

April 12, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Robert Pallarito.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the Regular minutes of March 22, 2016 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda;

Motion to approve the Conservation District Recycling Agreement. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported on the Courthouse Plaza project progress, waiting on the weather to finish up; exterior door bid and half of the windows; electronic recycling update; water quality update, everyone is in good shape; Announced Tim Cherwinski has been hired as the new Bus Director.

Committee Reports:

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to adopt Resolution 16-12, Intent to apply for financial assistance for fiscal year 2017 as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/ Resolution adopted. (see attached)

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers-Gehman, to adopt Resolution 16-13, to approve the ballot language for a millage proposition to provide funds for the operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission and to submit the proposition to the electorate in the primary election of August 2, 2016.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried/ Resolution adopted. (see attached)

Department Head Report:

Mike Rola reported on the Prosecutor's office; various cases tracked, adult cases, Juvenile/Probate/Family Court, Child Support Title IV-D cases.

Vern Schlaud reported on the Land Use Department, introduced Christine Boyak-Wohlfel; Email or text messages are sent out when inspection has been completed; Point pay cash receipting system implemented; database improved updated contractors, categorized permits; Zoning department, Christine will be going out and doing zoning enforcements only; Building department good year last year, permits about the same, revenues a little higher.

City Liaison, Township and Village Representative: None.

Correspondence: Chairman Ken Borton received an invitation from Huron Pines for the 2016 spring celebration on May 13, 2016.

New Business:

Motion by Commissioner Robert Harkness, seconded by Commissioner Ken Glasser, to approve the March 22, 2016 Special Warrant and the March 29, 2016 Warrant for a total amount of \$298,122.90 Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers-Gehman, seconded by Commissioner Doug Johnson, to approve the April 5, 2016 Warrant for a total amount of \$35,316.56. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Paul Liss, to approve the April 12, 2016 Warrant for a total amount of \$1,622,217.75. Ayes: Unanimous. Motion carried.

Dona Wishart reported on the Otsego County Commission on Aging; Long term employee Loretta Miller is retiring, open house is 4-14-16 from 2:00-3:30 at the Alten Zimmer; BeBloomin update session April 21, 2016 from 9:30-11:00 at the University Center.

Commissioner Julie Powers-Gehman reported on the City Council meeting; shops on main, City to take money out of their budget and not obtain bonds.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose had no report.

Commissioner Paul Liss reported Corwith Township applied for the Trail head grant.

Commissioner Bruce Brown reported the Sportsplex has some events scheduled during the month of April.

Commissioner Ken Glasser reported on the Otsego Lake Drain, lake level controlled by court order; Thursday, April 14, 2016 from 1:30-3:30 MSHDA public hearing regarding funding to be held at the Alpine Center; Commission on Aging Region 9 fiscal year 2017-2019 public hearing May 23, 2016 in Alpena and May 25, 2016 in Roscommon.

Commissioner Paul Beachnau reported Business After Hours 4-13-16 at the Summit Grill at the Ridge from 5:00-7:00 p.m.; Good morning Gaylord, Friday, April 15, 2016; State of Community Luncheon, May 10, 2016 at the Otsego Club at Noon, tickets available at the Chamber.

Commissioner Julie Powers-Gehman had no report.
Commissioner Robert Harkness had no report.

Commissioner Doug Johnson reported on the Parks and Recreation meeting, new director settling in, working on a grant to get kids active; received bids to replace the lights at the community center; gave the health department 25 passes to the County Park; Irontone south bridge needs repair.

Commissioner Ken Borton reported on the Bagley Township Meeting, Dave Matelski from the Road Commissioner looking for funding for Chester Road. They are partnering with Bagley Township to repair the road. The road in front of the Sportsplex is going to have no through truck signs posted; Voted to keep the meetings the same; replacing lights in the hall to LED.

Meeting adjourned at 11:02 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

This Agreement entered into this day of April 12, 2016, between the County of Otsego, a Michigan municipal corporation located at 225. West Main Street, Gaylord, Michigan 49735, hereinafter called the "County" and the Otsego Conservation District, a Michigan municipal corporation at 800 Livingston Blvd, Suite 4-A, Gaylord, Michigan 49735, hereinafter called the "District."

Witnesseth:

1. **Term.** The County agrees to contract with the District for the term beginning March 12, 2016 to and including March 11, 2017 to perform efforts on behalf of Otsego County and its Recycling Program.
2. **Performance.** The District agrees to provide and perform all services as outlined in the Description of Services, in a competent and professional manner.
3. **Description of Services.** The District shall provide the following services:
 - a. Preparation and placement of advertising for Otsego County's Recycling Drop-off program as detailed in the budget contained in Appendix A.
 - b. Preparation of recycling educational material as detailed in the budget contained in Appendix A.
 - c. Provide information assistance and education on the Recycling Program.
 - d. Coordination and training of recycling volunteers.
 - e. Coordination and implementation of the annual Household Hazardous Waste Drop-off Event.
 - f. Monitoring of each recycling drop-off location to check on cleanliness around the recycling bins as well as the status of how much material capacity remains in each bin. Such monitoring to be performed at least twice weekly.
4. **Fee.** The County agrees to pay the District a total fee of \$21,944.20 for its services under this Agreement. A payment of \$5,000 is payable upon commencement of the Agreement, with the remaining payments to be paid as incurred and invoiced.
5. **Termination and Suspension.** If the District defaults or neglects to carry out its duties in accordance with the Agreement and fails within a seven (7) day period after receipt of written notice from the County correction of such default or neglect with diligence and promptness, the County may, without prejudice to other remedies, correct such deficiencies and/or order the District to stop all work under the Agreement. If the District fails to correct non-compliance, or performs in a manner that is not in accordance with the requirements of the Agreement, the County, by written, notice may order the District to stop all work under this Contract, or any portion thereof, until the cause for such order has been eliminated.

Either party may terminate this Agreement for any or no reason upon sixty (60) day written notice.

In the event of suspension or termination under Section 6, then in such case, as appropriate, the

District shall pay to the County any funds not yet expended and any expenses made necessary by such default, neglect, or failure, if such payment, then or thereafter due the District is not sufficient to cover such amounts, the District shall pay the difference to the County.

7. Amendment. The Agreement may only be amended, modified or supplemented by written instruments signed by both parties.

This Agreement is entered into as of the day and year first written above and is executed to at least two (2) original copies of which one is to be delivered to the District and one to the County.

COUNTY:

John Burt
Otsego County Administrator

Date: _____

DISTRICT:

Jack Marlette, Chairman
Otsego Conservation District

Date: _____

APPENDIX A

OTSEGO COUNTY RECYCLING BUDGET

March 12, 2016 - March 11, 2017

		SUPPLIES	HOURS	MILES
Fielding Calls			130	
Site Visits	Four sites twice a week-Gaylord site three times per week		572	8,432
Emmet County	Updates on bins		80	
Education / Outreach / Presentations*		\$200.00	100	100
Gaylord Herald Times				
Insert				
Market Place	12,625 Copies	\$580.00	12	8
Paper	4 Cases @ \$57.90each	\$231.60		
Direct Mailing	2000 pieces @ .18 each	\$360.00	8	32
Paper	Card Stock	\$90.00		
4 Press Releases	Herald Times, Weekly Choice, Our Home Town		8	
Newspaper Ads	3 ads	\$335.00	6	
Eagle 101.5				
60 Second pre-recorded ads	52 wks. -10 times each week	\$1,500.00	10	40
On air live interviews & mentions	Throughout the year		100	520
Phone guide				
One-page advertisement			2	
Recycling & Hazardous Waste Guide			40	
Paper for cover	500/\$60.00	\$41.00		
Print cover	500/.29 ea.	\$145.00	2	12
Fold cover	500		2	
Paper for inside pages	5000 sheets	\$126.00		
Copy	5000 front & back		8	
Folding and correlating	500 guides	\$50.00	8	4
Stapling	500/.10 ea.	\$50.00		4
Trim Booklets	500	\$40.00		
Website Facebook				
Updates			10	
Evaluation of Recycling Program *				
Sub-Total		\$3,748.60	1098	9152
			Wage & FICA \$15.00 per hr.	\$0.50/ mile
Total		\$3,748.60	\$10,771.38	\$3,843.84
Supplies	\$3,748.60			
Hours	\$10,771.38			
Mileage	\$3,843.84			
Total Budget	\$18,363.82			

* Education / Outreach materials and presentations will include activities such as Farmers Market, County Fair, Otsego County Schools, News Releases, Newsletters, Radio and Otsego County Township Assoc

**OTSEGO COUNTY HOUSEHOLD HAZARDOUS WASTE PROGRAM
2016**

		BUDGET	HOURS	MILES
Fielding Calls, Run Program, Radio			90	122
Gaylord Herald Times				
Insert	HHWP Information Sheet			
Friday	4,300 Copies	\$180.00	5	6
Paper	1 Case Color @ \$57.90.00 each	\$57.90		
Gaylord Herald Times	4 - 5"x5" ads +online ad (10,000 online impressions per month)	\$416.00	6	
2 Press Releases			2	
Event Calendar				
Weekly Choice Newspaper	2 Front page flags (\$47.00 each)	\$94.00	1	
Press Releases			1	
Our Home Town Newspaper	2 ads 4"x6" \$40 each	\$80.00	1	
Eagle 101.5				
Recycling kick-off pre-recorded ads	50 / 30-second ads for 30 days	\$250.00	3	12
Supplies	Laminate Signs	\$40.00	2	4
Spartan Sanitation	Porta John - 2 Days	\$95.00		
Expenses	\$1,212.90			
Hours	\$2,307.00			
Miles	\$60.48			
Total HHWP Budget 2016	\$3,580.38			

\$1,212.90	111	144
	Wage & FICA \$20.78 per hr.	\$0.50/ mile
	\$2,307	\$60.48

OCR 16-12
INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2017
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.

Otsego County Board of Commissioners
April 12th, 2016

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as THE APPLICANT) established under Act 94, to provide a local transportation program for the state fiscal year of 2017 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past State fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$337,798.00, estimated state funds \$682,545.00, estimated local funds \$290,721.00, estimated farebox \$150,000.00, estimated other funds \$ 364,900.00 with total estimated expenses of \$1,825,964.00 , now, therefore, be it

RESOLVED, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Timothy M. Cherwinski as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for FY2017.

RESOLUTION NO. OCR 16-13

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND
MAINTENANCE OF ALL PROGRAMS, PARKS AND FACILITIES
UNDER THE JURISDICTION OF THE OTSEGO COUNTY PARKS AND
RECREATION COMMISSION AND TO SUBMIT THE PROPOSITION TO
THE ELECTORATE IN THE PRIMARY ELECTION ON AUGUST 2, 2016

OTSEGO COUNTY BOARD OF COMMISSIONERS
April 12, 2016

Recitals

WHEREAS, the Otsego County Parks and Recreation Commission currently operates and maintains county parks and the Otsego County Community Center for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center, are currently provided by a millage of 0.1875 mills previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the programs, parks and facilities, including the Community Center, expires on December 1, 2016; and

WHEREAS, the Otsego County Parks and Recreation Commission previously had an additional millage of 0.0625 mills (reduced by Headlee to .0593) which expired on December 1, 2010 and renewal was not sought at that time; and

WHEREAS, the Otsego County Parks and Recreation Commission and the Otsego County Board of Commissioners desires to obtain voter approval for a millage in the amount of 0.25 mills to total the amounts of the earlier millages approved by the voters to provide funds for operating and maintaining all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 2, 2016; now, therefore be it

RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 2, 2016 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal will permit the County to levy up to 1/4 of one mill (\$0.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to *one-quarter (1/4) of one mill (\$0.25 per \$1,000 of taxable value)* on the taxable value of such property for a period of five (5) years, 2017 through 2021, inclusive, for the purpose of providing funds for the continued operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$284,768 for Otsego County in 2017.