



Otsego
COUNTY
M I C H I G A N

Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, October 18, 2012 beginning at 9:30 a.m., in room 212 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #226

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #225 – September 19, 2012
6. Projects
 - A. 01-2012
 - B. 02-2012
 - C. 04-2012
 - D. 24-2011
 - E. 07-2012
7. New Business
 - A. Director Updates
 - B. Activity & Financial Reports
8. Unfinished Business
 - A. Contractor Warranty Issues
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING
OPPORTUNITY

September 19, 2012 - Minutes #225

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Vice-Chair, John LaFave called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Kenneth Glasser, John LaFave, Steve Riozzi, Joseph Wambold

EXCUSED: Clark Bates, Jim Mathis

OTHERS: Bruce Scott, Marlene Hopp,

Introductions were made followed by the Pledge of Allegiance led by Director, Marlene Hopp.

Additions to agenda: Project #04-2012

MOTION: by Kenneth Glasser, approve minutes #224 of July 19, 2012 as presented.

Ayes: Unanimous. Nays: None. Motion Carried

Projects:

MOTION: by John LaFave, approve project #01-2012 specifications, cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Joseph Wambold, approve project #02-2012 specifications, cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by John LaFave, approve project #03-2012 specifications, cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Charles Berlin, approve project #04-2012 specifications, cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

Mortgage file #026-96 paid in full.

New Business:

MOTION: by Charles Berlin, re-appoint Jim Mathis to the Housing Committee, term to expire 06/30/2015.

Ayes: Unanimous. Nays: None. Motion Carried

Director updates:

Director discussed Our Home Town Builder warranty issues regarding two projects.

MOTION: by Kenneth Glasser to authorize Housing Director to have minor repairs made as needed for project #HO-0812-81149 and HO-0812-77976 pending advice from corporate attorney. Charges for repairs to be added to appropriate mortgages.

Ayes: Unanimous. Nays: None. Motion Carried

Mortgage closing of project RR-0812-91764 Michigan Avenue scheduled September 24, 2012.

MSHDA scheduled for another site visit September 26, 2012 to consider development of seven rental units of existing building on Court Street and an increase amendment to grant #MSC-2009-0812-HO.

Mortgage closing of Habitat project #20 scheduled September 24, 2012. Open house was September 14, 2012.

Next meeting scheduled in room 212, second floor.

John LaFave excused from meeting.

Activity and financial reports reviewed.

Unfinished business, Other business, Public Comments: None

Meeting adjourned at 10:45 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee