrester type, United States Forest Service approved muffler in good working order and in constant operation.
- (12). The ORV shall be operated in full compliance with all noise emission standards defined by law.
- (13). On County roads within subdivisions or residential areas, ORVs may be operated for ingress and egress only, unless restricted from these roads by Section 4(a). Sustained riding for recreation or practice by operators of any age is prohibited in these areas.
- (14). Golf Carts only will be allowed on Fairway Drive, Golfview Drive, Greenview Drive, and Woodside Lane in Elmira Township.

Section 5. Penalties.

- (a). A person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a civil fine of not more than Five Hundred and 00/100 (\$500.00) Dollars.
- (b). In addition to the fine specified in subsection (a) above, the court has the authority to order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage.

Section 6. Enforcement Officers.

Deputies of the Otsego County Sheriff are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in court.

Section 7. ORV Fund.

The County Treasurer shall deposit all fines and damages collected under Section 6 of this Ordinance into a fund to be designated as the "ORV Fund." The county board of commissioners shall appropriate revenue in the ORV Fund as follows:

- (a). Fifty percent (50%) to the Otsego County Road Commission for repairing damage to roads and the environment that may have been caused by ORVs and for posting signs indicating ORV speed limits and/or indicating whether roads are open or closed to the operation of ORVs.
- (b). Fifty percent (50%) to the Otsego County Sheriff's Office for ORV enforcement and training.

Section 8. Court Ordered Restitution.

A court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

Section 9. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 10. Effective Date.

This Ordinance shall become effective fifty (50) days after its first publication.

COUNTY OF OTSEGO

By: _____
Kenneth R. Glasser, Chairman

By: _____
Susan I. DeFeyter, County Clerk

EXHIBIT A

Roads closed within the Pigeon River Country State Forest

Black River Trail
Blue Lakes Road
Bobcat Trail
Chaffee Trail
Chandler Dam Road
East Round Lake Road
Elkhorn Trail
Ford Lake Road
Gornick Trail
Grass Lake Road
Green's Trail
Hardwood Lake Road
Hare Road
Honeylocust Trail
Little McMasters Creek Trail
Lost Cabin Trail
Lost Lake Trail
Middle Trail
Old Vanderbilt Road, east of the Dudd Road intersection
Pickerel Lake Road
Range Line Road
Reynolds Road
Sawdust Pile Trail
East Sturgeon Valley Road, east of the Dudd Road intersection
Tin Bridge Road
Tin Shanty Road
Twin Lakes Road
West Round Lake Road

EXHIBIT B

Other Closed County Roads by Township

All road closings listed by township, only pertain to the portion of those roads lying within the listed township.

Bagley Township

Acom Road
Dickerson Road from North Otsego Lake Drive to M-32
Driftwood Lane
Kassuba Road from Krys Road to M-32
Krys Road from McCoy Road to M-32
McCoy Road from Chester to Dickerson
Milbocker Road from Dickerson Road to South Townline
South Townline from Milbocker to M-32
North Otsego Lake Drive
Poplar Drive
West Otsego Lake Drive

Charlton Township

Chandler Dam Road
Gornick Trail
Greens Trail
Lost Cabin Trail
Sawdust Pile Trail
Tin Shanty Road

Chester Township

Abbey Road
Bass Lake Landing Road
Bass Lake Trail
Beckett Road
Behnke Road
Big Lake Road
Birchdale Drive
Blueberry Lane
Bob Lake Trail
Brook Trout Lane
Cargas Road
Coolwater Avenue
Dreffs Road
East Opal Lake Road
Emerald Lake Trail
Finnegan Road
Gingell Road
Glenvale Drive
Grandview Drive

Havenwood Drive
Hollybrook Drive
Island View Drive
Lark Lane
McCoy Road
Meadow Road
Morning Side Trail
McGraw Trail
Northvale Road
Oley Lake Road
Pineridge Drive
Ranger Lake Road
Shadywoods Road
Shallow Shores Drive
Southview Drive
Turtle Lake Road, north of Old State Road
Valleybrook Drive
Waters Road
Wheeler Road
Wild Flower Trail

Corwith Township

Black River Trail
Blue Lakes Road
Bobcat Trail
Chaffee Trail
Chandler Dam Road
East Round Lake Road
Elkhorn Trail
Ford Lake Road
Gornick Trail
Grass Lake Road
Green's Trail
Hardwood Lake Road
Hare Road
Honeylocust Trail
Little McMasters Creek Trail
Lost Cabin Trail
Lost Lake Trail
Middle Trail
Old Vanderbilt Road, east of the Dudd Road intersection
Pickerel Lake Road
Range Line Road
Reynolds Road
Sawdust Pile Trail
East Sturgeon Valley Road, east of the Dudd Road intersection
Tin Bridge Road
Tin Shanty Road

Twin Lakes Road
West Round Lake Road

Dover Township
Gornick Trail

Elmira Township

All roads within Elmira Township are closed. The closed County roads include the portion of the following roads that lie within Elmira Township:

Alba Road
Allis Road
Bert Road
Brandywine Lane
Buell Road
Burdo Road
Camp Ten Road
Comstock Road
Crosswick Road
Deerwoods Drive
East Martin Lake Drive
Fairway Drive (Closed to all ATVs and ORVs except for Golf Carts)
Fleming Road
Flott Road
Franckowiak Road
Golfview Lane (Closed to all ATVs and ORVs except for Golf Carts)
Greenview Drive (Closed to all ATVs and ORVs except for Golf Carts)
Hallenius Road
Hallock Road
Huxtable Rod
Martindale Road
Mt. Jack Road
North Ridge Road
Old Coloney Road
Ordway Road
Parmater Road
Polus Road
Shaff Road
Skop Road
Stoneycroft Road
Theisen Road
Vega Road
Webster Road
West Martin Lake Road
Woodside Lane (Closed to all ATVs and ORVs except for Golf Carts)

Hayes Township
Alba Road

Charles Sanders Road
S. Townline Road

Livingston Township

Al Do Ro Va Drive
Altorf Strasse (Gaylord West Subdivision)
Ashley Lane (Gaylord West Subdivision)
Baden Strasse (Gaylord West Subdivision)
Brookview Lane
Clearview
Congdon Road east to Morgan Road
Cross Street
Fairview Road
Farmbrook Lane
Five Lake Road
Guenther Ridge Road
Highpointe Road
Hill Park
Holly (Gaylord West Subdivision)
Honeydew (Gaylord West Subdivision)
Labrador Lane (Gaylord West Subdivision)
Leafy (Gaylord West Subdivision)
Livingston Boulevard (Alpine Center/Gaylord High School)
Mapleleaf Road (North and South)
Meadowview Road
North Estates Drive
North Townline Road
Old 27 North
Parmater Road
Poquette Road
Pray Road
South Estates Drive
Suisse (Gaylord West Subdivision)
Sunshine Road
N. Townline Road
Valais Strasse (Gaylord West Subdivision)
Winterland (Gaylord West Subdivision)

Otsego Lake Township

Alpena St
Amoco Rd
Anderson Dr
Apple Hill Cir
Arbutus Ct
Au Sable Trl
Autumn Trl
Avery Dr

Bagley St
Barn Owl Ct
Beaver St
Beech St
Bent Tree Dr
Blue Spruce Ct
Bluebird Ln
Bluejay Cir
Bob O Link Ct
Bob White Way
Bradford Dr
Cardinal Ct
Cartwright Trl
Cherry Log Ct
Cherry St
Chickadee Ct
Chipmunk Ln
Chub Lake Dr
Circle Dr
Colonial Ct
Compton Dr
Cottage Trl
Cottonwood Ave
Deer Park Ct
Dennis Ln
Dodge Lake Rd
Doepath Pl
Dogwood Ct
Dove Trl
Downhill Run
Eagles Nest Rd
East Heart Lake Dr
East Opal Lake Rd
Echo Dr
Edelweis Trl
Eifel Hills Rd
Enchanted Dr
Falcon Way
Fantasy Dr
Fascination Dr
Ferngrove Ct
Firestone Ct
First Court Ave
Foothills Trl
Forest Park Trl
Forester Dr
Gilbert St
Gilman Trl

Golden Elk Ct
Goodfellow Dr
Gray Hawk Ct
Grimm Ct
Hartwick Rd
Hatch Dr
Hayesego Trl
Heather Ct
Hemlock St
Henry Stephens St
Hidden Isle Dr
High Tower Trl
High Trees Ct
Hummingbird Ct
Hungry Hollow Ct
Huntingdon Dr
Ivy Trl
Karsten St
Kelley St
Kellogg Dr
Kenyon Trl
Kenyon Trl E
Kernel Ct
Kingfisher Ct
Kirtland Trl
Krause Rd
Lake Ridge Dr
Lake Shore Dr
Lakeview Ave
Lakewood Dr
Legend Dr
Leighton St
Linn St
Locksley Dr
Lombard Ave
Lynx Trl
Manning Dr
Marion Ct
Matterhorn Ct
Meadowlark Way
Memorial Dr
Mercury Trl
Merion Ct
Michaywe Dr
Mission Hills Ln
Mockingbird Ln
Mountain Pass
Nightingale Dr

North Heart Lake Dr
North Shore Dr
Northstar Rd
Nottingham Dr
Oakland Hills Dr
Olmstead St
Omaha Ct
Opal Lake Dr
Opal Lake Rd
Oriole Cir
Otter St
Partridge Pl
Passenheim Rd
Pearson St
Pebble Beach Dr
Pheasant Run
Pine St
Pointe Dr
Primrose Trl
Quail Hollow Rd
Quick St
Ranger Lake Rd
Raven Trl
Robin Ct
Salem Rd
Sanctuary Dr
Sandpiper Trl
Shaggy Bark Ct
Sherwood Dr
Snow Goose Cir
Snow Moon Ct
Snow Owl Ct
Snowberry Trl
Snowmass Ct
Softwood Trl
Southwest Opal Lake Rd
Spring Dr
St Andrews Dr
Staghorn Ct
Steep Hollow
Sugar Hill Cir
Summit Dr
Sun-rose Trl
Sunset Dr
Timber Valley Rd
Timberlane Trl
Timberly Ln
Trillium Trl S

Trillium Trl W
Verlinde St
Wagner Dr
Warbler Ct
Warner St
Washington Ave
Watt St
West Heart Lake Dr
West Opal Lake Rd
West Otsego Lake Dr
Whisper Dr
Whispering Pines Dr
White Mountain Ln
White St
Willow Ct
Wm Brooks Dr
Wolverine Trl
Wood Thrush Cir
Woodcock Ct
Woodpecker Trl

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND
BUILDING CODE COMPLIANCE)
2017-2018

WHEREAS, Otsego County (the County) and Charlton Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

Responsibilities of the Township

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Charlton Township agrees to provide a total of \$6,180 in 2017 and \$6,180 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The Township will pay the annual contribution amount as noted above by July 1st of each year of this contract.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall regularly provide reports to the Township at the Township Association meetings. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued; and the revenue received.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

Otsego County and Charlton Township.

Entered into this ____ day of _____ 2016 between Otsego County and Charlton Township

Otsego County

Charlton Township

John Burt, County Administrator

Matthew Nowak, Supervisor

Susan DeFeyter, County Clerk

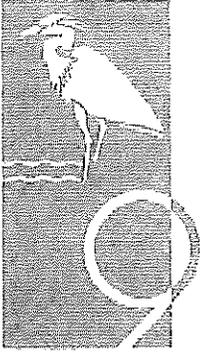
Ivan H. Maschke, Township Clerk

ATTACHMENT A

Funding

Based on numbers used in 2013-2014 and 2015-2016 Agreements.

<u>Township</u>	<u>2017</u>	<u>2018</u>
Bagley	\$10,300	\$10,300
Charlton	\$ 6,180	\$ 6,180
Chester	\$ 4,120	\$ 4,120
Corwith	\$ 6,180	\$ 6,180
Dover	\$ 2,060	\$ 2,060
Elmira	\$ 6,180	\$ 6,180
Hayes	\$ 7,210	\$ 7,210
Livingston	\$ 8,755	\$ 8,755
Otsego Lake	\$ 7,210	\$ 7,210
Total	\$58,195	\$58,195



REGION 9 AREA
AGENCY ON
AGING

2375 Gordon Road
Alpena, MI 49707
PHONE: 989-356-3474
FAX: 989-358-6604

Serving the Counties of:
Alcona
Alpena
Arenac
Cherowyan
Crawford
Iosco
Mackinac
Ogemaw
Oscoda
Otsego
Presque Isle
Roscommon

June 13, 2016

Otsego County Courthouse
Attn: Ken Borton, Chair
County Board of Commissioners
225 W. Main
Gaylord, Michigan 49735

Dear Mr. Borton,

Enclosed is the proposed 2017-2019 Multi Year Implementation Plan for aging services. The plan includes state and federal requirements as well as advocacy and development objectives of the Region 9 Area Agency on Aging.

The Michigan Aging and Adult Services Agency requires the review of this plan by each County Board of Commissioners within the Region 9 planning and service area. Review and approval must be documented by either a resolution or by motion in your board minutes by July 29, 2016. Should there be opposition to the plan, it must be specified in writing by the same date. If no written documentation is received, it will be considered passive approval. Documentation may be faxed to (989) 358-6604 or by mail Attn: Connie.

Two public hearings were held; May 23 and 25, 2016. The plan was then reviewed and endorsed by both the Northeast Michigan Regional Council on Aging and the NEMCSA Board of Directors. As you review this document, please feel comfortable to contact your local Council or Commission on Aging, your board representative or any staff member of the Region 9 Area Agency on Aging for information or clarification.

It should be noted that the approval and implementation of this plan requires no monetary support by the board of commissioners. It is our pleasure to act on behalf of the older population of your county to bring both federal and state funds for services.

Thank you for your attention to this matter. We look forward to working with you to provide services to the elderly population of Otsego County.

Sincerely,

Laurie L. Sauer / csm

Laurie L. Sauer
Director



A Division of
Northeast Michigan
Community Services
Agency

The mission of the Region 9 Area Agency on Aging is to promote lifelong independence and dignity for all individuals and to assist the aged and disabled in meeting that goal.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Bus / General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION To pay for a portion of the cost of a bus replacement

REVENUE

Account Number	Decrease	Increase
588-050-699.030 Other Source - Transfers	\$	\$ 4,500
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
588-901-970.435 Property-Machinery & Equip	\$ 4,500	\$
101-941-999.010 Contingency	\$	\$ 4,500
101-969-999.000 Appropriation to Other Funds	\$ 4,500	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department

Entered:

By:

7/26/16

Board Approval Date (If necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION To allocate funds to provide mediation services to Otsego County citizens

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.000 Contingency	\$	\$ 4,000
101-101-940.010 Outside Contracted Services	\$ 4,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 4,000	\$ 4,000

Department Head Signature Date

Administrator's Signature Date

Finance Department
Entered:
By:

7/26/16

Board Approval Date (if necessary) Budget Adjustment # Posting Number

RESOLUTION NO. OCR 16-20

**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE
EXPANSION OF THE OTSEGO COUNTY LIBRARY
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE
AT THE NOVEMBER 8, 2016 ELECTION**

**OTSEGO COUNTY BOARD OF COMMISSIONERS
July 26, 2016**

Recitals

WHEREAS, Otsego County currently operates and maintains a county library and employs individuals to carry out the functions of the county library for the benefit of county residents and others visiting the county; and

WHEREAS, the Library facility is undersized for the population it serves; and

WHEREAS, the Library's 5-Year Strategic Plan includes a goal to "right-size" the library to provide space needed to implement recommendations for services from community input; and

WHEREAS, the Library must make critical repairs from non-millage funds to façade, roof, landscape, sidewalks, and parking that will be most cost-effective to include with the planned expansion; and

WHEREAS, the Library Board has requested the Otsego County Board of Commissioners to seek a millage to fund an expansion of the Library's Gaylord facility; and

WHEREAS, the Otsego County Board of Commissioners wishes to obtain voter approval for the millage amount of (0.375 mill) to provide funds for construction and equipping of an expansion to the Otsego County Library; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the General election to be held on November 8, 2016; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the November 8, 2016 general election.

BALLOT LANGUAGE

OTSEGO COUNTY

PROPOSITION FOR CONSTRUCTION AND EQUIPPING OF AN EXPANSION TO THE LIBRARY MILLAGE

This proposal is for a new millage and will permit the County to levy up to 37.5/100 of one mill (\$0.375 per \$1,000.00 of taxable valuation) to provide funds for the construction and equipping of an expansion to the Otsego County Library facility.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to 37.5/100 of one mill (\$0.375 per \$1,000 of taxable value) on the taxable value of such property for a period of six (6) years, 2016 through 2021, inclusive, for the purpose of providing funds for the construction and equipping of an expansion to the Otsego County Library facility in Gaylord, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$432,144 for Otsego County in 2016.

To the extent required by law, a portion of this millage may be captured by and retained by the City of Gaylord Downtown Development Authority for those properties located within the Gaylord Downtown Development Authority boundary.



Sidoti Architects
Architects
1000 University Ave.
St. Paul, MN 55102
Tel: 612.291.1111
Fax: 612.291.1112
www.sidoti.com

.....
CITY OF ST. PAUL
CITY OF ST. PAUL
CITY OF ST. PAUL

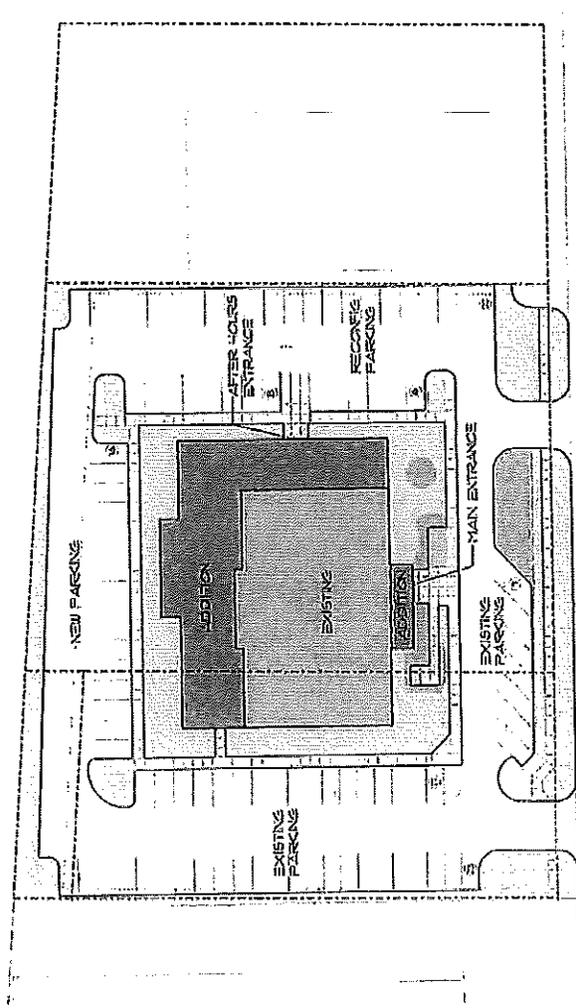
.....
CITY OF ST. PAUL
CITY OF ST. PAUL
CITY OF ST. PAUL

.....
CITY OF ST. PAUL
CITY OF ST. PAUL
CITY OF ST. PAUL

.....
CITY OF ST. PAUL
CITY OF ST. PAUL
CITY OF ST. PAUL

SITE PLAN

.....
CITY OF ST. PAUL
CITY OF ST. PAUL
CITY OF ST. PAUL



PROPOSED SITE PLAN
TOTAL PARKING: 93



Sideck Architects
ARCHITECTS
5157 AT
10000 S. RIVER BLVD. SUITE 100
DENVER, CO 80231
TEL: 303.733.1111
WWW.SIDACKARCHITECTS.COM

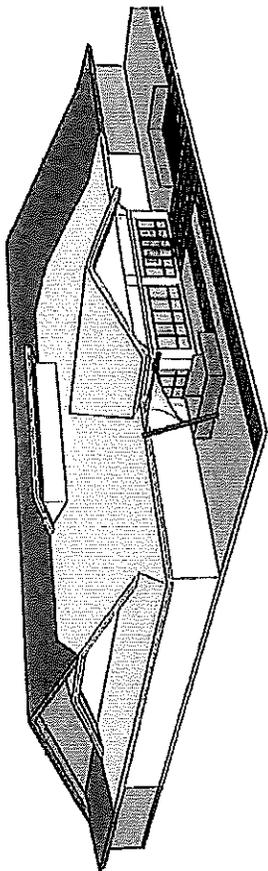
OSSEGO COUNTY
LIBRARY

OSSEGO COUNTY
LIBRARY
EXPANSION

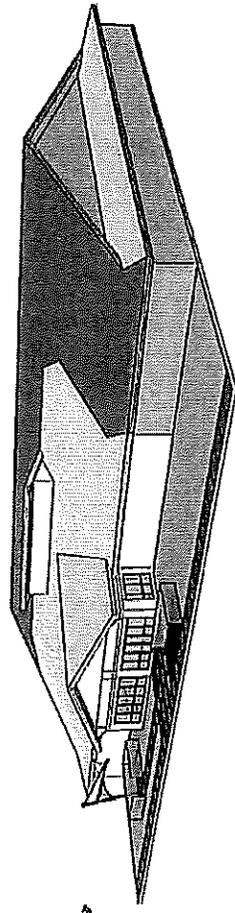
2015 OSSEGO AVE
OSSEGO, NY 13827

3D VIEWS

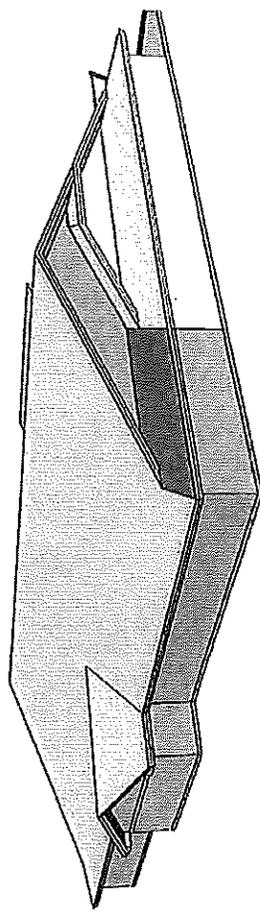
5157 AT



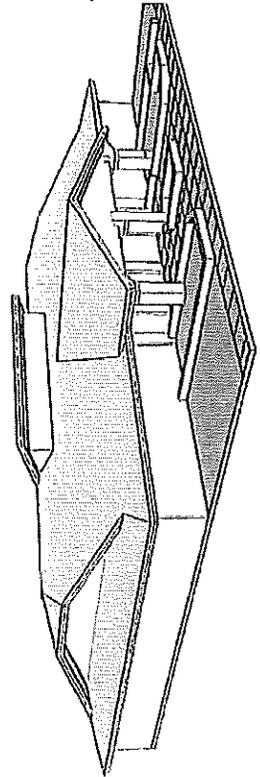
NEW VIEW FROM SOUTHEAST



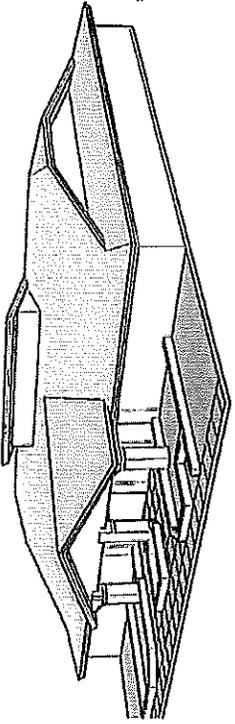
NEW VIEW FROM NORTHEAST



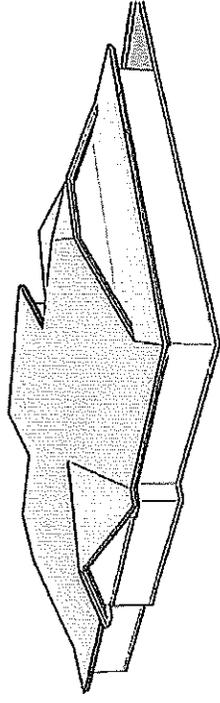
NEW VIEW FROM SOUTHWEST



EXISTING VIEW FROM SOUTHEAST



EXISTING VIEW FROM NORTHEAST



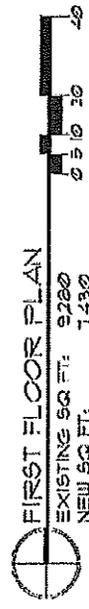
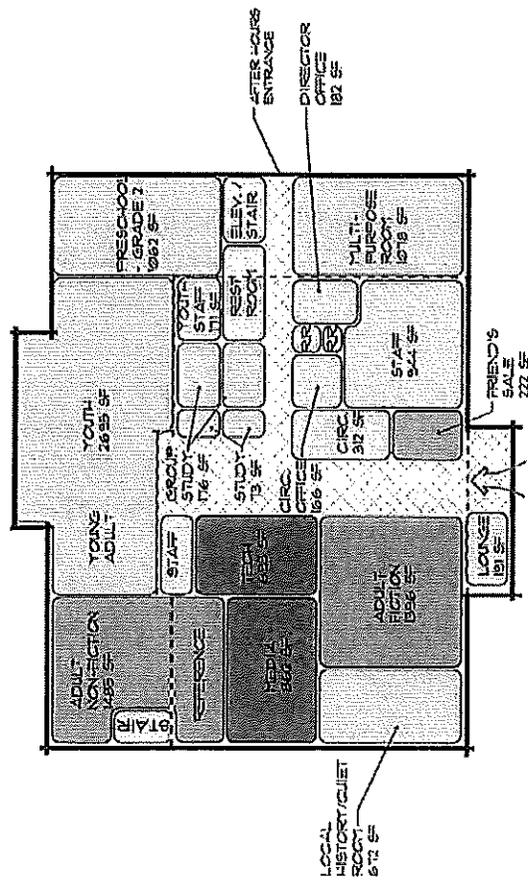
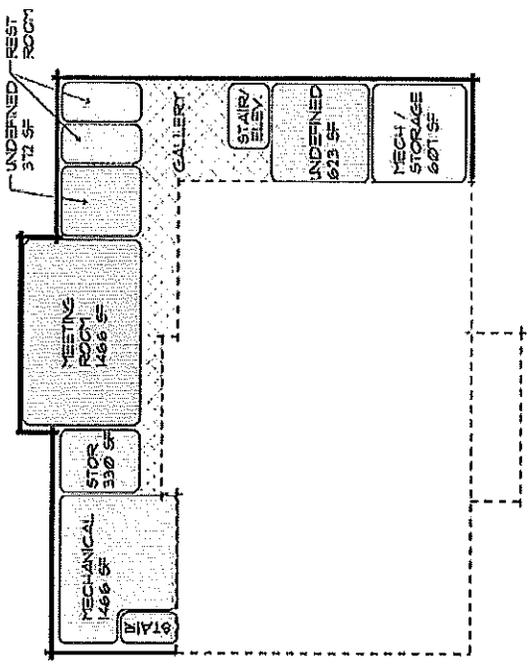
EXISTING VIEW FROM SOUTHWEST



Sidack Architects
 1000 University Ave.
 Suite 200
 San Francisco, CA 94133
 Phone: (415) 774-1100
 Fax: (415) 774-1101
 Website: www.sidack.com

Project: OTISEGO COUNTY LIBRARY EXPANSION
 Location: Otisego, NY
 Date: 10/2010
 Scale: 1/8" = 1'-0"

Client: OTISEGO COUNTY LIBRARY
 Architect: SIDACK ARCHITECTS



Project Number: 515747
 Date: 10/2010
 Scale: 1/8" = 1'-0"