NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, November 15, 2012 beginning at 9:30 a.m., in room 212 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #227

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #226 – October 18, 2012
6. Project
   A. HO-0812-106252
7. New Business
   A. Reappointment to Housing board – Kenneth Glasser
   B. Director Updates
   C. Activity & Financial Reports
8. Unfinished Business
   A. Contractor Warranty Issues
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.

AN EQUAL OPPORTUNITY HOUSING PROGRAM
October 18, 2012 - Minutes #226

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Vice-Chair, John LaFave called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Clark Bates, Kenneth Glasser, John LaFave, Steve Rizzi, Joseph Wambold
EXCUSED: Jim Mathis
OTHERS: Bruce Scott, Marlene Hopp, Ann Vida, Judith Marceau, Sharon Seese

Introductions were made followed by the Pledge of Allegiance led by Director, Marlene Hopp.

Additions to agenda: Project #13-2007 subordination request.

MOTION: by Kenneth Glasser, approve minutes #225 of September 19, 2012 as presented. Ayes: Unanimous. Nays: None. Motion Carried

Steve Rizzi present.

Projects:
MOTION: by Kenneth Glasser, award project #01-2012/HO-0812-104863 bid of $17,761 to River City Renovations Inc. Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Joseph Wambold, award project #02-2012/HO-0812-104876 bid of $14,359 to River City Renovations Inc. Ayes: Unanimous. Nays: None. Motion Carried


MOTION: by John LaFave, award project #24-2011/HO-0812-104845 bid of $4,200 to Earthworks Enterprises Inc. Ayes: Unanimous. Nays: None. Motion Carried


MOTION: by Kenneth Glasser, approve subordination request regarding project #13-2007. Ayes: Unanimous. Nays: None. Motion Carried

New Business - Director updates:
Phase I began on ten unit rental development project.
MSHDA approved amendment to grant #MSC-2009-0812-HO for Court Street building, development of five rental apartments. Grant agreement to follow.

MSHDA requesting all projects to utilize and properly report program income funds for tracking purposes.

Project #03-2012 opted out of program prior to submission to general contractors.

Director discussed Our Home Town Builder warranty issues regarding two projects.

Activity and financial reports reviewed.

Unfinished business:
Owner #HO-0812-81149 and HO-0812-77976 to complete form from the Bureau of Construction and have the Land Use Department inspect and report their findings.

Other business, Public Comments: None

Meeting adjourned at 10:50 a.m.

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Marlene K. Hopp, Director              Steven D. Riozzi, Chair
Otsego County Housing Committee       Otsego County Housing Committee