



Transportation and Airport Committee Minutes

Thursday, May 10, 2012 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:05 a.m.

Roll call – Present: Paul Liss, Doug Johnson, Ken Borton

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of April 12, 2012. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided QuickBooks Balance sheet to Committee. Motion by Commissioner Liss to Acknowledge report as shown, All in Favor, Motion Approved.

2. Hosting MASSTRANS Board meeting 14 May 12

Higgins informed the Committee that the MASSTRANS association contacted OCBS to host their annual Board meeting since we are in a centrally located area. Higgins coordinated reserving the Airport Conference and lunch catered by Jan's Deli.

3. Community Connect Annual support 10 May 12

OCBS is projected to support this annual event with free rides for those attending.

4. New Bus #3 Blown Engine

Higgins informed the Committee that one of the new buses delivered on October 31st from Hoekstra now has a blown engine. This was the bus that was delivered/drove up from Grand Rapids and had no oil dipstick and hardly any oil left in it when it arrived at our facility. The bus is now at Zarembo's awaiting approval from International and Hoekstra for a new engine. All aspects of this replacement engine is covered under Warranty.

5. Transportation Agreement increases for FY13

Higgins recommended a 2% increase for all Transportation Agreements that have not been increased in The past three years. The following agreements are recommended for a 2% increase: Gaylord Schools including summer school program, Vanderbilt School, Crossroads industries, and Meals-on-Wheels. Motion by Commissioner Borton to move approval of increases to full board of Commissioners, All in Favor, Motion Approved.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Liss to acknowledge the financial report. All in favor, Motion Approved.

2. Planning/Feasibility Study

Barresi gave a briefing on the Advisory's efforts with Explorer Solution to date. Barresi Stated that Ratcliffe had briefed that Explorer Solutions had been informed of the project selected by the Advisory Subcommittee and it was now up to Explorer Solutions to complete the process of validating the project selection. Ratcliffe added that if it is not validated then the process will be for the subcommittee to pick another project from the list or to ask Explorer Solutions to present alternative projects for review. Deerfield recapped for the Advisory the four projects that were presented to the subcommittee and highlighted the pros and cons of each which lead to the final selection that was made. Deerfield added at the meeting that the objective all along was to find a project/s that would generate revenue in the near future not the distant future.

3. Infrastructure Updates

Barresi briefed on the progress of the new private hangar build and the airport sign on Dickerson and Van Tyle Rd. Mr. Burt updated everyone on plans to continue with the removal of the dilapidated county owned "Tin Can" T- hangar. He added that a hazardous materials inspection was conducted on the structure and we were waiting to hear back on its findings. Barresi will see about removing the concrete under the hangar or leaving in place if not a hazard. Barresi added that one Gaylord hangar owner had approached him to possibly build private rentable T-hangars in that location. Barresi will see if other airports have a mixture of airport owned for rent hangars and private owned for rent hangars. Barresi will research and get back to the committee.

4. Airport Open House

Barresi informed the committee that the airport open house with the EAA on 19 May 2012 would include the EAA pancake breakfast and Young Eagle Flights. The Friendship Housing Center would be using the Lunchtime period to raise money for the (Homeless Shelter)

5. 2012 Airshow Update

Barresi briefed on the progress of the airshow planning and added that donations were slower this year than in the two previous years. Some businesses no longer exist and some have confessed that they have had a harder time making ends meet. Still some businesses have doubled contribution amounts from last year and several new sponsors have been found. Everyone Barresi talked to regardless if they made a contribution to the airshow or not expressed the need for such events in our community to help generate visitors. In an effort to be frugal in uncertain times Barresi has trimmed almost \$10K off what was spent on last year's show. Barresi added that with some reusable items and the addition of new found military support spectators should not expect to see a smaller than last year show,

The next meeting date will be on Thursday, June 14, 2012 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:50 am.