



## Budget & Finance Committee

Wednesday, May 20, 2015 at 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 a.m.

Roll call – Present: Paul Beachnau, Ken Borton, Erma Backenstose, Lee Olsen, John Burt

Others present –Diann Axford, Suzy DeFeyer, Undersheriff Matt Muladore, Sheriff Matt Nowicki

#### APPROVAL OF MINUTES

Motion by Mr. Olsen to approve the minutes from the April 15, 2015 Budget and Finance Committee meeting. Motion passed unanimously.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### A. Chargeback Item

Ms. Axford explained to the Board that she would like to remove a reference to a \$1.46 chargeback owed by Tree Tops that has been on the books. Ms. Axford discussed the issue with the County's auditors and they recommended removing it.

Motion by Borton to "Authorize the Treasurer to dismiss the \$1.46 chargeback owed by Tree Tops as recommended". Motion carried unanimously.

##### B. Sheriff Boat Purchase

Sheriff Nowicki explained that the engine on their Boston Whaler jet-style boat no longer functions. He indicated that the boat never worked well in the shallow waters that the Sheriff's Office usually patrols. He requests funding to purchase a 18.5' 2014 Alumacraft Bay Boat with a Yamaha 70 HP engine for approximately \$26,399.

Motion by Backenstose to "recommend approval to the full Board to authorize the Sheriff to purchase a boat for up to \$27,000 to be paid out of the Equipment Fund". Motion carried unanimously.

##### C. Assessor Access to ROD Information

Commissioner Borton relayed a request from the Bagley Township Board to allow their Assessor free access to the online deeds imaging system with the rationale that his work is a benefit to the County.

Motion by Olsen to “recommend approval to allow free access to the County’s on-line imaging system”. Motion defeated unanimously.

**D. Parks Budget Amendment**

Mr. Burt discussed the Parks and Recreation Budget Amendment. The Parks and Recreation Commission requested to have their budget (fund 208) broken into two departments to better reflect expenditures at the Community Center versus those at the County parks.

Motion by Borton to “recommend the budget amendment as presented”. Motion carried unanimously.

**E. Fee Schedule Update**

Mr. Burt discussed a request from the Parks and Recreation Commission for new fees. Those fees include:

- Credit Card Processing Fee 4%

Irontone Springs Pavilion Rental:

- Morning Rental (10:00 a.m. to 3:00 p.m.) \$65
- Afternoon Rental (4:00 p.m. to 9:00 p.m.) \$65
- Full Day (10:00 a.m. to 9:00 p.m.) \$100
- Cleanup Fee (if staff cleans up after event) \$25

Parks and Recreation receives many requests to reserve the pavilion at Irontone Springs. They do not currently accept reservations. They would like to set a fee to accept reservations, which would include posting the reservation schedule at the park as well as staff checking on the park after events.

The Committee directed Burt to have the Parks and Recreation Director review other fees for the department to ensure that they are accurate.

Motion by Borton to “recommend approval of the presented changes to the Otsego County Fee Schedule”. Motion carried unanimously.

**F. April Credit Card Statements**

The Committee reviewed and discussed the statements.

**G. April Financial Reports**

Mr. Burt reviewed the April Financial Reports.

Mr. Beachnau adjourned the meeting at 10:30 a.m.