



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, June 20, 2013 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #234

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #233 – May 16, 2013
6. Projects
 - A. HO-0812-118852 Specifications
 - B. Paid Mortgage 07-2003
7. New Business
 - A. Targeted Strategy Final
 - B. Director Updates
 - C. Activity & Financial Reports
8. Unfinished Business
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING
OPPORTUNITY

May 16, 2013 - Minutes #233

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, Charles Berlin, Kenneth Glasser, John LaFave, Jim Mathis, Steve Riozzi, Joseph Wambold
EXCUSED: All present
OTHERS: Bruce Scott, Marlene Hopp, Larry Gottschalk, Keith Butcher

Introductions were made followed by the Pledge of Allegiance led by Marlene Hopp.

Additions to agenda: Projects HO-0812-117593 emergency bids and 003-1999.

MOTION: by Kenneth Glasser, approve minutes #232 of April 18, 2013 as presented.
Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Joseph Wambold, reappoint Charles Berlin to Otsego County Housing Committee with a term ending 5/1/2016.
Ayes: Unanimous. Nays: None. Motion Carried

Projects:

Two acceptable bids received regarding project HO-0812-115327.

MOTION: by Kenneth Glasser, approve project HO-0812-115327 bid of \$14,035 to River City Renovations.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Jim Mathis, approve project HO-0812-112327 amendment.

Ayes: Unanimous. Nays: None. Motion Carried

Two acceptable bids received regarding project HO-0812-117593.

MOTION: by Charles Berlin, approve project HO-0812-117593 bid of \$4,225 to Earthworks Enterprises, Inc.

Ayes: Unanimous. Nays: None. Motion Carried

Reviewed project 003-1999 mortgage due 30 days, as client passed away.

MOTION: by Kenneth Glasser, change Housing Committee policy, on death of borrower that 90 days to be allowed for payoff of Housing Committee loan.

Ayes: Unanimous. Nays: None. Motion Carried

New Business:

Targeting Strategy: Conferenced Jason Ball from Kuntzsch Business Services, Inc. He will notify target areas of Bagley, Village of Vanderbilt and Johannesburg officials for their future plans and projects for final strategy.

Director updates:

Status report submitted and reviewed of the 10 unit apartments. Completion earmarked June 1 - 5. Each month we continue to receive grant funds for contractor draw requests for the rental development projects.

Clerk prepared and submitted 10k housing flyer insert in free local newspaper for home and emergency repairs.

MSHDA recently announced that new rental rehabilitation grants administration increased from 10% to 15%.

MSHDA is requesting a time study be performed May 6 – 17 where employees are not spending 100% of their time administering housing programs.

MSHDA Property Improvement Program (PIP) changes effective May 15 discussed and presented.

Activity and month end financial reports reviewed.

Unfinished business, Other business: None

Public Comments:

Meeting adjourned at 10:24 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee