



Louis M. Groen Nature Preserve  
Irontone Springs  
Libke Field  
Pontresina Park

Otsego Lake County Park  
Wah Wah Soo  
Community Center

**Minutes Regular Meeting  
Otsego County Parks and Recreation Commission  
April 9<sup>th</sup>, 2018**

Called to order at 6:01pm.

**Members Present:** Dave Baragrey, Bonny Miller, Judy Jarecki, Randy Stults, Justin Wing, Scott Courterier, Kelli Parker Doug Johnson, Bill Holewinski and Abe Cruz.

**Others Present:** Kyle Ryan, Keri Swantek and Rachel Frisch.

**Approval of Previous Minutes:** A motion to approve the minutes from the meeting held on March 12<sup>th</sup> 2018 was made by Doug Johnson and seconded by Scott Courterier. Motion carried.

**Public Comment:** None.

**Bills:** A motion was made by Scott Courterier and seconded by Abe Cruz to approve the bills from March 3<sup>rd</sup>, 2018 – April 1<sup>st</sup>, 2018 in the amount of \$23,098.17. Motion carried.

**Financial Reports:** The members discussed the financial reports from March for the County Parks, the Community Center and the Groen Preserve.

**Director's Update:**

- Kyle Ryan said the new truck is in Gaylord and the plow is being attached.
- Kyle Ryan said he is in the process of interviewing and hiring seasonal employees for the campground. Kyle Ryan said 3 positions have been offered and he is looking to hire one more seasonal ranger.
- Kyle Ryan stated that he has offered a full-time position at the Groen Preserve to Jesse Chaffin.
- Kyle Ryan said he is working on scheduling closing dates for the purchase of two parcels.
- Regarding the bleachers and the Community Center Kyle Ryan said he is still getting costs for materials, installation and removal.

**Old Business:**

- A. Ranger Station Move** Kyle Ryan stated this project has been pushed back until October due to weather. Kyle Ryan said that all the companies that offered bids will honor those bids in October.

**New Business:**

- A. Capital Improvements –Groen** Kyle Ryan said he will present this plan at the meeting in May.



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- B. **New Groen Entrance** Rachel Frisch presented a map from C2AE of the new entrance for the Groen Preserve. Rachel Frisch discussed the engineering contract with the members. The costs in the contract are as follows:

\$11,800.00 Design Phase Services

\$1,800.00 Bidding Phase Service

\$5,700.00 Construction Phase Service Estimate

**\$19,300.00 Total Phase Service Costs**

\$132,000.00 Preliminary Cost Estimate

A motion was made by Randy Stults to recommend the adoption of the contract between Otsego County and C2AE for the new entrance trail and parking area with the design phase service at \$11,800.00, a bidding phase service at \$1,800.00 and the construction phase service estimated to be \$5,700.00. Bill Holewinski seconded this motion. Justin Wing abstained from this motion. Motion carried.

- C. **Firewood Price at the County Park:** Kyle Ryan said that our firewood supplier is raising his prices \$1.00 per bundle. Kyle Ryan asked the members to increase the cost of firewood from \$5.00 to \$6.00. A motion was made by Abe Cruz and seconded by Scott Courterier to raise the price \$1.00. Motion carried.

**Commissioner Comments:** None.

Next Meeting: Monday May 14<sup>th</sup>, Main House Louis M. Groen Nature Preserve.

A motion to adjourn the meeting was made by Bill Holewinski and seconded by Scott Courterier. Motion carried. The meeting was adjourned at 6:57pm.

**Attachments as part of this meeting:**

- Bills from March 3<sup>rd</sup> – April 1<sup>st</sup> in the amount of \$23,098.17.
- Financial Reports for the Parks, Community Center and Groen Preserve for March.
- C2AE Groen Entrance Trail Contract

Keri Swantek, Recording Secretary

Randy Stults, Secretary