



## Transportation and Airport Committee Minutes

Thursday, October 11, 2012 – 09:00 a.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Commissioner Liss called the meeting to order at 09:05 a.m.

Roll call – Present: Paul Liss, Doug Johnson

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose, Neal Johnson

#### **Approval of Minutes**

Motion by Commissioner Johnson to approve the minutes of Aug 9, 2012. Motion Carried.

#### **Approval of Agenda**

Motion by Commissioner Liss to approve the agenda. Motion Carried.

#### **A. Transportation Manager's Report**

##### **1. Bus Finance Report**

Higgins provided QuickBooks Balance sheet to Committee. Motion by Commissioner Liss to Acknowledge report as shown, All in Favor, Motion Approved.

##### **2. New Buses Arrived**

Higgins informed the Committee that 3 new buses arrived on September 19<sup>th</sup>. International decided to scrap the V8 Diesel engine due to large problems and put a new V6 Diesel engine in the new buses. This new engine has had very little problems and should be much more reliable.

##### **3. Recommend sale of old bus 20 with sealed bid**

Higgins recommended approval to sell bus on a sealed bid and move to Full Board of Commissioners for final approval. John Burt mentioned putting ad for bus sale on County Website and Higgins stated he will attach newspaper ad and e-mail it for inclusion on the County Website. Motion by Commissioner Johnson to approve sale at Committee level and move to full board for final approval. All in favor, Motion Approved.

##### **4. OCCOA Alpenfest float removed from building**

Higgins passed on to Committee that due to needing more room for new buses inside garage area, he worked with the OCCOA to have their float moved out. The Float has been stored at a different location.

##### **5. Narrow-Banding complete this Saturday, 13 Oct 12**

Higgins stated to the Committee that State Electronics will be reprogramming all bus radios and installing a new base station and remote on Saturday 13 Oct 2012. Higgins will be there to assist and monitor status.

## **B. Airport Manager's Report**

### **1. Airport Financial Report**

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Liss to acknowledge the financial report. All in favor, Motion Approved.

### **2. MDOT Inspection Report**

Barresi informed the committee that MDOT Aero had conducted a no notice inspection and gave Gaylord Regional Airport a great report, best seen to date. Barresi expressed his thanks to the fantastic airport maintenance crew for all their hard work and keeping the facility inspection ready at all times. One item that will need to be addressed is the height of trees on Van Tyle Rd needing trimmed at the tops. Commissioner Johnson directed Barresi to check with Consumers Energy to possibly trim the trees since this affects their power lines. Barresi will contact Consumers and report back to the committee.

### **3. Lightning Strike Damage**

Barresi informed the committee that the airport had been hit by a lightning strike which severely damaged almost all the Alpha Taxiway lighting, seven directional signs, one vehicle gate and parts of the main runway lighting. Our insurance company will be sending out an assessor and Dave Pettersch of J. Ranck Electric, Inc. who specializes in airport lighting and electrical has sent a team to provide a solution and cost involved.

### **4. SRE Building**

Barresi introduced Neal Johnson from Johnson Diversified the contractor in charge of our SRE construction project. Neal provided an update to the committee of the buildings progress to date. He then answered several questions from the committee. Neal stated weather permitting he sees no delays on the projects progress. The airports maintenance team is looking to move into the new SRE building on December 3<sup>rd</sup> 2012.

### **5. Possible New Business on Airport**

Barresi briefed that a pilot formerly from Kalkaska was wishing to start a small air transport operation out of the Gaylord Airport offering flights to the islands and other Michigan destinations. He would rent the back half of the ARFF hangar for his plane and the office inside for his proposed business. After some discussion a Motion by Commissioner Johnson to forward a draft of the Lease to the full board. All in favor, Motion Approved.

The next meeting date will be on Thursday, Nov 8, 2012 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:45 am.