



Louis M. Groen Nature Preserve – Otsego Lake County Park – Irontone Springs – Wah Wah Soo – Libke Fields – Community Center

## MINUTES

### OTSEGO COUNTY PARKS AND RECREATION COMMISSION REGULAR MEETING DECEMBER 12<sup>TH</sup> 2016

Called to order at 6:00pm.

**Members Present:** Dave Baragrey, Scott Courterier, Randy Stults, Bonny Miller, Abe Cruz, Bill Holewinski, Doug Johnson, Judy Jarecki, Butch Fleming and Tom Johnson.

**Others Present:** Kyle Ryan, Keri Swantek and Eric Clink.

**Approval of Previous Minutes:** A motion to approve the minutes from the November 7<sup>th</sup>, 2016 meeting was made by Scott Courterier and seconded by Butch Fleming. Motion carried.

**Public Comment:** Eric Clink from the Boy Scouts requested the use of the Community Center for 2 hours on Saturday February 4<sup>th</sup> 2017 at a free or reduced rate for the Alpenfrost Klondike Derby. A motion was made by Abe Cruz and seconded by Scott Courterier to charge \$22.50 for the 2 hour period. Motion carried.

**Bills:** A motion was made by Scott Courterier and seconded by Abe Cruz to approve the bills from November 1<sup>st</sup> – December 5<sup>th</sup> 2016 in the amount of \$4,697.91. Motion carried.

#### **Director's Update:**

- Kyle Ryan stated that the reimbursement check from the Building Healthy Community Grant came in.
- Kyle Ryan reported that Michelle Conn the new employee is doing a great job and the Community Center has been busy.
- Kyle Ryan said he is trying to get high school students and adult volunteers to assist with the supervising the kids after school.
- Kyle Ryan reported that rentals for birthday parties and other events are increasing.
- Kyle Ryan updated the members on the Christmas break schedule at the Community Center.

#### **Old Business:**

- A. Wah Wah Soo Agreement:** the members discussed the proposed agreement. Randy Stults advised the members that the board doesn't have the authority to enforce the proposed agreement. Bill Holewinski said the issue will be discussed at the next road commission meeting and the road commission was responsible for any further action. Tom Johnson asked Bill Holewinski to tell the road commission board members that the parks board hopes they will work with the current owners. Doug Johnson said he will find out from the county attorney if they have the authority to enforce the memorandum of understanding.
- B. New Cabins:** Kyle Ryan discussed putting two larger cabins in the place of the current cabins and identified possible locations for the two cabins currently at the park. Kyle Ryan said he is waiting



Louis M. Groen Nature Preserve – Otsego Lake County Park – Irontone Springs – Wah Wah Soo – Libke Fields – Community Center for an accurate bid to move the electric for the location near the boat parking area. Kyle Ryan said he is waiting on bids from two companies on two 12 x 28 cabins and a bid on a concrete pad. The board members spoke in favor of keeping the two smaller cabins together and moving them near the boat launch area. The board members asked if a water source could be added near the boat launch area.

- C. Accounting Changes/Future Deposits Breakdown:** Kyle Ryan reported that Rachel Frisch is going to remove future revenues from the current month budget report and those monies will appear on the January reports. Kyle Ryan reported that the advanced deposits report from Itinio was not correct. Kyle Ryan is working with Itinio to have accurate reports designed.

#### **New Business:**

- A. Commission Membership Changes:** Tom Johnson stating he is not renewing his term on the board. Butch Fleming said he would renew his term.
- B. 2017 Parks Commission Meeting Schedule:** A copy of the 2017 meeting schedule was presented to the members. A motion to adopt the meeting schedule was made by Doug Johnson and seconded by Bill Holewinski. Motion carried.

**Next meeting** is Monday January 9<sup>th</sup> at the County Building room 100.

#### **Commissioner Comments:**

- Bill Holewinski said he will not be at the next meeting.
- Scott Courterier, Abe Cruz and Butch Fleming thanked Tom Johnson for his service on the parks board.
- Randy Stults thanked Tom Johnson for his service and active participation on the board.
- Bonny Miller and Tom Johnson wished the other members a Merry Christmas.
- Judy Jarecki said a trust fund grant was granted for the trail town gateway.

A motion to adjourn the meeting was made by Abe Cruz and seconded by Bonny Miller. The meeting was adjourned at 7:15pm.

#### **Attachments made as part of this meeting:**

- 2017 Parks Commission meeting schedule
- Bills from November 1<sup>st</sup> – December 5<sup>th</sup> 2016 in the amount of \$4,697.91.

Keri Swantek

Recording Secretary