



## Budget & Finance Committee

Friday, May 18, 2018 at 9:00 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:08 a.m.

Roll call – Present: Rob Pallarito, Ken Glasser, Paul Beachnau, Rachel Frisch

Excused – Ken Borton

Others present – Tim Hanley, Jim Mouch

#### APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the April 18, 2018 Budget and Finance Committee meeting. Seconded by Ms. Frisch. Motion passed unanimously.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

##### A. Land Use Fees

Mr. Mouch requested the addition of a violation penalty (\$170) for contractors that do not pull required permits. He indicated that this is a growing problem and thinks that the violation penalty would help solve the problem.

Motion by Mr. Pallarito to recommend to the full board the approval of the violation penalty for contractors that do not pull required permits. Seconded by Ms. Frisch. Motion passed unanimously

##### B. Parks and Rec Updated Internal Capital Projects

Ms. Frisch requested that this topic be moved to the next meeting.

Motion by Mr. Glasser to postpone this topic until the June 20, 2018 Budget & Finance Committee Meeting. Seconded by Mr. Pallarito. Motion passed unanimously.

##### C. UCMAN Fiber Extension

Ms. Frisch presented information regarding the laying of new fiber cable on Dickerson Road. The City of Gaylord is currently working on Dickerson road and the UCMAN fiber will be installed during the same construction project in order to save money.

#### **D. Bus OCR**

Ms. Frisch presented OCR 18-10. This is an annual budget that the Otsego County Bus System must submit to the Michigan Department of Transportation in order to receive State Assistance.

Motion by Mr. Glasser to approve recommend to the full board the additional adoption of OCR 18-10. Seconded by Mr. Pallarito. Motion passed unanimously.

#### **E. Public Improvement Fund Report 2017**

Mr. Hanley presented the Public Improvement Fund Report for 2017. The fund balance and the interest payments were discussed.

#### **F. EMS – Waive Interest on Cash Advance**

Mr. Hanley distributed the Cash Advance Policy for Otsego County. The EMS has two outstanding cash advances that are more than 3 months old. At this point, no interest has been charged.

Motion by Mr. Glasser to recommend to the full board the waving of the interest on the EMS cash advances. Seconded by Mr. Pallarito. After a split vote (Yes votes Ms. Frisch and Mr. Beachnau, No votes Mr. Pallarito and Mr. Glasser) the motion was defeated.

#### **G. April 2018 Financials**

Mr. Hanley distributed and the Committee discussed the reports.

#### **H. Budget Calendar – 2019**

Motion by Mr. Pallarito to recommend to the full board the approval of the 2019 budget calendar. Seconded by Mr. Glasser. Motion passed unanimously.

#### **I. Credit Card Statements**

The Committee reviewed and discussed the statements.

#### **J. Finance Department Update**

Mr. Hanley gave an update on the County audit.

Mr. Beachnau adjourned the meeting at 10:10 a.m.