



## Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735  
(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

### NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, February 16, 2012 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.

### AGENDA #220

1. Call to Order
2. Introductions
3. Additions/Deletions to Agenda
4. Minutes #219 – 1/19/2012
5. Project update
6. New Business
  - A. Director Updates
  - B. Activity & Financial Reports
7. Unfinished Business
8. Other Business
9. Public Comments
10. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



AN EQUAL OPPORTUNITY HOUSING PROGRAM



January 19, 2012 - Minutes #219

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, Charles Berlin, Kenneth Glasser, John LaFave, Jim Mathis, Steve Riozzi, Joseph Wambold  
EXCUSED: None.  
OTHERS: Marlene Hopp, Bruce Scott

Additions to agenda: None

MOTION: by Wambold, approve minutes #218 of 12/15/2011 as presented.  
Ayes: Unanimous. Nays: None. Motion Carried

Public hearing opened at 9:35 a.m. for grant application #HRF-2011-0812-5615-HOA.  
Public hearing closed at 9:40 a.m.

MOTION: by Glasser, approve HRF-2011-0812-5615-HOA grant application and attachments as presented.  
Ayes: Unanimous. Nays: None. Motion Carried

Project Updates:

MOTION: by Wambold, award HO-0812-81149 project to Jordan Construction Group and pay additional \$353.00 from CDBG program income funds.  
Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by LaFave, remove Our Home Town Builders from register list of contractors.  
Ayes: Unanimous. Nays: None. Motion Carried

New Business – Director updates:

Budget and description of awarded MSHDA rental development grant #MSC-2011-0812-HO presented.

Activity and financial reports reviewed.

Unfinished business: None

Other Business: None

Public Comments: None

Meeting adjourned at 10:17 a.m.

---

Marlene K. Hopp, Director  
Otsego County Housing Committee

---

Steven D. Riozzi, Chair  
Otsego County Housing Committee

OTSEGO COUNTY HOUSING COMMITTEE  
RECORD PUBLIC HEARING

MSHDA HRF Application  
Thursday, January 19, 2012

A public hearing of MSHDA grant application #HRF-2011-0812-5615-HOA was held on Thursday, January 19, 2012 located in room 100 of the County Building of Otsego County. Steve Riozzi, Chairman of the Otsego County Housing Committee opened the public hearing at 9:35 a.m.

The list of attendance was: Clark Bates, Charles Berlin, Kenneth Glasser, John LaFave, Jim Mathis, Steve Riozzi, Joseph Wambold, Marlene Hopp, Bruce Scott  
The sign in sheet is part of this record.

Marlene Hopp, Director for the Otsego County Housing Committee reviewed the grant application. Numerous sections throughout the application were reviewed, which included the budget, project/program description, proformas', leveraging funds, target areas, desired results, administrative guidelines, rental development component, demolition, public improvement, implementation and capacity of the grant. The program summary and guidelines were all within the application for review.

The grant application of \$175,000 through Michigan State Housing Development Authority allocation of Community Development Block Grant (CDBG) expenses are for single-family residential at a deferred loan and a 0-3% percent interest loans. Rental development units will be offered at a forgivable five year deferred loan. Leveraging funds are committed from owner's invested resources. The target area will be within a downtown business district for single-family residential rental units. Demolition and public improvement will be offered to blighted areas. General administration will be calculated by MSHDA.

Public Comment: None

The Public Hearing was closed at 9:40 a.m.

Record of public hearing taken by Marlene K. Hopp, Director for Otsego County Housing Committee.

**Otsego County Housing Committee  
Public Meeting  
Grant Application #HRF-2011-0812-5615-HOA  
Thursday, January 19, 2012**

*List of Attendance:*

*Print Name: Address: Comments:*

Marlene Hopp No

Charles Berlin 230 Crestwood

Joe Wambold 322 S Center Ave

Clark Bates 321 E First

Ken Glasser 25 Michayve Dr.

Bruce L. Scott 2050 S. Perchle Dr

Steven D. Rizzo 738 Chester Ave No

Vina Martin 3388 Castlewood Dr. No

John J. [unclear] 11420 Jewell Dr No