



Transportation and Airport Committee Minutes

Thursday, August 8, 2013 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:05 a.m.

Roll call – Present: Paul Liss, Ken Borton, Doug Johnson

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of July 11, 2013. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins Provided a QuickBooks balance sheet to the Committee. Motion by Commissioner Borton to Acknowledge report as shown, All in favor, Motion Approved.

2. Triennial FTA Compliance Review

Higgins informed the Committee that MDOT will be arriving on 19 August 12, 2013, to perform a 3 year inspection on the Bus System's operation. Higgins mentioned that all Public Transits nationwide that received Federal Funding for their operation receives this type of inspection as part of the Federal Funding process. Higgins will provide results to the Committee during the September 2013 Committee meeting.

3. MDOT Annual Conference Aug 20-22

Higgins briefed the Committee that he will attending the Annual conference this year which is being held in Thompsonville Michigan.

4. New hire for HeadStart Program

Higgins informed the Committee that the Bus System is hiring a part time non-union driver position to fulfill the HeadStart agreement for this year's program.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Liss to acknowledge the financial report. All in favor, Motion Approved.

1. Snow Removal Equipment Building (SRE)

Barresi invited the Committee to the SRE ribbon cutting ceremony to be held at the Airports SRE Building on 21 Aug 2013 at 12 noon. This will bring to successful completion a facility project started by the Advisory and the Trans/Air Committees several years in the making.

2. Drag Race

Barresi briefed that guest Dave Kasper attended the Aug Advisory meeting and proposed the idea that Gaylord Regional Airport be a future venue of car drag racing. After committee discussion it was agreed that Barresi should gather more information and update the committee on his findings.

3. FedEx Contract Renewal

Barresi informed the committee that although the contract with FedEx does not expire till Sept 2014. FedEx has hired Jones Lang LaSalle to represent them in negotiating the renewal of all FedEx contracts including ours over the next 5 years. The proposal asks us to perform lighting upgrades to the building at county cost. There are also additional fees that may make it difficult to provide Jones Lang LaSalle everything they are asking for. Barresi is hopeful a mutual agreement will be reached.

4. Milbocker Road

Barresi stated that he and Mr. Burt had talked with the Road Commission and that during the repaving of Milbocker Road the airport would be receiving some of the milled asphalt. This material will be used to pave the main airshow thoroughfare and possibly some of the airport perimeter road.

5. Wings Over Gaylord 2014

Mr Burt and Barresi outlined and suggested possible performers we should invite to the 2014 Wings Over Gaylord Airshow. A great deal of discussion covering lessons learned at the 2013 airshow and incorporating them into 2014's event. Mr Burt detailed why some acts are financially a good draw and also covered some reassuring safety highlights with some of the returning acts that have been doing this for many years.

The next meeting date will be on Thursday, Sept 12, 2013 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:32 am.