



Transportation and Airport Committee Minutes

Thursday, 12 May, 2016 – 09:00 a.m.
Gaylord Regional Airport
1100 Aero Drive, PO Box 1396 Gaylord, MI 49735

MINUTES

Commissioner Johnson called the meeting to order at 09:00 a.m.

Roll call – Doug Johnson, Ken Borton
Others present: John Burt, Matt Barresi, Tim Cherwinski
Excused: Paul Liss

Approval of Minutes

Motion by Commissioner Johnson, Seconded by Commissioner Borton to approve the Transportation minutes of 14 April 2016. Motion Carried.

Approval of Agenda

Motion by Commissioner Borton to approve the agenda Seconded by Commissioner Johnson, Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Cherwinski provided a QuickBooks balance sheet and a BSA revenue and expense report. Motion by Commissioner Borton to acknowledge report as shown, seconded by Commissioner Johnson. All in favor, motion approved.

2. Generator Status

Cherwinski gave updates on the plan to provide the bus system a backup generator to ensure during power outages they can still meet the needs of the public. Cherwinski stated that construction of a concrete pad for the generator to sit on was also needed and a suitable location for that generator to best protect it from the elements. Cherwinski stated the he had sited the location for the pad and received several competing estimates for its construction. Thus bringing the total cost of the generator project to \$9,742. After much discussion and review of the costs the board encouraged Cherwinski to move forward with the project with the added concrete pad.

3. Cash Advance Payback

Cherwinski updated the committee that the payback for the \$150K cash advance loan will be in \$30K increments and be paid in full by Sept 2016.

4. Straight Away Auto

Cherwinski briefed the committee that on April 8th a county bus and a privately owned car were involved in a fender bender with no injuries reported. Damage to the car came to \$1,956.20. Motion by Commissioner Borton seconded by Johnson to pay for the repairs after a provisional document that Mr. Burt said he would prepare is agreed to by the owner of the car. All in favor, motion approved.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Borton, seconded by Commissioner Johnson to acknowledge the financial report. All in Favor, Motion Approved.

2. Airport Updates

Barresi briefed the committee that the taxi lane paving project from last year would finally be receiving the corrected paint marking with a new yellow centerline on May 17th. This project correction was postponed due to winter weather fast approaching last year and will complete and close out the joint MDOT-Aero and County project.

3. 2016 Wings Over Northern Michigan Updates

Barresi updated the committee on the airshows planning to date. Barresi stated that he had purchased several billboards to advertise the airshow from Sault Ste Marie in the Upper Peninsula to Cadillac in the south and east and west from Alpena to Charlevoix with several places in-between to include Interstate I-75. Much discussion centered around the efforts to secure sponsors and the added value of tracking where attendees are traveling from through on line ticket sales. In an effort to find some new sponsors Mr. Burt asked Barresi to follow up with some new potential businesses suggested by both him and the Commissioners and Mr. Burt stated he would also make some potential sponsor inquiries.

The next meeting date will be on Thursday 9 June 2016 at 9:00 am in the Gaylord Regional Airport conference room. The meeting was adjourned by Commissioner Johnson at 9:35 am.