



## Budget & Finance Committee

Tuesday June 15, 2011 – 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Olsen called the meeting to order at 9:30 AM

Roll call – Present: Lee Olsen, Paul Beachnau, Erma Backenstose, Clark Bates, John Burt

Others present – Rachel Frisch, Ed Doss

Absent (excused) – Diann Axford

#### APPROVAL OF MINUTES

Motion by Mr. Bates to approve the minutes from the May 17, 2011 budget and finance committee meeting. Motion passed unanimously.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

##### A. 211 Funding Request

A local group of interested parties would like to extend the 211 phone system in Otsego County. They are requesting \$3,512 for initial start up costs and then ongoing expenses of 15 cents per capita. Mr. Burt obtained a legal opinion stating that 911 monies cannot be used for the 211 phone system.

Motion by Mr. Beachnau to recommend to the full board funding 50% of the start- up costs for the 211 phone system, provided they are able to secure funding for the other 50%, not to exceed \$1,756. Funds to come from Contingency. A separate annual budget request will have to be submitted by the 211 Committee if they would like the County to contribute toward ongoing costs. Motion passed unanimously.

##### B. Medical Examiner Transport

Mr. Burt explained that our local pathologist is no longer able to perform autopsies. The non-forensic autopsies will now be done at Northern Michigan Hospital in Petoskey. As a result, we need to address transportation of the bodies to Petoskey. Nelson's Funeral Home is willing to transport for a week or two. Mr. Burt is looking into the cost of purchasing a used Dodge Grand Caravan. Nelson's has recommended a Dodge Grand Caravan, as that is the vehicle that works best for transporting, according to their experience. Mr. Burt will present the bids to the full board at the June 28, 2011 full board meeting.

### **C. Road Commission Building**

The Otsego County Road Commission would like to move forward with its plans to construct a 14,000 square foot salt storage building. The total project cost is estimated to be \$1,159,890. The Road Commission will put \$200,000 cash toward the building and bond for approximately \$1,000,000 over a 20-year period. The Road Commission plans to pay the annual debt service payments using Act 51 monies. The building activities will run through the Otsego County Building Authority; the Building Authority will also own the building until the outstanding debt has been fully paid. Ownership will then revert to the Road Commission.

Motion by Mr. Beachnau to recommend to the full board approving the resolution to construct the salt storage building through the Otsego County Building Authority. Motion passed unanimously.

### **D. Gateway to Gaylord/Rotary Club Tree Request**

Mr. Doss attended the meeting on behalf of the Rotary Club to request \$3,500 for the purchase of trees and perennial flowers and shrubs for the beautification project at Exit 282. Thus far, Rotary, OWLS, Otsego County, Livingston Township, Consumers Energy, Great Lakes Energy, and the City of Gaylord have contributed various phases of the project. Rotary will maintain the plants. The City will provide water for the irrigation and mowing.

Motion by Ms. Backenstose to recommend to the full board purchasing trees and perennial flowers and shrubs for the Exit 282 location in the amount of \$3,500, with funds to come from Contingency. Motion passed unanimously.

### **E. Laptop Request**

Mr. Burt explained to the Committee that Prosecutor Kyle Legel is interested in purchasing 2 used laptops and docking stations from the County. The county's IT personnel have determined that the computers are not usable for County business purposes (too old) and are worth approximately \$50 each for the laptops and \$50 each for the docking stations.

The Committee directed Mr. Burt to post a list of equipment the County cannot use anymore on the County's website, for other county employees and the public to have a chance to bid on these items.

### **F. May 2011 Financial Reports**

Ms. Frisch distributed the May 2011 financial reports.

Mr. Olsen adjourned the meeting at 10:28 AM