



Otsego
COUNTY
M I C H I G A N

Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

NOTICE OF MEETING

The Otsego County Housing Committee will hold a special meeting on Thursday, October 16, 2014 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #245

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Member Reappointment – Joseph Wambold
6. Minutes
 - A. #243 – May 15, 2014
 - B. #244 – May 23, 2014
7. Projects
 - A. Review - Emergency Limit
 - B. HO-0812-123616
 - C. 030-92 Subordination Request
 - D. 028-1999 Paid Mortgage
8. New Business
 - A. Director Updates
 - B. Inspector Updates
 - C. Activity & Financial Reports
9. Unfinished Business
10. Other Business
11. Public Comments
12. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING
OPPORTUNITY

May 15, 2014 - Minutes #243

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steven Rizzo called the meeting to order at 9:40 a.m.

PRESENT: Charles Berlin, Steven Rizzo, Tammy LaBouef, John LaFave

EXCUSED: Kenneth R. Glasser, Jim Mathis, Joseph Wambold

OTHERS: Marlene Hopp, Kevan Flory, Cindee Polena, Penny K. Coulter, Chris Jozwiak, John Riethmeier, Larry Ford

Introductions were made followed by the Pledge of Allegiance led by Steven Rizzo.

Additions to agenda: None

MOTION: by LaFave, approve minutes #242 of April 3, 2014 as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Berlin, project #HO-0812-122314 bid exceeded 10% of estimate and will not be completed on time, inspector to review the specifications.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by LaBouef, project HO-0812-121990 bid exceeded 10% of estimate, job will not be completed on time, inspector to review specifications.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by LaFave, award project #HO-0812-121991 bid of \$26,956 to River City Renovations.

Ayes: Unanimous. Nays: None. Motion Carried.

Discussed remaining grant funds and pending projects.

MOTION: by LaBouef, approve to move remaining emergency funds into rehabilitation funds.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business – Director Updates:

Rental development project #RR0812-121992 out to bid. Bid opening meeting scheduled Friday, May 23, 2014.

Director will be attending the Michigan Association County Veterans Counselor (MACVC) National Conference June 8-13.

Inspector updates:

MOTION: by Berlin, approve to reimburse \$150 residential builders licensing fee to Kevan Flory, housing inspector.

Ayes: Unanimous. Nays: None. Motion Carried.

Activity and financial reports were presented and reviewed.

Unfinished Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 11:20 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee

May 23, 2014 - Minutes #244

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steven Riozzi called the meeting to order at 1:30 p.m.

PRESENT: Charles Berlin, Kenneth R. Glasser, Steven Riozzi, Tammy LaBouef, John LaFave

EXCUSED: Jim Mathis, Joseph Wambold

OTHERS: Marlene Hopp, Dave Wakefield, Penny Coulter, Brittany Stripp.

Introductions were made followed by the Pledge of Allegiance led by Steven Riozzi.

Additions to agenda: None

Two bids were opened and reviewed regarding project RR-0812-121992.

MOTION: by Glasser, award project RR-0812-121992 bid of \$403,139 to JNJ Construction. Project to be financed from CDBG rental rehabilitation, CDBG program income and landlord leverage funds. Ayes: Unanimous. Nays: None. Motion Carried.

One bid was opened and reviewed regarding project HO-0812-122314.

MOTION: by Berlin, award project HO-0812-122314 bid of \$33,060 to River City Renovations Inc. Project to be financed from CDBG program income funds. Ayes: Unanimous. Nays: None. Motion Carried.

Project HO-0812-121990 will be submitted out to rebid upon next awarded grant.

Subordination request #02-2009 reviewed.

MOTION: by Glasser, approve project 02-2009 subordination request from Fifth Third Bank. Ayes: Unanimous. Nays: None. Motion Carried.

Other Business: None

Public Comments: None

Meeting adjourned at 2:15 p.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee