

To: All Vehicle Bidders

From: John Burt, Otsego County Administrator

Date: June 15, 2011

Subj: Medical Examiner Vehicle, BID 2011-13

Otsego County is looking for a new vehicle for use by the County's Medical Examiner Office. All bids are to be based on the following minimum equipment standards:

- One (1) good condition late model (2006 or newer) **Dodge Grand Caravan** with relatively low mileage (less than 100,000).
- Power Steering
- Electric Rear Defogger/De-Icer
- Air Conditioning
- Automatic Transmission
- Cruise Control

Bids should be submitted to John Burt at 225 W. Main Street, Room 203, Gaylord, MI 49735 by Friday, June 24, 2011 at Noon. Bids should be sealed and marked as Medical Examiner Vehicle, Bid 2011-13. The bids will be opened and read aloud publicly at 1:00 pm on June 24 at 225 W. Main in Room 212.

Questions can be directed to John Burt at 989-731-7527