



Transportation and Airport Committee Minutes

Thursday, 8 Jan, 2015 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Paul Liss, Ken Borton Doug Johnson
Others present: John Burt, Theron Higgins, Matt Barresi, Sheena Andrzejak
Excused:

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of 11Dec 2014. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda, Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided a QuickBooks Balance sheet to the Committee. Motion by Commissioner Johnson to acknowledge report as shown. All in Favor, Motion Approved.

2. Annual Audit Overview

A Representative from Andersen, Tackman LLC Audit firm provided an overview of the County Bus's Annual audit. The Audit went well again this year with no Major discrepancies or issues to contend with.

3. Remediation Plan/Cash Advance

Higgins informed the Committee that the County Bus became low on funding at the end of December 2014 and put in a cash advance request for \$62,000.00 to cover the January 2015 Payroll. Higgins mentioned that the County Bus would be receiving a State Formula funding check the first week of January 2015 in the Amount of \$46,000.00, a Federal 5311 Funding Check in the amount of \$60,000.00 and some Millage funding would also be loaded into the County Bus line item also. The County Bus will repay this advance within 90 days.

4. New Year's Eve Service

Higgins mentioned that the County Bus transported 105 passengers throughout the County to many different locations. The passenger Count was down this New Year's eve by approximately 50 passengers compared to previous years.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Liss to acknowledge the financial report. All in Favor, Motion Approved.

2. Infrastructure

Barresi informed the committee that he had the SRE building wastewater capture separator tank recently pumped and documented in accordance with DEQ requirements. Barresi also briefed on security concerns and measures being practiced at many GA size airports in Michigan and highlighted some of Gaylord's security measures and additions. He went on to detail construction projects slated for the airport this summer which include the Taxi Lane replacement on the North West end of the hangar area and an update on the ball field.

3. Business After Hours

Barresi stated that the airport would be hosting for the fourth year in a row the January Chamber of Commerce Business After Hours event. Alpine Tavern and Eatery will provide the food and drinks and Alpine Propane will be paying for the band "The Cookies" to perform that evening in the airport lobby.

4. Airshow

Barresi gave a brief update on efforts and planning around the 2015 Wings Over Gaylord Airshow. This may include some price increases to vender booths wishing to sell at the airport. The ticket cost has held at \$10.00 for 5 years and may also need to be assessed.

The next meeting date will be on Thursday, 12 Feb 2015 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:45 am.