



Louis M. Groen Nature Preserve • Otsego Lake County Park • Irontone Springs • Wah Wah Soo • Libke Fields • Community Center  
Monday December 12th, 2016 6 p.m. County Building Room 100

Call to Order:

Roll Call:

Members Present:

Members Absent:

Approval of Previous Minutes:

Public Comment:

Bills:

Director's Update

Old Business:

- A. Wah Wah Soo Agreement
- B. New Cabins
- C. Accounting Changes/Future Deposits Breakdown

New Business:

- A. Commission Membership Changes

Commissioner Comments:

Next Meeting: Monday January 9<sup>th</sup>, County Building Room 100



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### Accounting Changes

Beginning immediately we will begin showing advanced deposits for the next years campground and facility reservations as Liabilities that will go into a separate line item in the Parks and Recreation Budget that will not be reflected in your monthly budget statements. This amount will then change from a liability in that line item to revenue in the appropriate line item on January 1 of the following year. We will also be taking the same action with other revenues (cabins, pavilions, community center, etc.), which will give you a more accurate picture of what the current year's revenues actually are. This month, your budget statement will show a lower number than previous months as the advanced deposits for next year have already been removed from this year's revenue lines. The amounts removed correspond to the breakdown you received on a separate document.



Louis M. Groen Nature Preserve – Otsego Lake County Park – Irontone Springs – Wah Wah Soo – Libke Fields – Community Center

### Notice of Parks and Recreation Commission Meetings

**The Otsego County Parks and Recreation Commission meets the 2<sup>nd</sup> Monday of every month at 6:00pm.** All meetings are open to the public. Public comment on all non-agenda items should be presented at the beginning of the meeting where provided during the agenda item for public comment (Article VI, Section 9). Public comment on agenda items shall be given during the public comment period of the agenda item. Public comment is at the beginning of the meeting so the Commission can hear concerns and questions before acting on the issue (Article VI, Section 9). The deadline to add items to the Commission's meeting's agenda shall be seven business days prior to the regularly scheduled meeting (Article VI, Section 13). In compliance with the Americans with Disabilities Act, person(s) with physical limitations that may tend to restrict access or participation in the meeting should contact the Otsego County Building at (989) 731-7520 or the Otsego Lake County Park at (989) 731-6448 at least twelve (12) hours prior to the start of the meeting.

#### 2017 Meeting Schedule

January 9<sup>th</sup>, Otsego County Building, Room 100

February 13<sup>th</sup>, Otsego County Building, Room 100

March 13<sup>th</sup>, Otsego County Building, Room 100

April 10<sup>th</sup>, Otsego County Building, Room 100

May 8<sup>th</sup>, Otsego County Building, Room 100

June 12<sup>th</sup>, Otsego Lake County Park

July 10<sup>th</sup>, Otsego Lake County Park

August 14<sup>th</sup>, Irontone Springs

September 11<sup>th</sup>, Otsego Lake County Park

October 9<sup>th</sup>, Otsego County Building, Room 100

November 13<sup>th</sup>, Otsego County Building, Room 100

December 11<sup>th</sup>, Otsego County Building, Room 100

Otsego County Building is located at 225 West Main Street (989) 731-7520.

Otsego Lake County Park is located at 1657 County Park Road (989) 731-6448.

Irontone Springs is Located at 3549 N. Old US 27 (989) 731-6448

Bills 11/1 – 12/5/16

**Other**

Dave Baragrey	\$41.60	Per Diem, Travel November Meeting
Tom Johnson	\$57.00	Per Diem, Travel November Meeting
Abe Cruz	\$41.70	Per Diem, Travel November Meeting
Butch Fleming	\$52.00	Per Diem, Travel November Meeting
Bonny Miller	\$55.00	Per Diem, Travel November Meeting
Randy Stults	\$50.60	Per Diem, Travel November Meeting
Bill Holewinski	\$43.00	Per Diem, Travel November Meeting
Spartan Sewer	\$1,003.00	Pump all Tanks and Vaults
Spartan Sewer	\$90.00	Porta-John Rental at Dog Park
NEMCOG	\$1,899.00	Rec Plan Progress

**Community Center**

City of Gaylord	\$67.83	Water Bill
Meyer Ace	\$11.99	Gorilla Tape
Meyer Ace	\$2.00	Finance Charge
Advance Electric	\$112.66	Light Covers
UCMAN	\$59.95	Wireless Connection
Dunns	\$8.18	Paper Clips
Dunns	\$64.89	Toner
Dunns	\$14.56	File Boxes, File Cabinet Frame
Dunns	\$1.27	Paper Clips
Classic Plumbing	\$85.00	Adjust Drinking Fountain
Mister T's Glass	\$196.47	New Door for Downstairs Restroom
Consumers	\$411.38	Electric Bill
Charter Communications	\$.90	Cable & Phone Bill
Classic Plumbing	\$105.00	Replace Valve on Toilet
Gil Roy's	\$5.97	Air Freshener
Gil Roy's	\$28.99	Lead Anchors

**Groen Preserve**

Great Lakes Energy	\$101.08	Electric Bill
Spartan Sewer	\$90.00	Porta-John Rental
Spartan Sewer	\$90.00	Porta-John Rental
Otsego Conservation District	\$300.00	Plat Book Ad
New Century Signs	\$61.50	Groen Hours Sign
Frontier	\$82.24	Phone Bill
Mid North Printing	\$397.10	Winter Brochures
Great Lakes Energy	\$68.26	Electric Bill

**County Park**

Gaylord Machine & Fabrication	\$25.00	Weld Tab on Tractor Bucket
State of Michigan	\$135.87	Annual Water Fee Park Office
State of Michigan	\$135.87	Annual Water Fee Hand Pump 3
State of Michigan	\$135.87	Annual Water Fee Hand Pump 4

State of Michigan	\$135.87
Charter Communications	\$29.99
Charter Communications	\$19.99
Classic Plumbing	\$425.00
Meyer Ace	\$19.98
Meyer Ace	\$36.95
Meyer Ace	\$29.99
Meyer Ace	\$14.94
Meyer Ace	\$16.94
Consumers	\$173.81
Consumers	\$16.51
KSS	\$64.99
Wilber Auto	\$20.68

Annual Water Fee Park  
 Phone Bill  
 Internet Bill  
 Winterize Park  
 Screws  
 Bowl Brush, Broom  
 CLR  
 Anti-Freeze  
 Wire Rope Clip  
 North Camp Electric Bill  
 South Camp Electric Bill  
 Roll Towel  
 Diesel Fuel Supplement

**Irontone Springs**

Gaylord Machine & Fabrication	\$200.00
State of Michigan	\$135.87
Consumers	\$11.70

Cut off Bolts from Bridge  
 Annual Water Fee  
 Electric Bill

**Libke Fields**

Larry's Landscaping	\$200.00
Consumers	\$11.97

Winterize Sprinkler System  
 Electric Bill

**Other Total: \$332.90**

**Community Center Total: \$1,177.04**

**Groen Preserve Total: \$1,190.18**

**County Park Total: \$1,438.25**

**Irontone Springs Total: \$347.57**

**Libke Fields Total: \$211.97**

**Grand Total: \$4,697.91**

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding signed the 22<sup>nd</sup> day of November, 2016, by and between County of Otsego ('County'), a Michigan County, and Stephen and Deborah Hubbell ('Hubbells'), a married couple.

### **WITNESSETH:**

**WHEREAS**, the County is the owner of that certain real property situated in the Township of Bagley, Otsego County, Michigan, described as follows:

The public parks of Pleasant View being part of Lots 1 & 2, Section 33, T30N, R3W, Bagley Township, Otsego County, Michigan, as recorded in Liber 1 of Plats, page 69, Otsego County Records. Being commonly referred to as Wah Wah Soo County Park.

**WHEREAS**, the Hubbells are the owner of that certain real property situated in the Township of Bagley, Otsego County, Michigan, described as follows:

Lot 25, Block 1, Pleasant View. Section 33, T30N, R3W, Bagley Township, Otsego County, Michigan. Being further described as 5180 Wah Wah Soo Drive.

**WHEREAS**, the parties wish to make clear the ownership of the north 30 feet of the above-described property owned by the County being immediately south of the Lot 25, Block 1, Pleasant View being owned by the Hubbells.

**WHEREAS**, the Hubbells are owners of a water well that is located on the County property commonly referred to as Wah Wah Soo County Park.

### **NOW THEREFORE, It Is Agreed As Follows:**

1. The Hubbells acknowledge and agree that Otsego County owns the entire property immediately south of Lot 25, Block 1, Pleasant View in Bagley Township as described above and commonly referred to as Wah Wah Soo County Park.

2. The County, through its Parks and Recreation Commission, shall allow the water well owned by the Hubbells and located on County property to continue in its current location and shall allow maintenance on the well to occur with 48 hours advance notice to the Parks and Recreation Director.

3. The Hubbells shall make no permanent alterations to land owned by Otsego County.

4. This Memorandum of Understanding shall be recorded in the County Register of Deeds.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands the day and year first above written.

AGREED to this 13<sup>th</sup> Day of December, 2016, at Gaylord, Michigan.

HUBBELS

COUNTY OF OTSEGO

\_\_\_\_\_  
Deborah Hubbell

\_\_\_\_\_  
John Burt  
Administrator

\_\_\_\_\_  
Stephen Hubbell

\_\_\_\_\_  
Ken Borton  
Board Chairman

Pavilion Payments paid in 2015 for the 2015 Season \$1,300.00

Pavilion Payments for 2016 Season paid in 2015 \$455.00

Pavilion Payments for 2016 Season paid in 2016 \$2,015.00

Pavilion Payments for 2017 Season paid in 2016 \$400.00 as of 11/10/16

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Cabin Payments paid in 2015 for 2015 Season \$6,105.00

Cabin Payments paid in 2015 for 2016 Season \$2,145.00

Cabin Payments paid in 2016 for 2016 Season \$5,170.00

Cabin Payments paid in 2016 for 2017 Season \$4199.80 as of 11/10/16

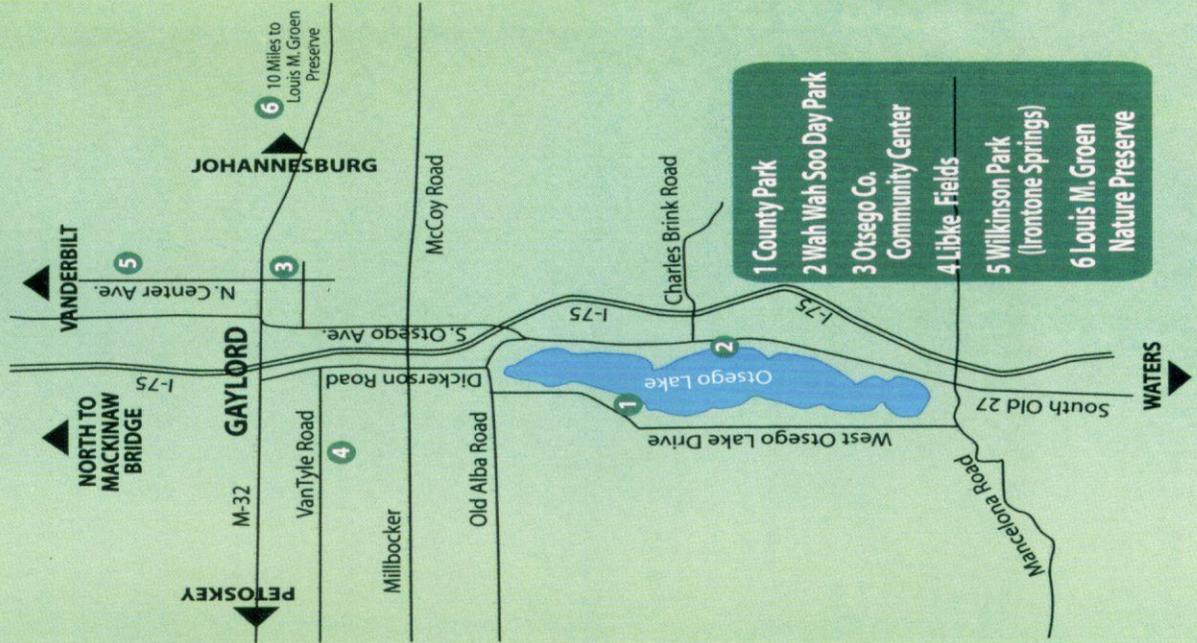
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Camping Payments paid in 2016 for 2017 Season \$43,489.94 as of 11/22/16



Imagery ©2016 Google, Map data ©2016 Google 100 ft

# GAYLORD AREA MAP



# OTSEGO LAKE COUNTY PARK

Gaylord, Michigan

- All Campsites Wooded
- Fire Pits On All Sites
- All Roads Paved
- Electricity & Showers



Seasonal Sites

989-731-6448 (May-Oct)  
989-732-6521 (Nov-April)

*X-locations for Smoker cabins*