



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, September 19, 2013 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #237

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #236 – August 15, 2013
6. Projects
 - A. Addendum HO-0812-119129
 - B. RR-0812-104869 Subordination
7. New Business
 - A. Director Updates
 - B. Activity & Financial Reports
8. Unfinished Business
 - A. Copier
 - B. 003-1999 Foreclosure Status
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



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August 15, 2013 - Minutes #236

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, Charles Berlin, Kenneth Glasser, John LaFave, Jim Mathis, Steve Riozzi, Joseph Wambold
EXCUSED: All present
OTHERS: Bruce Scott, Marlene Hopp, William Zamenski

Introductions were made followed by the Pledge of Allegiance led by Marlene Hopp.

Additions to agenda: Tour of five unit rental development project.

MOTION: by Joseph Wambold, approve minutes #235 of July 18, 2013 as presented.
Ayes: Unanimous. Nays: None. Motion Carried

Member Reappointment:

MOTION: by Kenneth Glasser, reappoint John LaFave to the Otsego County Housing Committee, an additional three year term expiring September 16, 2016.
Ayes: Unanimous. Nays: None. Motion Carried

Clark Bates and William Zamenski present.

Projects:

Three bids received regarding project HO-0812-119129.

MOTION: by Jim Mathis, award project HO-0812-119129 bid of \$13,025 to River City Renovations.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by John LaFave, approve project HO-0812-119527 specifications and cost estimate. Release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Kenneth Glasser, approve project HO-0812-118852 addendum.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Kenneth Glasser, approve project RR-0812-91764 addendum.

Ayes: Unanimous. Nays: None. Motion Carried

Director updates:

Director reported that final inspections for the five units and a punch list for the ten unit development projects are pending.

Comparing copier costs and features and will submit at next meeting.

Activity and month end financial reports reviewed.

Unfinished business:

All documents submitted to legal attorney regarding mortgage default #003-1999 foreclosure.

Other business: None

Public Comments: None

Meeting adjourned at 10:15 a.m.

Committee toured five unit rental development project. Pending final inspections, owners have signed work completion documents.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee