



Otsego
COUNTY
M I C H I G A N

Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a special meeting on Thursday, December 18, 2014 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #247

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes 246 – November 20, 2014
6. Member Reappointment (LaBouef)
7. Meeting Schedule 2015
8. Projects
 - A. HO-0812-124871 EM Roof
 - B. HO-0812-124785 Rehab
9. New Business
 - A. Director Updates
 - B. Inspector Updates
 - C. Activity & Financial Reports
10. Unfinished Business
11. Other Business
12. Public Comments
13. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING
OPPORTUNITY

November 20, 2014 - Minutes #246

A meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi called the meeting to order at 10:00 a.m.

PRESENT: Charles Berlin, Tammy LaBouef, John LaFave, Steven Riozzi
EXCUSED: Kenneth R. Glasser, Jim Mathis, Joseph Wambold
OTHERS: Marlene Hopp, Kevan Flory, Ted Grannis

Introductions were made followed by the Pledge of Allegiance led by Steven Riozzi.

Additions to agenda: None.

MOTION: by LaBouef, approve minutes #245 of October 16, 2014 as presented.
Ayes: Unanimous. Nays: None. Motion Carried.

Projects:

MOTION: by Berlin, approve bid specifications and cost estimate of project HO-0812-123784. Award bid of \$2,850 to Family P & H.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Berlin, approve bid specifications and cost estimate of project HO-0812-124792. Award bid of \$11,560 to River City Renovations, pending \$5,000 insurance leverage from owners.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by LaFave, deny project HO-0812-123726 due to excessive debt.

Ayes: Unanimous. Nays: None. Motion Carried.

Committee reviewed correspondence from County Attorney regarding subordination request 030-92.

MOTION: by LaBouef, approve #030-92 subordination request from Paxton Resources, LLC.

Ayes: Unanimous. Nays: None. Motion Carried.

Committee reviewed pending sale of #01-2005.

MOTION: by Berlin, approve #01-2005 sale extension request to February 2, 2015.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business – Director Updates:

MOTION: by LaBouef, approve to amend inspector contract \$100 for MSHDA property improvement program inspections.

Ayes: Unanimous. Nays: None. Motion Carried

Rental development project RR-0812-121992 completion date earmarked for November 30, 2014. Currently the owner has two of the four apartments leased.

On November 13, 2014 MSHDA representative met with Director and potential owner to review a rental development project documents. Thereafter, project RR-0812-121992 was reviewed of progress.

Inspector updates:

Flory reported that he attended the Uniform Physical Condition Standards (UPCS) training October 28-30, 2014 held in Gaylord.

Activity and financial reports were presented and reviewed.

Unfinished Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 11:00 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven Riozzi, Chairman
Otsego County Housing Committee