

# Otsego County Planning Commission

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Approved Minutes for January 15, 2018

**Call to Order:** 6:00pm by Chairperson Hartmann

Pledge of Allegiance

**Roll Call:**

Present: Chairperson Hartmann, Vice Chairperson Jarecki, Secretary Arndt, Mr. Borton, Mr. Hilgendorf, Mr. Brown, Mrs. Norton, Mr. Caverson, Mr. Bauman

Absent: Ms. Corfis

Staff Present: Mr. Mouch, Ms. Boyak-Wohlfeil

Public Present: None

**Approval of minutes from:** December 18, 2017

Vice Chairperson Jarecki suggested adding the word *'they'* to the first sentence of the third paragraph on page one... 'Mr. Borton stated he has received good feedback from the townships and *'they'* did not realize just how much work was being done on their behalf.'

Motion made to approve minutes as corrected by Mr. Hilgendorf; Seconded by Mr. Brown.

Motion approved unanimously

**Consent Agenda:** None

**Other:** None

**Public participation for items not on the agenda:** None

**Public Hearing:** None

**Advertised Case:** None

**Unfinished Commission Business:**

1. 2017 Objective List

Items on the 2017 Objective List were reviewed for progress. Items not acted upon were discussed further.

Chairperson Hartmann asked Mr. Arndt to discuss *'Private Roads'* and *'Non-Conforming Structures'*.

Mr. Arndt stated discussion of *'Private Roads'* had begun so long ago, he did not have the information from years before. There had been issues concerning road maintenance and emergency vehicle access. He stated perhaps Mr. Ernst had retained information as he was on the planning commission back then and involved with that committee. Mr. Caverson volunteered to contact him and find out the status of any information. Mr. Arndt went on to discuss *'Non-Conforming Structures'* and the issues discussed on that subject as well. Both items will be added to the 2018 Objective List.

Chairperson Hartmann stated Large Tract Forestry had been discussed at a committee meeting with some revisions made and will be sent for legal counsel review; the Overlay District - Pigeon River, as suggested in the Master Plan, will need to be discussed with counsel for language.

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## **New Business:**

### 1. 2018 Objective List

Items not acted upon in 2017 were added to the Objective List for 2018.

Chairperson Hartmann requested suggestions on other items needing to be reviewed. He asked for input from Mr. Mouch.

Mr. Mouch stated Land Use was requesting the following items be added to the list to help with enforcement and to streamline the permit process:

Planning Commission By-laws

Article 27 Township Participation

Section 21.33 Recreational Equipment or Trailer

Section 21.10 Fences

Section 21.29 Pets and Other Animals

Section 23.01 Site Plan Review

Section 18.02 Shoreland Area

He stated he had provided the permit and enforcement reports for each township as well as a graph depicting a five (5) year overview. Although building permits were down in numbers because of the elimination of the door and window permit, Land Use continued to be busy. Mr. Mouch also stated after review and discussion with Livingston Township concerning the Gapinski rezone case, he felt the matter could be handled administratively because a special use permit had been approved. He would follow the enforcement process for compliance with that permit.

Mr. Caverson questioned the ordinance language concerning the expiration and renewal of the permit.

Mr. Mouch stated they had not constructed the building but were storing logs on the property; he did not see where the building was conditional to the log storage.

A committee meeting was set up for Thursday, January 18<sup>th</sup> at 9:00am to begin work on language amendments; Mrs. Norton joined the committee.

### 2. Otsego County Planning Commission 2017 Annual Report

Chairperson Hartmann asked for any questions or comments on the Annual Report; hearing none, he requested a motion.

Motion made by Mr. Arndt to approve the Otsego County Planning Commission 2017 Annual Report as presented; Seconded by Mr. Brown.

Motion approved unanimously.

## **Reports and Commission Member's Comments:**

### 1. Otsego County Parks & Recreation report/Judy Jarecki

Mrs. Jarecki reported the remaining property at the Groen Preserve had been transferred; the Parks Committee had requested a budget amendment to purchase the two (2) parcels of land as an addition to the County Park – the parcels would include moving the parking area to the front, constructing a new entrance building on the parcel fronting West Otsego Lake Dr and possibly using the existing building as a Wi-Fi station; adding a new beach area behind the break wall was also being researched for the park and a list of items for capital improvements for Otsego County Parks and Recreation had been compiled by Mr. Ryan.

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Mr. Borton stated the Finance Committee was recommending the budget amendment for the parcel purchase to the Board of Commissioners.

2. Land Use Services report/Jim Mouch

See previous comments.

Mr. Borton stated Gaylord's Mayor John Jenkins was not able to attend January's meeting because he was in Florida but looked forward to attending the next.

Mr. Arndt stated the County should be receiving a special use permit application for a treatment station in Bagley Township and the City of Gaylord was moving ahead with the 425 agreement to annex parcels stretching from Gobblers Restaurant to the Forward Shell Station along Old 27 South into the City.

Mrs. Norton stated Chester Township was holding a meeting Wednesday evening to restructure their Planning Commission. She would stress the importance of having regular meetings in order to review the issues sent from the County Planning Commission in a timely matter.

Chairperson Hartmann adjourned the meeting.

**Adjournment:** 6:52pm by Chairperson Hartmann



Ken Arndt; Secretary

Christine Boyak-Wohlfeil; Recording Secretary