



**Criminal Justice Coordinating Committee
Animal Control Building Subcommittee Meeting**

Wednesday, January 13, 2010 – 1:00 p.m.
Room 212 – Otsego County Building
225 West Main St. Gaylord, MI 49735

DISCUSSION SUMMARY

SUBCOMMITTEE MEMBERS PRESENT

Commissioner Mike Hyde
Finance Director Rachel Frisch
Building Authority Rep Bob Harden

Administrator John Burt
Animal Control Director Angel Oppermann
Friends for Life Representative Jamie Shelters

SUBCOMMITTEE MEMBERS ABSENT (EXCUSED)

None

OTHERS PRESENT

None

Mr. Hyde called the meeting to order at 1:00 p.m.

DISCUSSION SUMMARY

- 1. Animal Control Building Design** – Ms. Oppermann and Mr. Burt met with architect Brad Butcher last week and received conceptual drawings and floor plans of the proposed building. The proposed building is 8,795 square feet. The Committee discussed whether the wind might be an issue under the overhang at the main entrance. Mr. Burt will follow up with Brad Butcher on this question.
- 2. Animal Control Building Cost** – The original building size had to be modified to fall within budget constraints. The total project cost is estimated at \$1,400,000 of which \$500,000 can be funded with cash reserved in the Animal Control Building Fund, and the remaining \$900,000 would have to be bonded. The Committee asked whether landscaping and dog walk area costs, and survey costs were included in these totals. The Committee also wanted to double check what category the metal portion of the roof was included in the cost estimates. Mr. Burt will follow up with Brad Butcher on these items.
- 3. Animal Control Building Location** – of the two original location options (Cross St Building or DNR property), it appears that the DNR property will be the best option. There have been factors causing delays at the Cross St Building location, in addition to it being a more residential area than the DNR property location. At this time, the DNR property is being leased to the Children's Museum Committee. However, since the museum is not going to be built, the Committee does not foresee a problem with asking the Children's Museum Committee for an early-out of the lease.
- 4. Next Steps** – Motion by Mr. Hyde to recommend to the Criminal Justice Coordinating Committee and the Budget and Finance Committee to build the proposed Animal Control Building at the Northeast corner of the DNR property, or another location on the DNR property, if the Northeast corner does not turn out to be the optimal location. Motion passed unanimously.

Mr. Burt will contact Brad Butcher to address the Committee's questions and will also contact the Children's Museum Committee to discuss an early-out for the lease on the DNR property.

Mr. Hyde adjourned the meeting at 1:45 p.m.