

August 9, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Undersheriff Matt Muladore.

Roll Call:

Present: Julie Powers-Gehman, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Paul Beachnau.

Consent Agenda:

Motion to approve the Regular minutes of July 26, 2016 with attachments. Ayes: Unanimous. Motion carried.

Motion to approve OCR 16-21 Mortgage Discharge of Lois M. Lemm.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Paul Beachnau.

Motion carried/Resolution adopted. (see attached)

Motion to approve the Land Use Agreement with Chester Township. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported on the resurfacing of the tennis court at the Community Center; new windows on the County Building; Recycling status for electronics; foreclosure cleanup and demolition has been completed; Veteran's Memorial work almost finished.

Department Head Report:

Court Administrator, Vicki Courterier reported on the public survey results, just below State average; Sobriety Court advantages, fully funded by the State; sources of Court funding, State of Michigan contributes to Judges salaries, drunk driving and drug case funds drug/sobriety court program; Jury fee reimbursement; Friend of the Court reimbursement; Child care reimbursement. Juvenile division has several programs; healthy living, planting, weeding, watering and harvesting from a garden; Project adventure, youth required to complete several ropes courses, survival courses; The Edge, teach youth the natural horsemanship philosophy, teaches teamwork, problem solving, discipline, dependability; Youth fitness academy helps with fitness, self-esteem and discipline; Alternative education assists Juvenile probation with education. Judge Janet Allen is retiring the end of 2016.

Special Presentations:

Linda Yaroch reported on the Health Department; WIC nutrition program; hearing and vision screening; Healthy Families Northern Michigan (HFNM) is a voluntary, non-income based, free home visiting program that offers personalized, family focused guidance. Healthy Michigan plan, MIChild, and healthy kids and marketplace, offers health benefits for adults ages 19-64 who are not currently enrolled in Medicaid or Medicare. MIChild and healthy kids provide State of Michigan health insurance coverage to pregnant women and to children under age 19. Immunizations; Breast and cervical cancer control navigation program, provides low-income women with free breast cancer and cervical cancer screening.

City Liaison, Township and Village Representative: None.

Correspondence: None.

Commissioner Julie Powers-Gehman reported on the City Council meeting, 9-1-1 parade/picnic coming up, homes the City would like to demolish.

New Business:

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers-Gehman, to approve the August 2, 2016 Special Warrant and the August 2, 2016 Regular Warrant for a total amount of \$70,987.41 Ayes: Unanimous. Motion carried.

Motion by Commissioner Robert Harkness, seconded by Commissioner Doug Johnson, to approve the August 9, 2016 Warrant in the total amount of \$442,342.71. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers-Gehman, seconded by Commissioner Paul Liss, to adopt Resolution OCR 16-22 in support of law enforcement.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Paul Beachnau.

Motion carried/Resolution adopted. (see attached)

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose reported Veteran's fundraiser to be held; new business in Waters; Attended Bagley Township meeting.

Commissioner Paul Liss reported on how our Library is in desperate need of space.

Commissioner Bruce Brown had no report.

Commissioner Ken Glasser congratulated everyone who ran in the August election.

Commissioner Julie Powers-Gehman had no report.

Commissioner Robert Harkness reported the Groen Nature Preserve cleanup is finished.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton reported on the MAC Conference coming up; Regional training here in Gaylord next week at the University Center; Attended the Bagley Township meeting, Springwood Road to be done.

Meeting adjourned at 10:38 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

RESOLUTION NO. OCR 16-21
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
August 9, 2016

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 7638 First Court Avenue, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1083, Pages 41-54 in the name Lois M. Lemm, an unmarried woman and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Lois M. Lemm, an unmarried woman, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND
BUILDING CODE COMPLIANCE)
2017-2018

WHEREAS, Otsego County (the County) and Chester Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

Responsibilities of the Township

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Chester Township agrees to provide a total of \$4,120 in 2017 and \$4,120 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township officials.

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall regularly provide reports to the Township at the Township Association meetings. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued; and the revenue received.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

Otsego County and Chester Township.

Entered into this ____ day of _____ 2016 between Otsego County and Chester Township

Otsego County

Chester Township

John Burt, County Administrator

Bonny Miller, Supervisor

Susan DeFeyter, County Clerk

Melissa Szymanski, Township Clerk

ATTACHMENT A

Funding

Based on numbers used in 2013-2014 and 2015-2016 Agreements.

<u>Township</u>	<u>2017</u>	<u>2018</u>
Bagley	\$10,300	\$10,300
Charlton	\$ 6,180	\$ 6,180
Chester	\$ 4,120	\$ 4,120
Corwith	\$ 6,180	\$ 6,180
Dover	\$ 2,060	\$ 2,060
Elmira	\$ 6,180	\$ 6,180
Hayes	\$ 7,210	\$ 7,210
Livingston	\$ 8,755	\$ 8,755
Otsego Lake	\$ 7,210	\$ 7,210
Total	\$58,195	\$58,195

OCR 16-22
Resolution of Support for Law Enforcement

Otsego County Board of Commissioners
August 9, 2016

WHEREAS, the men and women of our nation's law enforcement agencies wear their uniforms with honor, pride, dedication, and integrity; and

WHEREAS, members of law enforcement agencies are dedicated public servants protecting our lives and property, as well as safeguarding our rights and freedoms of the citizens they are sworn to protect; and

WHEREAS, law enforcement officers are never 'off duty' and are constantly ready to intervene whenever and wherever they are needed; and

WHEREAS, our local law enforcement agencies, including the Otsego County Sheriff's Office, the Gaylord City Police and the Michigan State Police, conduct themselves in an ethical and professional manner; and

WHEREAS, we recognize that our officers must regularly handle difficult situations, having to make split-second decisions that affect the life and safety of all involved; and

WHEREAS, we recognize our local law enforcement officers should be commended for the expert handling of the pressures of their positions; now, therefore be it

RESOLVED, that the Otsego County Board of Commissioners supports all of our local law enforcement agencies; and be it further

RESOLVED, that Otsego County thanks our officers for their service and sacrifices.