



**Request for Proposal
For
Demolition of home at 1023 Van Tyle Road
Otsego County, Michigan**

BID 2011-04

Proposals for demolishing the house at 1023 Van Tyle Road will be received by Otsego County, Michigan to the attention of John Burt in the Administration Office, 225 West Main Street, Suite 203, Gaylord, Michigan, 49735 by **Noon on Thursday, February 17, 2011.**

Any questions must be received by Friday, February 11, 2011 at noon.

The County reserves the right to accept, reject or negotiate any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, to rebid the project/purchase, and to accept any bid determined by the County to be in the best interest of the County, regardless of price. The reason for rejection may include past performance issues, and compatibility with existing equipment or software. Vendors located in Otsego County are hereby granted a 5% cost variance for low bid determination.

OTSEGO COUNTY

John M. Burt
Otsego County Administrator

SECTION II. INSTRUCTIONS, INFORMATION AND REQUIREMENTS

1. **Purpose:** The purpose of this Request for Proposal (RFP) is to receive proposals for selection of a contractor to provide proposals/bids for removing the house at 1023 Van Tyle Road, Gaylord, MI 49735.

This RFP does not constitute a contract for services performed or to be performed. After selection of the successful firm (referred to as the contractor), Otsego County, and the contractor will negotiate a contract and a complete scope of services.

All proposals submitted become the property of Otsego County and will not be returned. The County is not responsible for any costs incurred by the respondent in proposal preparation, presentations, site visits, or benchmarks performed.

2. **Submittal of Proposals/Bids:** Submittal of proposals/bids shall be on the form attached hereto in **Section V** no later than noon on **Thursday, February 17, 2011**. Proposals shall be sealed and clearly marked as BID 2011-04 on the outside, and sent to the following:

John Burt, Otsego County Administrator
225 W. Main Street, Suite 203
Gaylord, Michigan 49735

3. **Official Signature:** An authorized official/person acknowledging full understanding of the information contained in this RFP must sign the Bid/Proposal Form.
4. **Inquiries:** Questions regarding the RFP should be directed to John Burt by calling 989-731-7527 or emailing to jburt@otsegocountymi.gov.

Any questions must be received by Friday, February 11, 2011 at noon.

5. **Insurance Requirements:** Contractor shall furnish a Certificate of Insurance from an insurance company licensed to do business in the state of Michigan and acceptable to the County for the following:

Commercial General Liability Insurance in the amount of \$1,000,000.

Worker's Disability Compensation Insurance including employer's liability coverage, in accordance with applicable statutes of the State of Michigan.

Motor Vehicle Liability Insurance, including Michigan no-fault coverage.

Any other Insurance that may be needed by the Contractor in order to fulfill contractual obligations.

Copies of subcontractor worker's disability compensation insurance will be required prior to commencement of work.

6. **Licenses:** The winning bidder hold any licenses necessary to work in the State of Michigan.

7. **References:** Bidder shall provide the names of three (3) commercial accounts for similar work performed. References are also required for any subcontractors.

8. **Evaluation and Award:** Bids/proposals shall be evaluated and awarded by the County as soon as practicable. Award of the bid will be based on quality, service, completion date, experience and price. Information on each of these categories shall be included in bid responses.

9. **Compliance with the Law:** Contractor shall comply with all applicable federal, State and local laws and ordinances, rules and regulations, as well as any applicable County policies.

10. **Timeline:** Please include a project timeline with your bid response.

SECTION III. SCOPE OF SERVICE

Furnish and provide all materials, supplies, tools, equipment, labor, supervision, and expertise to properly and professionally perform all required services described in this RFP. Work shall be performed with minimal obstruction to County operations.

CONTRACTOR RESPONSIBILITIES

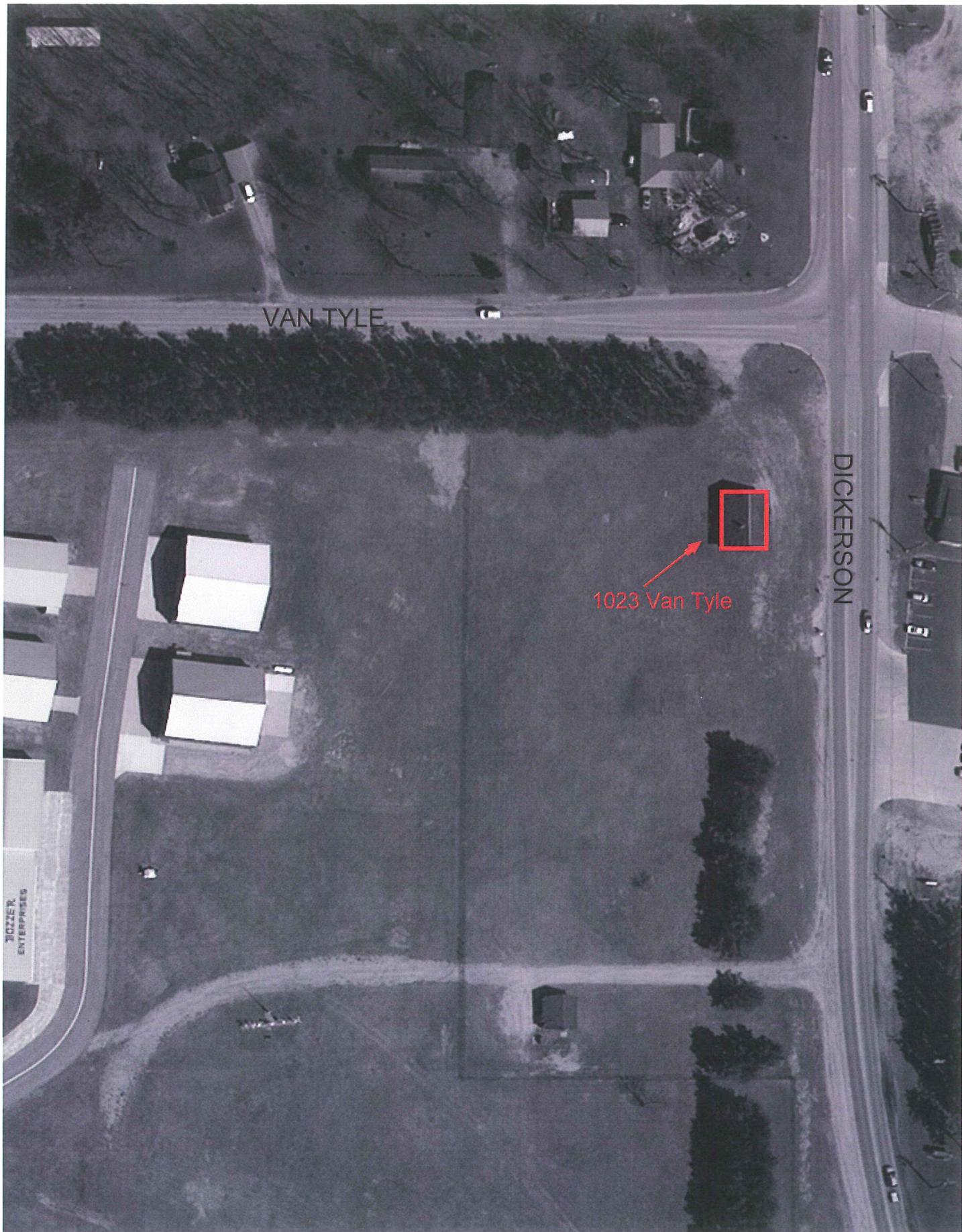
- 1) Demolition of the approximately 28' x 40' wood and block building at 1023 Van Tyle Road (see Attachment A).
- 2) Filling in of the basement with clean fill sand topped off with 4" of topsoil. Concrete block and slabs can be buried in the basement area.
- 3) Remove and dispose of any materials associated with the building or the project.
- 4) Cap the water and sewer to the site.
- 5) Contractor must obtain any necessary permits.

Note: An Asbestos Study has been conducted on the building with no asbestos being found (see Attachment B).

COUNTY RESPONSIBILITIES

- 1) Provide access to the facility and work areas as necessary for the project; and coordinate with County security services.
- 2) Provide prompt payment upon receipt of invoices and acceptance of the project work.

ATTACHMENT A



VAN TYLE

DICKERSON

1023 Van Tyle



BID 2011-04
1023 Van Tyle Road Demolition
Scale: 1" = 100'



ATTACHMENT B



Otwell Mawby, P.C.
Consulting Engineers

December 10, 2010

Mr. John Burt
Otsego County Administrator
225 W. Main, Room 203
Gaylord, MI 49735

**RE: ASBESTOS BUILDING MATERIALS INSPECTION REPORT
1023 VAN TYLE ROAD
GAYLORD, MICHIGAN
OMPC PROJECT NUMBER 10-225**

Dear Mr. Burt:

Otwell Mawby, P.C. (OMPC) has completed an inspection of a vacant residential dwelling located at 1023 Van Tyle Road in Gaylord, Michigan. The inspection was conducted to evaluate the building for the presence of asbestos containing building materials (ACBM). The inspection was conducted on December 12, 2010. This letter presents the findings of the asbestos inspection and serves as the Asbestos Inspection Report for the referenced facility.

The scope of the inspection included an evaluation of accessible suspect ACBMs located within the interior and exterior of the building structure utilizing destructive techniques.

Collection Protocol

The building materials suspected of containing asbestos were divided into 6 homogeneous areas. Twelve (12) samples were then collected from these materials in accordance with the United States Environmental Protection Agency (USEPA) and Occupational Safety and Health Administration (OSHA) standards. The materials consisted of drywall, ceiling texture, linoleum, plaster, linoleum, roofing, and felt paper.

Analytical Protocol

The bulk samples collected during the inspection were analyzed by Environmental Enterprise Group (EEG) of Russellville, Arkansas using Polarized Light Microscopy (PLM). EEG is accredited by the National Voluntary Laboratory Accreditation Program (NVLAP) for the analysis of asbestos in bulk samples using PLM (NVLAP Lab Code 101587-0). The analytical laboratory package is attached as Attachment A of this report.

Summary

Please note that none of the materials sampled revealed positive results for asbestos.

All bulk sample collection and building assessment was performed by Mr. Robert Peters, Jr. of OMPC. Mr. Peters is certified in the State of Michigan as an Asbestos Inspector.

If you have any questions regarding this report, please feel free to contact me at (231) 946-5200. We appreciate the opportunity to provide these services and thank you for your confidence in Otwell Mawby.

Sincerely,

OTWELL MAWBY, P.C.



Robert L. Peters Jr.
State of Michigan, Certified Asbestos Inspector #A3270

Attachments Attachment A – Laboratory Results



**E n v i r o n m e n t a l
E n t e r p r i s e G r o u p , I n c .**

220 North Knoxville Russellville, Arkansas 72801
Phone (479) 968-6767 Fax (479) 968-1956
www.eegonline.com

Client: Otwell Mawby PC
Client Project: 10-225
Methodology: EPA-600/R-93/116
Sample(s) Taken From: #023 Van Tyle
Received: 12/7/2010 Shipped Via: FedEx

Job Number: 00326-B2010-0627
Sampled By: Bob Peters
Date Sampled: 12/2/2010
Reported: 12/9/2010

Bulk Asbestos Report

Sample # 1	Client Sample ID: 01A	Layered Yes 1	Analysis None Detected	This material contains approximately			
				Cellulose	15%	Quartz	1%
				Gypsum Mortar	75%	Particulate Matter	9%
Sample Description: White / Brown Drywall Kitchen							

Sample # 1	Client Sample ID: 01A	Layered Yes 2	Analysis Trace	This material contains approximately			
				Chrysotile Asbestos	<1%	Cellulose	<1%
				Calcite	70%	Mica	5%
Sample Description: White Drywall Compound Kitchen				Quartz	2%	Particulate Matter	23%

Sample # 1	Client Sample ID: 01A	Layered Yes	Analysis Trace	This material contains approximately			
				Chrysotile Asbestos	<1%	Cellulose	14%
				Calcite	7%	Mica	<1%
Sample Description: White / Brown Composite Analysis Kitchen				Quartz	1%	Gypsum Mortar	68%
				Particulate Matter	10%		

Sample # 2	Client Sample ID: 01B	Layered Yes 1	Analysis None Detected	This material contains approximately			
				Cellulose	10%	Quartz	1%
				Gypsum Mortar	75%	Particulate Matter	14%
Sample Description: White / Brown Drywall Master Bedroom							

Current information listed above applies to the standards or procedures identified and the samples actually tested. The methodology(s) listed in this report is the only methodology(s) used. The methodology listed in this report is a deviation from NVLAP's specific scope of accreditation (EPA-600/M-4-82-020 method). Each percentage reported above is a visual estimation of total composition, unless otherwise noted in this report. Asbestos detection limit is less than 1 percent. Test measurements are traceable to Standard Reference Material 1866a and 1867. The results are valid only for the materials tested. The information listed above is for the exclusive use of the client listed above. Sample results shall not be reproduced in any form or fashion for advertising or other purposes in connection with EEG's name or signature without consent from EEG. Sample results shall not be used by the client to claim product endorsement by NVLAP or any agency of the U.S. Government. Samples not consumed in analysis will be retained for a maximum of 30 days. Samples may be returned to the client upon request. Accredited by the National Voluntary Laboratory Accreditation Program for the specific scope of Accreditation under NVLAP code 101587-0.



NVLAP LAB CODE 101587-0

Respectfully Submitted,
EEG, Inc

Analyst

NVLAP Signatory

[Handwritten Signature]
[Handwritten Signature]



**E n v i r o n m e n t a l
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Job Number: 00326- B2010-0627
Sampled By: Bob Peters
Date Sampled: 12/ 2/2010
Reported: 12/ 9/2010

Bulk Asbestos Report

Sample # 2	Client Sample ID: 01B	Layered Yes 2	Analysis None Detected	This material contains approximately	
				Cellulose <1%	Calcite 65%
Sample Description: White Drywall Compound Master Bedroom				Mica 3%	Quartz 2%
				Particulate Matter 30%	

Sample # 2	Client Sample ID: 01B	Layered Yes 3	Analysis None Detected	This material contains approximately	
				Cellulose 95%	Particulate Matter 5%
Sample Description: White Drywall Tape Master Bedroom					

Sample # 2	Client Sample ID: 01B	Layered Yes	Analysis None Detected	This material contains approximately	
				Cellulose 13%	Calcite 7%
Sample Description: White / Brown Composite Analysis Master Bedroom				Mica <1%	Quartz 1%
				Gypsum Mortar 64%	Particulate Matter 15%

Sample # 3	Client Sample ID: 01C	Layered Yes 1	Analysis None Detected	This material contains approximately	
				Cellulose 10%	Quartz 1%
Sample Description: White / Brown Drywall Southeast Bedroom				Gypsum Mortar 75%	Particulate Matter 14%

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Respectfully Submitted,
EEG, Inc
[Signature]
Analyst
[Signature]
NVLAP Signatory

Client: Otwell Mawby PC
Client Project: 10-225
Methodology: EPA-600/R-93/116
Sample(s) Taken From: 2023 Van Tyle
Received: 12/7/2010 Shipped Via: FedEx

Job Number: 00326-B2010-0627
Sampled By: Bob Peters
Date Sampled: 12/2/2010
Reported: 12/9/2010

Bulk Asbestos Report

Sample # 3	Client Sample ID: 01C	Layered Yes 2	Analysis Trace	This material contains approximately	
				Chrysotile Asbestos <1%	Cellulose <1%
Sample Description: White Drywall Compound Southeast Bedroom				Calcite 60%	Mica 4%
				Quartz 2%	Particulate Matter 34%
Sample # 3	Client Sample ID: 01C	Layered Yes 3	Analysis None Detected	This material contains approximately	
				Cellulose 97%	Calcite <1%
Sample Description: White Drywall Tape Southeast Bedroom				Particulate Matter 3%	
Sample # 3	Client Sample ID: 01C	Layered Yes	Analysis Trace	This material contains approximately	
				Chrysotile Asbestos <1%	Cellulose 11%
Sample Description: White / Brown Composite Analysis Southeast Bedroom				Calcite 48%	Mica 3%
				Quartz 2%	Gypsum Mortar 8%
				Particulate Matter 28%	
Sample # 4	Client Sample ID: 02A	Layered No	Analysis None Detected	This material contains approximately	
				Cellulose <1%	Calcite 65%
Sample Description: White Ceiling Texture Kitchen				Mica 5%	Quartz 2%
				Particulate Matter 28%	

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Methodology: EPA-600/R-93/116
Sample(s) Taken From: #023 Van Tyle
Received: 12/7/2010 Shipped Via: FedEx

Job Number: 00326-B2010-0627
Sampled By: Bob Peters
Date Sampled: 12/2/2010
Reported: 12/9/2010

Bulk Asbestos Report

Sample # 5	Client Sample ID: 02B	Layered No	Analysis Trace	This material contains approximately			
				Chrysotile Asbestos	<1%	Cellulose	<1%
				Calcite	70%	Mica	5%
				Quartz	1%	Particulate Matter	24%
Sample Description: Off White Ceiling Texture Hall							

Sample # 6	Client Sample ID: 02C	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	<1%	Calcite	70%
				Mica	2%	Quartz	2%
				Particulate Matter	26%		
Sample Description: Off White Ceiling Texture Master Bedroom							

Sample # 7	Client Sample ID: 03A	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	15%	Fiberglass	3%
				Synthetic Fiber	5%	Calcite	20%
				Quartz	2%	Particulate Matter	55%
Sample Description: Tan / Off White Linoleum Bath North							

Sample # 8	Client Sample ID: 03B	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	15%	Fiberglass	3%
				Synthetic Fiber	3%	Calcite	20%
				Quartz	2%	Particulate Matter	57%
Sample Description: Tan / Off White Linoleum Bath South							

Current information listed above applies to the standards or procedures identified and the samples actually tested. The methodology(s) listed in this report is the only methodology(s) used. The methodology listed in this report is a deviation from NVLAP's specific scope of accreditation (EPA-600/M-4-82-020 method). Each percentage reported above is a visual estimation of total composition, unless otherwise noted in this report. Asbestos detection limit is less than 1 percent. Test measurements are traceable to Standard Reference Material 1866a and 1867. The results are valid only for the materials tested. The information listed above is for the exclusive use of the client listed above. Sample results shall not be reproduced in any form or fashion for advertising or other purposes in connection with EEG's name or signature without consent from EEG. Sample results shall not be used by the client to claim product endorsement by NVLAP or any agency of the U.S. Government. Samples not consumed in analysis will be retained for a maximum of 30 days. Samples may be returned to the client upon request. Accredited by the National Voluntary Laboratory Accreditation Program for the specific scope of Accreditation under NVLAP code 101587-0.



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Sample(s) Taken From: 2023 Van Tyle
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Job Number: 00326-B2010-0627
Sampled By: Bob Peters
Date Sampled: 12/2/2010
Reported: 12/9/2010

Bulk Asbestos Report

Sample # 9	Client Sample ID: 04A	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	20%	Calcite	10%
				Quartz	2%	Particulate Matter	68%
Sample Description: Black Shingle Roof Northwest							

Sample # 10	Client Sample ID: 04B	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	20%	Calcite	10%
				Quartz	1%	Particulate Matter	69%
Sample Description: Black Shingle Roof West							

Sample # 11	Client Sample ID: 05A	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	70%	Calcite	3%
				Particulate Matter	27%		
Sample Description: Black Felt Roof Northwest							

Sample # 12	Client Sample ID: 06A	Layered No	Analysis None Detected	This material contains approximately			
				Cellulose	75%	Particulate Matter	25%
Sample Description: Black Felt Under Siding Back Door							

Current information listed above applies to the standards or procedures identified and the samples actually tested. The methodology(s) listed in this report is the only methodology(s) used. The methodology listed in this report is a deviation from NVLAP's specific scope of accreditation (EPA-600/M-4-82-020 method). Each percentage reported above is a visual estimation of total composition, unless otherwise noted in this report. Asbestos detection limit is less than 1 percent. Test measurements are traceable to Standard Reference Material 1866a and 1867. The results are valid only for the materials tested. The information listed above is for the exclusive use of the client listed above. Sample results shall not be reproduced in any form or fashion for advertising or other purposes in connection with EEG's name or signature without consent from EEG. Sample results shall not be used by the client to claim product endorsement by NVLAP or any agency of the U.S. Government. Samples not consumed in analysis will be retained for a maximum of 30 days. Samples may be returned to the client upon request. Accredited by the National Voluntary Laboratory Accreditation Program for the specific scope of Accreditation under NVLAP code 101587-0.



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Respectfully Submitted,
EEG, Inc
Analyst *[Signature]*
[Signature]
NVLAP Signatory