



## Building Authority

Monday, March 12, 2018 at 3:00 p.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Ms. Frisch called the meeting to order at 3:03 p.m.

Roll call – Present: Rachel Frisch, Tim Hanley, Diann Axford, Tom Allison

Others present – Maureen Derenzy

#### APPROVAL OF MINUTES

Motion by Mr. Allison to approve the minutes from the January 8, 2018 Building meeting.  
Seconded by Ms. Axford. Motion passed unanimously.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### A. Interior Design Bid Update

Ms. Frisch discussed the Interior Design bid for the Library construction project. The bids are due March 16, 2018 and will be opened at a public meeting on March 19, 2018.

##### B. Library Relocation

Ms. Derenzy discussed the temporary relocation of part of the Library to the 4<sup>th</sup> floor of the Alpine Center Building. The relocation is due to the rebidding of the carpentry work for the Library expansion. The rebidding has put the project behind schedule and in order to complete the work in a timely manner, a portion of the Library would have been unavailable for use.

##### C. Approval of Bills

Mrs. Frisch presented several bills related to the construction of the library to be paid. The Bills totaled \$22,919.37.

Motion by Mr. Hanley to approve the bills to be paid. Seconded by Ms. Axford. Motion passed unanimously.

##### D. Library Contingency

Mrs. Frisch gave an update on the Board of Commissioners decision to set aside \$100,000 for the Library Construction Project.

**Next Meeting Date:**

April 9, 2018 at 3:00p.m.

Ms. Frisch adjourned the meeting at 3:20 p.m.