



Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

16 May 2012

TRANSPORTATION AGREEMENT BETWEEN
OTSEGO COUNTY BUS SYSTEM
AND
CROSSROADS INDUSTRIES, GAYLORD MICHIGAN

1. This agreement is made by and between the Otsego County Bus System (OCBS) and Crossroads Industries (CI) for Fiscal Year 2013, Beginning October 1st 2012, through September 30th 2013. This Transportation agreement may be renewed annually on a fiscal year (October 1- September 30, contract year) basis if both parties can agree to the necessary modifications as provided in the following terms and conditions.
2. **OTSEGO COUNTY BUS SYSTEM RESPONSIBILITIES:**
 - To provide drivers and vehicles to transport clients to and from designated pick-up points within the Otsego County jurisdiction.
 - To make every effort to comply with reasonable client transport schedules provided by Crossroads Industries.
 - To furnish, if requested a record of services provided for clients serviced through this contract.
 - To provide fiscal information, if requested, relative to this and / or future agreements.
 - To work with the designated liaison of Crossroads Industries, regarding schedules & resolution of problems.
 - To furnish a monthly billing based on an average client transportation taken from OCBS Dispatch and Drivers logs per day and adjusted if a drastic decrease or increase occurs.
 - OCBS will provide a designated liaison to work with the designated liaison of Crossroads Industries regarding schedules & resolutions of problems.
3. **THE CROSSROADS INDUSTRIES RESPONSIBILITIES:**
 - To assign a liaison to work with OCBS in areas relating to daily operations, faxing of client transportation requests and or changes to OCBS dispatch office (732-6213) as required and coordination of any changes due to holidays or other situations that might arise.
 - To provide monthly payments of **\$3,666.08 monthly** beginning FY13 to OCBS, to be paid at beginning of each month when billed for the previous months provided service. Transportation Agreement total for Fiscal Year 2013 services is: **\$43,993.00** Cost of service will be reviewed at the beginning of each contract year and may be raised by whatever operating costs (labor, benefits, fuel etc.) went up during the last year serviced.

4. MUTUAL RESPONSIBILITIES:

- That no person shall be denied services on the basis of race, color, creed, sex, disability or national origin.
- That there will be no discrimination against any employee/employer or applicant for employment with respect to tenure, conditions or privileges of employment regardless of race, color, creed, sex or national origin.
- That this is an open system and according to State and Federal requirements we are not allowed to provide a private charter service for transportation. If the general public requires transportation and it fits into the routing, they will be allowed to travel on this bus.

5. REOPENER CLAUSE:

The agreement will automatically be reopened for renegotiations during the contract year under the following conditions:

- Any change in terms or conditions should be with a 90 day notice from either party
- Sources of funding necessary to operate and provide services for Crossroads Industries are reduced to the point the OCBS is required to reduce or cease operations.
- Funding available to Crossroads Industries is reduced requiring discontinuation or reduction of the service affecting this agreement.
- Services discontinued or reduced at either program location.
- A 30 day notice of contract cancellation by either party is required in writing.

Otsego County Bus System Manager

DATE: _____

Crossroads Industries Representative

DATE: _____

Please make check payable to “Otsego County Bus System” and send payment to:

OCBS
1254 Energy Drive
Gaylord, MI 49735

