NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, January 16, 2014 beginning at 9:30 a.m., in room 212 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #240

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #239 – November 21, 2013
6. Projects
   A. Default 025-1999 Offer
   B. Paid Mortgage 02-2003
7. New Business
   A. Director Updates
   B. Activity & Financial Reports
8. Unfinished Business
   A. HO-0812-112809 Status
   B. Program/Inspector Marketing
   C. Foreclosure Status 003-1999
   D. Copier
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.
November 21, 2013 - Minutes #239

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Tammy LaBouef, John LaFave, Jim Mathis, Steven Riozzi, Joseph Wambold
EXCUSED: Kenneth Glasser
OTHERS: Marlene Hopp, Cindee Polena

Introductions were made followed by the Pledge of Allegiance led by Director, Marlene Hopp.

Additions to agenda: None.

MOTION: by John LaFave, approve minutes #238 of October 17, 2013 as presented.
Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Joseph Wambold, reappoint Steven Riozzi to the Housing Committee, term to expire 12/08/2016.
Ayes: Unanimous. Nays: None. Motion Carried

Projects:
Three bids were received regarding project HO-0812-121006.
MOTION: by Charles Berlin, approve HO-0812-121006 project as reviewed. Award bid of $4,618 to Hart Well Drilling.
Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Jim Mathis, approve HO-0812-118852 addendum.
Ayes: Unanimous. Nays: None. Motion Carried

Project HO-0812-112809 documents reviewed. Detailed documentation requested from Committee to schedule with Arbitration board.

MSHDA Program Changes:
Director reviewed the new Uniform Physical Conditions Standards (UPCS) and proposed CDBG application changes to the board.

Correspondence from Bruce Scott resigned as of 12/31/2013. Reviewed advertisement and will market contractual position. Steven Riozzi and John LaFave have agreed to assist in interviews.

Director updates:
Director attended a meeting 11/12/2013 regarding a downtown rental development project, requiring an amendment to the 2011 rental rehabilitation grant. Others are interested but lack ownership at this time.

MSHDA is requesting to meet and create a presentation to highlight our downtown rental rehabilitation projects.

Activity and month end financial reports reviewed.

Unfinished business:
Director will contact Gaylord Herald Times newspaper to market housing program.
Copier bids compared and purchase order submitted to Administrator for purchase of a Black Savin MP301spf from Dunn’s Business Solutions.

Project 003-1999 under foreclosure process.

Other business: None

Public Comments: None

Meeting adjourned at 11:29 a.m.

Marlene K. Hopp, Director          Steven D. Riozzi, Chair
Otsego County Housing Committee     Otsego County Housing Committee