



Budget & Finance Committee

Wednesday May 20, 2009 – 9:30 a.m.
Room 212 – Otsego County Building
Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 AM

Roll call – Present: Paul Beachnau, Erma Backenstose, Ken Glasser, Clark Bates

Excused – John Burt

Others present - Diann Axford, Rachel Frisch, Dale Gehman

APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the April 15, 2009 budget and finance committee meeting. Motion passed unanimously.

UNFINISHED BUSINESS

A. Investment Policy

Motion by Ms. Backenstose to recommend to the full board approving the investment policy. Motion passed unanimously.

NEW BUSINESS

A. Marine Safety/Personal Watercraft Grant - Sheriff

Ms. Frisch informed the Committee that the Sheriff has been awarded a federal grant in the amount of \$3,800 to purchase a boat to use as part of the Marine Safety program. There is no local match for the grant.

Motion by Mr. Glasser to recommend to the full board to accept the Marine Safety/Personal Watercraft Grant in the amount of \$3,800, to be used to purchase a watercraft for the Sheriff Department's marine patrol activities. Motion passed unanimously.

B. Animal Control Building Fund Transfer

Ms. Frisch explained to the Committee that the Justice & Public Safety Committee has recommended to the Budget & Finance Committee, to transfer \$500,000 out of the Animal Control Operating Fund (fund 212) into the Animal Control Building Fund (fund 413). The purpose of the transfer is to formally set aside residual property tax dollars accumulated in the operating fund, to be put toward a new animal shelter.

Mr. Glasser stated that the Infrastructure Committee has recommended relocating the departments in the Cross Street Building (Equalization and Land Use Services) and using the Cross Street location, most likely with a new building, for the animal shelter.

Motion by Mr. Glasser to recommend to the full board approving a transfer of \$500,000 out of the Animal Control Operating Fund (fund 212) into the Animal Control Building Fund (fund 413). Motion passed unanimously.

C. Animal Control/Library Construction

Ms. Backenstose explained to the Committee that Maureen Derenzy, Library Director, has been researching costs of adding on to the existing Library building. The County intends to research the possibility of doing a joint bond for Library construction and construction of the new animal shelter. Ms. Backenstose recommended meeting with John Axe to discuss bonding options.

D. 2008 Public Improvement Fund Report

Ms. Frisch distributed the report and the Committee discussed it.

E. April 2009 Financial Reports and Updates

Ms. Frisch distributed the reports and the Committee discussed them.

Motion by Mr. Glasser to accept the April 2009 financial reports. Motion passed unanimously.

F. Airport AWOS Equipment Purchase

Mr. Glasser informed the Committee that the Transportation Committee has recommended to move \$4,000 out of General Fund Contingency into the Airport Fund (fund 281), to relocate the airport's AWOS system. The AWOS (Airport Weather Observation System) is a safety system used to monitor the weather to help with landing airplanes. Because the airport's AWOS is located between two buildings, it has a hard time picking up accurate readings, and can lead to false reports. As a safety issue, the system needs to be relocated at a cost not to exceed \$4,000.

Motion by Mr. Glasser to recommend to the full board to transfer \$4,000 from General Fund Contingency to the Airport Fund (fund 281) to relocate the AWOS system. Motion passed unanimously.

Mr. Beachnau adjourned the meeting at 10:20 AM.