



**Otsego**  
**COUNTY**  
M I C H I G A N

## **Otsego County Housing Committee**

225 West Main Street, room 213 • Gaylord, Michigan 49735

(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

### **NOTICE OF MEETING**

**The Otsego County Housing Committee will hold a regular meeting on Thursday, August 15, 2013 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.**

### **AGENDA #236**

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #235 – July 18, 2013
6. Member Re-appointment – John LaFave
7. Projects
  - A. HO-0812-119129 Bid Opening
  - B. HO-0812-119527 Specifications
  - C. HO-0812-118852 Addendum
  - D. RR-0812-91764 Addendum
8. New Business
  - A. Director Updates
  - B. Activity & Financial Reports
9. Unfinished Business
  - A. 003-1999 Foreclosure Status
10. Other Business
11. Public Comments
12. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



AN EQUAL OPPORTUNITY HOUSING PROGRAM



July 18, 2013 - Minutes #235

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Kenneth Glasser, John LaFave, Jim Mathis, Steve Riozzi,  
Joseph Wambold  
EXCUSED: Clark Bates  
OTHERS: Bruce Scott, Marlene Hopp, Susan Padgett

Introductions were made followed by the Pledge of Allegiance led by Marlene Hopp.

Additions to agenda: None

MOTION: by Jim Mathis, approve minutes #234 of June 20, 2013 as presented.  
Ayes: Unanimous. Nays: None. Motion Carried

Projects:

Two bids received regarding project HO-0812-118852.

MOTION: by Jim Mathis, award project HO-0812-118852 bid of \$20,745 to Barry's Total Home Maintenance and Repair.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Kenneth Glasser, approve project HO-0812-119129 specifications and cost estimate. Release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

Reviewed project 020-97 paid mortgage.

Mortgage default of 003-1999 reviewed.

MOTION: by Kenneth Glasser, begin foreclosure on 003-1999 home.

Ayes: Unanimous. Nays: None. Motion Carried

Director updates:

Director discussed remaining costs and status of the ten and five unit apartment complexes; seek bids to replace office copier to have scan, fax features and with a request cost share from Veterans Affairs; reported the status of pending Neighborhood Impact Projects (NIP) projects.

Activity and month end financial reports reviewed.

Unfinished business, Other business: None

Public Comments:

Charles Berlin questioned office staff hours. Director explained that the housing budget are grant funded, therefore limited.

Meeting adjourned at 10:19 a.m.

---

Marlene K. Hopp, Director  
Otsego County Housing Committee

---

Steven D. Riozzi, Chair  
Otsego County Housing Committee