



## Budget & Finance Committee

Wednesday, August 15, 2018 at 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 a.m.

Roll call – Present: Paul Beachnau, Ken Borton, Ken Glasser, Rob Pallarito, Rachel Frisch, Tim Hanley, Jon Deming

#### APPROVAL OF MINUTES

Motion by Mr. Borton to approve the minutes from the July 18, 2018 Budget and Finance Committee meeting. Seconded by Mr. Glasser. Motion passed unanimously.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### A. EMS Ambulance purchase

Mr. Deming presented information to purchase a new ambulance. Crestline had the lowest bid at \$196,482. A \$50,000 grant will help offset the purchase price. EMS will make a down payment of \$19,468. The remainder of the ambulance (\$127,014) will be acquired through a loan from the Public Improvement Fund (245) with interest being charged at 4% according to County policy.

Motion by Mr. Borton to recommend to the full board approving the low bid from Crestline (\$196,482) using a USDA grant for \$50,000 and a 10% down payment from EMS (\$19,468), with the remaining balance of approximately \$127,014 to be financed at 4% for five years through the County's Public Improvement Fund. Seconded by Mr. Glasser. Motion passed unanimously.

##### B. Environmental Study for Trading Post

Ms. Frisch updated everyone on the Environmental study for the Trading Post. Tank is not leaking according to report. The estimated cost is \$3,000 - \$5,000 to remove the tank. There may be an opportunity to have the tank removed for free if the tank is given to the contractor. Ms. Frisch will follow up with Mr. Wagar from Otsego Lake Township.

##### C. SRO – Gaylord Community Schools BA

Mr. Hanley presented a budget amendment for the School Resource Officer (SRO) for the remainder of 2018. Gaylord schools has contracted with the County to have a School Resource Officer at the schools. Gaylord Schools will reimburse the County for 75% (School Year) of this officers compensation. The total cost to the County for the remainder of 2018 will be \$6,454. This will be covered by contingency funds.

Motion by Mr. Glasser to recommend to the full board the SRO Budget Amendment for the remainder of 2018. Seconded by Mr. Pallarito. Motion passed unanimously.

**D. Prosecutor Budget Amendment**

Mr. Hanley presented a budget amendment for the Prosecutor for extra hours and overtime for 12 weeks. Felony cases have increased by 29% while misdemeanor and Juvenile cases are up approximately 40%. With the extra cases, additional time is needed to keep the court filings up-to-date.

Motion by Mr. Glasser to recommend to the full board the budget amendment for the Prosecutor's extra hours and overtime for 12 weeks. Seconded by Mr. Borton. Motion passed unanimously.

**E. July Financials**

Mr. Hanley distributed and the Committee discussed the reports.

**F. Credit Card Statements**

The Committee reviewed and discussed the statements

Mr. Beachnau adjourned the meeting at 10:07 a.m.