



Budget & Finance Committee

Wednesday, April 18, 2018 at 9:30 a.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:31 a.m.

Roll call – Present: Ken Borton, Rob Pallarito, Ken Glasser, Paul Beachnau, Rachel Frisch

Others present – Tim Hanley, Melissa Fitzgerald

APPROVAL OF MINUTES

Motion by Mr. Pallarito to approve the minutes from the March 21, 2018 Budget and Finance Committee meeting. Seconded by Mr. Glasser. Motion passed unanimously.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Animal Control and Recycling Millages

Ms. Frisch presented the millage language for the upcoming Animal Control millage request. The animal control millage will be included on the August primary election. Animal control is asking for .3 mills for 5 years. No increase will be requested. Language for the millage has been updated to clarify which properties will pay taxes to the DDA.

Motion by Mr. Borton to recommend to the full board the language for the Animal Control millage request. Seconded by Mr. Pallarito. Motion passed unanimously.

Ms. Frisch presented the millage language for the upcoming Recycling millage request. Mr. Beachnau and Mr. Glasser spoke about the popularity of the recycling program. The amount of recycled material has more than doubled since inception. The recycling millage will be included on the August primary election. Recycling is asking for .35 mills for 5 years. An increase of .1 mills is being requested. Language for the millage has been updated to clarify which properties will pay taxes to the DDA.

Motion by Mr. Glasser to recommend to the full board the language for the Recycling millage request. Seconded by Mr. Borton. Motion passed unanimously

B. Groen Property Budget Amendment

Mr. Hanley presented a budget amendment for the Groen Properties Electric expenses. The Main house on the Groen property is heated with electricity.

Motion by Mr. Pallarito to recommend to the full board the approval of the budget amendment for the Groen Properties electric expense. Seconded by Mr. Glasser. Motion passed unanimously.

C. Trailhead Update

Ms. Frisch presented a landscape picture of the proposed trail head. Funding for the Trailhead project originally funded by grants appears to be short. Ms. Frisch plans to meet with several organizations to seek additional support for the project.

D. Anderson Tackman Accounting Services

Ms. Frisch updated the committee on the billing for the services of 2 Anderson Tackman employees. Originally \$15,000 was set aside to pay for the services. The total of the Anderson Tackman invoices was \$15,216.

Motion by Mr. Borton to approve the additional \$216 to cover the Anderson Tackman Services. Seconded by Mr. Pallarito. Motion passed unanimously.

E. Travel Reimbursement Policy – Meals Amounts

Mr. Frisch presented the proposed changes to the Travel Reimbursement Policy. Breakfast would now be \$15, Lunch \$20, and Dinner \$25. The Committee recommended raising the accommodations from \$100 to \$125.

Motion by Mr. Glasser to recommend to the full board the approval of all the changes to the Travel Reimbursement Policy. Seconded by Mr. Pallarito. Motion Passed Unanimously.

F. Finance Reports – February 2018

Mr. Hanley distributed and the committee discussed the reports.

G. Register of Deeds Automation Budget Amendment

Mr. Hanley presented a budget amendment for the Register of Deeds Automation.

Motion by Mr. Glasser to recommend to the full board the approval of the budget amendment for the Register of Deeds Automation. Seconded by Mr. Pallarito. Motion Passed unanimously.

H. Finance Department Update

Ms. Frisch gave an update on the Livingston Township well that will be donated to the County

Ms. Frisch gave an update on the Otsego County Bus System.

Mr. Hanley gave an update of the County audit dates

Mr. Beachnau adjourned the meeting at 10:29 a.m.