



## **Budget & Finance Committee**

Wednesday, June 19, 2013 – 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### **MINUTES**

#### **CALL TO ORDER**

Mr. Bates called the meeting to order at 9:30 a.m.

Roll call – Present: Clark Bates, John Burt, Lee Olsen, Erma Backenstose

Excused – Ken Borton

#### **APPROVAL OF MINUTES**

Motion by Mr. Olsen to approve the minutes from the May 15, 2013 Budget and Finance Committee meeting. Motion passed unanimously.

#### **UNFINISHED BUSINESS**

##### **A. Global Tower Request**

Burt reported that he is working with Global Tower to locate equipment for the University Center and Emergency Management on their tower. There have not been any further discussions concerning Global Tower's request for a land lease fee reduction.

##### **B. Veteran's Memorial Plaques**

Burt reported that Building & Grounds cleaned the plaques on the Veteran's memorial. Bates reported that the Veteran's Committee members went to look at the plaques and indicated they looked acceptable.

The Committee discussed issues with the concrete and brick on the memorial. Motion by Olsen to "obtain a cost estimate to have the memorial repaired and restored". Motion passed unanimously.

#### **NEW BUSINESS**

##### **A. Land Use Services Budget Amendment**

Burt reported that some of the cost of zoning inspections had been inaccurately paid through the Building Inspection Fund. He requested a budget amendment to pay for these inspections out of the General Fund. Motion by Olsen to "recommend to the full Board of Commissioners to approve a Budget Amendment in the amount of \$7,000 from the Contingency Fund for the cost of zoning inspections". Motion passed unanimously.

##### **B. Treasurer's Office Furniture**

Burt relayed a request from the Treasurer to paint and purchase new furniture for the main office and her office. The current furniture would be used by Equalization. Motion by Olsen to "recommend to the full Board of Commissioners to approve a budget amendment in the amount

of \$3,000 from Contingency for painting the Treasurer's offices, and \$13,000 from the Delinquent Tax Revolving Loan Fund for the purchase of office furniture". Motion passed unanimously.

**C. Friendship Housing Center Business Agreement**

Burt was directed to prepare the ballot language for a millage to provide homeless services to go on the November 2014 ballot. The language will go on the June 25 agenda for the Board of Commissioners.

**D. May 2013 Budget Reports**

Mr. Burt distributed and discussed the reports.

**E. Air Show**

Mr. Burt updated the Committee on the Air Show. The show could take a small loss, which would be paid by the County. He will present the final numbers when received. A motion to proceed with the 2014 Air Show will be on the June 25 agenda for the Board of Commissioners.

Mr. Bates adjourned the meeting at 10:30 a.m.