



## Transportation and Airport Committee Minutes

Thursday, July 12, 2012 – 09:00 a.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Paul Liss, Ken Borton

Others present: John Burt, Theron Higgins, Erma Backenstose

#### **Approval of Minutes**

Motion by Commissioner Borton, seconded by Commissioner Liss, to approve the minutes of May 8, 2012. Motion Carried.

#### **Approval of Agenda**

Motion by Commissioner Liss, seconded by Commissioner Borton, to approve the agenda. Motion Carried.

#### **A. Transportation Manager's Report**

##### **1. Bus Finance Report**

Higgins provided a QuickBooks Balance sheet to Committee. Motion by Commissioner Borton, seconded by Liss, to Acknowledge report as shown, All in Favor, Motion Approved.

##### **2. New Bus Engine Problems**

Higgins reported that there is a new issue with bus 3. International made changes to their engines to meet new omissions standards, but there are widespread issues with the engines. The fuel rail is now inside the engine. It has been leaking fuel into the oil. A new engine might have to put into bus 3, which would be covered by warranty. There are three other buses with the International engine, as well as three new ones on the way.

##### **3. Overhead Door Installation**

Higgins reported that door 3, which is the most used door for bus entry at the bus garage has had repeated mechanical issues over the last few years at significant cost. Higgins went ahead and replaced the door and the mechanical system.

##### **4. Narrowbanding Status**

Higgins informed the Committee that the bus system has been licensed for the new narrowbanding requirements. He will have to buy a new base station at a cost of about \$2,100 which will be installed in August. The bus radios will also have to be reprogrammed.

#### **B. Airport Manager's Report**

##### **1. Airport Financial Report**

Burt presented the Airport's monthly financial reports to the committee. Motion by

Commissioner Liss, seconded by Commissioner Borton, to acknowledge the financial report. All in favor, Motion Approved.

**2. Airport Advisory's Planning/Feasibility Study**

Burt reported that Christian Perreault from Explorer Solutions presented their validation for Phase 1 of the Feasibility Study on the G.A. City concept to the Subcommittee on June 20. The Subcommittee met the following week to discuss the report. The Subcommittee members present at the follow-up meeting unanimously agreed that they were concerned with the legitimacy of the validation process. Concerns include the lack of an anchor tenant being identified to help drive the strategy, selecting random companies without an observable process for a steering committee for Phase 2, and generally turning in an inferior product. The Subcommittee sent a letter to Mr. Perreault informing him that work is not to proceed for Phase 2 until all concerns are addressed. Mr. Perreault responded that he would like to schedule a conference call the week of July 16 to address the concerns. The Airport Advisory Committee has also discussed the idea that none of the concepts identified by Explorer Solutions may be valid, and that the Subcommittee may have to guide them to other concepts.

**3. Air Show Update**

Burt informed the Committee that a near-final tally on the profit for the Air Show should be done by the end of the following week, once Matt Barresi and Rachel Frisch are able to meet to go over the numbers.

**4. Other Items of Interest**

Burt reported that the Airport Advisory Committee discussed the idea of pursuing through-the-gate private operations adjoining the airport. Several businesses have been turned down over the years to establish such a business. The Committee is researching the issue and hopes to move forward with getting these activities authorized.

The next meeting date will be on Thursday, August 9, 2012 at 9:00 am in the airport conference room.

The meeting was adjourned by Commissioner Liss at 9:40 am.