

January 14, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bates.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: LaVern Harden, Mary Sanders, Tacy Schlink, Sheriff McBride, Mark Beardslee, Bill Kerr, Erma Backenstose, Alex Greficz, Elizabeth Haus, Jack Thompson, Bruce Scott, Dan Sanderson, Alexis Kaczynski, Cle Leask, Ron Chavey, Bill Less, Jean Nowicki, Dave Platte, Steve Johnson, Larry Platte, Lambert Chard, Evelyn M. Pratt.

Motion by Beachnau, seconded by Liss, to amend the agenda to include closed session to discuss real estate. Motion carried.

Motion by Johnson, seconded by Liss, to approve the agenda with amendments. Motion carried.

Public comment on the rezoning case:

Dave Platte stated he was representing his Father in the rezoning case.

Motion by Bentz, seconded by Beachnau, to approve the consent agenda for Finance Committee meeting of 01/08/03. Motion carried.

Motion by Bates, seconded by Liss, to approve the consent agenda for Bus Committee meeting of 12/16/02. Motion carried.

Animal Control minutes of 01/08/2003 will be added to the February agenda.

Motion by Johnson, seconded by Glasser, to approve the minutes of 12/10/02. Motion carried.

Motion by Garfield, seconded by Liss, to approve the minutes of 12/18/02. Motion carried.

Motion by Glasser, seconded by Hyde, to approve the minutes of 01/06/03. Motion carried.

Finance (01/08/03)

Motion by Finance to recommend to the full Board of Commissioners that in order to reflect the reduction in State Shared Revenues, the 2003 Budget be amended as follows: Reduce account #101-253-57400 State Shared Revenues by \$16,879.00 and reduce Contingency account #101-941-95600 by \$16,879.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the change in classification for Steve Schalow to lead dispatcher and Angel LaCross as secretary/bookkeeper be approved, subject to approval by the Personnel Committee. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the bid for a 2003 Ford F-150 pickup truck for the Building Inspectors be awarded to Gaylord Ford at \$13,662.00, this being the lowest bid received. Funds from Building Inspector Fund. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the Designated Fund balance of \$30,422.17 for the Probate Court be closed and the funds be transferred to the General Fund balance. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that revenues of \$457,395.41, expenditures of \$740,177.32 and checks #24465 through #25040 for an all funds total of \$631,152.33, excluding payroll for December 2002, be approved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to pursue the purchase of the property described in the closed session. Motion carried.

Special Order of Business:

Alexis Kaczynski, Northern Michigan Community Mental Health Representative, reviewed the proposed merger with NMCMH and Antrim Kalkaska CMH to create a six County Mental Health Authority.

Motion by Bentz, seconded by Bates, to adopt Resolution OCR-03-001, to approve the merger of the Antrim Kalkaska CMH and NMCMH.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

Roland Chavey presented the 2003 FEMMA report.

Commissioner Beachnau introduced the Chamber of Commerce Executive Director, Robert Kasprzak.

Chairman Olsen appointed Commissioner Bates the Board Parliamentarian.

Department Head Reports:

Alex Greficz, Veterans Affairs Officer, explained the Veteran's Burial program.

Arnold Morse, Executive Director of Commission on Aging, presented the names of Commission on Aging Board members to be reappointed.

Motion by Hyde, seconded by Bentz, to appoint Joseph Duff, Deborah Milbocker, Mary Sanders, John Kluck, Jim Mathis, and Jack Thompson to the Board of Directors of the Otsego County Commission on Aging, with terms to expire on December 31, 2005. Motion carried.

LaVern Harden updated the Board on the University Center. He also announced the NEMCSA meeting scheduled for February 17th at 10:00 am in Alpena.

Mary Sanders announced the OCTOA meeting/Public Forum scheduled for January 21st at the Corwith Township Hall.

Committee Reports:

Bates: Reported on Animal Control.

Reported on Housing.

Motion by Bates, seconded by Liss, to adopt Resolution OCR-03-002, authorizing a discharge of mortgage to G. Dennis Long and Terry Long, husband and wife, as recorded in Liber 668 pages 378-385, with the Chairman authorized to sign the necessary documents.

Roll Call Vote:

Ayes: Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.

Nays: None.

Motion carried/Resolution adopted.

Liss: Attended all Committee meetings.

Reported on the Bus.

Motion by Liss, seconded by Bates, to adopt Resolution OCR-03-003, A resolution of intent to apply for Financial Assistance for fiscal year 2004 under ACT 51 of the Public Acts of 1951 as amended.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.

Nays: None.

Motion carried/Resolution adopted.

Liss: Reported on 9-1-1

Motion by Liss, seconded by Bates, to appoint Jon Deming Chairman of the 9-1-1 Users Committee. Motion carried.

Hyde: Attended Road Commission meeting. He reported that Eugene Fleming was elected Chair and Jack Deming Vice Chair.

Attended EMS meeting. He reported that Mary Sanders had been elected Chair, Jack Thompson Vice Chair and Mark Kersten Secretary/Treasurer.

Discussed letter from the Sheriff's department and Jail over crowding.

Garfield: Met with several Department Heads.

Beachnau: Reported on the Administrator Search Committee.

Motion by Beachnau, seconded by Glasser, to retain the services of Ross Childs for the purpose of assisting the Board in the selection of a County Administrator. Funds provided by the Economic Alliance, with no funds to come from their budget. The final decision on hiring is reserved solely to the Otsego County Board of Commissioners. Motion carried.

Announced the TV 9 & 10 Gaylord Matters Forum scheduled for January 20th.

Motion by Beachnau, seconded by Bentz, to adopt Resolution OCR-03-005, concurring with the recommendations of the County Planning Commission to accept on this date the proposed

amendments to the Otsego County Zoning Ordinance No. 1996-02-01. The proposed amendments are to rezone property located at 1386 west Main Street from B1 to B2.

Roll Call Vote:

Ayes: Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen.

Nays: None.

Motion carried/Resolution Adopted.

Johnson: Attended the Economic Alliance Board of Directors meeting. He announced their annual meeting scheduled for February 12th at 12:00 p.m.

Reported on the Airport.

Glasser: Attended all Committee meetings.

Reported on the Assistant Coordinator's position.

Motion by Glasser, seconded by Johnson, to adopt Resolution OCR-03-004, to provide a Warranty Deed pursuant to payoff of Land Contract in the Gaylord industrial Park for lots 125 and 126, with the Chairman authorized to sign the necessary documents.

Roll Call Vote:

Ayes: Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss.

Nays: None.

Motion carried/Resolution adopted.

Chairman's Report:

Presented the 2003 Standing Committees.

Motion by Beachnau, seconded by Bentz, to approve the standing Committees. Motion carried.

Scheduled a Committee of the Whole meeting to discuss the Assistant Coordinator position. The meeting will be held Tuesday, January 21st at 10:00 a.m. in room 212.

Reported on the Pre Trial hearing in the Hesselink Case.

Announced a Department Head meeting for Friday, January 31st at 9:00 a.m.

Coordinator's Report:

Announced a FOC Revenue session to be held at the MAC Conference.

Public Comment:

Ron Chavey explained the FEMMA allotment increase.

Dave Platte questioned how the Economic Alliance would pay administrator search fees if not out of the budget.

Chairman Olsen announced the next regular Board meeting would be February 18th.

Motion by Beachnau, seconded by Glasser, to enter into closed session for the purpose of discussing a real estate purchase.

Roll Call Vote:

Ayes: Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Garfield.
Nays: None.
Motion carried.

Motion by Johnson, seconded by Glasser, to return to open session. Motion carried.

Motion by Liss, seconded by Bentz, to allow the Bus System to pursue purchase of property.
Motion carried.

Motion by Beachnau, seconded by Bentz, to adopt Resolution OCR-03-006, to advance \$300,000.00 to the Otsego County Bus System from the Capital Improvement fund for the purpose of purchasing the G&N Investment Building. To be paid back as State and Federal funds become available.

Roll Call Vote:

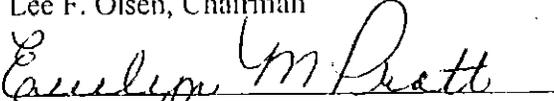
Ayes: Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Garfield, Glasser.
Nays: None.
Motion carried/Resolution adopted.

Commissioner Hyde suggested cell phones and pagers be shut off during the board meetings.
The Board rules will be reviewed at the next meeting.

Motion by Hyde, seconded by Johnson, to adjourn. Motion carried.
Meeting adjourned at the call of the Chair at 11:55 p.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

OTSEGO COUNTY
2003 STANDING COMMITTEES
REVISED
JANUARY 14, 2003

If liaison to committees are unable to attend regular scheduled meetings, they should make arrangements with the alternate to attend.

STANDING COMMITTEES

FINANCE	Ch. Paul Beachnau, Allan Bentz, Clark Bates, Mike Hyde
AIRPORT	Ch. Douglas Johnson, Mike Hyde, Paul Beachnau
BUILDING/GROUNDS	Ch. Allan Bentz, Jeff Garfield, Kenneth Glasser, Paul Liss
PERSONNEL	Ch. Ken Glasser, Paul Liss, Douglas Johnson, Jeff Garfield
BUS	Ch. Paul Liss, Doug Johnson, Clark Bates, Kenneth Glasser
ANIMAL CONTROL	Ch. Clark Bates, Allan Bentz, Mike Hyde
LONG RANGE PLANNING	Ch. Paul Beachnau, Paul Liss, Allan Bentz, Mike Hyde, Kevin Hesselink, Erma Backenstose, Rudi Edel, James Mc Bride, Lambert Chard-Recording Secretary, Others as required

OTHER COMMITTEES

UNIVERSITY CENTER M-TEC ADVISORY	Lee Olsen Lee Olsen
PLANNING-ZONING BLD. SAFETY	Ch. Allan Bentz, Kenneth Glasser, Mike Hyde
BLDG. BOARD APPEALS	Jeff Garfield, Carl Mankowski, Don Wescott
COMMUNICATIONS	Paul Beachnau, Ken Glasser, Jeff Garfield
DATA PROCESSING/EQUALIZATION	Ch. Ken Glasser, Paul Liss, Paul Beachnau, Clark Bates
EMERGENCY MEDICAL SVC. MEDICAL EXAMINER	Mike Hyde, Alt. Clark Bates
LIBRARY	Paul Beachnau, Alt. Lee Olsen
PARKS & RECREATION	Doug Johnson
M.S.U. EXTENSION	Doug Johnson
SOIL CONSERVATION	Jeff Garfield
STRAITS REGIONAL RIDE	Paul Liss, Ken Glasser
ALPENFEST/CHAMBER COMM.	Lee Olsen, Alt. Paul Beachnau

COMMISSION ON AGING & LIVING ROOM	Lee Olsen, Alt. Doug Johnson
NEMCSA	Bob Harden
DISTRICT HEALTH	Allan Bentz & Jeff Garfield
DISTRICT HEALTH APPEALS BOARD	Ch. Paul Liss, Jeff Garfield, Ken Glasser
MENTAL HEALTH(NEMCMH)	Allan Bentz
FAIR BOARD	Clark Bates, Alt. Mike Hyde
GAYLORD CITY COMMISSION	Clark Bates, Alt. Paul Beachnau
M.A.C. & NORTHERN COUNTIES WORKERS COMP/ RISK MANAGEMENT	Douglas Johnson, Alt. Lee Olsen
NEMC	Ken Glasser, Alt. Paul Beachnau
NEMCOG	Paul Liss, Alt. Paul Beachnau
NMSAS	Lee Olsen, Alt. Kenneth Glasser
OCHSCB AND F.I.A.	Jeff Garfield
US 131	Paul Beachnau, Alt. Lee Olsen
TOWNSHIP ASSOCIATION	Jeff Garfield, Alt. Mike Hyde
PLANNING COMMISSION	Allan Bentz & Ken Glasser
OTSEGO COUNTY HOUSING	Clark Bates, Erma Backenstose, Lambert Chard
CHEBOYGAN RIVER WATER SHED/OTSEGO WATER QUALITY/HURON PINES R.C.&D	Jeff Garfield, Alt. Paul Liss
911 COMMITTEE USERS	Paul Liss
PIGEON RIVER ADVISORY	Paul Liss
PIGEON RIVER ZONING	Tacy Herzberg, Paul Liss
AU SABLE RIVER ZONING	Clark Bates, Alt. Paul Liss
ROAD COMMISSION	Mike Hyde
SPORTSPLEX	Paul Beachnau
SOLID WASTE	Jeff Garfield, Mike Hyde, Kenneth Glasser, Clark Bates
511 COMMUNITY CORRECT.	Paul Liss, Alt. Jeff Garfield
L.E.P.C.	Lee Olsen

UNIFIED COURT

Ken Glasser, Chair, Lee Olsen, Paul Beachnau

DEPARTMENT LIAISON

JUDICIAL

Ken Glasser

911

Paul Liss

AIRPORT

Committee Chairman Douglas Johnson

AMBULANCE

Mike Hyde

ANIMAL CONTROL

Clark Bates

BUILDING & GROUNDS

Committee Chairman Allan Bentz

BUS

Committee Chairman Paul Liss

CLERK/REG. OF DEEDS

Clark Bates

DATA PROCESSING

Ken Glasser

ECONOMIC ALLIANCE

Doug Johnson

EMERGENCY MANAGEMENT

Paul Liss

EQUALIZATION

Ken Glasser

GAYLORD/OTSEGO PATHWAY

Paul Beachnau

MSU COOP EXT

Doug Johnson

HOUSING

Clark Bates

LIBRARY

Paul Beachnau

PLANNING-ZONING/BLD.

Allan Bentz

PROSECUTING ATTORNEY

Kenneth Glasser

PUBLIC SAFETY

Doug Johnson

SKATE BOARD PARK

Clark Bates

TREASURER

Paul Beachnau

VETERANS

Clark Bates

AD HOC COMMITTEES

ADMIN. SEARCH COMMITTEE

Ch. Paul Beachnau, Ken Glasser, Lee Olsen, Evelyn Pratt, Erma Backenstose, Cle Leask, Dave Schuster, Jack Thompson, Lambert Chard

BIG ROCK CITIZEN ADVISORY

Carl Lord

January 21, 2003

A special meeting of the Otsego County Board of Commissioners was held at the City-County Building. The meeting was called to order at 11:00 a.m. by Chairman Olsen.

Roll call:

Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Erma Backenstose, Mark Beardsley, Karina Bak, Bryan Graham, Lambert Chard, Evelyn M. Pratt.

Motion by Glasser, seconded by Liss, to retain the position of Assistant Administrator throughout fiscal year 2003. Job duties regarding payroll to be temporarily transferred to Data Processing pending reorganization of administrative duties under a new county Administrator. Transfer to be accomplished at the earliest opportunity. Motion carried.

Motion by Beachnau, seconded by Glasser, to go into closed session pursuant to Section 8(e) of the Open meetings Act, being MCLA 15.268(e), to consult with its attorney regarding trial or settlement strategy in connection with the pending case of Hesselink v Otsego County, etal, since discussion of trial or settlement strategy in an open meeting would have a detrimental financial effect on the county's position.

Roll call vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

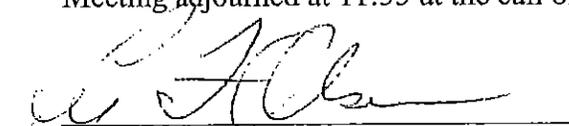
Motion carried.

Motion by Garfield, seconded by Bentz, to return to open session. Motion carried.

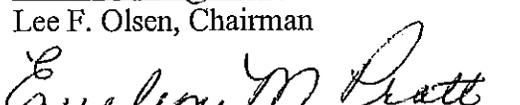
Chairman Olsen appointed Commissioners Bates , Glasser, Garfield and Bentz to work on the Board Rules. Commissioner Bates will chair the committee.

Motion by Garfield, seconded by Bentz, to adjourn. Motion carried.

Meeting adjourned at 11:55 at the call of the chair.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

February 18, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Beachnau.

Roll Call:

Present: Bates, Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Excused: Liss

Others Present: LaVern Harden, Mary Sanders, Mark Beardslee, Bill Kerr, Alex Greficz, Elizabeth Haus, Jack Thompson, Cle Leask, Bill Less, Jean Nowicki, Jack Middleton, Lou Ann Olsen, David Hoecherl, Sharon Tober, Donald Tober, Marlene Hopp, Ronald Kulil, Kevin Hesselink, Trp. Michael Saldana, Lambert Chard, Evelyn M. Pratt.

The agenda was amended to include Alex Greficz's Dare Presentation under Special Order of Business. The Consent agenda was also amended to include Personnel Committee of 01/28/03, Building & Grounds Committee of 01/27/03, and Planning, Zoning & Building Committee of 01/29/03.

Limited Public Comment:

Dave Hoecherl questioned the Finance Motion concerning copy and search fees. He requested the motion be sent back to the Personnel Committee.

The Prosecutor reviewed his request for the Office Managers wage increase.

Motion by Glasser, seconded by Hyde, to leave the Motion covering copy fees on the Finance consent agenda. Motion carried.

Motion by Glasser, seconded by Johnson, to remove the Prosecutors Office Manager Position from the Personnel consent agenda. Motion carried.

Motion by Glasser, seconded by Johnson, to place the Prosecutor's Office Manager position at the step five level, providing Sara Schmidt is hired. Motion carried.

Motion by Bentz, seconded by Glasser, to approve the amended agenda for Finance Committee meeting of 02/05/03. Motion carried.

Motion by Johnson, seconded by Glasser, to approve the consent agenda for Bus Committee meeting of 01/21/03. Motion carried.

Motion by Johnson, seconded by Hyde, to approve the consent agenda for Airport Committee meeting of 01/20/03. Motion carried.

Motion by Garfield, seconded by Bentz, to approve the amended consent agenda for Personnel Committee of 01/28/03. Motion carried.

Motion by Bentz, seconded by Hyde, to approve the consent agenda for Building & Grounds Committee of 01/27/03. Motion carried.

Motion by Bentz, seconded by Glasser, to approve the consent agenda for Planning, Zoning & Building Committee of 01/29/03. Motion carried.

Motion by Johnson, seconded by Hyde, to approve the Board minutes of 01/14/03. Motion carried.

Motion by Glasser, seconded by Garfield, to approve the Board minutes of 01/21/03. Motion carried.

Finance (02/05/03)

Motion by Finance to recommend to the full Board of Commissioners that the following FOI fee schedule be in effect: \$1.00 per copy for all copies, \$1.00 per tape. There is to be no hourly rate unless required and agreed upon in advance. Further, Chester Township be granted a rebate for fees paid as follows: 12 tapes at \$4.00 each and \$28.50 processing fee for a total of \$76.00. Mr. Hoecherl will also be granted a rebate of \$13.50 for one tape he had paid for. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that two (2) Dell Computers be purchased for the Sheriff, estimated cost of \$1,578.00 plus shipping from Equipment fund #665-301-97800. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to upgrade the computer system in the prosecutors office per letter from Empiric Solutions dated 10/25/02, estimated cost of \$1,500.00 from Equipment Fund #665-229-97800. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to concur with the Personnel Committee and pay off Amy Moon's vacation time of 79.29 hours at the rate of \$14.42 per hour. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that revenues of \$592,191.27, expenditures of \$919,447.44 and checks #25042 through #25715 for an all funds total of \$988,113.20, excluding payroll for January 2003, be approved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the 2002 budget be amended as follows: Transfer \$30,000.00 to Child Care Appropriations and \$15,000.00 to designated fund balance for unemployment expenses. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the 2003 Animal Control budget be amended as follows: Increase Contributions #602-67501 by \$2,687.11, increase expenditures; hourly #602-70400 by \$1,671.49, FICA #602-71500 by \$123.74, insurance #602-71600 by \$910.51, life insurance #602-71700 by \$35.37. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to properly

account for the January 2003 expenditures, the 2003 Court budgets be amended as follows:
Increase expenditures 101-132 by \$240,898.31; 101-141 by \$74,737.39; 215-142 by \$12,732.10;
101-148 by \$25,111.61; 101-131 by \$25,409.72. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that to properly indicate the number of employees in the 9-1-1 Department, the 2003 9-1-1 budget be amended as follows:
Decrease the following accounts: 70400 by \$27,120.00; 70401 by \$1,625.00; 70441 by \$726.00;
71500 by \$5,124.00; 71600 by \$11,545.00; 71800 by \$3,142.00; 71900 by \$145.00; 730 by \$50.00; 74100 by \$100.00; 74300 by \$1,000.00; 77700 by \$2,000.00; 85103 by \$3,000.00.
Increase 81200 by \$15,000.00; 94300 by \$7,500.00. Motion carried.

Personnel (01/28/03)

Motion by Personnel to recommend to the full Board of Commissioners to pay off Amy Moon's vacation time from POLC Contract, 79.29 hours, at the rate of \$14.42 per hour. Motion carried.

Special Order of Business:

Alex Greficz presented TRP Michael Saldana, the D.A.R.E. Officer, with a \$2000.00 donation. The monies were received from a County Veteran.

Department Head Reports:

Marlene Hopp, Housing Director, presented the 2002 Annual Housing Committee Report. Motion by Johnson, seconded by glasser, to approve the 2002 Annual Housing Reported at presented. Motion carried.

Motion by Bentz, seconded by Hyde, to refer the 2002 Annual Building Department report back to the Planning, Zoning, Building Committee. Motion carried.

Jack Middleton, MSU Extension Director, presented the Fall 2002 Quarterly Report.

Cle Leask, Bus Manager, updated the Board on the Straits Regional Ride.

Elizabeth Haus, Village President, reported on the zoning ordinance. She also updated the Board the Beautification Grant.

LaVern Harden updated the Board on the University Center.

Lou Ann Olsen announced the OCTOA meeting scheduled for March 18th at the Elmira Township Hall. A planning seminar is scheduled.

Committee Reports:

Motion by Bates, seconded by Hyde, to adopt Resolution OCR-03-007, authorizing a discharge of mortgage to LuAnn T. Deane, a single women, as recorded in Liber 785 pages 750-759, with the Chairman authorized to sign the necessary documents.

Roll Call Vote:

Ayes: Bates, Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Liss

Motion carried/Resolution adopted.

Bates: Presented the updated Board Rules.

Motion by Bates, seconded by Glasser, to adopted the updated Board Rules as presented. Motion carried. (See attached)

Motion by Glasser, seconded by Bates, to present the Board rules to other Boards to consider.

Motion carried.

Hyde: Attended all committee meetings.

Garfield: Attended committee meetings.

Bentz: Reported on Planning Commission.

Motion by Bentz, seconded by Johnson, to reappoint John Ernest to the Planning Commission for a term to end March 10th, 2006. Motion carried.

Motion by Bentz, seconded by Hyde, to appoint Melissa Szymanski to the Otsego County Planning Commission for a term ending March 10th, 2006, to take the place of Rick Nedow.

Motion carried.

Reported on Community Mental Health.

Motion by Bentz, seconded by Glasser, to appoint Roland Chavey to serve on the Community Mental Health Board to fill the third position for Otsego County. Motion Carried.

Reported on District Health.

Beachnau: Attended the Library Board meeting.
Reported on the Administrative Search Committee.
Reported on the Department Head meeting.

Johnson: Attended the Economic Alliance Annual meeting.
Attended the MAC Conference.
Attended the Parks & Rec Committee meeting.

Motion by Johnson, seconded by Bentz, to reappoint the following Directors to the Otsego County Parks & Recreation Commission: Butch Fleming and Tom Johnson with terms ending 12/31/2004; Chad Dutcher, Bill Diekman, and Pete Awrey with terms ending 12/31/2005.

Motion carried.

Motion by Johnson, seconded by Bentz, to adopt Resolution OCR-03-008, approving membership in the Interlocal Agreement forming the Northern Michigan Law Enforcement Training Group.

Roll Call Vote:

Ayes: Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.

Nays: None.

Excused: Liss.

Motion carried/Resolution Adopted.

Glasser:

Motion by Glasser, seconded by Johnson, to have the Finance Committee consider, at their next meeting, a revised fee study for all appropriate departments. Motion carried.

Motion by Glasser, seconded by Hyde, to adopt Resolution OCR-03-009, approving the MPSCS CO-Location License Agreement with the State of Michigan and the Michigan State Police for 9-1-1 equipment.

Roll Call Vote:

Ayes: Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.

Nays: None.

Excused: Liss.

Motion carried/Resolution adopted.

Coordinator's Report:

Motion by Bentz, seconded by Johnson, to reappoint Ralph Inman and Carl (Butch) Mankowski to a two year term on the Construction Board of Appeals. Motion carried.

Attended the MAC Conference.

Will attend Risk Management meeting.

Chairman's Report:

Attended the Economic Alliance Annual meeting.

Reported on the zoning ordinance.

Meeting notices will be placed in Department Head mail boxes.

New Business:

Declaration of Conflict of Interest:

Glasser: Otsego County Commission on Aging Insurance contracts.
Otsego County Joint Building Authority Insurance contracts.

Olsen: Olsen Construction.

Garfield: General Contractor.

Johnson: Mid North Printing.
Director First National Bank.

Motion by Bentz, seconded by Glasser, to adjourn. Motion carried.

Meeting adjourned at the call of the Chair at 12:05 p.m.

March 11, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Liss.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: LaVern Harden, Mary Sanders, Mark Beardslee, Bill Kerr, Elizabeth Haus, Bill Less, Jack Middleton, Bruce Scott, Ron Chavey, Susan DeFeyter, Lambert Chard, Evelyn M. Pratt.

Motion by Bentz to approve the February 18th minutes as presented. Motion carried.

Motion by Glasser to approve the agenda. Motion carried.

Motion by Bentz to approve the consent agenda for Finance Committee meeting of 03/05/03. Motion carried.

Motion by Glasser to approve the consent agenda for Personnel Committee meeting of 02/25/03. Motion carried.

Motion by Johnson to approve the consent agenda for Bus Committee meeting of 02/18/03. Motion carried.

Finance (03/05/03)

Motion by Finance to recommend to the full Board of Commissioners that the bid for radios be awarded to State Electronics for the proposed \$49,615.50, not to exceed \$50,000.00, only 9-1-1 funds to be used. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to submit an application to the State of Michigan for a FY 2002 Grant for Terrorism Preparedness, in the amount of \$16,445.61, all State funds. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that \$500.00 be transferred from Contingency Account #101-941-95600 to Commissioners Community Promotion Account #101-101-88000 to pay for the County Share of the I-75 East-West Crossing study. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to concur with recommendations from the Building/Planning/Zoning and Personnel Committees that Sharon Bolinger be increased from Level I to Level II, effective the first pay period after approval of the Board of Commissioners. No General Funds involved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the Jail Administrator

be granted an increase of \$1.00 per hour, effective with the first pay period after approval by the Board of Commissioners. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that Lambert Chard be compensated at the rate of one month hospital insurance for each 14 hours of work as an independent contractor during his retirement. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the 2003 budget be amended as follows: Increase GIS Project accounts: 618-000-58113 City Maintenance by \$3,000.00; #58116 Road Commission Maintenance by \$4,000.00; #58115 911 and Gypsy Moth Maintenance by \$9,000.00. Increase #705 Contracted services by \$16,000.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to account for the collection of the Convention Facilities Liquor Tax, the 2003 budget be amended as follows: Increase Revenue Account #101-253-57100 by \$3,277.00; Increase Contingency Account # 101-941-99900 by \$3,277.00; Increase Expenditure Account #101-941-96904 by \$1,728.50; Decrease Contingency Account #101-941-99900 by \$1,728.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the Interlocal Agreement with the Straits Area Narcotics Enforcement be approved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to account for Court Expenditures, the 2003 budget be amended as follows: Increase Expenditures in 101-131 by \$12,812.44, 101-132 by \$163,139.01, 101-141 by \$52,872.17, 101-148 by \$16,667.25, 101-144 by \$21,340.00; Increase Revenues in 101-131 by \$38,616.58, 101-132 by \$80,731.45, 101-136 by \$45,575.32, 101-148 by \$11,154.74, 101-144 by \$21,340.00.; Decrease Contingency #101-941-99900 by \$60,412.78. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that revenues of \$3,578,442.21, expenditures of \$621,033.79, and checks # 25717 through #26292 for an all funds total of \$497,271.83, excluding payroll for February 2003, be approved. Motion carried.

Personnel (02/25/03)

Motion by Personnel to recommend to the Finance Committee that the increase from Level I to Level II for Sharon Bolinger be granted effective the first pay period after approval by the full Board of Commissioners. The funds are in the budget and are non general fund resources. Motion carried.

Motion by Personnel to recommend to the full Board of Commissioners that Theresa Plachta be employed as a temporary part time MSU Secretary to fill in during the sick leave absence of Cynthia Huellmantel, rate to be \$11.00 per hour. Motion carried.

Motion by Personnel to recommend to the Finance Committee that as compensation for the additional duties of Jail Administrator, Brian Webber be granted an increase of \$1.00 per hour, effective the first pay period after approval by the full Board of Commissioners. Motion carried.

Motion by Personnel to recommend to the Finance Committee that Lambert Chard be Compensated as follows for additional work as directed by the Board of Commissioners following his retirement: one month Blue Cross insurance for each 14 hours of work. Motion carried.

City, Township & Village:

Hayes Township Supervisor, Mary Sanders, announced the OCTOA meeting scheduled for March 18th, at the Elmira Township Hall. The topic of discussion will be planning. Chairman Olsen requested the Planning Commission attend and be paid per diem.

Mrs. Sanders announced the Commission on Aging would not have a special millage election for 2003.

Village of Vanderbilt President, Elizabeth Haus, reported the Village had passed the 2003-2004 budget.

LaVern Harden updated the Board on the University Center.

Correspondence:

Coordinator Chard presented the S.A.N.E. agreement.

Motion by Beachnau, seconded by Hyde, to adopt Resolution OCR-03-010, to approve participation in the Interlocal Agreement with the Straits Area Narcotics Enforcement.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

Commissioner Glasser received a letter from the Otsego Lake Association concerning lake maintenance. Further information will be forthcoming.

Commissioner Garfield received a letter from a Kalamazoo Commissioner announcing a meeting in Mount Pleasant sponsored by Scenic Michigan. The meeting is scheduled for April 7th and concerns planning.

New Business:

Motion by Bentz to authorize representatives from the Planning Commission to attend the planning seminar sponsored by Scenic Michigan and to pay per diem. Motion carried.

Commissioner Bentz reported on the Community Mental Health Board merger.

Motion by Bentz to accept the 2002 Building Department Annual Reported. Motion carried.

Commissioner Bates reported on the City Council meeting.

Commissioner Liss reported on NEMCOG.

Commissioner Garfield announced that updated Plat Books will be available in September.

Commissioner Beachnau reported on the Administrator Search Committee.

Motion by Beachnau to recommend the following candidates be interviewed:

- A. Denise Koing, Cadillac, MI.
- B. John Murphy, South Brnd, IN.
- C. Dennis White, Grand Haven, MI.
- D. Wayne Maybaugh, Owosso, MI.
- E. Christopher Olson, Gaylord-New Hudson, MI.

Motion carried.

April 11th an informal reception will be held at the Otsego Club with all candidates. Interviews will be scheduled April 12th from 9:00 a.m. to 5:00 p.m. at the University Center.

Commissioner Glasser reported on the NE Consortium. He also reported on the GIS system.

Commissioner Olsen reported on appointments for the Housing Commission.

Motion by Bates to accept the Chair's nominations to the Housing Commission as follows: Karina Bak, member and Bill Dykeman, Chair. Terms effective 03/11/03. Motion carried.

Commissioner Olsen announced the May 7th retirement luncheon for Lambert Chard.

A special board meeting is scheduled for April 17th at 9:00 a.m. Judge Cooper will report on Child Care.

Public Comment:

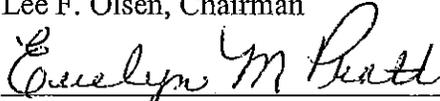
Ron Chavey announced FEMMA monies had been received. The Salvation Army has monies for utilities aide and assistance.

Motion by Hyde to adjourn. Motion carried.

Meeting adjourned at the call of the Chair at 10:35 p.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

April 8, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:35 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Hyde.

Roll Call:

Present: Bates, Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde.

Excused: Liss, Bentz.

Others Present: LaVern Harden, Mary Sanders, Mark Beardslee, Bill Kerr, Elizabeth Haus, Bill Less, Jack Middleton, Patrick Cudney, Erma Backenstose, Cle Leask, Lambert Chard, Evelyn M. Pratt.

Motion by Hyde to approve the March 11th minutes as presented. Motion carried.

Motion by Glasser to approve the agenda as amended. Motion carried.

The agenda was amended to include presentation of the Equalization report.

Motion by Johnson to approve the consent agendas. Motion carried.

Finance (04/02/03)

Motion by Finance to recommend to the full Board of Commissioners that the County of Otsego be the sponsoring agency for grant applications to clean Otsego Lake, no County funds to be involved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to transfer up to \$12,000.00 from contingency account #101-941-95600 to Administrative Search account #101-104 to pay for the search, travel, lodging and related items. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that \$5,500.00 be allocated to the Data Processing Department for a new server for the AS400, funds transferred from Equipment fund #665-234-97800 to 101-102-978-00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to submit the application for the State Court administrative Office Grant for the State Judicial Network Project for a router and 14 computers, estimated costs of \$34,000.00, and the State Court Administrative office grant for Fiber Optic Cable and associated costs estimated to be \$53,000.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the Bus System pay for the cost of their audit and that the State Treasury Department continue to perform the audit for all agencies and departments of Otsego County. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to accept the bid of the bus system of February 5th, 2003 for the repair of all County vehicles, this being the lowest bid received. \$30.00 per hour repairs, parts at actual cost, \$15.00 for all oil changes. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to properly account for the transfer of funds from 9-1-1 to the Equalization Department for mapping/street addressing, the 2003 budget be amended as follows: Increase expense account #264-428-81200 by \$16,644.00, Decrease fund equity account #264-428-99900 by \$16,644.00. Increase expenditure account #101-225-70400 by \$16,644.00, increase revenue account #101-225-69900 by \$16,644.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that "A Resolution To Call A Special Election On August 5th, 2003, To Vote On An Assessment To Provide Funds To Cover Emergency Telephone Operational Costs, To Approve The Ballot Language For Assessment Proposition" be adopted. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that "A Resolution To Call A Special Election To Vote On A Millage Proposition To Provide Operating And Maintenance Funds For The Otsego County Bus System, To Approve The Ballot Language For The Proposition" be adopted. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to support the grant application for the Gaylord Area Council for the Arts, and authorize Chairman Olsen to send a letter of support. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to concur with the recommendations of the Building and Grounds Committee and engage an architect for the design of the 1st floor at the Alpine Center that is intended to be used by the Courts. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to concur with the recommendation of the Building and Grounds Committee and request sealed bids for the demolition of the large Butler type building at the old DNR property. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to purchase two scanners for the Coordinator, estimated cost of \$200.00 to \$250.00 from Equipment fund #665-234-97800 to #664-103-97800. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to account for the Court Expenditures, the 2003 budget be amended as follows: Increase expenditures in 101-131 by \$14,015.30, 101-132 by \$161,491.40, 101-136 by \$61,267.82, 101-141 by \$49,594.55, 101-148 by \$48,850.62 and reduce contingency #101-941-95600 by 7,415.30; and further Increase Animal Control budget #101-602 revenue and expense by \$2,800.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that revenues of \$934,595.75, expenditures of \$883,152.42, and checks #26294 through #26894 for an all funds total of \$938,572.52, excluding payroll for March 2003 be approved. Motion carried.

Building and Grounds (03/31/03)

Motion by Committee to recommend to Finance to authorize Rudi Edel to contact architects on the recommendations from the State Court Administrator's office on the drawings for the 1st floor

of the Alpine Center. Motion carried.

Motion by Committee to recommend to Finance that they put the demolition of the building/garage on the old DNR property out for bid. Motion carried.

Motion by Committee to recommend to the full Board of Commissioners that they accept the offer from Quick Silver on a pipeline easement. Motion carried.

Special Presentation:

Jack Middleton, MSU Extension Director, and Patrick Cudney, Regional MSU Director reported on the transition of the Extension Director position. Mr. Middleton will be retiring May 31st. A retirement party will be held at Treetops on May 9th.

Equalization Director, Bill Kerr, presented the 2003 Equalization Report.
Motion by Glasser, to accept the 2003 Equalization Report as presented. Motion carried.

Hayes Township Supervisor, Mary Sanders, announce a planning meeting scheduled for May 15th at 7:00 p.m.

Vanderbilt Village President, Elizabeth Haus, reported on the Council and policies.

LaVern Harden updated the Board on the University Center.

Correspondence:

Habitat for Humanity requested the wavier of building permit fees on two houses.

A public hearing on the Upper Manistee River Natural River Plan is scheduled for May 5th, at the Gaylord Middle School.

Commissioner Hyde announced the 9-1-1 Executive Committee meeting scheduled for April 10th at 3:00 p.m.

New Business:

Motion by Bates, seconded by Garfield, to adopt Resolution OCR-03-011 Recommending the state Laws regarding Mobile Home Parks be adopted.

Roll call vote:

Ayes: Bates, Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde.

Nays: None.

Excused: Liss, Bentz.

Motion carried/Resolution adopted.

Motion by Hyde, seconded by Beachnau, to adopt Resolution OCR-03-012 to call a special election to vote on an assessment to provide funds to cover emergency telephone operational costs, to approve the ballot language for the assessment proposition and to propose a date of August 5th for the special election.

Roll call vote:

Ayes: Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bates.

Nays: None.

Excused: Liss, Bentz.

Motion carried/ Resolution adopted.

Motion by Johnson, seconded by Hyde, to adopt Resolution OCR-03-013 in support of the Northern Michigan Economic Development Partnership agenda.

Roll call vote:

Ayes: Olsen, Garfield, Glasser, Johnson, Hyde, Bates, Beachnau.

Nays: None.

Excused: Liss, Bentz.

Motion carried/Resolution adopted.

Motion by Johnson, seconded by Glasser, to adopt Resolution OCR-03-014 to call a special election to vote on a millage proposition to provide operating and maintenance funds for the Otsego County Bus System, to approve the ballot language for the proposition, and to propose a date of August 5th for the special election.

Roll call vote:

Ayes: Garfield, Glasser, Johnson, Hyde, Bates, Beachnau, Olsen.

Nays: None.

Excused: Liss, Bentz.

Motion carried/Resolution adopted.

Motion by Beachnau, to waive building permit fees for two houses to be built by Habitat for Humanity. Motion carried.

Motion by Beachnau, to appoint Ron Chavey, Allan R. Bentz, and Jane Dunaway to a two year term on the North Country Community Mental Health. Motion carried.

Commissioner Beachnau reported on the Administrator Search Committee. Commissioners should be at the University Center on April 12th at 7:45 a.m. Interviews will start at 8:30 a.m.

Commissioner Beachnau also reported the Library would have their ballot language to present at the May meeting.

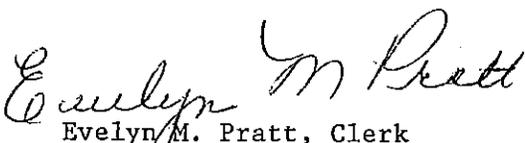
Commissioner Bates announced the City Council meeting scheduled for April 14th.

Motion by Hyde to adjourn. Motion carried.

Meeting adjourned at the call of the chair at 10:45 a.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

April 12, 2003

A special meeting of the Otsego County Board of Commissioners was held at the University Center for the purpose of interviewing Administrator Candidates. The meeting was called to order at 8:11 a.m. by Chairman Olsen.

Roll call: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde.
Excused: Bentz.

Others present: Erna Backenstose, Mark Beardsley, LaVern Harden, Beth Dipzinski, Jeff Radcliffe, Rudi Edel, Bill Less, Jack Thompson, Lou Ann Olsen, Vicky Glasser, Evelyn M. Pratt.

Ross Childs reviewed the questions and score sheets. (See attached) He stated the top two candidates would be announced after the interviews. He suggested the final candidate be announced at the April 17th meeting.

Interviews began:

Wayne L. Maybaugh	8:35 a.m.	9:45 a.m.
Denise M. Koning	10:05 a.m.	11:08 a.m.
Dennis White	1:00 p.m.	2:15 p.m.
Christopher Olson	2:35 p.m.	4:03 p.m.

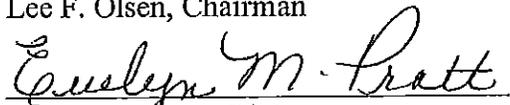
Koning and Olsen were named the top two candidates.

Commissioner Olsen thanked those involved with the search process and interviews. He announced the April 17th meeting scheduled for 9:00 a.m. at the Alpine Center.

Meeting adjourned at the call of chair at 4:25 p.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

**OTSEGO COUNTY
CANDIDATE INTERVIEW QUESTIONS**

CANDIDATE: _____

MIKE HYDE

What weaknesses do you have that might cause you to fail on this job?
How would you plan to temper these shortcomings?

If, after being in the job for a year or more, you found that there was still great resistance to needed changes, what would be your method of proceeding if:

The Board seemed impatient?

The elected heads of departments seemed to be the impediment?

The appointed heads of departments seemed to be the impediment?

The community seemed not to be inclined to go along?

The three domains of creativity which shade into each other without boundaries are humor, discovery and arts. Would you speak about, give examples of, or elaborate on the part humor plays in your life?

CLARK BATES

How important do you believe the development of a 3-5 year strategic plan is in the management of a county? How would you facilitate the development and utilization of such a plan?

If you are offered this position and accept it, where do you see yourself in five to ten years?

Identify your leadership style and also what you perceive as your strengths and weaknesses related to that style. Also, what do you think are the most important characteristics and abilities a person must possess to be a successful County Administrator?

DOUG JOHNSON

What role should County government play in economic development?

Please describe what you have accomplished in economic development and how you would work economic development into this area?

Do you have any experience in writing grant applications? Give examples.

PAUL BEACHNAU

Assume the County is facing a major budget deficit with limited growth in property tax, state and federal revenues. Describe the types of actions you would initiate to restore fiscal stability for this county.

Cite some examples of changes that you have enacted in the area of accounting and finance at your current or most recent employment which have led to overall efficiency of the operation.

The County Administrator must possess a combination of managerial and financial experience and abilities. Describe your specific experience in municipal fund accounting, budget development, ongoing budget control and the development of financial based management reports.

Briefly discuss your understanding of GASB 34 and your experience with it.

KEN GLASSER

Briefly state what experience you have had as an administrator in dealing with:

Retirement systems

Medical Insurance Programs

Developing and updating Personnel Policies

Workman's Compensation Policies

Please describe for us your involvement with labor relations and negotiations as they pertain to your previous administration experience. Include any problems you have faced and how you resolved them.

What three things are important in negotiating contracts?

JEFF GARFIELD

Describe the way you would insure good communications with staff, the Board and the Community.

Describe any experiences you have had in terms of developing or implementing government services which either reduce duplication or create more efficient government.

What background do you have in:

technical services?

personnel management?

Planning?

contract management?

intergovernmental relations?

PAUL LISS

Name one or two of the most critical issues you see for counties today.

How do you perceive the role of the County Board of Commissioners?

What actions would you recommend to improve collaboration and communication with other local units of government such as the City and Township?

LEE OLSEN, CHAIRMAN

How do you see your roles as County Administrator in relationship to the County Board Chairperson (i.e. spokesperson for the County)?

If our roles were reversed and you were doing the interviewing, what question would you have asked that we have not asked you?

We've spent the last period of time asking you questions and prior to concluding, we would like to give you three to five minutes to either further develop your answers or to offer any other thoughts or comments regarding this position.

KRConsultant

April 17, 2003

A special meeting the Otsego County Board of Commissioners was held at the J. Richard Yuill Alpine Center. The meeting was called to order at 9:05 a.m. by Chairman Lee Olsen Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Garfield.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Hyde

Excused: Johnson.

Commissioner Bentz arrived at 9:10 a.m.

Others present: Mark Beardsley, Bill Less, Bill Kerr, Rudi Edel, Tom Haskel, Judge Cooper, Erma Backenstose, Julie Delaney, LaVern Harden, Peter Amar, Maureen Derenzy, Grace Olson, Dan Sanderson, Cindy Pushman, Kevin Tate, Jack Thompson, Robert Kasprzak, Lambert Chard, Evelyn Pratt.

Judge Cooper and Tom Haskel presented an overview of the Child Care Division of Family Court.

Commissioner Beachnau announced the top two candidates for County Administrator. Motion by Liss, to offer Denise Koning the position of Otsego County Administrator with a salary of \$62,000.00 plus benefits to be negotiated and reviewed by the Committee.

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Hyde, .

Nays: Glasser.

Abstained: Bentz.

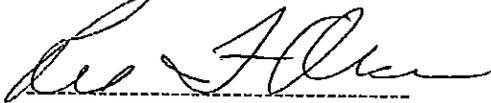
Excused: Johnson.

Motion carried.

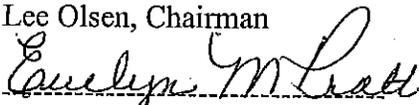
Commissioner Bates reported on the Veteran's Statics for Otsego County.

William Kerr, Equalization Director, presented the amended 2003 Equalization Report. Motion by Glasser, to adopt the amended 2003 Equalization Report. Motion carried.

Motion by Hyde, seconded by Bates, to adjourn. Motion carried.
Meeting adjourned at 10:55 a.m. at the call of the chair.



Lee Olsen, Chairman



Evelyn M. Pratt, Clerk

May 5, 2003

A special meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Alpine Center. The meeting was called to order at 9:05 a.m by Chairman Lee Olsen. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Garfield.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Alex Greficz, Mark Beardslee, Cloyd Ramsey, Erma Backenstose, Bill Less, Bruce Scott, Mike Zalewski, Bill Kerr, Kevin Hesselink, Don Tober, Karina Bak, Trisha Adam, Elizabeth Haus, Ron Chavey, Keith Huff, Suzy DeFeyter.

Commissioner Olsen received a letter of resignation of Karina Bak.

Karina Bak introduced Trisha Adam to the Board.

Motion by Glasser to agree to contract with Trisha Adam at straight 17.64 per hour with no other benefits offered.

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried.

Motion by Bates for the Board to thank Karina for her years of faithful service to the County, and a letter to this effect be given to her.

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried.

Commissioner Glasser reported to the Board regarding the County Administration Contract.

Commissioner Olsen received a letter of resignation of the Zoning Administrator.

Commissioner Bentz commented on the Zoning discussion on combining Building & Zoning.

Commissioner Beachnau commented on the combining of Building & Zoning.

Commissioner Garfield commented on the combining of Building & Zoning.

Bruce Scott commented on the issue of combining Building & Zoning.

Mike Zalewski commented to the Board regarding the office needing more help and the issue of combining Building & Zoning.

Karina Bak suggested to bring back the secretary that is on layoff to help.

Commissioner Hyde commented on needing to get help for the Zoning office.

Commissioner Bentz requests to hire back the secretary on layoff from the Zoning Department to help out.

Commissioner Johnson suggested on waiting until the new administrator comes on Board before any decisions are made about combining both offices.

Motion by Garfield to recall laid off employee to a full time position as clerical staff for Zoning Office.

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Hyde, Bentz.

Nays: Glasser.

Motion carried.

A discussion was held stating that this is a temporary solution.

Commissioner Olsen reminded everyone about the retirement luncheon on Wednesday May 7th for Lanny.

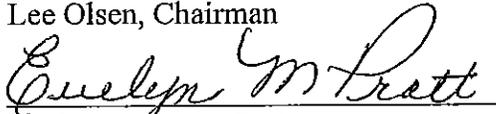
May 13th, 2003 is the next Board meeting.

Motion by Hyde, to adjourn. Motion carried.

Meeting adourned at 10:15 a.m. at the call of the chair.



Lee Olsen, Chairman



Evelyn M. Pratt, Clerk

May 13, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:35 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: LaVern Harden, Mary Sanders, Mark Beardslee, Bill Kerr, Elizabeth Haus, Bill Less, Patrick Cudney, Erma Backenstose, Cle Leask, Sheriff McBride, Skip Diercks, Jean Nowicki, Jim Pagels, Cloyd Ramsey, Harold Frenger, Deborah Ferry, Alex Greficz, Christine Bono, Michael Zalewski, Larry Platte, Lawrence Platte, Mike Platte, Don Tober, Virginia Judge, Maureen Derenzy, Phil Alexander, Peter Werdling, Marie Frick, Roland Chavey, John Dennany, Kevin Hesselink, Denise Koning, Lambert Chard, Evelyn M. Pratt.

Motion by Bates to approve the minutes of April 8th, April 12th, April 17th and May 5th. Motion carried.

Motion by Glasser to approve the agenda as amended. Motion carried.

The agenda was amended to include a presentation by Sheriff McBride. Also to include the following resolutions: National Police Week, MSU Director, Library ballot languague and Community Corrections.

Motion by Hyde to approve the consent agendas as amended. Motion carried.

Personnel motion concerning the Van Dyke leave of absents was moved to new business.

Finance (05/07/03)

Motion by Finance to recommend to the full Board of Commissioners that the Coordinator be authorized to work with Mr. Gehman on new local and long distant phone carries, estimated savings to be \$630.00 per month. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners concur with the recommendations of the GIS Committee and purchase a plotter for the Gis Program, cost of \$7,500.00 from GIS funds only, no General fund money. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to call for bids for two (2) patrol cars. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to hold County wide surplus equipment auction and combined Sheriff sale. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to concur with the Animal Control Committee and recommend repairs and improvements to the Animal Shelter and grounds in the amount of \$48,296.00. These repairs will be funded from Capital Improvement as the prices are finalized. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the Friends for Live be charged 1/3 of the total monthly Blue Cross for all three employees at the Animal Shelter. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the bids from Bailey Sides for reroofing the Animal Shelter in the amount of \$3,800.00, plus any needed underlayment be accepted, funds from Capital Improvement Fund. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the bid for demolition of the large butler building on the old DNR property be awarded to Weisel Construction at \$14,650.00 for the building and \$8,325.00 for removal of the cement slab and approach. Funds from the Criminal Justice Building Fund. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the easement for a pathway along Fairview Road be granted to the City of Gaylord. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the Radio Maintenance Contract with State Electronics be approved as presented, all costs to be paid from the 911 funds. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the 2003 Homeland Security Program Grant Agreement from the Federal Government in the amount of \$39,197.00 for equipment be accepted as presented. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that Mr. Gliwa be authorized to seek out possible grant funds for the 911 Center to upgrade the CAD system. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that revenues of \$842,545.48, expenditures of \$730,654.71 and checks #26896 through #27508 for an all funds total of \$3,190,759.69, excluding payroll for April, 2003, be approved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to account for Court expenditures for April 2003, the 2003 budget be amended as follows: Increase expenditures in 101-131 by \$13,337.64, 101-132 by \$166,421.51, 101-141 by \$55,488.53, 101-148 by \$25,263.50. Increase revenue in 101-131 by \$40,905.00, 101-132 by \$113,704.00, 101-136 by \$42,471.92, 101-141 by \$66,246.56, 101-148 by \$15,912.99, and increase contingency #101-941-95600 by \$18,729.29. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to comply with the judgement order issued by Circuit Judge Dennis C. Kolenda to pay attorney fees of 1/3 resulting from the Crawford County litigation, the 2003 budget be amended as follows: Increase litigation expense account 101-131-81006 by a total of \$153,016.31, consisting of Howard L. Shifman \$11,850.24, Kienbaum etal \$104,945.22, Johnson, Rosati, LaBarge, Aseslytne \$36,220.85, and increase transfer to Fund Equity by \$153,016.31. Motion carried.

Planning, Zoning & Building (04/29/03)

Motion by Committee to recommend to the full Board of Commissioners to appoint George McCutcheon, Bagley Township, to the Planning Commission for a three year term. Motion carried.

Special Presentation:

Chairman Olsen introduced Denise Koning, the new County Administrator.

Pat Cudney, MSU Regional Director, introduced Phil Alexander as the new Otsego County MSU Extension Director.

Marie Frick, Community Corrections, presented two resolutions for approval.

Sheriff McBride presented Lambert Chard with a certificate of appreciation.

Hayes Township Supervisor, Mary Sanders, confirmed the OCTOA meeting to be held May 20th, at Chester Township Hall.

Vanderbilt Village President, Elizabeth Haus, reported on the informational meeting held May 12th.

LaVern Harden updated the Board on the University Center.

New Business:

Motion by Bentz, seconded by Glasser, to adopt Resolution OCR-03-015 concurring with the recommendations of the Otsego County Planning Commission to accept on this date the proposed new Otsego County Zoning Ordinance with the text changes adopted since 10-09-01 to date except Case No. PC-2001-08-05-BY, Case No. PC-2001-03-02-LN, and Text Change Case No. PC-2002-17-TEXT.

Discussion by: John Dennany, Platte Attorney
 Jim Pagels, Ramsey Attorney
 Larry Platte, Livingston Township
 Christine Bono, Gaylord West

Motion: Bates moved previous question.

Roll Call Vote:

Ayes: Bates, Liss, Olsen, Garfield, Glasser, Johnson Hyde, Bentz.

Nays: Beachnau.

Motion carried.

Roll Call Vote for Resolution OCR-03-015:

Ayes: Liss, Garfield, Glasser, Bentz, Bates.

Nays: Beachnau, Olsen, Johnson, Hyde.

Motion carried/Resolution adopted.

Motion by Bentz, seconded by Garfield, to adopt Resolution OCR-03-016 concurring with the

recommendations of the County Planning Commission to accept on this date the proposed amendments to the Otsego County Zoning Ordinance. The proposed amendments are to rezone 6 parcels located on M-32, Birch Street and Salling Avenue in Section 17 of Central Charlton Township from B-2 to R-2.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss.

Nays: None.

Motion carried/Resolution adopted.

Motion by Bechanau, seconded by Bentz, to adopt Resolution OCR-03-017 to call a special election to vote on a millage proposition to provide operating and maintenance funds for the Otsego County Library, to approve the ballot language for the proposition, and to propose a date for the special election.

Roll Call Vote:

Ayes: Olsen, Garfield, Glasser, Johnson, Hyde, Bates, Bentz, Bates, Beachnau, Liss.

Nays: None.

Motion carried/Resolution adopted.

Motion by Beachnau, seconded by Hyde, to adopt Resolution OCR-03-018 to call a special election for the purpose of submitting Library millage to construct, furnish, and equip an Otsego County Library, and to propose a date for the special election.

Roll Call Vote:

Ayes: Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen.

Nays: None.

Motion carried/Resolution adopted.

Motion by Liss, seconded by Glasser, to adopt Resolution OCR-03-019 supporting the reauthorization of the existing Community Services Block Grant (CSGB) and it's funding to Community Action Agencies.

Roll Call Vote:

Ayes: Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Garfield.

Nays: None.

Motion carried/Resolution adopted.

Motion by Hyde, seconded by Johnson, to adopt Resolution OCR-03-020 accepting Federal/State Block Grant contract no. 2003-0294, project no. B-26-0036-1203 for the purchase of snow removal equipment with blower and sander .

Roll Call Vote:

Ayes: Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Garfield, Glasser.

Nays: None.

Motion carried/Resolution adopted.

Motion by Bates, seconded by Bentz, to adopt Resolution OCR-03-021 recognizing the meritorious aspects and the success of the Head Start Program.

Roll Call Vote:

Ayes: Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson.
Nays: None.
Motion carried/Resolution adopted.

Motion by Beachnau, to appoint Tami Phillips to the Otsego County Library Board to replace the seat held by Tanya Hinsen, for a term ending in 2006. Motion carried.

Motion by Bates to suspense the rulers. Motion carried.

Motion by Johnson, seconded by Hyde, to adopt Resolution OCR-03-022 to concur with the recommendations of MSU Extension to approve Philip Alexander as Extension Director.

Roll Call Vote:

Ayes: Bentz, Bares, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde.
Nays: None.
Motion carried/Resolution adopted.

Motion by Johnson, seconded by Glasser, to adopt Resolution OCR-03-023 proclaiming the week of May 11 through May 17th as "National Police Week".

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.
Nays: None.
Motion carried/Resolution adopted.

Motion by Liss, seconded by Bentz, to adopt Resolution OCR-03-024 to support the fiscal year 2004 Community Corrections Grant application of the Northeast Michigan Council of Governments.

Roll Call Vote:

Ayes: Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.
Nays: None.
Motion carried/Resolution adopted.

Motion by Liss, seconded by Johnson, to adopt Resolution OCR-03-025 to support the County membership change beginning with fiscal year 2004 for the Northern Michigan Community Corrections Advisory Board.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.
Nays: None.
Motion carried/Resolution adopted.

Commissioner Hyde discussed the VanDyke leave of absence.

Motion by Glasser, that Deputy VanDyke be granted an unpaid leave of absence for one year to work with the United Nations. Deputy VanDyke will receive no compensation and no benefits.

Ayes: Olsen, Garfield, Glasser, Johnson, Bentz, Bates, Beachnau, Liss.
Nays: Hyde.
Motion carried.

Commissioner Liss reported on the informational meeting held by the Village of Vanderbilt.

Commissioner Hyde reported on the grant received by EMS.

Commissioner Bentz reported on District Health and Community Mental Health.
He was excused at 11:10 a.m.

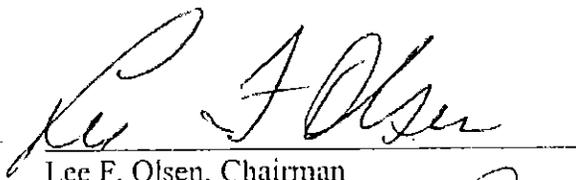
Coordinator Chard thanked everyone for their support.

Public Comment:

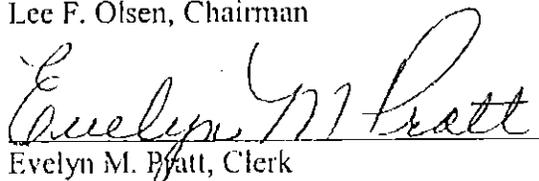
Roland Chavey reported on the Homeland Security Conference.

Motion by Johnson to adjourn. Motion carried.

Meeting adjourned at the call of the chair at 11:20 a.m.

Handwritten signature of Lee F. Olsen in cursive script, written over a horizontal line.

Lee F. Olsen, Chairman

Handwritten signature of Evelyn M. Pratt in cursive script, written over a horizontal line.

Evelyn M. Pratt, Clerk

June 10, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Garfield.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: LaVern Harden, Mary Sanders, Bill Kerr, Elizabeth Haus, Bill Less, Erma Backenstose, Jean Nowicki, Alex Greficz, Don Tober, Chavey, Dan Sanderson, Laurie Lounsbury, Tom Roach, Michael Tarbutton, Lou Ann Olsen, Denise Koning, Evelyn M. Pratt.

The minutes of May 13th were approved as corrected. Minutes were corrected to read Bates moved previous question.

The agenda was approved as amended. The agenda was amended to include Housing Commission under new business.

Motion by Johnson to approve the consent agenda. Motion carried.

Finance (06/04/03)

Motion by Finance to recommend to the full Board of Commissioners that expenditures of \$775,198.21 and revenues of \$449,768.50 be approved. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that in order to account for Court expenditures for May 2003, the 2003 budget be amended as follows: Increase expenditures in 101-131 by \$21,953.27, 101-132 by \$181,530.09, 101-141 by \$54,386.58, 101-\$24,075.72. Increase revenues in 101-131 by 4,185.34, 101-132 by \$113,187.33, 101-136 by 49,810.69, 101-141 by \$53,194.49, 101-148 by \$15,020.04 and decrease contingency by \$46,547.77. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that Ayers and Associates complete the 2003 GIS mapping aerials for an amount not to exceed \$27,460.00. Motion carried

Motion by Finance to recommend to the full Board of Commissioners that a plat book budget be created, the total budget to be \$19,500. The plat book layout expense will be \$9,160.00. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to accept the Verizon maintenance agreement for the Sheriff's phone system; cost is \$955.20 per year. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to approve the Gaylord Ford bid for two patrol vehicles; cost of \$22,023.27 per vehicles from equipment fund Motion carried.

Scheduled presentation:

Straits Area Narcotics Enforcement was tabled until the July meeting.

Vanderbilt Village President, Elizabeth Haus, reported on the public hearing for new businesses. A public hearing for the Village zoning amendment will be held July 15th.

LaVern Harden updated the Board on the University Center. He presented the Northeast Michigan Community Service Agency 2002 Agency Profile and Annual Report.

New Business:

Motion by Johnson, seconded by Bentz, to adopt Resolution OCR-03-026 designating May 30, 2003 as Jack Middleton Day in Otsego County.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

Motion by Johnson, to accept the recommendation of the Parks and Recreation Commission to not hold Fourth of July fireworks at the County Park for 2003. Motion carried with Commissioner Garfield voting nay.

Equalization Director, William Kerr, presented the 2003 County Taxable Value (Form L-4046). Motion by Glasser to approve L-4046 Taxable Value. Motion carried.

Motion by Bates, that Debbie Clement be appointed to the Housing Committee and that Jim Mathis be reappointed to the Housing Committee. Both term are for three years. Motion carried.

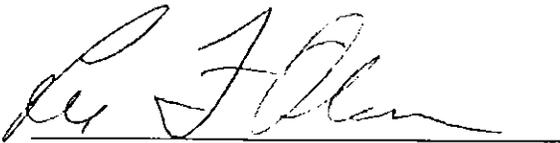
Board remarks:

Commissioner Bates reported on the City Council meeting.

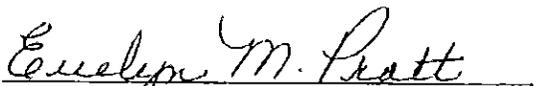
Commissioner Olsen presented the Jail Inspection report.

Motion by Hyde to adjourn. Motion carried.

Meeting adjourned at the call of the chair at 10:30 a.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

June 24, 2003

A special meeting the Otsego County Board of Commissioners was held at the City-County Building. The meeting was called to order at 9:00 a.m. by Chairman Lee Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Chris Johnson, Trish Adams, Denise Koning, Evelyn Pratt.

The minutes of June 10th were approved as presented.

The agenda was amended to included the following items under new business:

- A. Purchase of copier for Housing Commission.
- B. Phone System.
- C. Building/Grounds Committee.
- D. Zoning Enforcement.

Motion by Glasser, seconded by Liss, to enter into closed session with the County's corporation counsel regarding his attorney-client privilege correspondence of June 12, 2003, pursuant to Section 8(e) of the Open Meetings Act, Act 267, P.A. 1976, as amended, being MCL 15.268(e).

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: - None.

Motion carried.

Motion by Glasser, seconded by Bentz, to resume the open meeting of the Board of Commissioners. Motion carried.

Motion by Johnson, to release self-insured retention fund of \$75,000.00 and authorize legal counsel to settle claims by Dietlin and Delezenne. Motion carried.

New Business:

Motion by Bates, to approve the 48-month lease in the amount of \$5,220.00 and full maintenance agreement for \$.009 per copy, provided by Commercial Equipment Company of Gaylord, for a new copier for the Housing Commission. Motion carried.

Motion by Beachnau, to approve the Finance Committee's recommendation to contract with Dale Gehman of Telephone Support Systems to write bid specifications for improvements to the phone system at the City-County Building, Alpine Center, and Friend of the Court offices, at the cost of \$50.00 per hour. Motion carried.

Motion by Building/Grounds Committee, to disband Committee. Motion carried.

Commissioner Glasser reported on Bagley-Township's concern of Zoning enforcement for clean up problems.

Motion by Johnson, seconded by Garfield, to adopt Resolution OCR-03-027, authorizing the Chairman of the Board to sign the closing documents for the building situated at 1254 Energy Dr, Gaylord, Michigan, Otsego County.

Roll Call Vote:

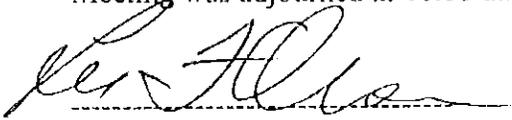
Ayes: Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.

Nays: None.

Motion carried/Resolution adopted.

Commissioner Olsen reported the Court of Appeals case with Otsego County Rural Alliance. Otsego County, Otsego County Planning Commission and Otsego County Zoning Board of Appeals were dismissed with prejudice and without cost

Meeting was adjourned at 10:15 a.m. at the call of the chair.



Lee Olsen, Chairman

Evelyn M. Pratt, Clerk

July 8, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll Call:

Present: Bates, Beachnau, Liss Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: Bill Less, Jean Nowicki, Elizabeth Haus, Erma Backenstose, Mary Sanders, Steve Johnson, Rudi Edel, Thomas Haskel, Roland Chavey, Denise Koning, Evelyn M. Pratt.

The minutes of June 24, 2003 were approved as presented.

The agenda was approved as amended. The agenda was amended to include Building /Grounds Committee under new business.

The consent agenda was approved as amended. Finance motions F2 and F5 were pulled and placed under new business.

Finance (06/18/03)

Motion by Finance to recommend to the full Board of Commissioners to approve the installation of a pool de-humidification unit, custom pool covers and facility air balancing, plus repair of the vapor barrier, funds to come from the 211 fund. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to June revenues in the amount of \$268,938.72 and expenditures in the amount of \$1,139,820.02. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to approve June accounts payable in the amount of \$665,810.89. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners to approve the County Credit card Account Management Policy. Motion carried. (See attached)

Motion by Finance to recommend to the full Board of Commissioners that the Treasurer and Administrator open a credit card account for official county business. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the state of Michigan Department of Treasury conduct the 2003 Otsego County audit. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that Commissioners be authorized to spend two nights at the Chippewa or Lilac Tree Hotel to attend the MAC conference, and to pay the off site registration. Motion carried.

Motion by Finance to recommend to the full Board of Commissioners that the court caseload, minus tickets, be used to budget each county's percentage contribution to the 46th Trial Court, as

proposed by the Trial Court (45.1% Otsego; 27.1% Crawford; 27.8% Kalkaska). Motion carried.

City Liaison, Steve Johnson, updated the Board on the new industrial park. He invited the Board to attend the Alpenfest.

Vanderbilt Village President, Elizabeth Haus, report on the village council meeting.

Mary Sanders announced the July 22nd, OCTOA meeting to be held at Dover Township.

New Business:

Motion by Bates, seconded by Bentz, to adopt Resolution OCR 03-028 authorizing a discharge of mortgage for Gary and Mary Norton and the Chair to sign said document.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

Motion by Beachnau, seconded by Bentz, to adopt Resolution OCR-03-029 designating the County Administrator as the official signatory of Board approved leases, contracts and other legal documents; and the Chair of the Board of commissioners be authorized to sign said documents in the absence of the County Administrator; and that Board Rule 2.3.2 remains valid as the Chair must continue to sign orders, resolutions and minutes of the Board.

Roll Call Vote:

Ayes: Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.

Nays: None.

Motion carried/Resolution adopted.

Commissioner Beachnau reported on the Long Range Committee. Mike Roper and Jeff Radcliff were appointed to the committee. The Administrator was named recording secretary. The next meeting of the committee is scheduled for July 24th at 10:00 a.m.

Commissioner Bentz reported on the Building/Grounds Committee meeting.

Motion by Bentz, to purchase carpeting for the east wing of the 2nd floor of the J. Richard Yuill Building, cost not to exceed \$2,000.00 and funds to come from 665. Motion carried.

Motion by Bates, to amend Finance Motion F2 to read purchase 26 computers from the University Center for \$300.00 each. Motion carried.

Motion by Glasser, to call the question. Motion carried.

Motion by Bates to purchase 26 computers from the University Center for \$300.00 each, funds to come from Equipment fund. Motion carried.

Motion by Bates to amend Finance Motion F5, amending paragraph B2 to read "A recommendation must be made by the finance committee and approved by the Board of

Commissioners.

Ayes: Bates, Beachnau.

Nays: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Motion fails.

Motion by Liss, to strike the sentence "A recommendation must be made by the finance committee and approved by the Board of Commissioners" from item B1 and add the sentence to item B2. Motion carried.

Motion by Hyde to approve the Transfers and Supplemental Appropriations policy as amended. Motion carried.

Motion by Bates to approve the Official Travel and Business Expenses policy. Motion carried.

Chairman Olsen requested the Board Rules Committee meet to review and amend the rules to include the new policies.

Commissioner Bentz reported on District Health.

Commissioner Beachnau announced his appointment to the MAC Taxation Committee. He also reported on County recycling.

Commissioner Glasser updated the Board on the Otsego Lake Environmental project request. He also reported on the Planning Commission and Personnel Committee meetings.

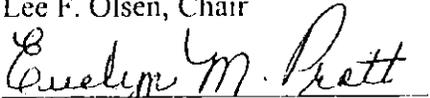
Commissioner Johnson reported on the Airport

Motion by Bentz to adjourn. Motion carried.

Meeting adjourned at 10:45 a.m. at the call of the Chair.



Lee F. Olsen, Chair



Evelyn M. Pratt, Clerk



County Credit Card Account Management Program

County Board Approval:

- A. **Background.** Credit card accounts exist for the use in purchasing goods and services for the County.
- B. **Otsego County Credit Card Account Management Policy.**
1. The County Administrator is designated as the County Credit Card Account Manager and Custodian.
 2. Upon the termination of employment of a County Credit Card Account Manager, all cards and account records will be turned over to the successor in that position or to the Board Chair in the event that there is no immediate successor in that position.
 3. Management of a County credit card account.
 - a. Credit card issuance and control: each card will be logged in and out by signature in a locally prepared custody log book or folder.
 - b. A County credit card may be used only by a County employee.
 - c. County credit cards may be used only for the purchase of goods and services in conjunction with official County business.
 - d. Specific limitations on County credit card accounts and credit card use:
 - 1.) County credit card accounts are normally to be utilized by County employees to pay for travel expenses (lodging, meals, transportation, etc.) in conjunction with official County business and travel.
 - 2.) County credit cards may be utilized to purchase goods and services in as much as the single line item purchase price of goods or services may not exceed \$250 without prior written approval of the County Administrator.
 - e. The following additional procedures and requirements apply:
 - 1.) Employees entrusted with County credit cards are responsible for protection and custody of the card and will immediately notify the account manager if the card is lost or stolen.
 - 2.) Not later than the first business day following the purchase of goods/services or the return from official travel, the user of the credit card will return the credit card to the account manager.

County Credit Card Account Management Program

- 3.) At the same time the credit card is returned, an itemized Otsego County Credit Card Expense Voucher with original itemized receipts for all purchases attached is to be turned in to the account manager.
 - 4.) Attachment (1) is the Otsego County Credit Card Expense Voucher for use in documenting official County credit card expenditures.
- f. Upon receipt of the itemized voucher, the account manager will:
- 1.) Authenticate each expense listed on the voucher.
 - 2.) Verify that an original itemized receipt is included for each expense.
 - 3.) Determine the appropriate budget line item that the payment for each item on this voucher is to be charged to and so indicate in the space provided.
 - 4.) Reconcile and validate approved departmental vouchers against the monthly credit card account statement when received.
 - 5.) Forward the validated monthly credit card account statement (with budget line item delineated for each charge) and the associated and reconciled/validated departmental credit card expense vouchers for payment.
- g. Upon receipt of the validated monthly credit card account statement from appropriate departments, monthly credit card bills will be paid immediately so as to avoid interest payments necessitated by overdue account balances.
- h. The cognizant County oversight authority for credit card account management is the standing Finance Committee. Periodic review of individual and departmental management of these accounts will occur to ensure conformance with approved County policy.
- i. Disciplinary measures consistent with existing law will be taken in the event that County credit cards are used inappropriately or not in consonance with this policy.

August 1, 2003

A special meeting the Otsego County Board of Commissioners was held at the City-County Building. The meeting was called to order at 9:00 a.m. by Chairman Lee Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Attorney Elsenheimer.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Kevin Elsenheimer, Erma Backenstose, Denise Koning, Evelyn Pratt.

Motion by Glasser to approve the July 8th minutes after discussion with the attorney. Motion carried.

The agenda was amended to included the following items under new business:

- D. Sportsplex.
- E. Resolution.
- F. Otsego Lake.

New Business:

Motion by Bates, seconded by Beachnau to adopt Resolution OCR-03-031 approving the application of a funding grant for the Commission on Aging.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

The Board was updated on the Court law suit.

Motion by Beachnau, seconded by Glasser, to enter into closed session to consult with the County's corporation counsel regarding his attorney-client privilege correspondence of July 30, 2003, pursuant to Section 8(e) of the Open Meetings Act, Act 267, P.A. 1976, as amended, being MCL 15.268(e).

Roll Call Vote:

Ayes: Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.

Nays: None.

Motion carried.

Commissioner Bentz was excused at 9:50 a.m.

Motion by Liss, seconded by Beachnau, to resume the open meeting of the Board of Commissioners.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bates, Beachnau.

Nays: None.

Excused: Bentz.
Motion carried.

Chairman Olsen appointed Commissioners Beachnau, Glasser, Hyde and Bates to meeting with the University Center Board to discuss operations of the center. The Committee will report back to the full Board.

Problems at the Sportsplex were discussed. It was decided all phone calls and inquiries should be referred to the Sportsplex Board. The next Sportsplex Board meeting is scheduled for August 20th.

Motion by Beachnau, seconded by Glasser to adopt Resolution OCR-03-032 honoring John Kluck.

Roll Call Vote:

Ayes: Olsen, Garfield, Glasser, Johnson, Hyde, Bates, Beachnau, Liss.

Nays: None.

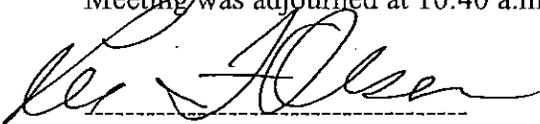
Excused: Bentz.

Motion carried/Resolution adopted.

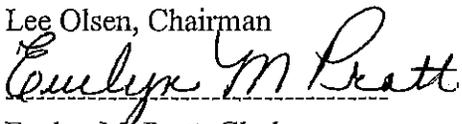
Commissioner Hyde discussed Marine Patrol on Otsego Lake. Commissioner Johnson will check with the Sheriff and report back to the Board.

Commissioner Glasser reported on the MDOT study for the East /West Crossing. A meeting is scheduled for August 19th.

Meeting was adjourned at 10:40 a.m. at the call of the chair.



Lee Olsen, Chairman



Evelyn M. Pratt, Clerk

August 12, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Beachnau.

Roll Call:

Present: Bates, Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Excused: Liss.

Others Present: Bill Less, Jean Nowicki, Elizabeth Haus, Erma Backenstose, Mary Sanders, Rudi Edel, Roland Chavey, LaVern Harden, Alex Greficz, Kevin Kelly, Laurie Lounsbury, Jeff Ratcliffe, Keith Huff, Don Tober, Sharon Tober, Denise Koning, Evelyn M. Pratt.

The minutes of August 1, 2003 were approved as presented.

The agenda was approved as amended. The agenda was amended by adding item 14, closed session and by including the following items under new business: A- Release of self retention funds and B- Carpeting 2nd floor of the Alpine Center.

Motion by Hyde, to approved the consent agenda as amended. Motion carried.

The following motions were pulled and placed under new business: Rules committee R1; Finance F4, F7, F10, F11, and Long Term Planning L1.

Personnel (07/22/03)

Motion to approve job descriptions for Director Human Resources, Director of Finance, and Director Planning and Zoning. Motion carried. (See attached)

Motion to approve revised job posting policy. Motion carried (See attached)

Court Committee (08/05/03)

Motion to approve bids by invitation for the Court renovations. Motion carried.

Finance (08/06/03)

Motion to approve for July revenues of \$554,861.99 and expenditures of \$1,003,746.54. Motion carried.

Motion to approve July accounts payable in the amount of \$97,250.62. Motion carried.

Motion to approve the Court Budget amendments for June and July as follows: June increase revenues 101-131 \$15,052.65, 101-132 \$105,430.65, 101-136 \$59,845.66, 101-141 \$74,517.13, 101-148 \$49,669.42; increase expenditures 101-131 \$19,161.61, 101-132 \$191,900.83, 101-141 \$56,702.13 101-148 \$24,453.56; increase contingency \$12,297.48. July increase revenues 101-131 \$39,695.50, 101-132 \$145,419.02, 101-136 \$46,534.02, 101-141 \$50,782.40, 101-148 \$22,426.20; increase expenditures 101-131 \$19,541.92, 101-132 \$245,218.81, 101-141 \$74,363.57, 101-148 \$36,253.49; decrease contingency \$70,520.65. Motion carried.

Motion to approve the Alpine Center courthouse renovation project as presented, funds from the Court Building Restoration Fund and loaned from the Capital Improvement Fund. Motion carried.

Motion to approve Fund 497 as an account to pay for the Alpine Center courthouse renovation project. Motion carried.

Motion to approve the purchase of upgraded firearms for the Sheriff's Department, funding provided by the equipment fund. Motion carried.

Motion to approve the proposed pay rates for the following positions: HR Director, \$45,781 - \$59,917; Finance Director, \$45,781 - \$59,917; Planning/Zoning Director, \$40,104 - \$52,804. Motion carried.

Motion to approve the Cherry Lan upgrades for the Register of Deeds, funds from the Register of Deeds Automation Fund. Motion carried.

Elizabeth Haus, Vanderbilt Village President, announced the approval of the Village zoning amendments.

LaVern Harden updated the Board on problems at the University Center. He announced a NMSCA meeting scheduled for October 3rd in Alpena.

New Business:

Motion by Johnson to authorize release of the \$75,000.00 self retention fund for US District Court Case 02-74514. Motion carried.

Motion by Bentz to raise the amount of the carpet cost from \$2200.00 to \$2700.00, funds to come from Capital Improvement fund. Motion carried.

Motion by Beachnau to postpone action on the rules and committee changes until the August 26th special board meeting. Motion carried.

Motion to increase Soldiers and Sailor budge by \$3,000.00 and decrease contingency by \$3,000.00; also to increase Economic Alliance budget by \$4,000.00. Motion carried.

Motion to authorize the Sheriff to apply for Marine and Snowmobile grants for the 2004 season. Motion carried with Commissioner Glasser voting nay.

Motion by Glasser to amend Committee motion to read authorize the Administrator and the Personnel Committee to fill the positions of HR Director, Finance Director and Planning/Zoning Director. Motion carried with Commissioner Beachnau voting nay.

Motion by Bates to approve amended motion. Motion carried with Commissioners Beachnau and Garfield voting nay.

Motion to approve Keskin, Cook, et al, to provide consultant services for implementation of GASB 34 requirements. Motion carried.

Motion to approve the 2003 calendar of events to be used for the Long Term Planning Committee. Motion carried. (See attached)

Public Comment:

Kevin Kelly discussed his concerns at the sportsplex.

Board Remarks:

Commissioner Glasser reported communication was received for the Otsego Lake Restoration project.

Commissioner Bates reported on City Council and Fair Board.

Commissioner Hyde discussed the Sheriff's Marine Patrol on Otsego Lake.

Commissioner Garfield announced the Republican Party Corn Roast to be held at Big Buck on August 27th at 5:30 p.m.

Motion by Beachnau, seconded by Hyd to enter into closed session to consult with the County's corporation counsel regarding his attorney-client privilege correspondence of August 11, 2003, pursuant to Section 8(e) of the Open Meeting Act, Act 267, P.A. 1976, as amended, being MCL 15.268(e).

Roll Call Vote:

Ayes: Bates, Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Liss.

Motion carried.

Motion by Beachnau, seconded by Johnson to resume the open session meeting of the Board of Commissioners.

Roll Call Vote:

Ayes: Beachnau, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.

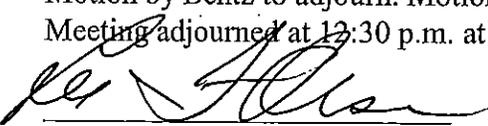
Nays: None.

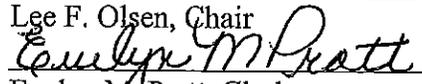
Excused: Liss.

Motion carried.

Motion by Bentz to adjourn. Motion carried.

Meeting adjourned at 12:30 p.m. at the call of the Chair.


Lee F. Olsen, Chair


Evelyn M. Pratt, Clerk

August 26, 2003

A special meeting of the Otsego County Board of Commissioners was held at the City-County Building. The meeting was called to order at 9:00 a.m. by Vice Chair Beachnau. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Liss.

Roll call: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz.
Excused: Olsen.

Others present: Bill Less, Cle Leask, Evelyn M. Pratt.

Motion by Glasser, to approve the minutes of August 12, 2003. Motion carried.

Motion by Bentz, to approve the agenda as presented. Motion carried.

New Business:

The Ground Lease with the State of Michigan was discussed. Motion by Glasser to delete Article seven from the lease. Motion carried.

Motion by Glasser, to approve the lease as amended and to maintain a deeded access. Motion carried.

Motion by Liss, to adopt resolution OCR-03-034 approving Contract #2002-0079, Project #76363A for purchase of a replacement bus in the amount of \$47,383.00

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz.
Nays: None.
Excused: Olsen

Motion carried/Resolution adopted.

Motion by Liss, to adopt resolution OCR-03-035 approving Contract #2002-0079, Project #75155A for the purchase of a replacement bus in the amount of \$85,945.00.

Roll Call Vote:

Ayes: Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.
Nays: None.
Excused: Olsen.

Motion carried/Resolution adopted.

Motion by Glasser, to eliminate 11.3 from the Board Rules/By Laws. Motion carried.

Motion by Glasser, to adopt the Otsego County Board Rules/By Laws as amended and with an effective date of October 1, 2003. Motion carried.

Public Comment:

Roland Chavey commented on the State Police long range plan. He also reported the proper number of signatures have been collected for the special assessment district and will be presented

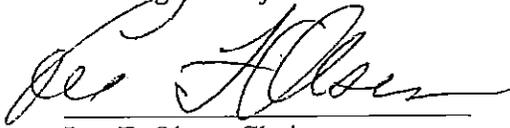
to Bagley Township.

Board Remarks:

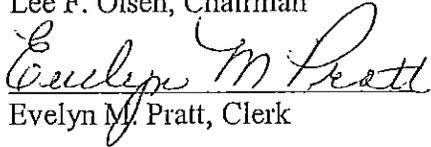
Bates reported on the Fair Board and City Council.

Garfield announced the Republican Party Corn Roast. He attended the Otsego Lake Township meeting.

Meeting was adjourned at 10:05 a.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

September 9, 2003

The regular meeting of the Otsego County Board of Commissioner was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bates.

Roll call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Patricia Obsurn, John Milbocker, Elizabeth Haus, Jean Nowicki, Sheriff James McBride, Mary Sanders, Jeff Ratcliffe, Trisha Adam, Bob Harden, Bill Kerr, Don Tober, Erma Backenstose, Michael Many, Roland Chavey, Casmier Lenartowicz, Bill Less, Laurie Loonsbury, Dave Hoecherl, Denise Koning, Suzy DeFeyter.

The minutes of Special Meeting of August 26, 2003 were approved as presented.

The agenda was approved as amended. The agenda was amended to move old business before new business. To add Township and Village liaison after consent agenda. Also to add John Milbocker from the Otsego Conservation District, under Special presentation. Also to move closed session down after Board remarks. To add minutes of the Personnel committee.

The consent agenda was approved as amended. Finance motion F7 removed and discussed under new business. Motion carried.

Finance Committee Regular Meeting of September 3, 2003.

Motion by Hyde to recommend approval for August revenues in the amount of \$254,242.71 and expenditures in the amount of \$845,756.63, as presented. Motion carried.

Motion by Bates to recommend approval for August accounts payable in the amount of \$626,386.19. Motion carried.

Motion by Bates to recommend approval for Otsego County to act as the fiduciary for the Community Mediation program while it awaits recognition as a non-profit organization. Motion carried.

Motion by Bates to recommend approval of the proposal from Telephone Support Systems in the amount of \$128,122.00, as presented. Motion carried.

Motion by Hyde to recommend approval of the budget amendment transferring \$10,000.00 from 9-1-1 to Mapping, as presented. Motion carried.

Motion by Bates to recommend approval of the Bus System repayment schedule as proposed. Motion carried.

Motion by Hyde to recommend approval of the long range planning committee budget, in the

amount of \$5,600.00, funds to be transferred from the 2003 switchboard budget. Motion carried. Motion by Hyde to recommend approval of purchase of the Economic Alliance furniture for \$1,100.00 and to re-carpet the new office space for \$1,326.00. Motion carried.

Special Presentation:

John Milbocker reported that the annual fall tour is set for September 29, 2003 at 8:30 a.m. starting on the 4th floor of the Alpine Center and personally invited the Commissioners.

New Business:

Jeff Ratcliffe commented on the grant funding for the Economic Alliance.

Motion by Johnson, to adopt resolution OCR-03-036 supporting the Economic Alliance's Managed Growth Initiative.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

Motion by Glasser, to adopt resolution OCR 03-037 regarding the funding percentages for the FY 2004 Tri-County Court operations.

Roll Call Vote:

Ayes: Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz, Olsen.

Nays: None.

Motion carried/Resolution adopted.

Chairman Olsen introduced Trisha Adam as the new Human Resources Director.

Bob Harden updated on the University Center. October 3, 2003 expo in Alpena.

Commissioner Glasser appointed to the Pigeon River Advisory in the Place of Commissioner Liss.

A discussion was held regarding the new website for equalization. Motion to recommend approval of the equalization web site and software for an amount not to exceed \$17,280, as presented. Motion carried.

Township Liaison and Officials:

Mary Sanders reported the Township Association meeting is to be held on Tuesday September 16, 2003 at 7:00 p.m. at the Hayes Township Hall.

Elizabeth Haus appreciated the assistance the Village of Vanderbilt received from the City of Gaylord, the inmates from the County Jail and inmates from Camp Laymen to help clean up after the storm.

Public Comment:

Camier Lenartowicz commented to the Board of his on going nuisance problem he has with his neighbor in Bagley Township.

Ron Chavey reported to the Board Otsego Lake is at its lowest level since 1940.

Commissioner Bates reported on the City Council. He also reported on the Antique show that was held under the pavilion.

Commissioner Liss reported on the Juvenile placement. He also reported on the Community Corrections.

Commissioner Hyde reported on the EMS.

Commissioner Garfield reported the 45th parallel sign put is back up on the southbound freeway. He also reported on the child delinquency fund and he is on the search and recovery dive team.

Commissioner Bentz reported on adult dental care State cut.

Commissioner Beachnau announced there is a ribbon cutting ceremony to be held on Paramater Road and Pike School Road September 19, 2003 at 11:15 a.m. He also reported on the long range planning.

Commissioner Johnson thanked the Management Team for the County picnic. Denise was appointed to the Economic Alliance Board by the Chair.

Commissioner Glasser reported on the Bagley Township meeting. He also reported on the road improvements on West Otsego Lake Drive.

11:05 recess by Chairman Olsen.

11:20 meeting reconvenes

Motion by Beachnau to enter into closed session to discuss attorney-client privileges correspondence of September 8, 2003, pursuant to Section 8(e) of the Open Meetings Act, Act 267, P.A. 1976, as amended, being MCL 15.268(H). Supported by Bentz.

Roll Call Vote: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz, Olsen.

Nays: None.

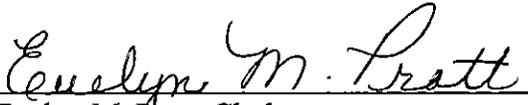
Motion carried.

Meeting went into closed session at 11:20 a.m.

Closed meeting adjourned at 12:20 p.m.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

October 14, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the Bagley Township Hall. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Liss.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: Bill Less, Jean Nowicki, Elizabeth Haus, Trisha Adams, Mary Sanders, Rudi Edel, Roland Chavey, LaVern Harden, Alex Greficz, Marlene Hopp, Laurie Lounsbury, Ken Mills, Jean Brown, Robert Dobrzelewski, Cliff Boyd, Rich Sawicki, Donna Sawicki, Thomas Tomlin, Cle Leask, Shirley Jenkins, June VanDenBoom, Jo Anne Cox, Maureen Derenzy, Tom Roach, Debbie Dunham, C. Lenartowicz, Phil Alexander, Evan Bentz, Brian Webber, Mike Anthony, Matt Nowicki, Michael Zalewski, James Maddix, Martha Maddix, Peter Amar, Suzanne Whyte, Phyllis Rolinski, Teresa Jaruzel, Anne Jaruzel, Marjorie Fowler, Ginger Barber, Stacie Wisner, Teresa Townsend, Mattie Townsend, Christen Bono, Robert Deising, David Hoecherl, Kevin Hesselink, Bonnie Karslake, Jack Thompson, Patricia Osbourn, Denise Koning, Evelyn M. Pratt.

Motion by Bates, to approve the September 9th minutes. Motion carried.

The agenda was approved as amended. The agenda was amended as follows: New Business (e) deferred to October 28th; add (e) Court Restoration; (f) Retiree health insurance; (g) Current Employee health care, (h) Vacation policy.

Motion by Bates, to approved the consent agenda. Motion carried.

Personnel (09/23/03)

Motion to approve job description for the Bus Operations Manager. Motion carried.

Motion to approve a salary of \$28,000.00 for the Bus Operations Manager. Motion carried.

Motion to approve the lowest bid by the Sheehan Agency for Life and Disability coverage.

Motion carried.

Motion to approve the selection of Cadillac Insurance as our health care insurance agent. Motion carried.

Motion to approve Resolution OCR-03-038, authorizing the Housing Director to prepare and submit the application for funding through the Michigan State Housing Development Authority's 2004 HOME funds. Motion carried.

Motion to approve Resolution OCR-03-039, that the Michigan Association of Counties urge Congress to enact legislation granting counties the ability to regulate the flow of waste across interstate, intrastate and international boundaries. Motion carried.

Special Presentation:

Patricia Osbourn, Otsego Conservation Representative, invited the Board members to the Conservation Districts annual meeting scheduled for October 22nd. She reported on the success of the fall tour and the tree sale.

Ken Mills, S.A.N.E. Representative, thanked the Board for their continued assistance and support. He also presented the 2004 budget request.

LaVern Harden updated the Board on problems at the University Center.

New Business:

Motion by Beachnau to approve the Letter of Understanding and Agreement of Trust with the Board of Directors of the University Center. Motion carried.

Motion by Beachnau to approve the 2002 Otsego County Audit. Motion carried.

Motion by Bentz to purchase an ambulance in the amount of \$86,450.00, funds to come from the capital improvement fund. Re-payment to the capital improvement fund from EMS to occur over a four year period at 4% annual interest. Motion carried.

Motion by Glasser to accept the proposed contract with Bob Harden for over site service for renovation of the County facility located at 800 Livingston Boulevard. Motion carried.

Motion by Glasser to approve Integrity Construction Services for the courthouse restoration project, in the amount of \$201,867.00, including bid addendum #1. Motion carried.

Motion by Beachnau to approve the appointment of Phil Curtiss to the Library Board, with a term ending August 31, 2003. Motion carried.

Motion by Liss to refer Personnel Committee Motions concerning health insurance to a committee of the whole for further evaluation. Motion carried.

Chairman Olsen scheduled a meeting to be held at the Alpine Center on November 3rd at 7:00 p.m. The purpose of the meeting is to discuss Retiree and Employee health insurance.

Motion by Bentz, to defer the Personnel Committee motion concerning vacation policy to the October 28th Board meeting. Motion carried.

Meeting recessed at 11:10 a.m. for the public forum.

Meeting reconvened at 12:30 p.m.

Board Remarks:

Bates: Reported on City Council meeting.

Liss: Reported on Community Corrections.

Hyde: Discussed the letter received from Farm Bureau.

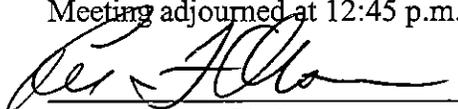
Garfield: Reported on District Health.
Commended the City on the Streetscape.

Glasser: Reported on Northeast Michigan Consortium.

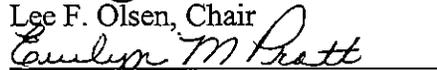
Beachnau Reported on the Sportsplex.
Reported on Livingston Township.

Johnson: Attended the Workers Compensation meeting.

Motion by Johnson to adjourn. Motion carried.
Meeting adjourned at 12:45 p.m. at the call of the Chair.



Lee F. Olsen, Chair



Evelyn M. Pratt, Clerk

October 28, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Alpine Center. The meeting was called to order at 9:35 a.m. by Vice Chairman Beachnau. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Garfield.

Roll Call:

Present: Bates, Beachnau, Liss, Garfield, Glasser, Johnson.

Excused: Olsen, Hyde, Bentz.

Others Present: Mary Sanders, Rudi Edel, Roland Chavey, Laurie Lounsbury, Sheriff McBride, Bryan Graham, Dale Gehman, Tom Haskel, Steve Johnson, Mike Cooper, Julie Delaney, Doug Deleo, Bill Kerr, Mike Zalewski, Jeff Ratcliff, James Root, Denise Koning, Evelyn M. Pratt.

Motion by Bates, to approve the October 14th minutes. Motion carried.

The agenda was approved as amended. The agenda was amended as follows: Special Presentation: add Bryan Graham and Introduction of James Root; New Business: remove Northern Management and add Bill Kerr.

Motion by Bates, to approve the consent agenda. Motion carried.

Motion by Bates, to adopt Resolution OCR-03-040 approving the discharge of mortgage for Donna M. Kolany, with the Chairman of the Board authorized to sign said document.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Garfield, Glasser, Johnson.

Nays: None

Excused: Olsen, Hyde, Bentz.

Motion carried/Resolution adopted.

Special Presentation:

Bryan Graham presented the 2003 Otsego County Civil Counsel Retainer Report and the proposed 2004 Retainer Contract.

Commissioner Beachnau introduced James Root, the County Financial Director.

Judge Cooper, Probate Court, reported on the Child Care fund. Tom Haskel reported on the Child Care finances. Judge Cooper introduced Julie Delaney, Doug DeLeo and Cindy Pushman.

Jeff Ratcliff and Mary Sanders requested support for the Otsego County Economic Alliance in 2004.

City Liaison, Steve Johnson updated the Board on the New Industrial Park.

Unfinished Business:

Motion by Glasser, to approve the revised vacation policy as presented. Motion carried.

New Business:

Equalization Director, Bill Kerr, presented the 2003 Apportionment Report and the 2003 Tax Rate request.

Motion by Glasser, to approve the 2003 Apportionment Report as presented. Motion carried.

Motion by Glasser, to approve the 2003 Millage Rate as presented. Motion carried.

Motion by Bates, to approve the September revenues in the amount of \$446,707.89 and expenses in the amount of \$721,382.00 as presented. Motion carried.

Motion by Bates, to accept the September payables in the amount of \$775,383.35. Motion carried.

Motion by Glasser, to appoint Mark Eckstein to the Otsego County Zoning Board of Appeals for a term expiring March 10, 2006. Motion carried.

Mr. Eckstein replaces Janet Willbee on the Board of Appeals.

— Commissioner Beachnau appointed Commissioner Glasser Liaison for Union negotiations.

Motion by Glasser, to enter into closed session to discuss strategy connected with the negotiation of a collective bargaining Agreement with the Police Officers Labor Council, pursuant to Section 8 (c) of the Open Meetings Act, Act 267, P.A. 1976 as amended, being MCL 15.268 (c).

Roll Call Vote:

Ayes: Beachnau, Liss, Garfield, Glasser, Johnson, Bates.

Nays: None.

Excused: Olsen, Hyde, Bentz.

Motion carried.

Motion by Glasser, to resume the open session of the Otsego County Board of Commissioners. Motion carried.

Board Remarks:

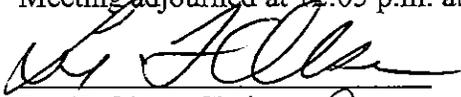
Bates: Discussed the consent agenda.
Congratulated the City on their audit.

Glasser: Discussed the NE Consortium information.
Reported on the East/West Crossing study.
Reported on the Planning Commission.

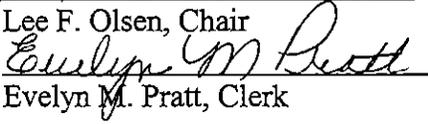
Johnson: Reported on the Parks & Rec Commission meeting.

Beachnau: Reported on the Long Term Planning Retreat.

Motion by Johnson to adjourn. Motion carried.
Meeting adjourned at 12:05 p.m. at the call of the Chair.



Lee F. Olsen, Chair



Evelyn M. Pratt, Clerk

November 3, 2003

The special meeting of the Otsego County Board of Commissioner was held at the J. Richard Yuill Center. The meeting was called to order at 7:05 p.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Liss.

Roll call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Lambert Chard, Debbie Dunham, Brendan Curran, Elaine Liedel, Richard Liedel, June VanDenBoom, Linda Martin, Kathy Biernacki, Carolyn Irvin, Marlene Dobrzelewski, Robert Dobrzelewski, Bill Kerr, Robert Daniels, Chris Martin, Keith Huff, Sherry Huff, Sharon Peck, Gerry Peck, Bob Seelinger, Judy Seelinger, Alex Greficz, Don Bershback, Jan Bershback, Wilda Donnelly, Scott VanDenBoom, Annette Robertson, Kevin Hesselink, Dave Yarrington, Larry Smith, Mitchell Kuziel, Theresa Higgins, Raymond Warner, Thomas Tomkins, Russell, Russ, Diane Youngdyke, Matt Nowicki, Mike Anthony, Greg Hash, Mike Zalewski, Jo Anne Cox, Philip Malinowski, Ron Chavey, Cle Leask, Ruth Riddle, Eunice Artress, Glenn Artress, Marcia LaForest, Grace Cross, Brenda Goodrich, Dan Sanderson, Nick Cavanaugh, Marion Gotts, Rebecca Nusted, Angel LaCross, Jim Root, Denise Koning, Trish Adam, Suzy DeFeyer.

The agenda was approved as amended. The agenda was amended to add appointment of 2 commissioners to a Jail Committee that meets once a month. Commissioners Doug Johnson and Paul Liss were appointed by Chairman Olsen.

Public Comment:

Comments and concerns were made by numerous County Retirees and County Employees regarding Health Care Benefits.

The Special meeting adjourned at 8:15 p.m. at the call of the chair.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

November 12, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: Laurie Lounsbury, Sheriff McBride, Bill Kerr, Mike Zalewski, LaVern Harden, Robert Dobrzelewski, Richard Sawicki, Mike Roper, Lambert Chard, Bill Less, Deb Dunham, Cle Leask, JoAnn Cox, Scott Lampert, Diane Youngdyke, Jackie Skinner, James Root, Denise Koning, Evelyn M. Pratt.

The minutes of October 28, 2003 were approved as presented.

The minutes of November 3, 2003 were approved as amended. The minutes were amended to read: A special meeting of the Committee of the Whole. The jail committee appointments were removed.

The agenda was approved as amended. The agenda was amended as follows: New Business: add appointment of a jail committee.

Special Presentation:

Scott Lampert, Paxton Resources, presented the proposal for the drilling of two wells on county property.

Motion by Hyde, seconded by Beachnau, to allow Paxton to drill two wells on County Property at the Alpine Center, with the Chairman or the Administrator to sign the documents after review by legal council. Motion carried.

Mike Roper, County Road Administrator, discussed HB 5112. The bill concerns term changes for Road Commissioners.

The OCTOA meeting is scheduled for November 18th, 2003 and will be held at Livingston Township Hall.

LaVern Harden gave a University Center update.

Old Business:

Health care was discussed.

Motion by Glasser, to change Health Plan to PPO3 with 10/40 Drug plan effective January 15, 2004. Motion carried.

Motion by Glasser, to cap county contributions for retirees at 2003 rates, and county contributions for spouses at \$170.00, except as otherwise provided by union contracts.

Public Comment:

Diane Youngdyke – Questioned cafeteria plans.

Lambert Chard – Asked for a response to his letter.

Jean Brown – Questioned the PPO3.

Bill Kerr – Stated no discussion with Employees nor open communications.

Robert Dobrzelewski – Stated Retiree's not informed.

Lambert Chard – Questioned policy.

Deb Dunham – Questioned spouses.

Robert Dobrzelewski – Questioned the letter retirees received.

Motion by Bentz, to call the question. Motion carried.

Roll Call Vote:

Ayes: Bates, Beachnau, Garfield, Glasser.

Nays: Liss, Olsen, Johnson, Hyde, Bentz.

Motion defeated.

Motion by Beachnau, to cap county contribution for retirees at 2004 rates, and county contributions for spouses at \$170.00, except at otherwise provided by union contract, effective January 15, 2005.

Roll Call Vote:

Ayes: Beachnau, Garfield, Hyde.

Nays: Bates, Liss, Olsen, Glasser, Johnson, Bentz.

Motion carried.

New Business:

Sheriff McBride discussed his civil division.

Motion by Johnson, to reinstate the three part time Civil Division employees in the Sheriffs Department through the end of the year. Motion carried.

Motion by Beachnau, to approve October revenues and expense. Motion carried.

Motion by Beachnau, to approve October accounts payable. Motion carried.

Motion by Glasser, to enter into contract with Young, Graham, & Elsenheimer, as civil counsel, for \$34,800.00 for 2004 and \$36,000.00 for 2005. Motion carried.

Motion by Liss, seconded by Hyde, to adopt Resolution OCR-03-041, to support a Regional Juvenile Justice Center.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.

Nays: None.

Motion carried/Resolution adopted.

Chairman Olsen appointed Commissioners Johnson and Liss to a Jail Committee that will meet once a month.

Board Remarks:

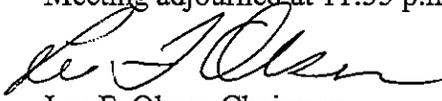
Bates: Reported on City Council.

Hyde: Updated the Board on Road Commissioner Huff.

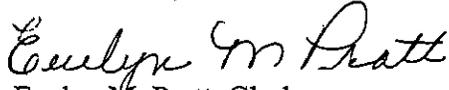
Garfield: Updated the Board on Wind Turbin's in neighboring County's.

Motion by Johnson to adjourn. Motion carried.

Meeting adjourned at 11:55 p.m. at the call of the Chair.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

November 25, 2003

The regular meeting of the Otsego County Board of Commissioner was held at the J. Richard Yuill Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Garfield.

Roll call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Ann Wright, Mary Tithof, Richard Wojtkowiak, Cle Leask, Laurie Lounsbury, Sheriff James McBride, Elizabeth Haus, Rudi Edel, Tom Haskill, Denise Koning, Suzy DeFeyer.

Motion by Bates, to approve the November 12, 2003 minutes. Motion carried.

The agenda was approved as presented.

Elizabeth Haus commented to the Board on having the preschool Christmas party.

LaVern Harden updated the Board on problems at the University Center.

New Business:

Motion by Hyde, to approve Resolution OCR 03-46, Opposing House Bill 5112.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion Carried/Resolution adopted.

Motion by Beachnau, to approve the Sportsplex fee increases, as presented. Motion carried.

Cle Leask presented the Board with information on a computer system.

Motion by Liss, to purchase electronic dispatch and time clock hardware and software, as presented. Motion carried.

Motion by Beachnau, to pay Miller Canfield invoice in the amount of 15,866.22.

Roll Call Vote:

Ayes: Bates, Beachnau, Liss, Bentz.

Nays: Garfield, Glasser, Johnson, Hyde, Olsen.

Motion denied.

Motion by Garfield, to have the administrator work with Jack Thompson and Miller-Canfield to find adjustments to bill and payment method.

Roll Call Vote:

Ayes: Bates, Liss, Garfield, Glasser, Johnson, Hyde, Bentz, Olsen.

Nays: Beachnau.
Motion carried.

Motion by Johnson, seconded by Bentz, to approve Resolution OCR-03-45, honoring Ann Wright in retirement.

Roll Call Vote:

Ayes: Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen.

Nays: None.

Motion carried/Resolution adopted.

The Board announced there is a retirement party for Ann Wright on December 7, 2003 at the Hayes Township Hall.

Ann Wright commented to the Board about her service at the MSU Extension and 4H.

Motion by Beachnau, to approve Resolution OCR-03-42 County Officers Compensation Commission. Tabled to the next Board meeting of December 9, 2003.

Motion by Beachnau, to approve Resolution OCR-03-43 to appoint members to the Board of Public Works for the Otsego County Department of Public Works.

Roll Call Vote:

Ayes: Liss, Garfield, Glasser, Johnson, Hyde, Bentz, Beachnau, Olsen.

Nays: Bates.

Motion carried/Resolution adopted.

Members that have been appointed are, Paul Beachnau 1 year from appointment, Kevin Makarewicz 2 years from appointment, Jim Root 3 years from appointment, Ken Glasser 1 year from appointment, Tom Dean 2 years from appointment.

Richard Wojtkowiak addressed the Board regarding the public works in Livingston Township.

Motion by Glasser, to approve www.otsegocountymi.gov , as presented. Motion carried.

Discussion by the Board regarding MAC support of the Crawford/Kalkaska appeal. Board suggests that Chris Johnson is to write a letter to the MAC Board.

Motion by Beachnau, to have the Otsego County Tri-Court Committee establish a strategy for responding to Crawford County appeal for participation by the full Board of Commissioners. Motion carried.

A special meeting is set for December 2, 2003 at 2:00 p.m., Room 212 in the City-County Building to adopt a budget.

An organizational meeting is set for January 5, 2004 at 8:30 a.m. in Room 212 in the City-County Building.

A jail committee meeting is scheduled for December 3, 2003 at 9:00 a.m.

Correspondence:

A letter was received from the Workers Compensation Fund.

Bates: Reported on the City Council meeting.
Reported on United Way.

Liss: Reported on the transition house.

Garfield: Reported on the Otsego Lake Township meeting.

Glasser: Reported on the Charlton Township meeting.
Reported on the Road Commission.

Meeting adjourned at 11:45 a.m. at the call of the Chair.



Lee F. Olsen, Chairman



Evelyn M. Pratt, Clerk

December 2, 2003

A special meeting the Otsego County Board of Commissioners was held at the City-County Building. The meeting was called to order at 2:00 p.m. by Chairman Lee Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Hyde.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others present: Lambert Chard, Robert Dobrzlewski, James McBride, Charles Nelson, Bill less, Dan Sanderson, Rudi Edel, Alex Greficz, Jack Thompson, Laurie Lounsbury, Reagan Quaal, James Root, Denise Koning, Evelyn Pratt.

The agenda was amended to included the Veterans Affairs Officer under new business:

New Business:

Charles Nelson spoke on behalf of all County Veteran in support of the Veterans Affairs Officer and the hours spend on the services provided for Veterans.

The Tri County Court Committee updated the Board on MAC's concerns and brief. Crawford County's letter to MAC was read. The Board approved a letter be written to MAC Directors. Several Commissioners will attend the MAC Director's meeting in Lansing on December 5th.

The 2004 Budget was reviewed.

Motion by Garfield to fund S.A.N.E. at the 2002 funding level.

Roll Call Vote:

Ayes: Garfield, Glasser, Johnson, Bentz.

Nays: Bates, Beachnau, Liss, Olsen, Hyde.

Motion fails.

Motion by Bentz to increase funding for Veterans Burial from \$7,500.00 to \$8,500.00. Motion carried.

Motion by Garfield to increase the Veteran Affairs Officer's weekly work hours to 30.

Roll Call Vote:

Ayes: Liss, Garfield, Hyde, Bentz, Bates.

Nays: Beachnau, Olsen, Glasser, Johnson.

Motion carried.

Motion by Garfield to decrease Child Care from \$325,000.00 to \$300,000.00 Motion fails.

Motion by Hyde to decrease S.A.N.E. from \$15,000.00 to \$10,000.00. Motion carried.

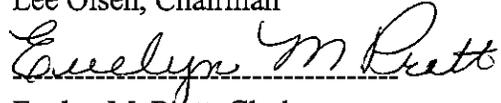
Board Remarks:

The Commissioners will furnish ham for the County Christmas Luncheon.

The meeting was adjourned at 4:20 p.m. at the call of the Chair.

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Lee Olsen, Chairman

A handwritten signature in cursive script, appearing to read "Evelyn M. Pratt", written above a horizontal dashed line.

Evelyn M. Pratt, Clerk

December 9, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Alpine Center. The meeting was called to order at 9:35 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: Laurie Lounsbury, Sheriff McBride, Bill Kerr, LaVern Harden, Matthew Pearson, Phil Alexander, Mary Sanders, Pat Kaiser, Rudi Edel, Elizabeth Haus, Bill Less, Jack Thompson, Reagan Quall, Kevin Hesselink, James Root, Denise Koning, Evelyn M. Pratt.

The minutes of November 25, 2003 were approved as amended. The minutes were amended to read: Glasser reported on the Bagley Township meeting.

The agenda was approved as amended. The agenda was amended as follows: Unfinished Business; (b) Attorney Compensation for the University Center; New Business; (b) Parks and Recreation appointments.

Special Presentation:

Matthew Pearson, VISTA Volunteer, was introduced to the Board. He presented an over view for the next year.

LaVern Harden updated the Board on construction at the University Center and the Alpine Center.

Jack Thompson updated the Board on the University Center.
The OCTOA and the Gaylord School will meet to discuss summer tax collections.

Unfinished Business:

Motion by Beachnau, to adopt Resolution OCR-03-042 establishing a County Officers Compensation Commission.

Roll Call Vote:

Ayes: None.

Nays: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Motion defeated.

Chairmanship was passed to Commissioner Bates.

Motion by Olsen, to compensate attorney's for the University Center in the amount of \$15,000.

Roll Call Vote:

Ayes: Beachnau, Liss, Olsen, Johnson, Bentz, Bates.

Nays: Garfield, Glasser, Hyde.

Motion carried.

New Business:

Motion by Glasser, to adopt Resolution OCR-03-047 supporting Grant Application for Development of an Otsego Lake Watershed Management Plan.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.

Nays: None.

Motion carried/Resolution adopted.

Motion by Johnson, to reappoint Dave Baragrey and Abel Cruz to a three year term on the Parks and Recreation Commission, Term to expire 12/31/06. Motion carried.

Public Hearing for Truth in Taxation and 2004 Budget was called to order.

Public Hearing closed with no public comments being offered.

Motion by Beachnau, to maintain Veterans Affairs Budget, fund 682 at \$30,923.00, which deletes hospital insurance for the Veteran's Affairs Officer but does not reduce hours or services to Veterans.

Motion carried with Commissioners Liss and Garfield voting nay.

Motion by Bentz, to amend the Building Depts Budget, fund 249 to reflect a \$100,000.00 cut in expenditures. Motion carried, with Commissioners Olsen and Johnson voting nay.

Motion by Garfield, to increase financial support to the Economic Alliance from \$10,000.00 to \$15,000.00. Motion carried.

Motion by Garfield, to make a two year financial commitment to the Economic Alliance of \$15,000.00 each year for 2004 and 2005. Motion defeated with Commissioner Garfield voting aye.

Motion by Glasser, to eliminate Retiree Health Care for retired Commissioners, fund 853.

Motion defeated.

Motion by Glasser, to reduce expenditures by \$54,759 to balance the Airport budget, fund 536 account 281. Motion carried.

Motion by Glasser, to amend the 2003 projected State Grants line 539 to increase \$41,134.00 to balance the child Care Budget, fund 292. Motion carried.

Motion by Beachnau, to adopt Resolution OCR-03-038 approving the amended 2004 budget and General Appropriations Act.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.

Nays: None.

Motion carried/Resolution adopted.

Motion by Glasser, to cap Retiree health care expenditures at the 2004 level.

Roll Call Vote:

Ayes: Beachnau, Garfield, Glasser, Hyde.

Nays: Bates, Liss, Olsen, Johnson, Bentz.

Motion defeated.

Board Remarks:

Glasser: Pleased with the budget process.
Reported on Bagley Township meeting.

Beachnau: Reported on the MAC meeting.

Bentz: Reported on District Health.

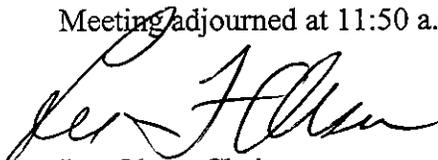
Hyde: Stated all Commissioners entitled to information.

Liss: Reported on the Jail Committee.
Reported on Community Corrections.

Bates: Discussed the job description for the Veterans Affairs Officer.

The Organizational meeting is scheduled for January 5th at 8:30 a.m. in room 212. The next regular Board meeting will be held December 22nd at 9:30 a.m.

Meeting adjourned at 11:50 a.m. at the call of the chair.



Lee Olsen, Chairman



Evelyn M. Pratt, Clerk

December 22, 2003

The regular meeting of the Otsego County Board of Commissioners was held at the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Olsen. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Garfield.

Roll Call:

Present: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Others Present: LaVern Harden, Alex Greficz, Richard Wotjkowiak, Peter Cumings, Denise Koning, Evelyn M. Pratt.

The minutes of December 2nd and December 9th, 2003 were approved.

The agenda was approved as amended. The agenda was amended to add computer equipment for Equalization under new business.

LaVern Harden updated the Board on construction at the University Center and the Alpine Center.

New Business:

Motion by Glasser, to approve purchase from the equipment fund of three Dell computers for the Equalization Department, in an amount not to exceed \$5,000.00. Motion carried.

Motion by Hyde, to approve November revenues of \$616,123.89 and expenses of \$662,091.42. Motion carried.

Motion by Bates, to approve November payables of \$560,324.85. Motion carried.

Motion by Beachnau, to grant authority to the Administrator and Finance Director to make necessary budget amendments between general fund activity centers to prevent year end negative balances, and to provide a full report of those budget amendments to the Board of Commissioners by the end of the January. Motion carried.

Motion by Bates, to adopt Resolution OCR-03-049 authorizing the discharge of mortgage to Joe Travers a/k/a Joseph R. Travers, with the Chairman authorized to sign the necessary documents.

Roll call Vote:

Ayes: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted.

Motion by Bates, to adopt Resolution OCR-03-050 authorizing the discharge of mortgage to Joe Travers a/k/a/ Joseph Travers, with the Chariman authorized to sign the necessary documents.

Roll Call Vote:

Ayes: Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates.
Nays: None.
Motion carried/Resolution adopted.

Motion by Bentz, to adopt Resolution OCR-03-051 to form the North Country Community Mental Health Authority.

Roll Call Vote:

Ayes: Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau.
Nays: None.
Motion carried/Resolution adopted.

Motion by Liss, to adopt Resolution OCR-03-052 supporting a Comprehensive Economic Development Strategy.

Roll Call Vote:

Ayes: Olsen, Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss,
Nays: None.
Motion carried/Resolution adopted.

Motion by Beachnau, to adopt Resolution OCR-03-053 approving the authorization of the Intergovernmental Task Force Agreement.

Roll Call Vote:

Ayes: Garfield, Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen.
Nays: None.
Motion carried/Resolution adopted.

Motion by Beachnau, to adopt Resolution OCR-03-054 naming December 30th, 2003, Erma Backenstose Day in Otsego County.

Roll Call Vote:

Ayes: Glasser, Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Garfield.
Nays: None.

Motion carried/Resolution adopted.

The organizational meeting is scheduled for January 5th at 8:30 in room 212 of the City County Building. The first regular meeting will be held on January 13th, at 9:30 at the Alpine Center.

Correspondence:

A letter announcing his retirement was received from Alex Greficz.

Board Remarks:

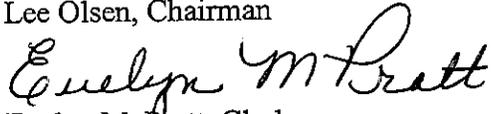
Bates: Reported on Board Rule Updates.

Hyde: Announced the new ambulance had been delivered.

Meeting adjourned at 10:10 a.m. at the call of the Chair.

A handwritten signature in cursive script, appearing to read "Lee Olsen".

Lee Olsen, Chairman

A handwritten signature in cursive script, appearing to read "Evelyn M. Pratt".

Evelyn M. Pratt, Clerk