



Louis M. Groen Nature Preserve – Otsego Lake County Park – Irontone Springs – Wah Wah Soo – Libke Fields – Community Center – Pontresina Park

**Proposed Minutes Regular Meeting
Otsego County Parks and Recreation Commission
January 8th, 2018**

Called to order at 6:01pm.

Members Present: Judy Jarecki, Bill Holewinski, Randy Stults, Scott Courterier, Dave Baragrey, Abe Cruz, Justin Wing and Doug Johnson.

Members Absent: Bonny Miller and Kelli Parker.

Others Present: Kyle Ryan and Keri Swantek.

Approval of Previous Minutes: A motion to approve the minutes as present from the December 10, 2017 meeting was made by Bill Holewinski and seconded by Scott Courterier. Motion carried.

Public Comment: None.

Bills: A motion to approve the bills from 12/1/17 – 12/31/17 in the amount of \$4,029.36 was made by Abe Cruz and seconded by Scott Courterier. Motion carried.

Financial Reports: Kyle Ryan presented the members the budget reports from the County Parks, the Community Center and the Groen Preserve from December 2017. The members discussed the reports.

Director's Update: Kyle Ryan said all his updates were listed in the agenda.

Old Business:

A. Repair/Replacement/Enhancement Schedule: Kyle Ryan presented the members with an updated schedule. Kyle said that some of the prices were estimates and some were bids. Some of the items discussed included:

- Dredging the boat launch.
- Updating the electrical at the campground.
- Purchasing new gators for the campground.
- Installing a security system at the campground.
- Moving the ranger station.

Randy Stults asked that Dog Park improvements be added to the schedule. The members discussed putting \$2,000.00 for improvements for the first year and \$1,000.00 for the next 2-3 years. Doug Johnson asked to have a drawing of the new property to be purchased showing potential ideas. Kyle said he would list ideas under the 2018, 2019 and 2020. The members asked Kyle to do a separate schedule for Groen Preserve improvements. The members discussed the following adjustments to the schedule:

- Purchasing a second truck in 5-7 years.
- Purchasing a new riding mower this year and a second mower in 3-5 years.
- Split rail fence is an ongoing project.



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- Building repair taking place in 1-3 years.
 - Upgrading the rec equipment in 5-7 years with \$25,000.00 allocated for this.
 - Replacing the gym floor moved earlier on the schedule.
 - Improvements to the pavilion at Irontone Springs in 3-5 years.
 - Moving the Ranger Station – this year.
 - Enhance the Beach – this year.
 - Construction of a gazebo at Irontone Springs moved to the 1-3 year range.
- Abe Cruz asked to have the projects listed under each location on the schedule.

- B. **Beach:** Kyle Ryan said he met with the Otsego Conservation District and the Land Use Department. Kyle said that a DEQ permit was not required for this project. Kyle Ryan said this project should be able to begin when frost laws expire. This discussion will continue at the February meeting.

New Business:

- A. **Approval of Property Purchase:** Kyle Ryan presented the appraisals of the two lots that County was interesting in purchasing. The large lot is appraised at \$11,000.00. The small lot is appraised at \$3,300.00. A motion was made by Randy Stults and seconded by Doug Johnson to recommend a budget amendment taking from fund equity up to \$11,000.00 and any incidental closing costs and to allow Kyle Ryan and Rachel Frisch pursue negotiations to purchase parcel number 011-685-000-02300. Motion carried.

A motion was made by Randy Stults and seconded by Abe Cruz to recommend a budget amendment taking from fund equity up to \$3,300.00 and any incidental closing costs and to allow Kyle Ryan and Rachel Frisch pursue negotiations to purchase parcel number 011-685-000-02400. Motion carried.

- B. **Groen Transfer:** Kyle Ryan said that the property transfer took place and all the vehicles have been transferred over. Kyle said that Roger Latuszek is now a county employee. The members discussed the location of the new entrance. A motion was made by Bill Holewinski and seconded by Abe Cruz to start the new driveway entrance off Heatherton Road as soon as weather permits. Motion carried.
- C. **Election of Officers:** Abe Cruz nominated Dave Baragrey as President, Scott Courterier as Vice President and Randy Stults as Secretary. This nomination was seconded by Justin Wing. Officers were elected as nominated.

Commissioner Comments:

- Justin Wing said he would like improvements to the landscape around the Community Center added to the repair/replacement/enhancement schedule. Justin Wing also asked about having WI Fi through the entire campground.



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- Scott Courterier wanted to thank Kyle for all the hard work he has done and thank Keri for all the work she does behind the scenes.

The next meeting is Monday February 12th 2017 at 6:00pm at the Otsego County Building, Room 100.

A motion to adjourn the meeting was made by Abe Cruz and seconded by Scott Courterier. Motion carried. The meeting was adjourned at 8:05pm.

Attachments as part of this meeting:

- Bills from 12/1/17 – 12/31/17 in the amount of \$4,029.36
- Financial Reports for the County Parks, the Community Center and the Groen Preserve from December 2017.
- Repair/Replacement/Enhancement Schedule

Keri Swantek, Recording Secretary

Randy Stults, Secretary