



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, December 20, 2012 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #228

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #227 – November 15, 2012
6. Project
 - A. RR-0812-104869
7. New Business
 - A. Director Updates
 - B. Activity & Financial Reports
8. Unfinished Business
 - A. Contractor Warranty Issues
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



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November 15, 2012 - Minutes #227

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Clark Bates, John LaFave, Steve Riozzi, Joseph Wambold
EXCUSED: Kenneth Glasser, Jim Mathis
OTHERS: Bruce Scott, Marlene Hopp

Introductions were made followed by the Pledge of Allegiance led by John LaFave.

Additions to agenda: None

MOTION: by Joseph Wambold, approve minutes #226 of October 18, 2012 with correction on room number.

Ayes: Unanimous. Nays: None. Motion Carried

Projects:

MOTION: by John LaFave, approve project HO-0812-106252 specifications, cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

New Business:

MOTION: by Clark Bates, re-appoint Kenneth Glasser to the Housing Committee, term to expire 1/13/2016.

Ayes: Unanimous. Nays: None. Motion Carried

Director updates:

Director closed five rehabilitation contracts and mortgages from last month's meeting.

Phase II began on ten unit rental development project and first draw requested.

Amended grant agreement signed regarding development of five rental apartments on Court Street, waiting on verifications of application, environmental inspection and Architectures revised plans.

Director prepared and submitted 2011-2012 CDBG program income report to MSHDA 11/12/12.

Two rehabilitation application projects are currently being verified.

Activity and financial reports reviewed.

Unfinished business:

Director will contact Land Use Department for inspection report of projects #HO-0812-81149 and HO-0812-77976 regarding Our Home Town Builder warranty issues.

Other business, Public Comments: None

Meeting adjourned at 10:28 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee