

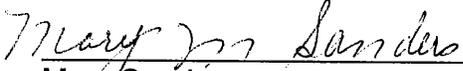
Emergency Management Services Agreement

- A. Effective January 1, 2013, for a term ending December 31, 2013, Otsego County EMS Rescue will provide an Emergency Management Coordinator, as well as plan, organize, and implement County Emergency Services designed to minimize the effects of major events or disasters. The Emergency Management Coordinator will coordinate emergency service programs with area agencies, state, and federal agencies and area citizens. Specific functions include the following:
1. Coordinate emergency planning efforts with all political jurisdictions within the County. Ensures emergency plans meet State and federal regulations and acts as an agent in securing disaster relief monies.
 2. Develop and update the county emergency operations plan and other support plans which involve working with each agency/department that is included in the plan to identify functions they will perform in an emergency and ensure integration of all functions. Ensures that plan complies with all State and federal regulations.
 3. Serve on the Local Emergency Planning Committee which is responsible for developing emergency operation plans for facilities in the County which use hazardous materials pursuant to federal provisions of the Superfund Amendment and Reauthorization Act (S.A.R.A.) Title III. Identifies facilities subject to S.A.R.A. Title III planning requirements and gathers data relevant to emergency planning requirements. Maintains records pursuant to the federal reporting requirements of S.A.R.A. Title III.
 4. Manage and coordinate the preparation of local emergency plans to include warnings, notifications, emergency call lists, and evacuation centers. Reviews support plans from larger local units of government to address Homeland Security issues.
 5. Advise the Chairperson of the Otsego County Board and County Administrator during all types of emergency operations. Coordinate efforts of staff and others during emergency operations. Oversee the Emergency Operations Center and work towards enhanced communication capabilities.
 6. Coordinate drills and exercises carried out in preparation for emergencies as required by State or federal policies and directives. Develops and/or implements exercises and drills to ensure that involved agencies and departments know their responsibilities and functions in an emergency and to help identify any potential flaws in the emergency operations plan.
 7. Works with various committees to coordinate the utilization of Homeland Security grants for training, equipment, and enhanced response capabilities.

8. Coordinates involvement with regional teams and committees related to emergency management such as bio terrorism and smallpox committees.
 9. Coordinate the continued development and maintenance of the Emergency Operations Center at the University Center, from which emergency operations are directed and controlled. Establishes, maintains, tests and evaluates the operational system for response. Develops new standard operating procedures and policies as needed to accommodate the Center. Strive to ensure that EOC team members are adequately trained and instilled with the appropriate commitment to making the Emergency Operations Center run at its full potential.
 10. Through the LEPC, identifies special populations in the county, such as the homebound, and provides training to enhance planning and preparedness for an emergency evacuation or other emergency.
 11. Respond to emergency/disaster calls.
 12. Responsible to the State Police Emergency Management Division to provide proper information in times of disaster to the County will be eligible for state and federal monies should they be available.
 13. Completes federal and state forms and activity reports for emergency management.
- B. For the above services, Otsego County shall pay Otsego County EMS Rescue a fee of \$30,000.

AGREED to this 18th of December, 2012, at Gaylord, Michigan.

OTSEGO COUNTY EMS RESCUE


Mary Sanders
Board Chairman

COUNTY OF OTSEGO


John Burt
Administrator