



Transportation and Airport Committee Minutes

Thursday, January 12, 2012 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Paul Liss, Ken Borton, Doug Johnson

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose, B. Mueller

Approval of Minutes

Motion by Commissioner Johnson to approve the minutes of Dec 8, 2011. Motion Carried.

Approval of Agenda

Motion by Commissioner Borton to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided Monthly Balance Sheet to Committee. Motion by Commissioner Borton to acknowledge report as shown, all in favor, Motion Approved.

2. New years eve stats

Higgins informed the committee of another successful new year's eve service for the bus system. The OCBS transported 160 passengers all over the entire county from 5pm until 3am. Higgins also mentioned that the local Chippewa Cab Co. also decided to get some good PR and offer free service on New year's eve for the first time.

3. Transportation Issue

Commissioner Johnson received call from a constituent concerning the pickup of children at Van Tyle and Shady Brook Lane, where a group of children's parents were meeting and waiting for our bus. The caller felt it was a safety issue. Higgins explained to the Committee that he would change the pickup point to a safer location that day.

4. New Bus Status

Higgins informed the committee that all 3 new buses were finally on the road after numerous warranty issues were repaired.

5. Union Negotiations

Higgins Thanked the Committee for their support, including the Personnel Committee for making the Union Negotiations go as smoothly as possible.

6. Audit Info

Higgins mentioned that the auditor who performed our audit will be attending the February Transportation/Airport Committee meeting to go over our Annual Audit.

7. Millage

Higgins Reminded the Committee that the Millage to support the Otsego County Bus System is due to be voted on this year, and that it would just be a renewal, no increase. Mr. Burt mentioned that more than likely, The County Bus, EMS, and Animal Control would all run together in the fall.

8. Emergency Medical Transportation

Higgins informed the Committee that he has been coordinating with Dona Wishart from OCCOA, Mike Thompson from 911/Emergency Management, and Jon Deming from EMS to come up with a plan for getting individuals with Highly important medical appointments(i.e. Dialysis) to their appointments during severe weather conditions.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Borton to acknowledge the financial report. Motion Approved.

2. Explorer Solutions Update

Barresi informed the committee that Ratcliffe and the Advisory had sent out 180 notifications for input focusing on transportation, education and industry. The Focus Group meeting has been set for Feb 8, 2012 at the University Center. Ratcliffe also stated he was working with the Community Foundation to try and secure the remaining \$38K needed for Phase III completion.

3. Alpine Hangar (Tin Cans)

Barresi informed the committee that the county was having an assessment done on the T-Hangars connected to the old Civil Air Patrol building to determine its future. This building was at one time used as the County Bus Garage. The first objective is to see if the hangar / building is still safe then to determine if the airport should refurbish or remove it.

4. Chamber Business After Hours Event

Barresi informed the committee that the January 2012 Gaylord Chamber of Commerce, "Business After Hour's" event was held at the airport last night. Barresi explained that this was not only a great way to showcase the airport but also kick off fundraising for the airshow. Attendees numbered over 200 people with 176 registered and was a great success thanks to all that contributed.

5. 2012 Air Show

Barresi handed out fundraising packets to members of the committee and Barresi presented a detailed airshow planning map that Mr. Burt had made to more accurately help set up the 2012 airshow. The map identified positioning of vender booths bathrooms, support equipment, safety areas, aircraft and car parking and will encompass even more information when completed.

The next meeting date will be on Thursday, Feb 9, 2012 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:38 am.