



Transportation and Airport Committee Minutes

Thursday, 14 Jan, 2016 – 09:00 a.m.
Gaylord Regional Airport
1100 Aero Drive, PO Box 1396 Gaylord, MI 49735

MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Paul Liss, Ken Borton, John Burt, Theron Higgins, Matt Barresi
Others present:
Excused: Doug Johnson

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of 9 Dec 2015. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided the Committee with a QuickBooks report and a BS&A Revenue and Expenditure report. Motion by Commissioner Liss to Acknowledge report as shown. All in favor, Motion Approved.

2. New Year's Eve

Higgins informed the Committee that the New Year's Eve bus service went well this year. No issue's with rowdy passengers. The passenger count for this year was 107 passengers.

3. Motor Pool Lighting

Higgins Briefed the Committee that the completion of the Lighting swap out/upgrade was finalized in the Motor pool garage area. All of the Sodium Halide bulbs and fixtures have been replaced with Fluorescent fixtures with motion sensors on them.

4. Transit State Rep Meeting

Higgins invited the Commissioners and John Burt to a Transit meeting at the Airport Conference room on January 25th, 2016 at 2pm. Triston Cole, Wayne Smith and Peter Patalia will be in attendance at the Transit Conference which is Hosted by MassTrans Association.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Borton to acknowledge the financial report. All in Favor, Motion Approved.

2. Airport Updates

Barresi presented the Transportation Airport Committee with the Advisory's 2015 Airport Year in Review. The report highlights the steps the airport has taken for future development and its present year success in keeping with the Advisory's pre-determined action areas. These areas include everything from Community Relations to Financial Management.

3. 2016 Wings Over Northern Michigan Updates

Barresi briefed the committee on the scheduled acts that have been signed for the 2016 "Wings over Northern Michigan". He stated that the show would cost around \$125,000.00 this year. A reasonable increase based on the forward progression of the airshows development. Barresi also stated the airshow would be purchasing weather insurance along with all other appropriate event insurance. Commissioner Borton and Commissioner Liss provided Barresi with some ideas that may save some money at either this or future shows. One idea was possibly selling space on badge lanyards thus deferring the cost of the lanyard. Barresi handed out copies of the proposed 2016 airshow sponsor level packet and highlighted the few changes that were made in order to accommodate the inquires of larger financial supporters. Barresi added that even though the sponsor packets have not gone out yet he has had two walk in sponsors, each with individual \$500 contributions.

The next meeting date will be on Thursday 11 February 2016 at 9:00 am in the Gaylord Regional Airport conference room. The meeting was adjourned by Commissioner Liss at 9:35 am.