

August 17, 2017 - Minutes #277

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi, called the meeting to order at 9:37 a.m.

PRESENT: Tammy LaBouef, John LaFave, Jim Mathis, Julie Powers,  
Steven Riozzi  
EXCUSED: Duane Switalski, Joseph Wambold  
OTHERS: Marlene Hopp

The Pledge of Allegiance was led by Steven Riozzi.

Additions to agenda: Program guidelines.

MOTION: by John LaFave, approval of regular minutes #276 of July 20, 2017, as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

By-laws:

MOTION: by Tammy LaBouef, approve to modify bylaws under Article II, Section 10, emergency repairs – Director and appointed emergency board members to hold a special meeting to review and proceed with emergency projects.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Tammy LaBouef, upon review of the by-laws, proposed modifications will be presented and voted by the Committee.

Ayes: Unanimous. Nays: None. Motion Carried.

Program guidelines:

MOTION: by Julie Powers, approve to modify program guidelines; rehabilitation projects up to \$20,000 of CDBG program income funding, and a project minimum of \$2,500, each on a case by case basis.

Ayes: Unanimous. Nays: None. Motion Carried.

Projects:

Owner #04-2017 requested contractors to rebid project from previous 7/20/2017 bid opening meeting. One bid was opened and reviewed.

MOTION: by Jim Mathis, award 04-2017 rehabilitation bid of \$39,896 to Thor Contracting Inc. Project to be financed from CDBG rehabilitation program income funds.

Ayes: Unanimous. Nays: None. Motion Carried.

Once bid was opened and reviewed.

MOTION: by John LaFave, approve 08-2017 specifications and cost estimate. Award water well bid of \$4,800 to Thomas & Ross Payton & Sons Well Drilling. Project to be financed by CDBG emergency program income funds.

Ayes: Unanimous. Nays: None. Motion Carried.

Four bids were opened and reviewed.

MOTION: by Tammy LaBouef, approve 11-2017 specifications and cost estimate. Award roofing bid of \$6,584 to ASAP Roofing. Project to be financed by CDBG emergency program income funds.

Ayes: Unanimous. Nays: None. Motion Carried.

Reports - Director Updates:

MSHDA blight elimination grant application results, August mortgage payoff and funding, board membership, copier issues.

Inspector Updates: Not present.

Activity and financial reports were presented and reviewed.

MOTION: by Tammy LaBouef, receive and file month end financial reports, ending July 31, 2017.

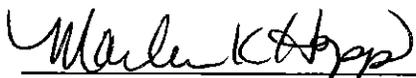
Ayes: Unanimous. Nays: None. Motion Carried.

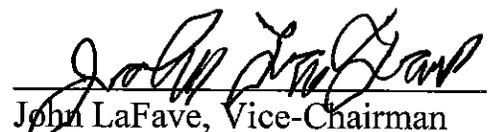
New Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 11:17 a.m.

  
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Marlene K. Hopp, Director  
Otsego County Housing Committee

  
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John LaFave, Vice-Chairman  
Otsego County Housing Committee