



Transportation and Airport Committee Minutes

Thursday, July 11, 2013 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Paul Liss, Ken Borton, Doug Johnson

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of May 9, 2013. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins Provided a QuickBooks balance sheet to the Committee. Motion by Commissioner Liss to Acknowledge report as shown, All in favor, Motion Approved.

2. Airshow Count

Higgins informed the Committee that the County Bus Transported 1,158 passengers at this years event. More than the last 3 years. Higgins mentioned that the Bus System will look into more buses next year especially for Saturday as that seems to be the largest turnout day for the annual event.

3. Equipment Fund Request

Higgins asked the Committee if it is possible to tap into the equipment fund to purchase a new tire balancer and tire machine. John Burt mentioned the equipment fund is fairly low and would like to keep using it for police upgrades etc. Higgins informed the Committee that MDOT is not giving out any grants for funding these types of replacements of necessary equipment at this time due to budget and funding issues. Higgins stated that he will look for other options to replace these needed equipment items.

4. Bus 22 Salvage/Sell

Higgins mentioned to the Committee that an individual was interested in possibly purchasing the old bus. Higgins asked the Committee if it would be possible to sell bus versus scrap/salvage due to the previous months vote to scrap/salvage. John Burt said if we were to sell instead, we would have to put a sealed bid notification in the paper and follow that process. Higgins stated that if the interested party did not get back with the bus system before the title gets signed off by MDOT in Lansing, the bus system will just follow the previous scrap/salvage process.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Borton to acknowledge the financial report. All in favor, Motion Approved.

2. Infrastructure Updates

Barresi stated that the airport maintenance team had moved over to the new snow removal equipment building (SRE) and we were ready to host a ribbon cutting ceremony when feasible. After some discussion it was agreed to hold the event at the airports SRE building at 12 noon on Aug 21, 2014. Barresi will work to see what type of food and refreshments could be served and develop a preliminary invitation list.

3. Oil and Gas Pipeline Refurbishment

Barresi informed the committee that he had meet with Chevron Oil about their plan to refurbish existing gas pipelines running under the airports property to include one section under Runway 9/27. Barresi had a meeting with all the agencies involved and with the airports engineering firm Mead & Hunt. All involved feel the project which would take place in late September or early October can be accomplished safely without interfering with airport operations. Barresi will report back to the committee as things progress.

4. Kiwanis Bike Rodeo

Barresi stated that the Gaylord Kiwanis Club and local law enforcement sponsored there third Bike Rodeo at the Gaylord Regional Airport. Due to great weather this was by far the largest attended bike rodeo. Some 62 kid's received bike safety training from the County Sheriffs office and bike registration from the Gaylord City Police.

5. Wings Over Gaylord Airshow 2013

Barresi provided the committee a brief wrap-up of the successful 2013 airshow. The event paid for itself and continues to promote aviation in addition to helping the local economy as a must see family event. Many areas were covered in the meeting to include cost, parking, performers, safety, venders, lessons learned and plans for the next airshow in 2014. The committee also agreed to forward to the Finance Committee paying \$2K for a vehicle mishap associated with the performing Jet bus.

6. EAA's Young Eagles

Barresi stated that this was the most attended and successful Young Eagles day in recent history. The Gaylord EAA Chapter 1095 flew 105 kids.

The next meeting date will be on Thursday, Aug 8, 2013 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:52 am.