



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, August 16, 2018 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #288

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Regular Housing meeting & Public Hearing #287 – July 19, 2018
4. Unfinished Business
5. New Business
 - a. **Public Hearing** – Michigan State Housing Development Authority - HOME Grant Application and attachments
 - b. Discharge Mortgage #038-2000
6. Reports
 - a. Director
 - b. Inspector
7. Bills and Communications
8. Public Comments
9. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



July 19, 2018 - Minutes #287

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Jim Mathis, Chairman, In Pro-tem, called the meeting to order at 9:30 a.m.

PRESENT: Jim Mathis, Julie Powers, Duane Switalski, Joseph Wambold
EXCUSED: Tammy LaBouef, John LaFave, Steven Riozzi
OTHERS: Marlene Hopp

The Pledge of Allegiance was led by Joseph Wambold.

MOTION: by Joseph Wambold, approval of regular housing meeting minutes #286 of June 21, 2018, as presented.

Ayes: Unanimous. Motion Carried.

Unfinished Business:

Michigan State Housing Development Authority grant proposal still pending.

New Business:

Public hearing opened at 9:37 a.m. for program income grant #PY 2017.

Public hearing closed at 9:45 a.m.

MOTION: by Duane Switalski, approve #PY 2017 Program Income certification and documentation of federal funding, as presented. Submit to the Otsego County Board of Commissioners for review, resolutions and signatures. Submit all necessary application documents to Michigan Economic Development Corporation.

Ayes: Unanimous. Motion Carried.

Client of project #038-2000 passed away with Otsego County holding second lien. Son on deed and first mortgage with another lender.

MOTION: by Julie Powers, approve for son of project #038-2000 to assume note and mortgage with a payable 0% interest loan.

Ayes: Unanimous. Motion Carried.

Reports:

Director reported on preparation of 2019 budgets; prepared annual report for next Board of Commissioners meeting; housing projects on hold until #PY 2017 grant application process.

Bills and Communications:

Activity and financial reports were presented and reviewed.

MOTION: by Joseph Wambold, receive and file month end financial reports, ending June 30, 2018.

Ayes: Unanimous. Motion Carried.

Public Comments: None

Meeting adjourned at 10:12 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Jim Mathis, Chairman, In Pro-tem
Otsego County Housing Committee

OTSEGO COUNTY HOUSING COMMITTEE
RECORD PUBLIC HEARING

MEDC – Federal Grant #PY 2017
Thursday, July 19, 2018

A public hearing of Michigan Economic Development Corporation (MEDC) program income grant application #PY 2017 was held on Thursday, July 19, 2018 located in room 212 of the County Building of Otsego County. Jim Mathis, Chairman, In Pro-tem of the Otsego County Housing Committee opened the public hearing at 9:37 a.m.

The list of attendance was: Jim Mathis, Julie Powers, Duane Switalski, Joseph Wambold, and Marlene Hopp.

Marlene Hopp, Director for the Otsego County Housing Committee reviewed the grant certification and documentation of program income grant #PY 2017. Numerous sections throughout the application were reviewed. Of which, included the budget, proposed Board of Commissioners draft resolutions for the grant and fair housing law, policy, rights, executive order 11063, certifying officer designation, finding of exempt activities, and environmental determination forms. Also reviewed were the notice of public hearing publication, homeowner certification program agreement, program guidelines and applicant requirements.

The program income grant certification #PY 2017 of \$118,238.14 through MEDC, Community Development Block Grant (CDBG) is to be administered by the Otsego County Housing Committee at 18% of grant \$21,282.86 and project allocation of \$96,955.28 for general contractors to bid and improve single-family housing projects within Otsego County that fits program guidelines at an affordable mortgage of 0 - 3% interest rate. Owners will leverage 3% of project cost. The County Administrator is recommended to sign all necessary grant documents and Housing Director to prepare and submit to Michigan Economic Development Corporation.

Public Comment: None

The Public Hearing was closed at 9:45 a.m.

Record of public hearing written by Marlene K. Hopp, Director, Otsego County Housing Committee.