



Transportation and Airport Committee Minutes

Thursday, March 14, 2013 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Paul Liss, Ken Borton

Others present: John Burt, Theron Higgins, Matt Barresi, Ms. Anderzejak

Approval of Minutes

Motion by Commissioner Liss to approve the minutes of February 14, 2012. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided QuickBooks Balance sheet to Committee showing fund balance of \$251,000. Motion by Commissioner Liss to Acknowledge Report as shown, All in favor, Motion Approved.

2. Annual Audit Report with Auditor

Higgins introduced Auditor from Anderson, Tackman LLC Auditing firm. Auditor went over the County Buses annual audit with Committee. Auditor Mentioned the bus system had achieved "Best Practices" result for another great audit. Motion by Commissioner Borton to Acknowledge Audit as shown, all in favor, Motion Approved.

3. Oil Change price increase for Synthetic oil changes

Higgins informed the Committee that one of the Sheriff's Department's new Tahoe's requires fully Synthetic oil during oil changes to meet the warranty requirements on the new vehicle. Synthetic oil is much more expensive than regular oil, and the actual cost is \$61.00 for oil and filter, not including mechanics labor cost. Higgins will check with local repair shops and garages to see what is the going rate in the local Community for a fully Synthetic oil change and at next month's Transportation/Airport Committee meeting, Higgins will provide the board with those rates in order to determine a fair cost for any other County Department that might need the same type of oil change.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Borton to acknowledge the financial report. All in favor, Motion Approved.

2. Engineering Consultant Selected

Barresi briefed that the Advisory Subcommittee had selected Mead & Hunt as Gaylord Regional Airports new engineering consultants through the FAA and MDOT Aero selection process. A total of four engineering firms applied and using a category point system the Advisory made their selection reviewing RFQ's provided by the individual firms.

3. Infrastructure Updates

Barresi briefed on the progress of the Snow Removal Equipment Building (SRE) and highlighted projects for 2013. Commissioner Liss asked for the committee to take a tour of the SRE construction site following the meeting. Barresi led the tour with the SRE building contractor Neal Johnson of Johnson Diversified present to answer any questions.

4. 2013 Airshow

Barresi highlighted the airshow planning to date and also talked about the military cutbacks and how that affected other shows in the nation greatly. Barresi added that since the military historically only had a small presence at our airshow he did not expect it to impact the 2013 event much at all. The military cutbacks in aircraft appearances have had some airshows cancel and as a result several civilian airshow performers are calling us looking for work. Commissioner Borton recommended advertising the airshow to other stations with different listening formats to draw a wider radio audience to attend. Mr Burt stated that we had been contacted by organizers of the newly returned Big Ticket Festival to do some cross advertising between the events. Barresi stated he will work on the items and report back to the committee.

The next meeting date will be on Thursday, April 11, 2013 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:30 am.